

SOUTH LEWIS CENTRAL SCHOOL  
TURIN, NEW YORK 13473

**Revised 8-27-19**

SUBSTITUTE TEACHERS – COMPENSATION AS OF 9/1/19

Uncertified/No Degree	\$80.00 Per Day
Uncertified with Bachelor's Degree	\$90.00 Per Day
Certified with Bachelor's Degree	\$100.00 Per Day
Certified Retired Teacher	\$105.00 Per Day

**NOTES:**

**Once a substitute teacher in any of the four above categories has substitute taught a total of 25 days their rate of pay will increase \$10/day.**

If a substitute teacher is hired for thirty (30) consecutive days or more they will be placed on salary step.

If a substitute teacher is hired for a period for less than 30 consecutive days, they will be compensated at the rate of a certified teacher (\$100.00 per day). If, for unforeseen reasons, this substitute's service becomes more than thirty (30) consecutive days, they will be placed on salary step beginning with the 31<sup>st</sup> day. Salary step payment will not be retroactive back to the first day.

Substitute Teachers must have two years of college in order to sub at South Lewis. An Associates Degree is not required.

8-27-19

SOUTH LEWIS CENTRAL SCHOOL  
TURIN, NEW YORK 13473

SUBSTITUTE SCHOOL RELATED PERSONNEL  
COMPENSATION RATES 2020-21 & 2021-22

	<u>Current Rate</u>	<u>Effective 12-31-20</u>
(Classroom)	\$11.80	\$12.50
Aide (Transportation)	\$11.80	\$12.50
Custodian	\$11.80	\$12.50
Maintenance Worker	\$11.80	\$12.50
Cleaner	\$11.80	\$12.50
Watchperson	\$11.80	\$12.50
Food Service Helper	\$11.80	\$12.50
Baker	\$11.80	\$12.50
Van Driver	\$11.80	\$12.50
Bus Driver	* \$17.50 (See * with note below)	
Bus Driver (retired SL driver)	** \$20.00 (See ** with note below)	
Mechanic	\$11.80	\$12.50
Registered Nurse (RN)	\$19.50	\$19.50
Monitor	\$11.80	\$12.50
Clerical	\$11.80	\$12.50
LPN Nurse/Aide	\$15.00	\$15.00

\*Bus Driver sub rate increases to \$20/hour on 26<sup>th</sup> day of sub bus driving

\*\* Retired SL bus driver rate increases to the contractual base rate of pay on the 26<sup>th</sup> day of sub bus driving

BOE Approved

# **South Lewis Central Schools**

## **Board of Education Goals**

### **2019-20**

**The Board of Education will continue to support the work of school administration and personnel to move the Capital Improvement Project toward completion. The Board of Education will also support the work of school administration and personnel as they review and design both the operational logistics and instructional program, currently provided on three campuses, for delivery on a single campus.**

**The Board of Education will support the work of school administration and personnel as they review, communicate, and act on the ESSA School Climate Survey results.**

**The Board of Education will update the Student Attendance Policy 7110. The Board will also support the work of school administration and personnel in their efforts to improve student attendance and address chronic absenteeism.**

## **BOARD OF EDUCATION SELF-EVALUATION REGULATIONS**

The South Lewis Board of Education believes that periodic formal and informal evaluation of operational procedures will improve the board's performance, exemplify the kind of constructive evaluations the board encourages for all school personnel and programs, and promote a spirit of team work throughout the district. Formal evaluations also provide the board with suggestions useful to the board in establishing objectives it will strive to accomplish.

At least once each year, board members will evaluate the board as a whole, according to standards presented in the self-evaluation instrument which is specified in the board policy.

All of this information should be used by the board each year when it establishes priorities and/or goals it will strive to accomplish during the coming year. How well the board accomplishes its priorities and/or goals will be a measure of its performance in any year.

Adoption Date: 5/12/09

Revised: 3/15/16

### PRINCIPLES FOR BOARD OF EDUCATION SELF-EVALUATION

In order to assure that its operations support the schools in providing all students with a high-quality education, the South Lewis Board of Education hereby establishes as its principles:

1. To work closely with the community to ensure that Board actions and performances reflect the concerns and the aspirations of the community.
2. To identify the educational needs and desires of the district, and to transform such needs and desires into policies aimed at stimulating the students and the learning process.
3. To provide leadership in order that the goals and objectives of the school system, as set forth by the Board, can be effectively carried out.
4. To employ a Superintendent of Schools capable of ensuring that the district maintains a position as an outstanding school system and that school personnel carry out the policies of the Board with energy and dedication.
5. To formulate Board Policies which best serve the educational interests of students and provide the Superintendent with sufficient and adequate guidelines for implementation.
6. To provide a climate of mutual trust and respect toward other members of the Board, Administrators, and all school personnel.
7. To develop and provide data useful to the planning, evaluation, organization, and execution of board management functions.
8. To perform all board functions and operations in conformity with state, federal and local laws, rules and regulations.
9. To attempt, when budgeting, to strike a reasonable balance between economical use of financial resources and the need to provide a comprehensive educational program, and to ensure that the budget is presented in a clear and concise manner.
10. To think independently, to grow in knowledge and to rely on fact rather than prejudice, and a willingness to hear and consider all sides of any given issue.

