

UNOFFICIAL MINUTES OF REGULAR SCHOOL BOARD MEETING

THE SCHOOL BOARD OF BELLE FOURCHE SCHOOL DISTRICT NO. 9-1 MET IN REGULAR SESSION ON MONDAY, MAY 11, 2020, AT THE BELLE FOURCHE SCHOOL DISTRICT ADMINISTRATION OFFICE AND VIA ZOOM VIDEO CONFERENCING with president Tammy Clem presiding and members Wayne Gilbert, Jean Helmer, Nita Justice, Tara Knapp, Scott Mikkelson and Mike Tyndall present. Administration present: Superintendent Steve Willard, Business Manager Susan Proefrock, Principals Julie Hatling, Kevin Smidt and Mathew Raba, Activities Director Adam Nowowiejski and Special Education Director Caleb Case. Visitors: David Schanzenbach, Angela Reder, Robin Waggener, Jordan Esmay, Lacey Peterson and Bryan Lessly.

Unless otherwise noted, all Board action was by roll call and all voted in favor.

President Clem called the meeting to order at 5:15 p.m.

Motion Helmer, second Gilbert to approve the agenda as presented. Motion carried.

Routine Business

The minutes of April 13, 2020 were **corrected** as follows:

Property/Liability/School Leaders/Worker's Comp

Motion ~~Brill~~ **Justice**, second ~~Helmer~~ **Tyndall** to approve the administrative recommendation to approve the Statement of Values total amount \$64,307,200 and continue with ~~First Western Insurance~~ **Hub International Mountain States Limited** as agent with EMC Insurance Companies for the property/liability coverage, all coverages effective July 1, 2020 through June 30, 2021. Motion carried. The premium estimate is \$174,696.00.

Motion Mikkelson, second Helmer to approve the meeting minutes of April 13, 2020 as corrected. Motion carried.

Motion Justice, second Gilbert to approve the April financial statement as presented, the financial report for the Agency Funds Beginning Balance \$148,374.86, Income \$17,504.36, Expenditures \$14,313.08, Ending Balance \$151,566.14 and the financial report for Private Purpose Trust Funds Beginning Balance \$25,853.83, Income \$0.26, Expenditures \$0.00, Ending Balance \$25,854.09. Motion carried.

Motion Helmer, second Gilbert to approve the claims for payment as presented. Total Prepaid Claims by fund: General Fund \$619,296.40 and Special Education \$165,660.10. Total Current Claims by fund: General Fund \$75,187.93; Capital Outlay \$64,312.10; Special Education \$21,575.74; and Food Service \$69,246.55. Motion carried.

During SDCL Ch. 3-23 conflict disclosure agenda review, no conflicts were identified that had not been previously disclosed and waived.

Tyndall reported the Budget Committee met May 6, 2020. The committee reviewed the proposed budgets for FY2021.

Supt. Willard reported on the Community Council for Education recently met and selected the Teacher of the Year and Employee of the Year.

Clem reported the Facilities and Transportation Committee held a meeting on April 29, 2020 for patrons regarding bus route requests.

Helmer reported on the Black Hills Special Services Cooperative meeting held in April 2020.

Administrative reports were given.

Consent Agenda

Motion Tyndall, second Mikkelson, and carried to approve the following consent agenda items (1-6):

- (1) Recommendations for personnel as follows: hire Colby Nowowiejski as summer facilities and maintenance personnel \$9.80/hour and Micah Pennel as summer custodial \$10.80/hour; hire Special Education extended school year (summer school) personnel – Instructors Julie Erskin and Elana Stalder \$19.00/hour; and hire effective the 2020-2021 school year – Anthony Carbajal as head boys soccer coach, Lucas Trimble as assistant boys soccer coach, Rob Creed as head girls soccer coach and Rebekah Ruby as assistant girls soccer coach.
- (2) Resignation submitted by Andrew Johnson as a middle school Knowledge Bowl adviser and Eleanor Lawton as an assistant musical director, effective the end of the 2019-2020 school year.
- (3) Recommendations from the BFEA Sick Bank Committee to allow M Gill to use up to 24 days from the sick leave bank.
- (4) Adopt the textbook as follows: High School Geography – *Global Geography*, published 2019 by Houghton Mifflin Harcourt Publishing Company.
- (5) Administrative recommendation to hire DeSmet and Biggs, Certified Public Accountants of Rapid City and Casey Peterson, Ltd. of Rapid City, to perform the audit of the general purpose financial statements for the fiscal year ending June 30, 2020.
- (6) Declare as surplus property: Two (2) Oak trophy cases, quarterback tee stand, basketball steel frame (grey), ball cart, Healthometer scale, (2) basketball steel backboards, (10) state golf shirts, (3) moving blankets, (6) speakers, (30) sweatshirts (grey), and (2) flip score charts as per list attached, purchase date and cost unknown – all items are fair to good condition and no longer useful and shall be sold at auction. Also declare as surplus property: (12) white football helmets (out-dated), bag of water bottles (out-dated), (6) shoulder pads, folding ball cart (poor condition), (6) white football practice jerseys (poor condition), (17) wrestling warm-up coats (poor/stained condition), (3) orange basketball rims (old/broken), (10) golf bags-dark purple (poor condition), golf bag-white/faded purple, a set pole vault standards (out-dated), VHS camcorder (broken), and Belle Fourche wooden sign (old/broken) as per list attached, purchase date and cost unknown – all items are no longer useful and will be disposed of.

