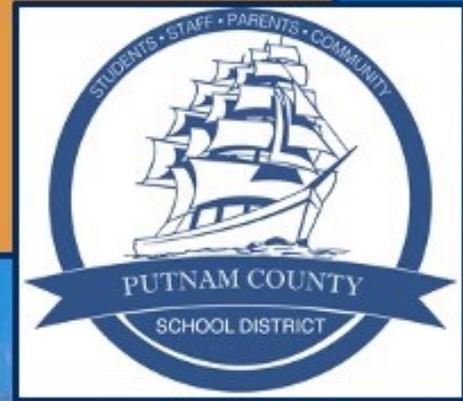


**2020-2021**



# Let's Get Started!

**Putnam County School District  
Student and Parent Guide For School Reopening**

# **A message from Dr. Rick Surrency, Superintendent**

The health, welfare and safety of our students, staff members and families of our community remain my chief concern. As Superintendent of Putnam County Schools, I hold no other duty more sacred. When our district assumed the responsibility of developing a reopening plan, I felt it necessary to solicit input from our community stakeholders. A survey was developed to consider the opinions of our families on the delivery model for instruction (face to face, virtual, alternating days on campus, etc.) and if/when masks should be worn.

Additionally, a reopening taskforce was developed to examine the results of the survey, make a recommendation on the instructional delivery model as well as safety procedures. After three informative sessions, the taskforce made the recommendation to return to school on August 10, 2020 via face to face learning with synchronous digital learning as an option for parents concerned about their children returning to school.

The following reopening plan was developed with those recommendations embedded in its conception along with the most current data and guidelines from state and local officials, as well as the Centers for Disease Control and Prevention (CDC). This plan may be adjusted based on the most current data in addition to the needs of the citizens of Putnam County.

I appreciate your patience as we have been developing the most appropriate plan for returning to school and work. In this time of great change, I am also very thankful to The School District of Osceola County for allowing us the use of their Return to School template. This process has truly demonstrated the unified spirit of Putnam County and schools across the State of Florida. During these uncharted days, I am proud to be the Superintendent of a community that displays such tremendous support and unity.

## HELPING YOU CHART THE BEST COURSE FOR YOUR FAMILY



### Option 1

**Traditional Brick & Mortar:** I plan for my child(ren) to return to a traditional classroom setting when school resumes on August 10, 2020. This option requires all persons on school campuses to wear face coverings when social distancing is not feasible. Students will commit to following the safety guidelines to protect themselves, their peers, and their teachers. I will register for this option online at [www.putnamschools.org](http://www.putnamschools.org) by July 16, 2020.

### Option 2

**Digital Learning:** I plan for my child(ren) to start the school year with digital learning at their assigned school, and return to the traditional classroom when a vaccine is available or conditions further improve. I understand this option requires a 9-week commitment, consistent Internet connectivity, and a supervised structured environment. It may also require a student to participate in on-site specialized services and progress monitoring. ***Digital learning will follow the traditional daily schedule with synchronous, live and/or recorded sessions.*** I will register for this option online at [www.putnamschools.org](http://www.putnamschools.org) by July 16, 2020.

### Option 3

**Putnam Virtual School:** I plan to enroll my child(ren) in virtual school for full-time, independent learning for the 2020-2021 school year, I will register with Putnam Virtual School by calling 386-329-0536 by July 16, 2020.

**Students will default to Traditional Brick & Mortar unless Option 2 or 3 is chosen by July 16, 2020.**

## Students

### SAFETY BEFORE SCHOOL:

- ✔ Before I come to school, I will check my temperature and assess my symptoms. If I have any of the following symptoms, I will stay home and contact my medical provider.
  - Cough
  - Shortness of breath
  - Fever
  - Muscle aches
  - Headache
  - Sore throat
  - Loss of smell
  - Loss of taste
  - Nausea/Vomiting/Diarrhea
  - Have been in direct contact with someone who has COVID-19
  
- ✔ If you are eligible for bus transportation, you can submit an online registration at [www.putnamschools.org](http://www.putnamschools.org).
  
- ✔ When waiting for the bus, I will practice social distancing and wear my face covering.
  
- ✔ I will use hand sanitizer as I board the bus, and on the bus, I will wear my face covering. My bus will be cleaned after morning and afternoon routes.
  
- ✔ If I ride in a car to school, my parent or guardian will drop me off in the car rider area. Parents will not be able to walk me to my classroom or to the cafeteria. When I exit my vehicle, I will have my face covering on.
  
- ✔ If I ride my bike or walk to school, I will enter the school at the designated entry point with my face covering on.

## Students

### SAFETY AT SCHOOL:

-  When I arrive at school, I may have my temperature checked by staff. I will wear my face covering and will promptly report to my designated area.
-  I will bring a water bottle to school, as water fountains will be closed for regular use. Water fountains may only be used to refill water bottles throughout the day.
-  When I am moving about the classroom, I will wear my face covering and practice social distancing.
-  When I am in the classroom, I may remove my face covering when working independently at my desk or when the teacher is providing whole group instruction. I will wear my face covering when working in small groups with the teacher or my peers. I will use my own headphones for computer stations, and I will use hand sanitizer before and after I complete my computer tasks.
-  I will wash my hands frequently or use hand sanitizer throughout the day.
-  When I am changing classes or going to a special area class, I will wear my face covering and practice social distancing. I will follow one-directional signs in hallways and on stairways.
-  In the cafeteria, I will wear my face covering when waiting in line for food, and I will practice social distancing. I will follow seating guidelines as designated at my school. I may remove my face covering while eating but will put my face covering back on before leaving the table.

## Parents and Students

### **SAFETY PROCEDURES FOR EVERYONE:**

- ✔ No more than 50 students will be allowed in the locker room and weight room at one time during Florida's Phase 2 reopening recommendations. Students will wear their face coverings when not actively exercising and will practice social distancing.
- ✔ Anyone attending extracurricular events (open house, athletic competitions, family nights, etc.) will be expected to wear facial coverings and practice social distancing. Random temperature scans may be required.
- ✔ Access to campuses other than the main office during the regular school day will be limited to students and staff members only unless pre-approved by administration.
- ✔ Any student traveling will be expected to self-quarantine according to current CDC travel guidelines. Students will be provided an opportunity to continue learning during the quarantine period through digital learning with instructional support.
- ✔ Parents who will be picking up a child for early dismissal due to illness or a medical appointment will be expected to follow school guidelines regarding face coverings and physical distancing. There is no dismissal within 30 minutes of the regular end of the school day, and only parents, guardians, or other individuals identified on the student's contact list, with appropriate identification, will be allowed to leave with the student.

 The school will have a designated isolation area in the event that a child or a staff member comes to school and presents COVID-19 symptoms. Parents will be contacted to pick ill students up immediately. Contact tracing will be used to identify students or staff members who may need to self- quarantine. Students will transition to digital learning during the self-quarantine period.

 Approved sanitation procedures will be followed to ensure the following items are cleaned and disinfected several times per day:

- Desks
- Counters
- Doors, Handles & Frames
- Light Switches
- Bathrooms
- Water Fountains
- Computer Components
- Phones
- Furniture

*Chart the Best Course for Your Family*