11. To evaluate the Board's performance in relation to these principles, and to establish and clarify policies based upon the results of such evaluation.

#### PROCEDURES FOR BOARD OF EDUCATION SELF-EVALUATION

As a regular and scheduled activity, the South Lewis Board of Education will evaluate its performance. In the discharge of this responsibility, the Board shall be guided by the following principles;

1. Each board member should individually complete the evaluation instrument. The evaluation of record should be a composite of the separate inputs, prepared by the Board President or designee.
2. The Board may request the Superintendent or other staff personnel to participate in the evaluation process.
3. All Board members as a group should meet to discuss the evaluation. This discussion should cover the strengths as well as shortcomings.
4. The evaluation should be conducted at least annually. Follow-up discussions may be conducted during the year.
5. Each judgment should be supported by as much rationale and objective evidence as possible. The opinion of one Board member should not be the sole basis for judgment on an appraisal item.
6. The evaluation process should be considered as one input to the process of formulating plans and Board priorities for the following year or years.
7. A summary report of the evaluation process will be prepared and presented to the Board for their information.

The evaluation instrument agreed upon shall become a part of this document, and shall be available for review by any individual not later than June 30 of the year for which it has been adopted.

## 2019-20 SOUTH LEWIS CENTRAL SCHOOL DISTRICT - Board of Education Self-Evaluation

Instructions for rating performance – Place an “X” in the box that best describes the BOE’s performance based on the following scale:

Highly Effective (H) – *continually exceeds the criteria.*

Effective (E) – *consistently meets the criteria.*

Developing (D) – *partially meets the criteria.*

Ineffective (I) – *does not meet the criteria.*

#	CRITERIA	H	E	D	I	COMMENTS
1	As a BOE member, do you feel that Board members speak loudly and clearly enough so everyone present can hear what is being discussed?					
2	As a BOE member, do you feel the Board meeting is conducted in a business-like manner and follows accepted parliamentary procedures and rules?					
3	As a BOE member, do you feel that the chairperson takes charge of the Board meetings and keeps the meetings under control?					
4	As a BOE member, do you feel Board members treat school personnel and each other politely and with respect during the meetings?					
5	As a BOE member, do you feel the appropriate school personnel are present at Board meetings to supply information for agenda items?					
6	As a BOE member, do you feel the location and setting of Board meetings are comfortable and conducive to getting business done with adequate room for the public and media?					
7	As a BOE member, do you feel a conscious effort is made to make the public feel welcome at Board meetings, providing them with copies of the agenda?					
8	As a BOE member, do you feel the policy for public participation is explained at each meeting by the Board chairperson and is followed to maintain order?					

#	CRITERIA	COMMENTS				
		H	E	D	I	
9	As a BOE member, do you feel Board members appear familiar with the materials provided to them prior to the Board meeting?					
10	As a BOE member, do you feel appropriate procedures are in place to permit any Board member to add items to the agenda?					
11	As a BOE member, do you feel Board members display good listening skills, a spirit of compromise when problems arise, and work to achieve unity?					
12	As a BOE member, do you feel Board members vote their conscience, but support the majority decisions?					
13	As a BOE member, do you feel the Board follows its role as a policy body and does not become involved in making administrative decisions at Board meetings?					
14	As a BOE member, do you feel Board discussions are confined to the issue on the floor?					
15	As a BOE member, do you feel issues before the Board are resolved unless postponed or tabled pending further study?					
16	As a BOE member, do you feel issues that are first brought to the Board by residents, students, or staff are appropriately referred back to the administration for investigation?					
17	As a BOE member, do you feel if the Board goes into Executive Session, a reason is announced that is consistent with the Open Meeting Law?					
18	As a BOE member, do you feel only the items that have been identified in public session are discussed in Executive Session?					
19	As a BOE member, do you feel Board meetings start on time and end within a reasonable time?					



GENERAL COMMENTS: Please share any general observations about Board meetings and any specific examples of actions, positive or negative that you feel need to be mentioned.				

#	ANNUAL SCHOOL BOARD GOALS	Exceeded Goal	Met the Goal	Partially Met The Goal	Didn't Meet The Goal
1	The Board of Education will continue to support the work of school administration and personnel to move the Capital Improvement Project toward completion. The Board of Education will also support the work of school administration and personnel as they review and design both the operational logistics and instructional program, currently provided on three campuses, for delivery on a single campus.				
2	The Board of Education will support the work of school administration and personnel as they review, communicate, and act on the ESSA School Climate Survey results.				
3	The Board of Education will update the Student Attendance Policy 7110. The Board will also support the work of school administration and personnel in their efforts to improve student attendance and address chronic absenteeism.				

