

UNOFFICIAL MINUTES OF REGULAR SCHOOL BOARD MEETING

THE SCHOOL BOARD OF BELLE FOURCHE SCHOOL DISTRICT NO. 9-1 MET IN REGULAR SESSION ON MONDAY, JANUARY 13, 2020, AT THE BELLE FOURCHE SCHOOL DISTRICT ADMINISTRATION OFFICE with vice-president Scott Mikkelson presiding and members Wayne Gilbert, Jean Helmer, Nita Justice, Tara Knapp and Mike Tyndall present. Board member Tammy Clem was absent. Administration present: Superintendent Steve Willard, Business Manager Susan Proefrock, Principals Julie Hatling, Kevin Smidt and Mathew Raba, Activities Director Adam Nowowiejski and Special Education Director Caleb Case. Visitors: Fred Lamphere, Bill Abell, Karen Schlekeway, Andrea Rhoads, Lacey Peterson and Bryan Lessly.

Unless otherwise noted, all Board action was by unanimous decision.

Vice-President Mikkelson called the meeting to order at 5:15 p.m. Clem led everyone in the Pledge of Allegiance.

Motion Helmer, second Tyndall to approve the agenda as presented. Motion carried.

Vice-President Mikkelson advised the Board of necessary changes to the agenda: remove a presentation and action item for the Middle School Math & Science Club fundraiser; remove the executive session for the superintendent evaluation; and add an employee resignation as a consent agenda item.

Motion Helmer, second Tyndall to approve the agenda as amended. Motion carried.

Butte County Sheriff Fred Lamphere gave an informational presentation on the 2019 year to date stats from the Butte County Sheriff's office.

High School Teacher and Coach Bill Abell presented information on behalf of the High School Track Club for a raffle. Proceeds will be used for incentive t-shirts, team hoodies, help with the purchase of a team designed backpack and expenses for the World Records Camp in Casper, Wyoming in July.

Routine Business

Motion Justice, second Knapp to approve the meeting minutes of December 9, 2019. Motion carried.

Motion Justice, second Tyndall to approve the December financial statement as presented, the financial report for the Agency Funds Beginning Balance \$191,680.11, Income \$41,494.54, Expenditures \$59,281.46, Ending Balance \$173,893.19 and the financial report for Private Purpose Trust Funds Beginning Balance \$18,870.38, Income \$4,500.77, Expenditures \$37.00, Ending Balance \$23,334.15. Motion carried.

Motion Helmer, second Knapp to approve the claims for payment as presented. Total Prepaid Claims by fund: General Fund \$644,778.28; Special Education \$150,508.93 and Food Service \$3,358.83. Total Current Claims by fund: General Fund \$285,301.92; Capital Outlay \$88,014.78; Special Education \$198,647.15; Pension \$34,689.48 and Food Service \$51,334.51. Motion carried.

During SDCL Ch. 3-23 conflict disclosure agenda review, no conflicts were identified that had not been previously disclosed and waived.

High School Student Council Vice-President Ethan Jones reported on the activities of the Council and student body.

Helmer reported on the School Improvement Committee meeting held January 9, 2020. Meeting minutes were shared with the Board.

Helmer reported on the Black Hills Special Services Cooperative meeting held in December 2019.

Administrative reports were given.

Tyndall reported on the Budget Committee meeting held January 9, 2020. Meeting minutes were shared with the Board.

Recognition

December Students of the Month receiving special recognition were: Fifth grade – Edward Blair and Kaydence Burke; Sixth grade – Dierks Hayworth and Wynter Liggett; Seventh grade – Landen Harwood and Selene Walker; and Eighth grade – Olivia Nehl and Ariana Richter.

Consent Agenda

Motion Gilbert, second Helmer, and carried to approve the following consent agenda items (1-7):

- (1) Additional compensation as follows: Student teacher supervision – National Board Certification stipends – A Anderson, M Day, W Larson, P Louks, R Potter and J Stephens \$1,000 each; Officiating – C Riley and S Slotten \$40.00 each and C Pottorff \$80.00.
- (2) Administrative recommendations for personnel as follow: Donovan Burns, transportation supervisor, effective immediately increase annual salary \$4,000.00, from \$40,000.00 to \$44,000.00; hire Karen Mondillo as a long-term substitute teacher, \$29.00/hour, effective during the 2019-2020 school year; hire Elana Hall-Stalder as a long-term substitute teacher, \$29.00/hour, effective during the 2019-2020 school year; and compensation for extra class instruction during the 2019-2020 school year as follows – Kyle Haxton \$3,471.00 for extra class instruction (second semester) and an additional \$83.00 (due to an educational advancement) for the extra class instruction (first semester); Dalton Stearns \$3,842.00 for extra period of instruction (second semester); and Wayne Tonsager \$3,500.00 for extra period of instruction (second semester).
- (3) Declare as surplus property the 1998 Ford School Bus, VIN 1FDWB80CXWVA04688, purchased 08/2013, \$6,250.00. Appoint Cal Erhart, Donovan Burns and Steve Willard to appraise the value of the bus. Pursuant to SDCL 6-13-4 authorize Supt. Willard and Business Manager Proefrock to negotiate the private sale of the items appraised five hundred dollars or less. If necessary, bids shall be opened by Business Manager Proefrock and witnessed by Superintendent Willard at the advertised time. Also declare as surplus property old telephones, misc. technology equipment, audio visual and misc. electronic equipment as per list attached; old band uniforms, purchased 07/1993, \$5,033.12. Also declare as surplus property old football shoulder pads – determined no longer safe and to be destroyed. Appoint Robin Montgomery, Dave Schanzenbach and Steve Willard to appraise the value of the equipment. Pursuant to SDCL 6-13-4 authorize Supt. Willard and Business Manager Proefrock to negotiate the private sale of the items appraised five hundred dollars or less. If necessary, bids shall be opened by Business Manager

Proefrock and witnessed by Superintendent Willard at the advertised time. Items not sold may be disposed of.

