

Attendees: Jess S, Natasha, Karen, Jen O, Carol R, Charles G, Mario H, Jess C, Jess O, Danielle P

- Approval of 10/22 and 11/19 board meetings > Minutes approved. (Action: Jess S to send to Colleen Andrade)
- **Subcommittee Reports**
- Scheduling of next meetings > Monday 3/9 at 11:00 for safety sub committee (Action: Jess S to confirm based on calendar) at Fowler
- Policy committee can't schedule w/o John but will schedule offline
- Survey committee, 3/25 8:30am
- Invite Mr. McGilicuddy to next safety committee meeting. Charles going to send what he has so far from the committee.
- Reading focus group 3/25 at 3:15pm at Fowler
- Professional Development and Training Wednesday 3/25 at 7pm (pending John's ability to make it). If possible, invite Jen Gaudet (Action: Carol to liaise with Jen, Karen to reach out to John)
- Communication Accessibility Wednesday March 4, 7pm (Karen pending)
- Safety committee, good news, have been meeting w/ fire chief. At HS and Fowler, FD has come in and marked windows to know if any kids need help getting out so FD knows kids need help getting out. Students will be assisted to get to designated area, and then the fire department will come to area to help. Need to confirm whether this will be tested via drills.
- Concern around walk-to-school, about students being inclusive. Also, an effort is being made to approve attendance but need to be careful because students who have chronic issues impacting attendance, we don't want to alienate, or shame those students.
- Also need to address how to address discipline (for example with regards to being late) with students on IEPs, or 504s. Concerns need to be put to the IEP team, not the parents. Accommodations need to be made w/ IEP team > needs to be handled differently
- There seems to be disconnect between admin dealing w/ attendance, and admin dealing w/ IEPs. Add an extra step i.e. "Does the late student have an IEP" to check first; filter.
- Need to check whether there are any protocols at the lower levels to use "child find" to ID kids who aren't on IEP or 504 to see whether something greater is causing the attendance issue
- Have established an email that parents can use in case there is any confusion to know where kids are (for example, during an ALICE drill).
- Policy committee met on 11/21, created a mission to identify gaps in current policies. Also looking at policies and understanding the escalation, IDing a pathway to help escalate feedback in a shorter turnaround time
- Discussed better understanding of FBAs being created
- Policy about screening (hearing and vision) needs to be updated to include dyslexia - need to amend current policy (Action: Lydia and Bethlynn)

- Survey committee met and talked about what went out last year and doing a more comprehensive survey this year. Also talked about doing a separate survey for OOD families.
- Reading group > revamped K questionnaire to include different questions around development, language, family history of disabilities. Some incoming K families had old questionnaire. Still work on the process; was it too lengthy? Should the health related questions be a separate document.
- Need to figure out how to reach the families who had the wrong form. Reading committee needs to find a way to address.
- Communication accessibility committee met in October and created notes that talked about the website and how to better communicate w/ families whether regarding special ed or SEPAC. When they met on 2/10, Adam Steiner was here and heard concerns and built new website
- Communications went over roadmap, and need to get back together to update that
- **Outreach Efforts to OOD Families**
- Went through communication w/ families of students who were placed out of district through an IEP to see whether they wanted to still receive communication about the school buildings
- Are we willing to expand who we send that to? For example kids whose parents choose to send their kids out of district (not via IEP) to let them know of goings on. Should really be an “opt out” rather than an “opt in” > less work that way. Subcommittee for communication can revisit the scope to see if this needs tweaking
- CG would be open to have individual meetings w/ OOD families to see what could be done to bring back in district; not comfortable having a group meeting (for confidentially reasons)
- A forum would be helpful for these families > rather focus group to collect data, possibly led by a moderator
- Need to consider 1:1, and broader group
- Potentially look to April to hold meeting
- Possibly need to also include families who are on the brink of going OOD
- Add meeting topic to board meeting agenda for next meeting, or communication accessibility meeting agenda
- **Revised N1A Eval Consent Form**
- Need a better understanding of how it’s been incorporated with all the team chairs.
- There should never be a situation where parent needs to reach out to say they have not received the form (however, there have been situations where this happens - could be building specific)
- There has been no notification to parents that the process has changed and there is now a checkbox on the form (could put a sign here flag so parents don’t miss the checkbox). Could put it on Maynard public schools website as a blast. Thrillshare.
- **Transition Planning for IEP Students ages 14-22**
- (Tabled until next meeting)
- **Members Comments**

- DP attended the stakeholders meeting for DSE dyslexia screening, holding another one with kids (don't need a diagnosis) via Pivot Learning (3rd party)
- Thursday night MASC is having a special education committee meeting
- Tomorrow night at GM the principal candidate forum will be held
- **Citizens Comments**
- N/A