

PEÑASCO SCHOOL BOARD OF EDUCATION
REGULAR BOARD MEETING
Veterans Memorial Administration Building
Tuesday, July 16, 2019
6:00 P.M.

1. Call Meeting to Order/Welcome/Moment of Silence/Salute to Flags

The Regular Board Meeting of Tuesday, July 16, 2019 was called to order at 6:12 p.m. by Mrs. Mary Trujillo Mascareñas, Board President. Mrs. Trujillo welcomed everyone present and called for a moment of silence.

The Pledge of Allegiance to the United States Flag
Salute to the New Mexico Flag

2. Roll Call

Board members present were Mr. Leroy Lopez, Mrs. Mary Trujillo Mascareñas, Mrs. Dorthy Lopez-Sherman, Ms. Sherry Archuleta and Ms. Amanda Bissell.

Ms. Lisa Hamilton was also present.

3. Approval of Agenda Contents

Ms. Lisa Hamilton recommended approval of the Consent Agenda with the following change: Table the FMLA Extension until the next board meeting and place it in Executive Session; table the June 18, 2019 Regular Board Meeting Minutes.

A motion to approve the recommendation was made by Ms. Dorthy Lopez-Sherman and seconded by Ms. Amanda Bissell.

Mrs. Mary Trujillo Mascareñas called for the vote. The majority voted in the affirmative. Motion carried.

4. Approval of Board Minutes

June 3, 2019 Board Minutes

Ms. Lisa Hamilton recommended approval of the **June 3, 2019 Special Board Meeting Minutes**.

A motion to approve the recommendation was made by Mrs. Dorthy Lopez-Sherman and seconded by Ms. Sherry Archuleta.

Mrs. Mary Trujillo Mascareñas called for the vote. The majority voted in the affirmative. Motion carried.

June 10, 2019 Board Minutes

Ms. Lisa Hamilton recommended approval of the **June 10, 2019 Special Board Meeting Minutes**.

A motion to approve the recommendation was made by Mr. Leroy Lopez and seconded by Mrs. Dorthy Lopez-Sherman.

Mrs. Mary Trujillo Mascareñas called for the vote. The majority voted in the affirmative. Motion carried.

June 17, 2019

Mr. Lisa Hamilton recommended approval of the **June 17, 2019 Special Board Meeting Minutes**.

A motion to approve the recommendation was made by Mrs. Dorothy Lopez-Sherman and seconded by Mr. Leroy Lopez.

Mrs. Mary Trujillo Mascareñas called for the vote. The majority voted in the affirmative. Motion carried.

June 24, 2019

Ms. Lisa Hamilton recommended approval of the **June 24, 2019 Special Board Meeting Minutes**.

A motion to approve the recommendation was made by Ms. Amanda Bissell and seconded by Ms. Sherry Archuleta.

Mrs. Mary Trujillo Mascareñas called for the vote. The majority voted in the affirmative. Motion carried.

5. Public Comment

None

6. Superintendent's Report

a. Finance Committee Report – discussion items:

- Discussion regarding the five payrolls paid out at the beginning of June. Some staff would rather be paid every two weeks than receive all their money at once. The contract has to be fulfilled by the district before June 30th. Discussion followed regarding possible payment options.

b. Gabriel Gonzales, Maintenance Update – discussion items:

- Been working on drainage at the track. This should help keep the water from seeping under the track. The new work on the track did not address the foundational needs so Gabe and his crew are trying different things to help prevent further damage.
- Discussion followed regarding why the foundational work had not been addressed. Ms. Hamilton has been working with the company to get the panther put back on the track at no additional cost to the district. She also negotiated with the company as far as the foundation. They will be providing materials and training on how to patch problem areas on the track.

c. Cafeteria Update – discussion items:

- Ms. Hamilton and Mrs. Rodriguez have met regarding Breakfast after the Bell. Breakfast for students who have not eaten at the cafeteria will be able to eat in the classroom after the bell. The breakfast will now be grab and go.

d. Special Education Update – discussion items:

- Ms. Amanda Bissell inquired about EDTs, Diagnostic Testing and whether there were any recommendations or not based on the results. She also asked if 1st and 2nd IEPs/EDTs are done.
- Data in general is awaiting final approval from PED. So far no flags.

e. Elementary Principal Update – discussion items:

- Mrs. Dorthy Lopez-Sherman inquired about the greenhouse project. The project will have to be taken over by another teacher.
- There will be some teachers changing classrooms due to the addition of a first grade teacher and a second grade teacher.
- Inquiry Science – have been using the hands on science kits for ten years.
- Big Brother program – Middle/High School students mentoring Elementary students.
- NMTEACH, LEAP Programs.
- Brain based learning – training by Dr. Bryan Harris for all district staff.
- Ms. Hamilton and Mrs. Marina Lopez are working with Mr. Mitchell as mentors to him.

f. PMS/PHS Update – discussion items:

- Plan to expand Big Brothers/Big Sisters program. Students need to apply. Last year three students were paired up. This community service can be used by students for college use.

g. Darren Griego, IT Update – discussion items:

- Rewiring project – fixing a lot of issues created by the intercom company. Mr. Medina showed a before and after photo of the project.
- Ms. Bissell asked if agendas, policies, minutes and handbooks can be archived on the new website. Mr. Medina stated that the site does have archiving capabilities.
- Webinar training on website very helpful. Specific training will happen later on.
- Interactive boards – shipped here tomorrow. The maintenance crew will be helping to move the twelve pallets.
- Board page on website – we control the content. Photos and information can be added as needed or requested. The website can be accessed on a smart phone via an app.
- Stars end of year validation has been marked as final. Rollover of Power School is complete.

h. Assistant Business Manager Update, discussion items:

- Do not have an active inventory system.
- Bus Driver training – Mr. Ray Pino is now trained as an SBDI (School Bus Driver Instructor). He will be able to provide the 8 hour per semester training for our drivers.

