

REGULATION

COLLINGSWOOD SCHOOL DISTRICT

PROGRAM

R 2433/Page 1 of 6

Random Drug Testing - Students in Co-curricular Activities

R2433 RANDOM DRUG TESTING – STUDENTS IN CO-CURRICULAR ACTIVITIES

In order to ensure that the District takes appropriate steps to discourage students from using drugs, the Board of Education has adopted the following procedures authorizing random urinalysis drug testing of all high school students who choose to participate in the District's co-curricular programs and all high school students, with the consent of a parent or guardian, who elect to participate in the random testing on a voluntary basis, hereafter known as "the identified student population", in accordance with the decision of the United States Supreme Court in Veronia School District 47J v. Acton, 115 S. Ct. 2386 (1995).

The purposes of the program established pursuant to this policy are educational, diagnostic, and preventative, as opposed to punitive or disciplinary.

Procedure

1. Prior to each athletic season, prior to the start date of an approved club or activity, or at any time during the school year for students who enter the voluntary pool, each member of the identified student population and parent/guardian will sign a contract authorizing the School District to require that (at any time and without prior warning during the season, period of activity, or school year) the identified student submit a urine sample for drug screening to be carried out by an agency contracted by the Collingswood Board of Education to do on-site collection using federal guidelines. The agency will supervise and conduct the random selection and shall adhere to all Federal and State standards. The required consent forms are exhibited at the end of the regulation.

* Contractor and Agency refer to the individuals collecting the sample.
Facility refers to the actual testing laboratory.

1 DEFINITION: *For the purpose of this policy, "substance" shall mean controlled dangerous substances defined in SSSEC6 2 of P.L. 1970, C. 266(C.24:21-2) or any chemicals, or chemical compound which releases vapors or fumes causing a condition of intoxicated inebriation, excitement, stupefaction or dulling of the brain or nervous system including but not limited to glue containing a solvent having the property of releasing toxic vapors or fumes as defined in chapter 3887, 1988 and any prescription drugs except those for which permission for use in school has been granted. (Refer to the district policy on the use of medications.)*



REGULATION

COLLINGSWOOD SCHOOL DISTRICT

PROGRAM

R 2433/Page 2 of 6

Random Drug Testing - Students in Co-curricular Activities

2. Every member of the identified student population and his/her parent/guardian must consent to random urine testing during the season or period of activity in which the student is participating. Students who, with parental consent, enter the voluntary pool are eligible for the balance of the school year. Failure of either party to consent to testing will bar the student from participation in the sport or activity until such consent is received. Approximately ten percent of the eligible student population, (designated number of students to be determined administratively) per season, will be selected by the * contracted agency, randomly for testing with no less than ten tested at any given time. Full spectrum screening will be carried out on at least one of the random samples during each of the three athletic seasons.
3. All initial costs associated with the testing shall be paid by the school district. Any subsequent testing costs, completed at a lab approved by the Board of Education, to insure that the student is no longer using illegal substances, shall be borne by the parent/guardian.
4. Should any student's urine test reveal the presence of any substance prohibited by law (see definition 1) or any prescription drug for which the student does not have a valid prescription, the student shall be barred from participation for the remainder of the season or the duration of the activity to commence immediately upon positive results of urinalysis. Confirmation of a positive test will occur immediately. A split sample will be available to the parent/guardian for screening at the lab of their choosing at their expense.
5. The principal or designee will hold a parent conference to make the parent/guardian aware of a positive test result. The principal or designee will conference with the coach or advisor regarding the student's suspension from the team or activity within the limits of Federal Regulation 42 CFR Part II, pertaining to confidentiality.
6. The student and parent/guardian will be required to attend an assistance program selected by the District which shall include weekly urinalysis. Within the school, the student shall be interviewed by the principal or designee who will then determine the need for additional counseling. Noncompliance with counseling recommendations and/or program completion will result in co-curricular ineligibility.
7. Refusal by the student to participate in random screening shall constitute a breach of the contract the student signed and the student shall be barred from further participation in that activity for the remainder of the season.
8. In order for a non-compliant student to participate in any other activity for that school year, the student shall be required to submit to a urine screen at a time to be determined by the principal or designee.



