

# Tuxedo Board of Education-Regular Meeting

## Thursday, June 18, 2020

Tuxedo Union Free School District  
Board of Education  
Google Meet Video Conference  
6:00pm

Generated by Kristine DiFrancesco on Friday, June 19, 2020

### **Members present**

Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

### **Meeting called to order at 6:03 PM**

#### **1. Meeting Opening**

**Procedural: 1.1 Call to Order**

**Procedural: 1.2 Pledge of Allegiance**

**Procedural: 1.3 Roll Call and Quorum Check**

**Action: 1.4 Approval of the Agenda**

Motion to approve the agenda.

Motion by Nancy Bourke, second by Dorothy Ziegelbauer.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

#### **2. Recognition**

**Presentation, Recognition: 2.1 Retirement Recognition**

Superintendent Bohlke congratulated Dan Martin on his retirement. The board honored this year's retirees Ron Stover, Barbara Voss and Dan Martin with a tribute video.

**Recognition: 2.2 Junior Awards**

Mr. Bohlke recognized GFB Juniors who received scholarship awards.

**Gabriella Hekl** has been awarded this year's 2020 Rensselaer Medal Scholarship. In order to qualify for the award a student must be ranked within the top 10% of the junior class, excel in advanced math and science courses (Chemistry, lab-based physics, and at least four years of math including pre-calculus, are required for admission to Rensselaer), demonstrate potential for success in a challenging academic setting, and exhibit significant involvement in extracurricular activities. Medal winners are entitled to a \$25,000 per year scholarship when accepted to Rensselaer Polytechnic Institute. Congratulations to Gaby for all of her hard work and accomplishments throughout high school.

**Ethan Cardona** is this year's Bausch & Lomb Honorary Science Award recipient from the University of Rochester. This award is worth at least \$10,000 per year, totaling at least \$40,000 over four years. The award recognizes outstanding achievement and superior intellectual promise in the field of science. The application fee is waived. Congratulations to Ethan for all of his hard work and accomplishments throughout high school.

**Daniel Witt** is this year's Fredrick Douglass Susan B. Anthony Award recipient from the University of Rochester. This award is worth \$10,000 per year, totaling \$ 40,000 over four years. The award is named in honor of two of Rochester's most significant pioneers of social justice and it recognizes your commitment to understanding and addressing difficult social issues. In addition, the application fee has been waived. Congratulations Daniel for all your hard work and accomplishments throughout high school.

**Joseph Arcuni** is this year's George Eastman Young Leaders Award recipient from the University of Rochester. This award is worth at least \$10,000 per year, totaling \$ 40,000 over four years. The honor is given to an outstanding student leader to become a member of a select tradition at Rochester. The application fee is waived. Congratulations Joe on all of your hard work and accomplishments throughout high school.

**Theodore DeMond** is this year's Xerox Award recipient for Innovation and Information Technology from the University of Rochester. This award is worth at least \$10,000 per year, totaling at least \$40,000 over four years. The Xerox award recognizes a student who has a strong interest and talent in the pursuit of innovative approaches and an appreciation for the possibilities of technology. The application fee is waived. Congratulations Theo on all of your hard work and accomplishments throughout high school.

Congratulations to **John Castricone** on receiving this year's Leadership & Achievement Award from Clarkson University. This program recognizes high school juniors who demonstrate strong leadership qualities, positively impact their school and local community, and have a proven academic record. This award is worth \$12,000 per year for a total of \$48,000 over four years. Congratulations John on all of your hard work and accomplishments throughout high school.

### **3. Presentation**

#### **Presentation: 3.1 Outdoor Classroom**

Susan Mitchell, Co-president of the PTO gave the board an update on the Outdoor Classroom project. Approvals have been delayed due to the expenses of getting an architect seal which is required for state approval. The PTO is searching for less expensive options and will keep the board updated on the project.

### **4. Public Comment**

#### **Information, Procedural: 4.1 Guidelines for Public Comment**

Teachers Union Vice President, Rene Blume, spoke to the adaptability of the teachers in the district and willingness to work with the Board of Education and Administration.

### **5. Administrators' Reports**

#### **Reports: 5.1 Assistant Principal of Student Services Report**

Ms. Scariano was not present for the meeting but sent her report to the Board.

#### **Reports: 5.2 Lower School Principal's Report**

Mr. Brown spoke about the 5th and 6th grade moving up which was done virtually and thanked staff for their work putting that together. Kindergarten moving-up has been postponed until restrictions are relaxed.

Two new curriculums will be introduced in the upcoming school year, teachers will be trained on those in the upcoming weeks. Scholastic literacy will be the new ELA curriculum K-5 and Stemscores will be the new science program.

