

**PEÑASCO SCHOOL BOARD OF EDUCATION**

**REGULAR BOARD MEETING**

**Veterans Memorial Administration Building**

**Tuesday, August 20, 2019**

**6:00 P.M.**

**1. Call Meeting to Order/Welcome/Moment of Silence/Salute to Flags**

The Regular Board Meeting of Tuesday, August 20, 2019 was called to order at 6:06 p.m. by Mrs. Mary Trujillo Mascareñas, Board President. Mrs. Trujillo welcomed everyone present and called for a moment of silence.

The Pledge of Allegiance to the United States Flag  
Salute to the New Mexico Flag

**2. Roll Call**

Board members present were Mr. Leroy Lopez, Mrs. Mary Trujillo Mascareñas, Mrs. Dorthy Lopez-Sherman, Ms. Sherry Archuleta and Ms. Amanda Bissell.

Ms. Lisa Hamilton was also present.

**3. Approval of Agenda Contents**

Ms. Lisa Hamilton recommended approval of the Consent Agenda with the following change: move discussion item “School Property – Vadito & Chamisal” up to letter a. and move all other items down.

A motion to approve the recommendation was made by Ms. Dorthy Lopez-Sherman and seconded by Ms. Sherry Archuleta.

Mrs. Mary Trujillo Mascareñas called for the vote. The majority voted in the affirmative. Motion carried.

**4. Approval of Board Minutes**

**July 16, 2019 Special Board Minutes**

Ms. Lisa Hamilton recommended approval of the **July 16, 2019 Special Board Meeting Minutes**.

A motion to approve the recommendation was made by Mr. Leroy Lopez and seconded by Mrs. Mary Trujillo Mascareñas called for the vote. The majority voted in the affirmative. Motion carried.

**July 16, 2019 Regular Board Minutes**

Ms. Lisa Hamilton recommended approval of the **July 16, 2019 Regular Board Meeting Minutes with the following changes:** at approval items, indicate that Ms. Amanda Bissell abstained from approval of the June 17, 2019 Special Board Meeting Minutes due to absence from the meeting..

At approval items, the FMLA Extension did not include a motion, a second or a vote but was documented as if it had happened. This was incorrect. The tabling of this item was approved at Approval of “Agenda Items”

The July 1, 2019 Special Board Meeting minutes were approved during the July 16, 2019 regular board meeting but was not documented. Below is the action taken on these minutes:

Ms. Lisa Hamilton recommended approval of the July 1, 2019 Special Board Meeting.

A motion to approve the recommendation was made by Mr. Leroy Lopez and seconded by Ms. Amanda Bissell.

Voting in the affirmative were Mrs. Mary Trujillo Mascareñas, Ms. Amanda Bissell, Mr. Leroy Lopez and Mrs. Dorthy Lopez-Sherman. Ms. Sherry Archuleta abstained from the vote.

~~A motion to approve the recommendation was made by Mr. Leroy Lopez and seconded by Ms. Amanda Bissell.~~  
Mrs. Mary Trujillo Mascareñas called for the vote. The majority voted in the affirmative. Motion carried.

### **July 29, 2019 Special Board Meeting Minutes**

Mr. Lisa Hamilton recommended approval of the **July 29, 2019 Special Board Meeting Minutes – Board Retreat.**

~~A motion to approve the recommendation was made by Mr. Leroy Lopez and seconded by Ms. Amanda Bissell.~~  
Mrs. Mary Trujillo Mascareñas called for the vote. The majority voted in the affirmative. Motion carried.

### **5. Public Comment**

Fructoso Garcia & Max Garcia – Vallecitos Bus Route – Each of the gentlemen presented their concerns and requests regarding the Vallecitos Bus Route.

### **6. Superintendent’s Report**

#### **a. Finance Committee Report – discussion items:**

- Reports provided to the Board were reviewed and any questions were answered by members of the Finance Committee. Mrs. Jolene Jaramillo, Business Manager was also present to answer questions.

#### **b. Gabriel Gonzales, Maintenance Update – discussion items:**

- The district has received a donation of sand from the County which has been placed at the baseball field. A request from the Board was made to send a letter thanking the County for the donation.