REGULATION

COLLINGSWOOD SCHOOL DISTRICT

PROGRAM

R 2433/Page 3 of 6

Random Drug Testing - Students in Co-curricular Activities

9. A second offense shall result in removal from participation in all student activities for one year.
10. A third offense shall deem the student ineligible for participation in co-curricular activities throughout the remainder of his or her high school career.
11. Students dropped from participation in co-curricular program for failure to pass a urine test will not be allowed to participate in any other co-curricular program until they have submitted to a drug test and test negative.
12. Detection and a positive diagnosis for illegal substances will result only in disqualification from further participation in the co-curricular program and will not result in suspension or expulsion from school.
13. School policy provisions concerning the use, possession, or distribution of illegal substances on school premises shall remain unaffected by this Policy.
14. Testing Procedures:
 - a. Those students selected for testing shall be immediately notified and tested the same day. Once tested, students will be permitted to continue participation awaiting the test results. However, those selected may not participate in a co-curricular program until tested. Refusal will result in a non-compliance status. If the student is unable to produce a sample, then they will be offered up to, but not to exceed 40 ounces of fluid in a time period not to exceed three hours, as per federal regulations for collecting a sample. If the student is still unable to produce a sample, they will be removed from co-curricular eligibility until they furnish a medical note indicating a medical diagnosis of “shy bladder.”
 - b. The student selected for testing pursuant to the foregoing random procedure shall complete a specimen control form which bears an assigned identification number. This number shall be the sole means for identifying the specimen by all laboratory personnel. Only the Superintendent of Schools, the Principal, the Athletic Director, and other District employees with a need to know the identity of the student being tested will be eligible to know the assigned number for each student selected for testing. If the student is taking prescription medications; he/she shall identify such medications by providing a copy of the prescription or a physician’s authorization. The student shall not be required to disclose the medical condition requiring such medication. The CONSENT TO DRUG



REGULATION

COLLINGSWOOD SCHOOL DISTRICT

PROGRAM

R 2433/Page 4 of 6

Random Drug Testing - Students in Co-curricular Activities

TESTING form must be available to the agency at the time of the collection to verify medications.

- c. After completing the control form, the student shall enter an empty secured lavatory monitored by an adult collector. The collector shall listen for normal sound of urination. After the sample is produced, the student shall give the sample to the collector who shall check the sample for temperature and signs of tampering, and, if satisfied with the integrity of the sample, the collector shall promptly transfer the sample to two specimen bottles provided by the testing laboratory that bears the assigned identification number.
- d. The School District shall determine what facilities are to be used to test student urine samples. Selected facilities shall be federally recognized testing laboratories, and the student shall have the option to send a split sample to an approved testing laboratory of his/her choosing, at his/her expense. The second sample (split sample) is collected at the same time as the first sample to be sent to the District's approved testing laboratory. Chain of custody procedures, discussed below, must be followed by the District's chosen contractor and laboratory. Appropriate weight will be given to the results of tests run by the student facility of choice. The results of the split-specimen are the final results provided cut-off levels equal to this regulation are met.
- e. Urinalysis will be the preferred testing method. If the student refuses to submit to any test, such student shall forego his/her privilege of participating in the District's co-curricular programs unless and until he/she consents to such testing.
- f. The testing facility shall screen each urine specimen by an immunoassay method, e.g.: EMIT RIA, FPI, for each illegal drug or drug group. Specimens may also be analyzed for acid, neutral, and basic drugs by thin layer chromatography. If either or both of the screenings are positive, gas chromatography/mass spectrometry is used to confirm positive test results. In order for a specimen to be considered positive, only the gas chromatography test must report positive results. A negative drug test result, but an abnormal creatinine and specific gravity reading, will result in the student being retested as soon as possible. The levels below which specimens are deemed negative are as follows:

	Initial Test Level (NG/NL)	Confirmatory Test Level (NG/NL)	Confirmatory Method
Amphetamines	300	300	GC/MS
D-Amphetamine	300	300	GC/MS
D-Methamphetamine	300	300	GC/MS



REGULATION

COLLINGSWOOD SCHOOL DISTRICT

PROGRAM

R 2433/Page 5 of 6

Random Drug Testing - Students in Co-curricular Activities

	Initial Test Level (NG/NL)	Confirmatory Test Level (NG/NL)	Confirmatory Method
Barbiturates	300	300	GC/MS
Amobarbital		300	GC/MS
Butalbital		300	GC/MS
Pentobarbital		300	GC/MS
Phenobarbital		300	GC/MS
Secobarbital		300	GC/MS
Benzodiazepine	300	300	GC/MS
Metabolites		300	GC/MS
Diazepam	300	300	GC/MS
Temazepan	300	300	GC/MS
Oxazepam	300	300	GC/MS
Cocaine metabolites	300	150	GC/MS
Marijuana Metabolites	20		
Delta-9-Carboxy THC		10	GC/MS
Methadone	300	300	GC/MS
Methaqualone	300	300	GC/MS
Opiate Metabolites	300		
Codeine		300	GC/MS
Morphine		300	GC/MS
Phencyclidine	25	25	GC/MS
Propoxyphene	300	300	GC/MS

If any illegal drug not listed is detected, the cut-off levels commonly used for that drug by an accredited testing facility shall be used.

The Medical Review Officer will promptly forward the test results to the building principal or his designee.

- g. The adult collector at the collection site, in the presence of the student, shall cap and seal the sample with evidence tape, and attach the label to the specimen bottle. The collector shall fill in the required information on a chain of custody form, and enter the date and time that the specimen was taken and sealed. The chain of custody form and the specimens shall be sent to the testing laboratory. The collector shall record the temperature; the laboratory will record the specific gravity and creatinine collected for each specimen and sign the label.



REGULATION

COLLINGSWOOD SCHOOL DISTRICT

PROGRAM

R 2433/Page 6 of 6

Random Drug Testing - Students in Co-curricular Activities

- h. Upon arrival at the testing laboratory, personnel from that laboratory shall mark on the chain of custody form the date and time that the laboratory received the specimen. While the specimen is at the laboratory, any technician or laboratory personnel who opens the bottle, or otherwise handles the specimen, shall mark his/her name, the date, time, and the purpose for which the specimen was handled, on the chain of custody form. The collector shall ensure that the specimen is transported to the laboratory as quickly as possible. If a test result is positive, the specimen shall be re-secured with evidence tape, signed, and dated by the testing personnel and confirmed by GC/MS. When the testing procedure is complete, testing reports will be prepared and signed by the testing personnel. The Medical Review Officer must review the form listing medications the student is taking, and note whether such medicine could cause a positive drug test result and shall then notify the District. The testing facility shall retain the positive specimen in a locked freezer until they receive further direction from the District regarding the disposition of the sample. The parent/guardian has a maximum of five days to request the split specimen for analysis from the original random process laboratory.
- i. If after consulting with the appropriate medical authorities the District determines that inadequacies in the chain of custody will affect the results of the test, the District shall direct the testing facility to dispose of that specimen. The District shall then collect another specimen and follow the procedures in this policy.
- j. If a sample tests negative, no further action shall be taken by the District. If a sample tests positive for drug use, a confirmation GC/MS test shall be administered, pursuant to the procedures outlined above to verify the result of the initial test. If the verification test is negative, no further action shall be taken by the District. If the verification test is positive, the student's parent/guardian shall be notified immediately as outlined in this policy.

15. Confidentiality:

The District respects the privacy of its students and shall maintain confidentiality regarding any drug testing. All records of tests and subsequent actions shall be kept in a file, separate from the student's regular file. The District will not release records of drug tests or any resulting action to anyone other than the student and/or his parent/guardian, who is not directly involved with the testing, without written authorization from the student and/or his parent/guardian.

Date: May 19, 1997

Regulation Number Changed: December 2007

Revised: May 31, 2011

