

Maynard SEPAC (Special Education Parent Advisory Council)

### Meeting Notes

Date: Tuesday, October 22, 2019

Time: 7:00pm

Location: Fowler Administration Office Conference Room

Board Members in Attendance: J. O'Leary (JOI); J. O'Toole (JOt), K. Heath (KH), J. Skogstrom (JS), H. Nickel (HN), N. Rivera (NR), J. Clark (JC), J. Sheldon (JS)

### **General notes/comments**

- 9/17 collaboration notes approved by committee
- Email 9/17 collab notes to Colleen Andrade and ask her to post them

### **SEPAC Website:**

- Should we keep "Meeting Planning Committee" and "Public Relations COmmittee" sections? MPC yes, PRC no, because we have Karen > or turn MPC into researching and planning guest speakers
- HN and JC met w/ Donna Dankner (DD) and made a plan to funnel things to DD to send out to the teachers (workshops, podcasts, meetings/speakers, etc).
- Upcoming events section - will wait until spring one because it's too late to post fall and it takes a while
- Need to update language that says "subcommittees are board members" - make the words more general about parents contributing where you can; sharing/promoting SEPAC info with their own social media, sharing an area of expertise w/ SEPAC without formally joining board
- Remove listserv
- Add SEPAC chairs to SC website
- Double checked the resource links and confirmed those work
- Create a folder for process guides and things we create within our subcommittees (like dyslexia screening)
- Would like to add Aspire to page and safety-care brochure or website link
- Should delineate a section for "Helpful Resources" for a lot of the above
- Direct link to advisory letter from OCR regarding extracurricular activities
- Creating an acronym guide > ABCs of special ed

### **Subcommittee Meeting Scheduling:**

- Professional development committee needs to plan meet (Carol, not Charles, is the new admin rep) - see if it should be Gaudet instead as she is in charge w/ PD overall
- Additional dyslexia meeting on the books
- Communication/Accessibility > JOI also on that committee, but possibly JS to join if needed
- Policy, procedures and protocols > in progress with scheduling

### **SEPAC presentation**

- SEPAC presentation from SC meeting is now on YouTube
- Presentation seemed well received by SC and Mary Jane
- Put another presentation in writing and submit it to Carol/SC/SI, etc. - to work on that starting next meeting; after Carol's presentation to show we're listening to her (11/7)
- Carol has agreed to get upgraded Basic Rights membership
- Spring events calendar draft is now posted in the Google drive so we can figure out where we still need to book/fill slots