**c. Cafeteria Update – discussion items:**

- Ms. Hamilton explained the new Breakfast After the Bell process. Discussion followed regarding healthy choices for BAB. Ms. Hamilton also spoke about the success of the new Salad Bar.

**d. Special Education Update – discussion items:**

- Corrective Action Plan (CAP) – Verify if the previous CAPs have been taken care of.
- SPED Teacher at the High School – Ms. Alyssa Sanchez, has resigned – her substitute has been Mr. Michael Casados. Mrs. Rosa Pacheco-Romero has also been helping out.

**e. Elementary Principal Update – discussion items:**

- Promethean Boards – Chromebooks
- Burt Simmon – district-wide discipline training. Aligned with Mr. Mitchell’s discipline plan. Format that meshes together K-12.
- Head Teacher – Grace Visarraga.
- HED Donation – laptops, 6 Surface Pro Tablets, Monitors, Towers.

**f. PMS/PHS Update – discussion items:**

- Posters in every classroom – Mr. Simmons school rules. Teachers are encouraged to come up with classroom rules with student input, laminated – 5 focus areas.
- SBAs – some students will have to take EOCs? Meeting with Seniors to keep ahead to make sure students are on track. Twenty-nine students are attending Northern.

**g. Darren Griego, IT Update – discussion items:**

- Consortium for internet service. Penasco School District is taking the lead.
- RFP, pre-proposal conference – 10 vendors.
- Sept 16<sup>th</sup> vendor or partnership of vendors.
- July 1, 2020 new price.
- The district will have one gigabyte available which is way above the national standard.

**h. Assistant Business Manager Update, discussion items:**

- Training today with Jolene.
- Receiving the training needed? Yes
- Communication with K12Accounting? Yes, going well.

Superintendent’s Report

- Will be using a project management approach with all departments.

## 7. Discussion Items

### a. **School Property – Vadito & Chamisal**

- Members of the CMDWCA introduced themselves to the Board:  
Max Garcia – Board Chairman, Naomi Atencio, Juliet Garcia-Gonzales, Silas Dominguez, and Franklin Lovato.
- Toribio Garcia represented the Chamisal Community regarding the progress that has been made at the Chamisal property which was granted to the community a few years back. Mr. Garcia provided a progress list to the Board.
- Mr. Charlie Gonzales – addressed the Board regarding the issues they have been encountering at the Vadito Community Center which they claim does not belong to the Penasco Independent School District. Mr. Gonzales and his group brought up the repairs that are taking place at the center, the history of the property, YDI on the property, acquiring funds, and full-coverage liability insurance. To date the group has not found any documentation to support their claims.

### b. **CES Contract**

- Typo – February 2019
- El Centro Psychologists on staff.

### c. **Security Grant**

- Matching grant.
- Assessment needs – exterior door access control system at the Elementary, MS and HS.
- Security Cameras at the Elementary, MS, and HS.
- Quote for perimeter fencing – match too much of a cost to the district.

### d. **Science Materials**

- Reviewed purchase requisition in the amount of \$17,340.
- Next adoption, 2020 K-12 Math, Drivers Ed.
- Next Science adoption, 2024.

### e. **SLP Salary Schedules**

- Fewer Professional Development days.

### f. **Fixed Assets**

- Table this item.

### g. **PSFA Designee**

- Approval of designee, from the district, that will be responsible to work with PSFA and its systems should funding be awarded.

## 8. Approval of

**a. Ms. Lisa Hamilton recommended approval of CES Contract.**

A motion to approve the recommendation was made by Ms. Amanda Bissell and seconded by Mrs. Dorothy Lopez-Sherman.

Board Chair, Mary Trujillo Mascareñas called for the vote. The majority voted in the affirmative. Motion carried.

**b. Ms. Lisa Hamilton recommended approval to Purchase of Science Materials.**

A motion to approve the recommendation was made by Mr. Leroy Lopez and seconded by Ms. Sherry Archuleta.

Board Chair, Mary Trujillo Mascareñas called for the vote. The majority voted in the affirmative. Motion carried.

**c. Ms. Lisa Hamilton recommended approval of SLP Salary Schedule.**

A motion to approve the recommendation was made by Mrs. Dorothy Lopez-Sherman and seconded by Ms. Amanda Bissell.

