STATE OF NEW JERSEY - DEPARTMENT OF EDUCATION
STUDENT TRANSFER CARD

A41

DIRECTIONS: This card must be completed by the transferring school and sent directly to the student's new school. The card must be sent the first day after the student's last date of attendance.

Name: _____ Grade: _____
Last Name First Name M.I.

Date of Birth: _____ Proof of Age: _____ SID: _____
(specify document)

Name of Parent/Guardian: _____

Current Address: _____

Forwarding Address: _____

School that the student is transferring to:

Name: _____ County: _____

Address: _____ District: _____

_____

School that the student is leaving:

Last Day of Student Attendance _____/_____/_____

Name: _____ County: Middlesex

Address: _____ District: Woodbridge Township

_____

Principal: _____ _____
(signature) (print name)

Phone #: _____

NEW SCHOOL MUST REQUEST THE STUDENT'S RECORDS WITHIN TWO WEEKS OF THE RECEIPT OF THE CARD.

IMMUNIZATION RECORD INFORMATION

Each medical inspector shall record the results of examinations upon a record form (A45) recommended by the Commissioner of Education. Such form shall be kept in a permanent file and shall be the property of the board of education and shall be preserved. The individual health record shall be forwarded with other school records of students who transfer to another school. If a child leaves school for any other reason the record shall remain the property of the school. If a child leaves school for any other reason the record shall remain the property of the school as authorized by N.J.A.C. 6:29-1.4 (b).

Department of Health regulations effective September 1, 1991, do not permit immunization information to be forwarded on the back of the student transfer card. The school that the student is leaving must forward A45, Health History and Appraisal, to the student's new school. (N.J.A.C. 8:57-4.7b)

A signed copy of the first page of A45 may be sent to the new school with the student transfer card or a signed copy may be given to the parent or guardian at the time a transfer is requested.