

ST. CLAIRSVILLE-RICHLAND CITY SCHOOL DISTRICT

MINUTES OF REGULAR MEETING

JUNE 17, 2020

The meeting convened at 7:00 a.m. for the St. Clairsville-Richland City School District Board of Education with President Mike Jacob (via Zoom) presiding.

The Pledge of Allegiance was recited by all in attendance.

| | | |
|------------|--------------------|-----------|
| Roll Call: | Mike Jacob | - Present |
| | Mike Fador | - Present |
| | James Cook | - Present |
| | Pam Jones | - Present |
| | F. William Zanders | - Present |

Also present were: Ryan Clifford, Sharon Harrison, Amy Porter and Walt Skaggs

Approve Treasurer’s Items

Mrs. Jones moved and Mr. Fador seconded that the Board approve the following Treasurer’s items:

- A. Board minutes for the May 13, 2020 Regular Meeting, as presented by the Treasurer.
- B. Financial Reports for May, 2020, including the Financial Report and Appropriation Summary, Annual Spending Plan, and Budget vs Actual Spreadsheet, as presented by the Treasurer, which disclosed the following balances on the FINSUM Report:

| | | | |
|--|----------------|----------------------------------|------------------------------|
| General 001 | \$4,506,685.46 | Student Activities 200 | \$ 49,492.95 |
| Bond Retirement 002 | 0.00 | District Managed 300 | 192,943.57 |
| Permanent Improvement 003 | 52,898.55 | Auxiliary Services 401 | 125,611.17 |
| Building 004 | 0.00 | Data Communication 451 | 0.00 |
| Food Service 006 | 70,846.52 | Student Wellness and Success 467 | 74,280.06 |
| Expendable Trust 007 | 54,734.43 | Miscellaneous State Grant 499 | 7,487.74 |
| Kara Fador Corrections Scholarship 008 | 12,542.58 | IDEA Part B 516 | -24,583.74 |
| Uniform School Supplies 009 | 2,584.24 | Title I 572 | 0.00 |
| Principal 018 | 44,893.03 | IDEA Preschool Handicapped 587 | 0.00 |
| District Agency 022 | 3,302.76 | Improving Teacher Quality 590 | -366.73 |
| Self Insurance 024 | 179,999.76 | Schoolwide Building Program 598 | -243,383.79 |
| Underground Storage Tank 031 | 11,000.00 | Misc. Federal Grant Fund 599 | -0.01 |
| | | TOTAL | <u>\$5,120,968.55</u> |

- C. The list of bills paid in May, 2020, as presented by the Treasurer. A list of bills (CHEKPY report) is on file in the Treasurer’s office.
- D. The following transfers to the Schoolwide Pool Fund (598) for the instructional cost at the St. Clairsville Elementary School:

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Approve Treasurer's Items (Cont'd)

| From | | To | | Amount |
|-----------------|----------|----------------------|----------|--------------|
| General Fund | 001 | Schoolwide Pool Fund | 598-9020 | \$219,653.57 |
| Title I Fund | 572-9020 | Schoolwide Pool Fund | 598-9020 | \$17,898.53 |
| Title II-A Fund | 590-9020 | Schoolwide Pool Fund | 598-9020 | \$4,385.73 |
| Title IV-A Fund | 599-9020 | Schoolwide Pool Fund | 598-9020 | \$1,445.95 |

E. The following donations made during May, 2020:

| <u>Name</u> | <u>For</u> | <u>Amount</u> |
|------------------------|-----------------|-----------------|
| John & Phyllis Costine | H.S. Band | \$100.00 |
| Angel Schenerlein | H.S. Volleyball | 25.00 |
| | TOTAL | \$125.00 |

F. Participation in the following:

| | |
|--------------------------|--|
| 403(b) plans - | Washington National Insurance Company VOYA Financial (ING Retirement Plans) Foresters Financial/First Investors Group American Fidelity Assurance Company |
| 457 plans - | Ohio Public Employees Deferred Comp Program (OPED) Great American Plans/National Educational Services |
| Supplemental Insurance - | AFLAC American Fidelity MET Life American United Life Insurance Company |