### **Reports: 5.3 School Business Official Report**

Business Administrator, Kevin Ziemba, provided the board with updated financials and reported on the progress on finding a forensic auditor. Proposals have been sent to multiple firms and only one has come back.

### **Reports: 5.4 Superintendent's Report**

Superintendent Bohlke thanked board clerk Kristine DiFrancesco for her work on the budget vote and election. He updated the student calendar for the 2020-2021 school year, the first day being September 3rd. Mr. Bohlke proposed that the board consider having bi-monthly board meetings for the upcoming school year to include a once a month workshop meeting in addition to the business meeting. High School graduation is scheduled for Thursday, July 16th (raindate 7/17) following social distancing procedures, the ceremony will be held at the front of GFB and will be live streamed. Graduate banners have been hung on the front of the school.

Mr. Bohlke recommended to the board the hiring of a payroll/personnel clerk. He has also posted for a Family Consumer Science/Business teacher and is evaluating the need for number of aides for the school year.

Mr. Bohlke spoke about the bus options now that the bus lease had been defeated in the recent budget vote. He recommended the district apply to NY State for a one year emergency lease.

A board member asked about the 2025 task force and how that will be created. Mr. Bohlke planned to send out a community newsletter to foster engagement.

A board member asked about plans for safely opening in September. Mr. Bohlke spoke about the regional committees that were created by the state and hopes to have some direction on or about July 15th.

A board member asked about bus options and requirements to bus students out of district.

## **6. Consent Agenda**

### **Action (Consent): 6.1 Approval of Consent Agenda Items**

A board member asked for item 6.10 Clubs/Advisor to be voted on separately from the other consent agenda items.

Motion to approve consent agenda items 6.1-6.9 and 6.11-6.12.

Motion by Michael Arone, second by Nancy Bourke.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

### **Action (Consent), Minutes: 6.2 Meeting Minutes 5/21/20**

Resolution: Motion to Approve Minutes from the 5-21-20 meeting.

Motion to approve consent agenda items 6.1-6.9 and 6.11-6.12.

Motion by Michael Arone, second by Nancy Bourke.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent), Minutes: 6.3 Meeting Minutes 5/28/20**

Resolution: Motion to Approve Minutes from the 5-28-20 meeting.

Motion to approve consent agenda items 6.1-6.9 and 6.11-6.12.

Motion by Michael Arone, second by Nancy Bourke.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent), Minutes: 6.4 Meeting Minutes 6/8/20**

Resolution: Motion to Approve Minutes from the 6-8-20 meeting.

Motion to approve consent agenda items 6.1-6.9 and 6.11-6.12.

Motion by Michael Arone, second by Nancy Bourke.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent): 6.5 Acceptance of School Budget Vote & Board of Education Election**

Resolution: Motion to approve the 2020-2021 School Budget Vote and Election results.

Motion to approve consent agenda items 6.1-6.9 and 6.11-6.12.

Motion by Michael Arone, second by Nancy Bourke.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent): 6.6 Retirement**

Resolution: Motion to approve retirements as presented.

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>
Daniel Martin	Treasurer	6/30/20

Motion to approve consent agenda items 6.1-6.9 and 6.11-6.12.

Motion by Michael Arone, second by Nancy Bourke.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent): 6.7 2020-2021 Student Calendar**

Resolution: Motion to approve the revised student calendar for the 2020-2021 school year.

Motion to approve consent agenda items 6.1-6.9 and 6.11-6.12.

Motion by Michael Arone, second by Nancy Bourke.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent): 6.8 Course Title Changes**

Resolution: Motion to approve courses with title changes for the 2020-2021 school year.

Motion to approve consent agenda items 6.1-6.9 and 6.11-6.12.

Motion by Michael Arone, second by Nancy Bourke.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent): 6.9 Curriculum**

Resolution: Motion to approve the recommended curriculum programs.

Motion to approve consent agenda items 6.1-6.9 and 6.11-6.12.

Motion by Michael Arone, second by Nancy Bourke.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action: 6.10 Clubs/Advisor**

**Motion to approve 6.10 clubs and advisors as presented.**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>	<b>SALARY</b>
Jennifer Jones	NHS	2020-2021	per contract
Jennifer Jones	NJHS	2020-2021	per contract

Motion by Dorothy Ziegelbauer, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Michael Arone, Daniel Castricone, Lucy Cerezo Scully

No: Dorothy Ziegelbauer, Nancy Bourke

Abstain: Kimberly Breiland

**Action (Consent), Information: 6.11 Business Office Report**

**Motion to approve consent agenda items 6.1-6.9 and 6.11-6.12.**

Motion by Michael Arone, second by Nancy Bourke.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action (Consent): 6.12 CSE/CPSE Recommendations**

**Motion to approve consent agenda items 6.1-6.9 and 6.11-6.12.**

Motion by Michael Arone, second by Nancy Bourke.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**7. Items for Discussion**

**Action: 7.1 New Courses for 2020-2021**

Mr. Bohlke introduced new courses in GFB for the upcoming school year.