SOUTH LEWIS CENTRAL SCHOOL

BOARD MEETING DATES

2020-21

TUESDAY - JULY 14, 2020 - 6:30 PM (Reorganization and Regular Meeting)

TUESDAY - AUGUST 25, 2020 - 6:30 PM

TUESDAY - SEPTEMBER 1, 2020  
OR  
- SEPTEMBER 8, 2020 - 6:30 PM (if necessary)

TUESDAY - SEPTEMBER 15, 2020 - 6:30 PM

TUESDAY - OCTOBER 20, 2020 - 6:30 PM

TUESDAY - NOVEMBER 17, 2020 - 6:30 PM

TUESDAY - DECEMBER 15, 2020 - 6:30 PM

TUESDAY - JANUARY 19, 2021 - 6:30 PM

TUESDAY - FEBRUARY 9, 2021 - 6:30 PM (Regular & Budget Meeting)

TUESDAY - MARCH 2, 2021 - 6:30 PM (Budget Meeting)

TUESDAY - MARCH 16, 2021 - 6:30 PM (Regular & Budget Meeting/Adoption)

TUESDAY - APRIL 20, 2021 - 6:30 PM (BOCES Admin. Budget Vote)

TUESDAY - MAY 11, 2021 - 6:30 PM (Budget Hearing & Regular Mtg.)

TUESDAY - JUNE 15, 2021 - 6:30 PM

**\*Additional board meetings as needed to be held the first Tuesday of the month**

# SOUTH LEWIS CENTRAL SCHOOL DISTRICT

2021-22

## BUDGET CALENDAR

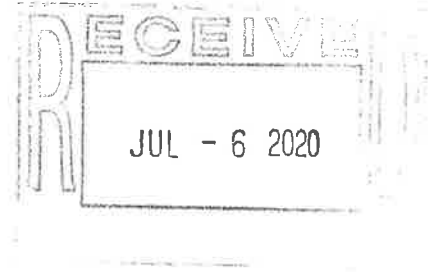
Tuesday	July 14, 2020	Approve 2021-2022 Budget Calendar
	Nov/Dec, 2020	Budget Preparation Information to Building Principals, Transportation and Building Maintenance Supervisors
	January, 2021	Study and Assessment of Professional and Support Staffing Needs and Enrollment
	January 2021	Board Sub-Committee Workshops
Tuesday	February 9, 2021 (With BOE Meeting)	Board Review of the Following Budget Items: Special Education (K-12) Elementary School (PK-4) Middle School (5-8) High School (9-12) Music (K-12) Interscholastic Athletics, PE, Health, and Nursing Technology Building and Grounds Transportation
Tuesday	March 2, 2021	Board review of the following budget items Administration BOCES and RIC Services Staffing/Programs Estimated Revenue and State Aid Budget Draft
Monday	March 8, 2021	Petitions for Board of Education Seats available In the District Office
Tuesday	March 16, 2021 (With BOE Meeting)	Final Budget Workshop/Budget Adoption by BOE
Wednesday	March 17, 2021	Tax Report Card due to NYSED Website (24 hours after BOE adopts Budget)

Monday	March 22-April 16, 2021	Budget Newsletter Preparation
Friday	April 2, 2021	First Legal Notice Published in Official Newspapers
Wednesday	April 14, 2021	Second Legal Notice Published in Official Newspapers
Monday	April 19, 2021	Petitions for BOE Seats Due in District Office (5:00 pm) (30 days prior to Annual District vote, if on Saturday or Sunday; use following Monday)
Wednesday	April 21, 2021	Third Legal Notice Published in Official Newspapers
Tuesday	May 4, 2021	Budget Brochure Mailed to the Public
Tuesday	May 11, 2021 (With BOE meeting)	Budget Hearing (7:00 pm)
Wednesday	May 12, 2021	Budget Notice Mailed to Public
Wednesday	May 14, 2021	Fourth Legal Notice Published in Official Newspapers
Tuesday	May 18, 2021	Annual Meeting (Budget Vote and Election: Noon - 8:00 pm)

**SOUTH LEWIS CENTRAL SCHOOLS**

**Mr. Douglas Premo, Superintendent**

4264 East road  
PO Box 10  
Turin, NY 13473  
315-348-2500  
Fax: 315-348-2510  
[www.southlewis.org](http://www.southlewis.org)



To: Mr. Premo, Superintendent of Schools

From: Andrew Krokowski, Transportation Supervisor

A handwritten signature in cursive script, appearing to read "Andrew Krokowski".

Date: July 6, 2020

Re: Disposal of Miscellaneous Bus Parts

I would like to recommend the disposal of a lot of miscellaneous bus parts that were used for bus models we no longer have here at South Lewis. I would recommend placing this lot up for auction.