G. The following Fiscal Year 2021 Temporary Appropriation Resolution:

BE IT RESOLVED by the Board of Education of the St. Clairsville-Richland City School District, Belmont County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30, 2021 the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows:

| <u>GOVERNMENTAL FUNDS</u> | | | |
|--|-----|----------------|-----------------------|
| General Fund | | | |
| USAS Fund | 001 | \$7,000,000.00 | |
| Uniform Supplies Fund | 009 | 7,000.00 | |
| TOTAL GENERAL FUND APPROPRIATIONS | | | \$7,007,000.00 |
| Debt Service Fund | | | |
| USAS Fund | 002 | - | |
| TOTAL DEBT SERVICE APPROPRIATIONS | | | - |
| Special Revenue Funds | | | |
| Food Service | 006 | 200,000.00 | |
| Special Trust | 007 | 1,000.00 | |
| Principal's Accounts | 018 | 20,000.00 | |
| Athletic Fund | 300 | 200,000.00 | |
| Auxiliary Funds | 401 | 100,000.00 | |
| ONenet Connectivity Subsidy | 451 | 5,400.00 | |
| Student Wellness and Success | 467 | 50,000.00 | |
| Miscellaneous State Grant | 499 | 5,000.00 | |

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| | | | |
|---|-----|--------------|-----------------------|
| ESSER | 507 | 157,607.18 | |
| Title IDEA-B | 516 | 200,000.00 | |
| Title I Grant | 572 | 180,000.00 | |
| IDEA - Preschool Handicapped | 587 | 7,281.95 | |
| Title II-A | 590 | 44,000.00 | |
| Schoolwide Building Program | 598 | 1,000,000.00 | |
| Miscellaneous Federal Grants | 599 | 14,000.00 | |
| TOTAL SPECIAL REVENUE APPROPRIATIONS | | | \$2,184,289.13 |
| Capital Project Funds | | | |
| Permanent Improvement Fund | 003 | 140,000.00 | |
| TOTAL CAPITAL PROJECT APPROPRIATIONS | | | \$140,000.00 |
| <u>PROPRIETARY FUND CLASS</u> | | | |
| Internal Service Fund | | | |
| Self Insurance | 024 | 50,000.00 | |
| TOTAL INTERNAL SERVICE FUND APPROPRIATIONS | | | \$50,000.00 |
| <u>FIDUCIARY FUND CLASS</u> | | | |
| Private Purpose Trust Funds | | | |
| Endowments | 008 | 1,000.00 | |
| TOTAL PRIVATE PURPOSE TRUST APPROPRIATIONS | | | \$1,000.00 |
| Agency Fund | | | |
| District Agency | 022 | 7,000.00 | |
| Student Managed Activity | 200 | 30,000.00 | |
| TOTAL AGENCY FUND APPROPRIATIONS | | | \$37,000.00 |
| TOTAL APPROPRIATION ALL FUND TYPES | | | \$9,419,289.13 |

H. The following FY2020 Supplemental Appropriations:

| FUND | AMOUNT |
|-------------------------------------|-----------------------|
| 001 - General Fund | 1,000,000.00 |
| 007 - Special Trust | 2,500.00 |
| 599 - Miscellaneous Federal Grants | 14,500.00 |
| Total Appropriation Increase | \$1,017,000.00 |

I. Renewal of the Property, Violence, Automobile, and Liability insurance with Pilney, Costine & Foster Agency for the period of July 1, 2020 through June 30, 2021 in the amount of \$72,650.00.

J. Advance from the General Fund 001 to Title II-A Fund 590-9020 in the amount of \$583.28.

The roll call vote was:

Aye: Cook, Fador, Jones, Zanders, Jacob.
Motion carried.

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Approve Resolution Suspending Policies

Mr. Cook moved and Mr. Fador seconded that the Board approve the following Resolution:

RESOLUTION SUSPENDING POLICIES

WHEREAS, Board Policy BFF permits the Board to “suspend the policy for one meeting at a time” pursuant to the procedures specified therein.

WHEREAS, the certain Policies have been proposed to be suspended in writing as follows:

The Board desires to suspend any policy to the extent the policy requires a Board member, Board legal counsel, or others to be “physically present,” or “in-person” as such requirements are not required pursuant to Section 12 of Amended H.B. 197, which permits electronic participation and electronic voting. The Policies that are affected include, but are not limited to Policy BDDF, which requires a Board member “to be physically present at the meeting in order to vote.”

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the St. Clairsville-Richland City School District, Belmont County, Ohio, that:

Section 1: Pursuant to Board Policy BFF, the Board moves to suspend the following policy requirements:

(1) Policy BDDF’s requirement that a Board Member must be “physically present at the meeting in order to vote.” The Board suspends the policy to the extent it requires a Board member to be “physically present” in order to vote.

Section 2: It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board, and that all deliberations of this Board and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and Section 12 of H.B. 197.

