

POLICY

COLLINGSWOOD BOARD OF EDUCATION

CERTIFICATED STAFF
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HOURS AND DAYS OF WORK

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The Board of Education shall establish the days and hours of work for teaching staff members for whom working days and hours have not been negotiated in collective bargaining. In no case will full-time employment in this district be less than the school day established by this Board for the instruction of pupils.

"Full-time employment" is employment regularly scheduled, in accordance with the school calendar, for full school days and full school weeks.

A "full school day" in the elementary schools is the period from 8:15 a.m. to 3:30 p.m.

A "full school day" in the secondary schools is the period from 7:35 a.m. to 2:50 p.m.

A "full school week" is five days, Monday through Friday.

The hours and days of work for part-time employment shall, to the extent possible, be stipulated in the creation of each part-time teaching staff member position. Where the nature of a part-time employment position is such that hours and days of work are irregular and unpredictable, the Board will stipulate the maximum number of hours and days that may be worked in the position.

A teaching staff member shall not be required to perform employment services on a legal holiday, and no member's salary will be diminished because he/she did not perform employment services on a legal holiday.

N.J.S.A. 18A:25-3

Cross reference: Policy Guide No. 8220

Adopted: September 26, 2005