- (4) Declare two (2) school board vacancies open due to the expiration of terms (June 30, 2020) for Tammy Clem and Scott Mikkelson.
- (5) Set date of the Belle Fourche School Board Election on Tuesday, April 14, 2020.
- (6) Accept the Black Hills Reads Innovative grant for \$1,000.00 from United Way. The grant will be used to buy books and set up a small library in the lobby of the Belle Fourche Area Community Center.
- (7) Resignation submitted by Darren Jackson as a K-12 music teacher, effective the end of the 2019-2020 school year. Also approve compensation of \$700 as early resignation incentive to be paid with the last paycheck to Jackson.

Open Enrollments

Motion Helmer, second Knapp to approve the administrative recommendation to accept an open enrollment application, beginning the 2019-20 school year, as submitted for two (1) elementary students from the Meade School District. Motion carried.

Raffle Fundraiser

Motion Helmer, second Tyndall to approve the High School Track Club raffle for beef certificates and a cooler. Motion carried. Ticket sales will be from March 16th to March 30th, 2020 and the drawing will be April 8, 2020.

Apptegy Agreement

Supt. Willard presented information about the Apptegy software, scope of project and pricing. Discussion followed. No action was taken.

Certificates of Excuse from school attendance (2019-2020 application numbers 41-48) were signed at this time. Eighty-two (82) students approved to date.

The Board was informed about the 2020 election to select a school board representative to the South Dakota Retirement System Board of Trustees and nominating petition process. The Board was also informed about the upcoming Associated School Boards of South Dakota Collective Bargaining Seminars.

A nice thank you card was shared with the Board.

A special board meeting is scheduled on Monday, January 27, 2020, at 5:15 p.m. for the purpose of a Board Retreat.

Executive Session

Motion Gilbert, second Helmer to enter into executive session at 6:43 p.m. for the purpose of student matters – attendance appeal pursuant to SDCL 1-25-2 (2) - Discussing the expulsion, suspension, discipline, assignment of or the educational program of a student. Motion carried.

Vice-President Mikkelson declared the Board out of executive session at 7:35 p.m.

There being no further business to come before the Board at this time, the meeting adjourned at 7:37 p.m.

Scott Mikkelson
Vice-President

Susan L. Proefrock
Business Manager

Published once at the total cost of \$

December 31, 2019 Financial Statement

General Fund: Balance: \$1,725,320.53; Receipts: Local Sources: Taxes \$121,365.70; Interest Earned \$270.23; Activity Tickets \$140.00; Admissions \$1,695.25; Other Cocurricular Income \$1,254.00; Armory Rental \$2,850.00; Donations \$2,650.00; Misc. \$1,257.12; Intermediate Sources: State Fines \$7,395.79; State Sources: State Aid \$467,626.00; Mentor Teacher Program \$114.40; Federal Sources: Title IA \$30,406.00; Title IIA \$8,097.00; Title VIA SSAE \$752.00; Fresh Fruits & Veg Program \$3,531.12; Total Receipts \$649,404.61; Disbursements: Claims \$133,608.70; Payroll & Benefits \$621,517.99; Merchant Services ACH charges \$768.28; Auto bank draft (fees) \$24.00; Auto bank draft (deposit books) \$93.72; Void check 119417(\$1,888.87); Refunds/Reimb. (\$179.59); Prior Month Correction \$3,750.00; Balance \$1,624,530.91

Capital Outlay: Balance: \$2,625,080.87; Receipts: Local Sources: Taxes \$78,969.68; Interest Earned \$423.56; Donations \$25.00; Total Receipts: \$79,418.24; Disbursements: Claims \$59,063.21; Prior Month Correction (\$3,750.00); Balance \$2,641,685.90

Special Education: Balance: \$217,108.80; Receipts: Local Sources: Taxes \$41,090.46; Interest Earned \$32.05; Medicaid Direct Services \$5,955.43; State Sources: State Aid \$79,829.00; Federal Sources: IDEA Part B \$27,302.00; Total Receipts: \$154,208.94; Disbursements: Claims \$21,467.25; Payroll & Benefits \$149,762.53; Balance \$200,087.96

Pension Fund: Balance: \$37,100.55; Receipts: Local Sources: Taxes \$68.23; Interest Earned \$5.96; Total Receipts: \$74.19; Disbursements: \$0.00; Balance \$37,174.74

Food Service: Balance: \$71,624.14; Receipts: Local Sources: Interest Earned \$10.42; School Lunch/Breakfast Receipts \$21,570.48; Federal Sources: School Lunch/Breakfast/Special Milk Reimb. \$36,101.81; Total Receipts: \$57,682.71; Disbursements: Claims \$61,523.94; Payroll & Benefits \$3,358.83; Balance \$64,424.08

Other Enterprise: Balance: \$67,009.06; Receipts: Total Receipts: \$0.00; Disbursements: \$0.00; Balance \$67,009.06