

5230 LATE ARRIVAL AND EARLY DISMISSAL

The Board of Education requires that pupils be in attendance for the full school day in order to benefit from the instructional program. That requirement will be waived only when compelling circumstances require that a pupil be late to school or dismissed from school before the end of the school day. A pupil will be considered absent if he/she does not attend school for at least four hours on a regular school day. Students will be marked tardy after 8:25 am on a regular school day. Six unexcused tardy days will equal one day absence.

The Principal may excuse for cause the late arrival and early dismissal of a pupil on the prior written request of the pupil's parent or guardian. Good cause may include, but need not be limited to, medical and dental appointments that cannot be scheduled outside the school day, medical disability, or court appearances.

No pupil will be permitted to leave the school before the end of the school day except in the presence of the pupil's parent or an agent of the parent.

The Principal shall maintain a record of the parents or guardians of each pupil. If one parent has been assigned custody of the pupil by court order or separation agreement and wishes to limit the noncustodial parent's access to the pupil, the parent in custody must inform the Principal of any such limitation and may request that his or her authorization be required before the noncustodial parent is granted access. In the absence of such notice, the Principal will presume that a pupil may be released into the care of either parent.

A pupil who suffers an incapacitating medical disability will be released from school only in the presence of an adult.

Cross Reference: Policy Guide No. 9240

Adopted: 22 April 1996

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