SAT Evidence-Based Reading & Writing

Digital Imaging Yearbook Design

Mathematical Concepts

Advanced Video Production

Graphic Communications

Motion to approve new courses for the 2020-2021 school year.

Motion by Kimberly Breiland, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action: 7.2 Emergency Bus Lease**

This motion does not commit the board to the emergency lease, for application only, until further information is available whether the lease can be put back out to vote.

Motion to apply to NY State for an emergency bus lease.

Motion by Kimberly Breiland, second by Michael Arone.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action, Discussion: 7.3 Administration Realignment**

The board discussed splitting the Superintendent/High School Principal position which was combined for the 2019-2020 school year. A great deal of work has been done and still needed to be done in the district. Discussion between board members ensued.

Additionally, the board discussed creating a payroll/personnel position.

Motion to split the position of Superintendent and High School Principal with intension of scheduling an executive session to discuss the Superintendent's contract.

Motion by Kimberly Breiland, second by Nancy Bourke.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland  
No: Daniel Castricone, Lucy Cerezo Scully

Motion to create a new position Payroll-Personnel Clerk.

Motion by Kimberly Breiland, second by Nancy Bourke.  
Final Resolution: Motion Passed  
Yes: Meg Vaught, Dorothy Ziegelbauer, Nancy Bourke, Kimberly Breiland  
No: Michael Arone, Daniel Castricone, Lucy Cerezo Scully

**Action, Discussion: 7.4 Revision of Policy 1406 Legal Counsel**

The board discussed a motion approved on 4/2 which was made pending attorney review. The district attorney recommended a more descript policy.

"Legal questions may be presented to the school attorney by board leadership or by an individual board member with the permission of the board president, vice-president or superintendent of schools. If an inquiry involves the performance by a board member regarding his or her fiduciary duties, such inquiry shall be made to through the protocol set forth above and, if consent is not given, the contact with the school attorney may then be made without such consent. All legal opinions given by the school attorney pursuant to this protocol shall be shared, in writing, with the whole board and superintendent of schools, unless the matter involves the superintendent's employment with the District or a claim/litigation brought by an individual board member, in which event the response will not be shared with that board member. "

Board members discussed the proposed new policy recommendation.

Motion to amend Policy 1406 to the proposed policy from Shaw, Perelson, May & Lambert in their email dated May 4, 2020.

Motion by Kimberly Breiland, second by Nancy Bourke.  
Final Resolution: Motion Passed  
Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action, Discussion: 7.5 Date for Re-Org Meeting**

Motion to set the date of the re-org meeting to Tuesday, July 7, 2020 at 7pm.

Motion by Dorothy Ziegelbauer, second by Meg Vaught.  
Final Resolution: Motion Passed  
Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**Action, Discussion: 7.6 Bi-monthly Board Meetings**

Dates to be determined at the re-org meeting.

Motion to create bi-monthly board meetings for the 2020-2021 school year.

Motion by Kimberly Breiland, second by Michael Arone.  
Final Resolution: Motion Passed  
Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

**8. New Business**

**Discussion, Future Agenda Items: 8.1 Possible Items for New Business**

A board member recommended that the newly elected board member be invited into any discussions or Executive Sessions between now and the re-org meeting and be given access to the investigation report if allowable by the attorneys.

## **9. Public Comment**

### **Information, Procedural: 9.1 Guidelines for Public Comment**

Jennifer Darling made a comment about the split of the Superintendent/High School Principal position.

Dan Martin sent a letter read by the District Clerk thanking the Board of Education and the District for 21 wonderful years.

Nancy Bourke thanked the residents of Tuxedo for her years on the board. She spoke of all the accomplishments the board has made over the last 3 years and all the progress that is being made. The Board of Education thanked her for her service.

## **10. Adjournment**

### **Action: 10.1 Adjourn Meeting**

Motion to adjourn the meeting at 8:43PM

Motion by Michael Arone, second by Kimberly Breiland.

Final Resolution: Motion Passed

Yes: Meg Vaught, Dorothy Ziegelbauer, Michael Arone, Nancy Bourke, Kimberly Breiland, Daniel Castricone, Lucy Cerezo Scully

Respectfully Submitted,



Kristine DiFrancesco  
District Clerk