The roll call vote was:

Aye: Fador, Jones, Zanders, Cook, Jacob.
Motion carried.

Approve Personnel Items

Upon the recommendation of Superintendent Skaggs, Mr. Fador moved and Mr. Zanders seconded that the Board approve the following:

1. Tammy Weisal - Resignation as EMIS Coordinator/District Registrar, effective August 1, 2020.
2. Kari Fillipovich - Middle School Secretary effective June 9, 2020.
3. Darlene Graham - EMIS Coordinator/District Registrar effective July 6, 2020.
4. Elissa McFarland - Elementary Intervention Specialist for the 2020-2021 school year.
5. The following Speech Pathologists for up to 10 extended days for the 2019-2020 school year:
Kristen Koshenko Arrin Midei
6. Kathy Ranhart - Up to 11 extended days for the 2020-2021 school year.

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Approve Personnel Items (Cont'd)

- 7. JT Porter - Summer Maintenance Helper for the 2019-2020 and 2020-2021 school years.
- 8. Luke Porter - Temporary Technology Helper for the 2019-2020 and 2020-2021 school years.
- 9. The following volunteers for the 2020-2021 school year:
 - Chris Fogle - Football
 - Jason Ridgway - Football
- 10. The following Classified Substitutes for the 2020-2021 school year, on an as needed basis, pending proper paperwork:
 - Butch Delloma - Mechanic
 - Jay Graham - Mechanic
 - Thomas Ikey - Mechanic
 - Bill Mount - Mechanic
- 11. The following Supplemental Contracts for the 2020-2021 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

| <u>Name</u> | <u>Position</u> | <u>Experience</u> | <u>Salary</u> |
|-----------------|--|-------------------|---------------|
| Tony Cirolì | Boys Varsity Cross Country Coach | 22 yrs. | \$2,929.00 |
| Tony Cirolì | Girls Varsity Cross Country Coach | 22 yrs. | 2,929.00 |
| Ryan Clifford | Boys Varsity Basketball Coach | 18 yrs. | 5,604.00 |
| Ryan Clifford | Head Golf Coach | 2 yrs. | 2,061.00 |
| Shaylah Fiutem | 7 th Grade Volleyball Coach | 3 yrs. | 1,410.00 |
| Missy Gossett | 9 th Grade Volleyball Coach | 9 yrs. | 2,242.00 |
| Missy Gossett | Reserve Volleyball Coach | 9 yrs. | 3,037.00 |
| Brett McLean | Conditioning Coach | 19 yrs. | 3,326.00 |
| Brett McLean | Varsity Football Coach | 19 yrs. | 6,147.00 |
| Kevin Sacco | Boys Asst. Varsity Basketball Coach | 22 yrs. | 2,531.00 |
| Kevin Sacco | Asst. Varsity Football Coach | 21 yrs. | 4,049.00 |
| Tom Sliva | Girls Reserve Basketball Coach | 19 yrs. | 3,796.00 |
| Tom Sliva | 9 th Grade Girls Basketball Coach | 19 yrs. | 3,182.00 |
| Christa Truchan | Varsity Volleyball Coach | 12 yrs. | 3,363.00 |
| Darin Wilson | Jr. High Cross Country | 4 yrs. | 1,627.00 |

- 12. The following Pupil Activity Contracts for the 2019-2020 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

| <u>Name</u> | <u>Position</u> | <u>Experience</u> | <u>Salary</u> |
|-----------------|--------------------------------------|-------------------|---------------|
| Anthony Skrabak | Co-Asst. Varsity Track & Field Coach | 4 yrs. | \$1,514.00 |

- 13. The following Pupil Activity Contracts for the 2020-2021 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

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Approve Personnel Items (Cont'd)

| <u>Name</u> | <u>Position</u> | <u>Experience</u> | <u>Salary</u> |
|--------------------|--|--------------------------|----------------------|
| Christopher Balog | 9 th Grade Asst. Football Coach | 7 yrs. | \$3,109.00 |
| Ernie Banks | Head Swim Coach | 7 yrs. | 2,676.00 |
| Don Giffin | Asst. Varsity Football Coach | 23 yrs. | 4,049.00 |
| Jeff Roberts | Varsity Boys Soccer Coach | 3 yrs. | 2,639.00 |
| Anthony Skrabak | 7 th Grade Head Football Coach | 7 yrs. | 3,146.00 |
| Wes Stoner | Varsity Girls Soccer Coach | 10 yrs. | 3,363.00 |

The roll call vote was:

Aye: Jones, Zanders, Cook, Fador, Jacob.
Motion carried.