Board Chair, Mary Trujillo Mascareñas called for the vote. The majority voted in the affirmative.

**d. Ms. Lisa Hamilton recommended approval to table “Fixed Assets” due to lack of information.**

A motion to approve the recommendation was made by Mr. Leroy Lopez and seconded by Ms. Sherry Archuleta.

Board Chair, Mary Trujillo Mascareñas called for the vote. The majority voted in the affirmative. Motion carried.

**e. Ms. Lisa Hamilton recommended approval of Lisa Hamilton as PSFA Designee.**

A motion to approve the recommendation was made by Mrs. Mary Trujillo Mascareñas and seconded by Mrs. Dorothy Lopez-Sherman.

Board Chair, Mary Trujillo Mascareñas called for the vote. The majority voted in the affirmative. Motion carried.

**9. Consent Agenda Items**

Ms. Lisa Hamilton recommended approval of the consent agenda items

Payroll Vouchers

Payables

BARs

BAR # Fund Description Type Amount

- 1 1920-0005-IB IM - Special Allocation Initial Allocation \$ 33,180.00
- 2 1920-0006-IB Instructional Material Initial Allocation \$ 16,875.00
- 3 1920-0007-D Food Services Cash Carryover True-up \$ (19,801.00)
- 4 1920-0008-I Athletics Cash Carryover True-up \$ 3,670.00
- 5 1920-0009-D Impact Aid Spec Ed Cash Carryover True-up \$ (3,626.00)
- 6 1920-0010-D Impact Aid Indian Ed Cash Carryover True-up \$ (5,688.00)
- 7 1920-0012-D Medicaid Cash Carryover True-up \$ 17,183.00
- 8 1920-0013-D Indian Ed Formula Cash Carryover True-up \$ (1,071.00)
- 9 1920-0014-IB LANL Foundation Cash Carryover True-up \$ 59.00
- 10 1920-0015-IB Private Donation Cash Carryover True-up \$ 689.00
- 11 1920-0016-D SB-9 Local Cash Carryover True-up \$ (12,630.00)
- 12 1920-0017-I Debt Services Cash Carryover True-up \$ 3,098.00

A motion to approve the recommendation was made by Mr. Leroy Lopez and seconded by Ms. Amanda Bissell.

Mrs. Mary Trujillo called for the vote. The majority voted in the affirmative. Motion carried.

#### **10. Items Suggested for Future Meetings**

- Election Day – November 6, 2019 – Polling places.

#### **11. Executive Session**

- **Personnel Matters**
  - a. **FMLA Extension**

A motion to adjourn to Executive Session to discuss Personnel Matters – FMLA Extension was made by Mr. Leroy Lopez and seconded by Mrs. Dorthy Lopez-Sherman

Mrs. Mary Trujillo called for a roll call vote. The roll call vote was taken by the Board Secretary. Voting in the affirmative were Mr. Leroy Lopez, Mrs. Dorthy Lopez-Sherman, Ms. Sherry Archuleta, Ms. Amanda Bissell and Mrs. Mary Trujillo Mascareñas . Motion carried.

The Peñasco Board of Education adjourned to Executive Session at 10:08 pm as provided for in the Open Meetings Act.

The Peñasco Board of Education reconvened from Executive Session at 10:20 pm. The Board President reported that matters discussed in executive session were limited to those specified before closure and no action was taken.

#### **12. Approval of**

- FMLA Extension

Ms. Lisa Hamilton recommended approval of the FMLA Extension as presented.

A motion to approve the recommendation was made by Mrs. Dorthy Lopez-Sherman and seconded by Ms. Amanda Bissell.

Mrs. Mary Trujillo Mascarenas called for the vote. The majority voted in the affirmative.

**13. Adjournment**

A motion to adjourn the **August 20, 2019 Regular Board Meeting** was made by Mr. Leroy Lopez and seconded by Ms. Sherry Archuleta.

Mrs. Mary Trujillo called for a vote. The majority voted in the affirmative. Motion carried.

Mrs. Mary Trujillo Mascareñas, Board President adjourned the meeting at 10:22 p.m

**FOR THE BOARD OF EDUCATION**

**ATTEST:** \_\_\_\_\_  
**President** **Secretary**

**DATE:** \_\_\_\_\_