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| School Rules and Regulations | |

**SCHOOL BOARD POWERS AND
DUTIES**
**School Board Member Travel
Regulations**

Attendance at conferences and seminars or other meetings outside of the Andes Central School District can provide significant information relative to School Board Members' educational policy-making role. Board Members are encouraged to participate in state and national conferences associated with their professional organizations.

Each year, the Board shall set a budgeted amount for School Board Members' travel expenses. Request for travel by individual Board Members shall be submitted to the Board President in advance of any travel arrangements for approval. Allowable expenditures shall follow the guidelines established for all employees of the School System. Prior approval by the Board President shall be necessary for reimbursement. In instances where it is necessary to limit the number of Board Members attending a conference, the Board President shall make the selection of participants. When approval for travel has been received, the Business Manager will make the necessary arrangements for registration, lodging, and travel, in accordance with System travel procedures. Should the person(s) be unable to attend the meeting every attempt will be made to fully recoup all fees. If items (i.e. airline tickets) are nonrefundable, the board member will reimburse the District for the cost. If the conference or seminar is canceled by the organizers of the event, the board member will not be held responsible for expenses.

One week following attendance at State, Regional, or National conference or seminar, the Board Member shall submit a trip report to the Superintendent, which will include information on sessions attended and knowledge gained to benefit our School System. This information will then be shared with all board members in the next scheduled board meeting packet.

Legal
References:

Adopted:

Revised: June
29, 2020