Recommendation for Employee

Motion Justice, second Gilbert to approve the recommendation to hire Jackson Tyndall as summer facilities and maintenance personnel \$9.80/hour. Motion carried. (Tyndall abstained)

Open Enrollment

Motion Gilbert, second Mikkelson to approve the administrative recommendation to accept an open enrollment application, beginning the 2020-21 school year, as submitted for one (1) elementary student from the Spearfish School District and one (1) elementary student from the Newell School District. Motion carried.

SDHSAA Ballots

Motion Helmer, second Knapp to return the South Dakota High School Activities Association 2020 Official Election Ballot and vote for Tom Culver, Avon School District for a five (5) year term as the East River At-Large Superintendent Representative position; return the South Dakota High School Activities Association 2020 Official Election Ballot and vote for Michael Talley, Rapid City Central High School for a five (5) year term as the Division I Secondary Principal Representative position; return the South Dakota High School Activities Association 2020 Official Election Ballot and vote for Marty Weismantel, Groton Area School District for a five (5) year term as the Small School Group Board of Education Representative position; and return the South Dakota High School Activities Association 2020 Official Amendment Ballot and vote Yes on Amendment No. 1 for a proposed Amendments to Constitution and Bylaws, page 20 Ch. II Part II Section 3 Mandated Team Practice. Motion carried.

Amendments to Cafeteria Plan Document and Summary Plan Document

Motion Tyndall, second Mikkelson to approve the amendments to the Plan Document and Summary Plan Document for the Belle Fourche School District Cafeteria Plan regarding new health Flexible Spending Account (FSA) eligible items under the Coronavirus Aid, Relief, and Economic Security (CARES) Act. Motion carried.

Board members and administrators were encouraged to attend the ASBSD/SASD Convention to be held in Sioux Falls, August 6-7, 2020.

A nice thank you card was shared with the Board.

Proposed Budget

The Proposed Budget for fiscal year 2020-2021 was presented. The Public Hearing on the Proposed Budget will be held at the regular board meeting scheduled Monday, July 13, 2020 at 5:15 p.m. at the Administrative Offices of the Belle Fourche School District 9-1. The public is welcome to attend.

There being no further business to come before the Board at this time, the meeting adjourned at 6:09 p.m.

Tammy Clem
President

Susan L. Proefrock
Business Manager

April 30, 2020 Financial Statement

General Fund: Balance: \$1,326,903.07; Receipts: Local Sources: Taxes \$97,197.61; Tuition \$113,605.00; Interest Earned \$86.64; Other Cocurricular Income \$370.00; Donations \$2,220.82; Misc. \$738.91; Intermediate Sources: State Fines \$17,030.63; State Sources: State Aid \$463,187.00; Federal Sources: Title IA \$32,303.00; Title IIA \$8,097.00; Title IV SSAE \$5,778.00; Title I School Improvement \$5,891.00; Fresh Fruits & Veg Program \$1,808.66; Total Receipts: \$748,314.27; Disbursements: Claims \$92,791.34; Payroll & Benefits \$617,904.51; Credit card processing ACH charges \$267.83; Auto bank draft (fees) \$3.80; Refund/Reimb. (\$1,200.00); Balance \$1,365,449.86

Capital Outlay: Balance: \$2,648,980.28; Receipts: Local Sources: Taxes \$79,650.18; Interest Earned \$21.51; Total Receipts: \$79,671.69; Disbursements: Claims \$98,306.76; Balance \$2,630,345.21

Special Education: Balance: (\$100,465.16); Receipts: Local Sources: Taxes \$43,157.85; Tuition \$9,872.28; State Sources: State Aid \$74,542.00; Federal Sources: IDEA Part B \$27,673.00; Total Receipts: \$155,245.13; Disbursements: Claims \$18,573.78; Payroll & Benefits \$164,870.24; Refunds/Reimb. (\$79.12); Balance (\$128,584.93)

Pension Fund: Balance: \$2,709.11; Receipts: Local Sources: Interest Earned \$0.02; Total Receipts: \$0.02; Disbursements: \$0.00; Balance \$2,709.13

Food Service: Balance: \$67,349.39; Receipts: Local Sources: Interest Earned \$0.48; School Lunch/Breakfast Receipts \$743.22; Federal Sources: School Lunch/Breakfast/Special Milk Reimb. \$46,718.54; Total Receipts: \$47,462.24; Disbursements: Claims \$56,048.21; Refund/Reimb. (\$250.00); Balance \$59,013.42

Other Enterprise: Balance: \$67,009.06; Misc. \$240.00; Total Receipts: \$240.00; Disbursements: \$0.00; Balance \$67,249.06