



BUTTONWILLOW UNION SCHOOL DISTRICT
42600 Highway 58
Buttonwillow, CA 93206

Minutes of Regular Board Meeting
Held on June 8, 2020

Members Present:

Regina Houchin, President
Marie Parsons
Maria DeLa Rosa
Megan Lucas

Members Absent:

Richard Garcia

Administrators Present:

Stuart Packard, Superintendent
Hiedi Witcher, Assistant Superintendent/Principal

1.0 Convene Open Session

- 1.1 The meeting was called to order at 6:05 p.m. by President, Regina Houchin.
- 1.2 The flag salute was led by Marie Parsons.

2.0 Courtesy to Visitors

- 2.1 No visitors

3.0 Consent Items

- 3.1 Approval of Items 3.1-3.5.
Motion: Parsons
AYES: 4 NOES: 0 Second: DeLa Rosa
ABSENT: 1

4.0 Communications

- 4.1 Mr. Packard discussed calendar events.

5.0 Reports

- 5.1 Superintendent:
 - a. Update of stolen truck.
- 5.2 Assistant Superintendent/Principal:
 - a. Online summer school
- 5.3 Maintenance and Operations: Detail of stolen vehicle and maintenance and operations activities
- 5.4 Trustees:
 - a. Announcement by Trustee Megan Lucas of July 4 celebration at Recreation Department on July 3
 - b. Request by Trustee Marie Parsons to receive monthly Foundation report
 - c. Positive comment by Trustee Marie Parsons of the condition of the track and field.

6.0 Discussion/Action Items

- 6.1 There were no items pulled from the Consent Agenda.
- 6.2 Landscape Services from Marantha Gardening & Landscape Services tabled for additional bid.
- 6.3 Replacement of fence tabled for further information.
- 6.4 Adoption of Resolution No. 20-0009, Intention to Sell Real Property located at 168 Dunford Street.
Motion: DeLa Rosa Second: Lucas
AYES: 4 NOES: 0 ABSENT: 1
- 6.5 Approval of Interdistrict Attendance Agreement Request of parent of Kindergarten, 3rd and 5th grade students to attend Rio Bravo Greeley Union School District, 2020-2021.
Motion: Lucas Second: DeLa Rosa
AYES: 4 NOES: 0 ABSENT: 1
- 6.6 Approval of Interdistrict Attendance Agreement Request of parent of Kindergarten, 1st grade student to attend Rio Bravo Greeley Union School District, 2020-2021.
Motion: Lucas Second: DeLa Rosa
AYES: 4 NOES: 0 ABSENT: 1
- 6.7 Interdistrict Attendance Agreement Request of parent of 2nd grade student to attend Rosedale School District was approved at May Board meeting.
- 6.8 Approval of proposed guidelines to safely open 2020-2021 school year.
Motion: Lucas Second: Parsons
AYES: 4 NOES: 0 ABSENT: 1
- 6.9 Approval of Revised School Calendar, 2020-2021.
Motion: Parsons Second: DeLa Rosa
AYES: 4 NOES: 0 ABSENT: 1
- 6.10 Discussion of COVID 19 Operations Written Report for Buttonwillow School regarding school closure in March 2020.
- 6.11 Approval of Job Description for Virtual On-Line Teacher.
Motion: DeLa Rosa Second: Lucas
AYES: 4 NOES: 0 ABSENT: 1
- 6.12 Approval of revision to Job Description for Assistant Superintendent/Principal to include supervision and coordination of the Buttonwillow Resource Center.
Motion: Lucas Second: DeLa Rosa
AYES: 4 NOES: 0 ABSENT: 1
- 6.13 Open Public Hearing to receive comments regarding Proposed Budget for 2020-2021
- 6.14 Having received no public comments, the Board adopted and approved the Single Budget for 2020-2021.
Motion: Lucas Second: DeLa Rosa
AYES: 4 NOES: 0 ABSENT: 1

- 6.15 Approval of Agreement with KCSOS for District Accounting Services, 2020-2021.
Motion: Lucas Second: DeLa Rosa
AYES: 4 NOES: 0 ABSENT: 1
- 6.16 Approval of Agreement with KCSOS for District Business Office Services Agreement, 2020-2021.
Motion: Lucas Second: DeLa Rosa
AYES: 4 NOES: 0 ABSENT: 1
- 6.17 Approval of continuance of service with Shasta Elevator Company.
Motion: Parsons Second: DeLa Rosa
AYES: 4 NOES: 0 ABSENT: 1

7.0 Adjournment

- 7.1 Having no further business President Regina Houchin adjourned the meeting at 8:51 p.m.