Approve Recommendations

Upon the recommendation of Superintendent Skaggs, Mrs. Jones moved and Mr. Cook seconded that the Board approve the following recommendations:

1. Agreement with the St. Clairsville Education Association for June 1, 2020 through May 31, 2021.
2. Agreement with OAPSE/AFSCME Local 4/AFL-CIO and it's Local #549 from August 1, 2020 through July 31, 2021.
3. The following Memorandum of Understanding with the St. Clairsville Education Association regarding the salaries to be paid to Association members employed in supplemental positions for the performance of extra duties:

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is entered into by and between the St. Clairsville-Richland City School District Board of Education ("Board") and the St. Clairsville Education Association ("Association").

WHEREAS, the Board and the Association are parties to a Master Agreement ("Agreement") governing the terms and conditions of the employment of the Board's teaching employees, effective June 1, 2020 through May 31, 2021; and,

WHEREAS, the Agreement governs the salaries to be paid to Association members employed in supplemental positions for the performance of extra duties; and

WHEREAS, in view of the possibility that supplemental contracts may not be completely fulfilled during the 2020-2021 school year and beyond due to school closures in response to the Coronavirus pandemic or other exigencies, the Board and the Association desire to revise the terms of the Agreement governing supplemental contracts.

NOW, THEREFORE, the parties hereby agree as follows:

Section 1: Article XXIV of the Agreement, shall be revised as follows:

- (a) Payment of the applicable supplemental salary shall be made in proportion to the work performed in fulfillment of the entire supplemental contract, as set forth below, following completion of the supplemental activity for the school year:

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Approve Recommendations (Cont'd)

1. An employee shall have earned fifty percent (50%) of the supplemental salary following the first day of practice for athletics.
2. An employee shall have earned an additional fifty percent (50%) of the athletic supplemental salary following completion of the first game of the season.
3. The employee will be paid according to the current payment schedule.

Section 2: Except as modified by this MOU, all other terms and conditions of the Agreement and other applicable provisions of law remain in full force and effect. This MOU represents the entire agreement of the parties with respect to the subject matter, may be executed in multiple counterparts, and shall only be amended by a signed writing.

Section 3: Upon ratification by the Association and authorization by the Board, this MOU shall be incorporated into the Agreement and any subsequent Agreements between the parties, unless the parties expressly agree otherwise.

4. College Credit Plus Memorandum of Understanding with Belmont College for students in grades 7-12 who qualify to enroll in college courses effective for the 2020-2021 school year.
5. High School Student/Parent Handbook for the 2020-2021 school year. A copy is on file in the High School Principal's office.
6. Middle School Student/Parent Handbook for the 2020-2021 school year. A copy is on file in the Middle School Principal's office.
7. Elementary Student/Parent Handbook for the 2020-2021 school year. A copy is on file in the Elementary Principal's office.
8. St. Clairsville Athletics Handbook for the 2020-2021 school year. A copy is on file in the Athletic Director's office.
9. Service Contract Resolution with the East Central Ohio Educational Service Center for the 2020-2021 school year.
10. Resolution verifying that the Board has offered the position of Assistant Varsity Baseball Coach to licensed employees and no employees qualified to fill the position have accepted.
11. Resolution verifying that the Board has offered the position of Assistant Varsity Baseball Coach to licensed individuals who are not employed by the Board and no such persons have applied for and accepted the position.

The roll call vote was:

Aye: Zanders, Cook, Fador, Jones, Jacob.
Motion carried

Approve New Business

Mr. Fador moved and Mr. Cook seconded that the Board approve the following:

1. The following Pupil Activity Contracts for the 2019-2020 school year: Pending receipt of all required documentation. This documentation must meet the requirements of the Ohio Revised Code, regulations of the Ohio High School Athletics Association, and policies of the St. Clairsville-Richland City Schools' Board of Education.

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Approve New Business (Cont'd)

| <u>Name</u> | <u>Position</u> | <u>Experience</u> | <u>Salary</u> |
|--------------------|----------------------------------|--------------------------|----------------------|
| John Nemeti | Assistant Varsity Baseball Coach | 1 yr. | \$2,102.00 |

2. Agreement with Governmental Policy Group, Inc.

The roll call vote was:

Aye: Cook, Fador, Jones, Zanders, Jacob.
Motion carried.

Adjournment

There being no further business brought before the Board, President Jacob adjourned the meeting at 7:28 A.M.

The next scheduled Board of Education meeting is Wednesday, July 8, 2020.

President

Treasurer