- K12Accounting – discussed concerns. Ms. Hamilton has set expectations with Ms. Jaramillo to include training for the Assistant Business Manager and other time bound deliverables.

Superintendent's Report

- Ms. Hamilton has met with Jeff Atencio regarding a combined effort for the Indian Education Application – Heritage Model. The pot of money would be considerably larger. Anywhere from \$50,000 to \$90,000. College and career readiness, college opportunities. PISD and the Pueblo will align. Other half-time position – possibly a Social Worker.
- PSCOC/PSFA – Safe Schools – gaps overlooked.
- Community School – Ms. Rosie Dominguez has been involved in the planning. Will discuss at Board Retreat.
- Title II – supporting Alternative Licensure Teachers.
- Bilingual Grant
- Elementary Handbook – Medications.

9. Discussion Items

a. **Pre-K Handbook**

- Complaints regarding homework for Kingergarten kids.

b. **Elementary Handbook**

- Policy regarding medications – work with Donn Williams, Policy Service.
- Update driver list and routes.

c. **MS/HS Handbook**

- Coding – create video games
- CCNA I – Cisco certification.

d. **Athletic Handbook**

- Reviewed handbook – no additional comments.

e. **Employee Handbook**

- No additional comments

f. **Board Retreat**

- Board Retreat – Sipapu, July 29, 2019 9:00 am.

g. **NSBA Membership** – Ms. Hamilton will do some research. This item is to be tabled until a later date.

h. **Track Resurfacing** – discussion happened earlier in the meeting under Maintenance Update.

i. **FMLA Extension** – to be tabled and placed in Executive Session.

- j. **North Land and Water Quote** – over \$5,000 requires Board Approval.
- k. **Propane Contract with Amerigas** – Amerigas was the lowest bidder, bidding .895/gallon. References were called and resulted in positive responses.
- l. **Renewal of Legal Contract with Cuddy & McCarthy, LLP** – the law firm provided information regarding their rates for 19-20.
- m. **Policy:**
 - Valedictorian/Salutatorian Policy- Final Reading
 - Weighted Grades Policy – Final Reading

9. Approval of

- a. Ms. Lisa Hamilton recommended tabling NSBA Membership.

A motion to approve the recommendation was made by Mrs. Dorothy Lopez-Sherman and seconded by Mr. Leroy Lopez.

Board Chair, Mary Trujillo Mascareñas called for the vote. The majority voted in the affirmative. Motion carried.

- b. Ms. Lisa Hamilton recommended tabling FMLA Extension.

A motion to approve the recommendation was made by Mrs. Dorothy Lopez-Sherman and seconded by Mr. Leroy Lopez.

Board Chair, Mary Trujillo Mascareñas called for the vote. The majority voted in the affirmative. Motion carried.

- c. Ms. Lisa Hamilton recommended approval of request to purchase with North Land & Water Quote in the amount of \$.

A motion to approve the recommendation was made by Ms. Amanda Bissell and seconded by Ms. Sherry Archuleta.

Board Chair, Mary Trujillo Mascareñas called for the vote. The majority voted in the affirmative.

- d. Ms. Lisa Hamilton recommended approval of Propane Contract with Amerigas at .895 per gallon for the 2019-2020 school year.

A motion to approve the recommendation was made by Ms. Amanda Bissell and seconded by Mr. Leroy Lopez.

Board Chair, Mary Trujillo Mascareñas called for the vote. The majority voted in the affirmative. Motion carried.

e. Ms. Lisa Hamilton recommended approval of **Valedictorian/Salutatorian Policy**.

A motion to approve the recommendation was made by Mrs. Dorthy Lopez-Sherman and seconded by Mr. Leroy Lopez.

Board Chair, Mary Trujillo Mascareñas called for the vote. The majority voted in the affirmative. Motion carried.

Ms. Lisa Hamilton recommended approval of **Weighted Grades Policy**.

A motion to approve the recommendation was made by Mr. Leroy Lopez and seconded by Ms. Sherry Archuleta.

Board Chair, Mary Trujillo Mascareñas called for the vote. The majority voted in the affirmative. Motion carried.

A motion to approve the recommendation was made by Mr. Leroy Lopez and seconded by Mrs. Dorthy Lopez-Sherman.

Board Chair, Mary Trujillo Mascareñas called for the vote. The majority voted in the affirmative. Motion carried.

11. Consent Agenda Items

Ms. Lisa Hamilton recommended approval of the consent agenda items

Payroll Vouchers
Payables
BARs

A motion to approve the recommendation was made by Ms. Amanda Bissell and seconded by Mrs. Dorthy Lopez-Sherman.

Mrs. Mary Trujillo called for the vote. The majority voted in the affirmative. Motion carried.

11. Items Suggested for Future Meetings

- Board Retreat

12. Adjournment

A motion to adjourn the **July 16, 2019 Regular Board Meeting** was made by Ms. Sherry Archuleta and seconded by Mrs. Dorthy Lopez-Sherman.

Mrs. Mary Trujillo called for a vote. The majority voted in the affirmative. Motion carried.

Mrs. Mary Trujillo Mascareñas, Board President adjourned the meeting at 11:25 p.m

FOR THE BOARD OF EDUCATION

ATTEST: _____
President Secretary

DATE: _____