



**Monday, July 6, 2020**  
**Re-organizational Meeting of the Board of Education- UPDATED**

**1. MEETING START-UP**

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- A. Call to Order
- B. Pledge of Allegiance

**2. OATH OF OFFICE**

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- A. Jason Smith, Superintendent
- B. Jerod Thurber, Board Member

**3. ELECTION OF OFFICERS**

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- A. President of the Board of Education
- B. Administration of Oath to President (President Assumes the Chair)
- C. Vice President of the Board of Education and Administration of Oath
- D. Niagara/Orleans School Board Association Representative (NOSBA)

**4. PUBLIC FORUM**

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**5. APPOINTMENT OF OFFICERS**

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- A. Claims Auditor (Christine Barone, \$750 per LEA Agreement), to serve at the pleasure of the Board
- B. District Treasurer (Patricia Hartigan, \$48/hour) to serve at the pleasure of the Board
- C. Deputy Treasurer (Joe J. DiPassio Jr., no additional compensation) to serve at the pleasure of the Board
- D. District Tax Collector (Joyce Wright, \$4,000) to serve at the pleasure of the Board
- E. School Purchasing Agent (Joe J. DiPassio Jr., no additional compensation) to serve at the pleasure of the Board
- F. Deputy School Purchasing Agent (Jason Smith, no additional compensation) to serve at the pleasure of the Board

**6. OTHER APPOINTMENTS**

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- A. ADA Compliance Officer (Joe J. DiPassio Jr., no additional compensation) to serve at the pleasure of the Board
- B. Asbestos Designee (Kevin Czaja, no additional compensation)
- C. Attendance Officer (Aaron Slack, no additional compensation)
- D. Central Treasurer- Extra Classroom Activities Account (Valerie Wetherbee, \$750 per LEA Agreement)
- E. Chemical Hygiene Officer (Kevin Czaja, no additional compensation)
- F. Coordinator of Federal Projects (Joe J. DiPassio Jr., no additional compensation)
- G. Chapter 504 Grievance Hearing Officer (Sharon Smith, no additional compensation)

- H. Health Insurance Portability and Accountability Act of 1996 ("HIPPA") Privacy Official/Complaint Official (Joe J. DiPassio Jr., no additional compensation)
- I. Hearing Officer for Child Nutrition (Jason Smith, no additional compensation)
- J. Verification Official for Child Nutrition (Tanya Marek, no additional compensation)
- K. Verification Official for Child Nutrition (Lori Lamay, no additional compensation)
- L. Homeless Liason (Elissa Smith, no additional compensation)
- M. Human Rights/Civil Rights Compliance Officer (Joe J. DiPassio Jr., no additional compensation)
- N. Title IX Coordinators (Joe J. DiPassio Jr./Elissa Smith, no additional compensation)
- O. Insurance Consultant (The Evans Agency, LLC.)
- P. Records Access/Freedom of Information Officer (Joe J. DiPassio Jr., no additional compensation)
- Q. Records Retention and Disposition Officer (Joe J. DiPassio Jr., no additional compensation)
- R. Safety Director, (Kevin Czaja, no additional compensation)
- S. School Pesticide Representative (Kevin Czaja, no additional compensation)
- T. School Attorney and Bond Council
- U. School Physician
- V. External Auditor- Raymond F. Wager, CPA
- W. Civil Service Probationary Period
- X. Dignity for All Students Act Coordinator
- Y. Athletic Director
- Z. Bond Compliance Officer
- AA. Medicaid Random Moment Time Study Coordinator
- BB. Residency Officer (Joe J. DiPassio Jr., no additional compensation)

## **7. DESIGNATIONS**

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- A. Official School Depositories
- B. Official School Newspaper
- C. Regular Monthly Meetings (Mondays, unless otherwise noted)
- D. Designation of Authority to Suspend
- E. Designation of Committee on Special Education
- F. Appointment of Subcommittee on Special Education
- G. Designation of Committee on Preschool Special Educaiton

## **8. AUTHORIZATIONS**

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- A. Authorization of the School Business Administrator or the Superintendent in his absence, to certify all payrolls prepared on behalf of the District for the ensuing official year.
- B. Authorization for the School Purchasing Agent to advertise for any items that require bidding.

C. Authorization of the Superintendent and School Business Administrator to approve in-service credits, professional development and graduate hours, leave days, leave of absence, estimated expenses, district representation, and attendance at meetings, conferences, or conventions pursuant to Board of Education policy. Also, members of the Board of Education, if interested, are authorized to attend local, state, and national meetings as provided within budgetary allocation, upon approval of the Board of Education President.

D. Authorization of the Superintendent to approve budget transfers in an amount up to \$10,000 for the 2020-2021 school year.

E. Authorization for the Superintendent and/or the School Business Administrator to serve as the Child Nutrition Program Agent.

F. Authorization to administer petty cash funds.

G. Authorization of Treasurer's signature on all checks and authorization of the Deputy Treasurer's signature on all checks in the absence of the Treasurer.

H. Authorization to Require Medical Examinations

I. Authorization to Appoint Staff on an Interim Basis

J. Authorization to Issue Letters of Reasonable Assurance

K. Authorization to Enter into Service Agreements

L. Authorization to Conduct Pre-Termination Hearings

M. Authorization to act on Behalf of the District with Respect to Orleans/Niagara Health Consortium

N. Authorization to act on Behalf of the District with Respect to Orleans/Niagara Workers' Compensation Consortium

O. Authorization to Contest or Settle Workers' Compensation and Unemployment Insurance Claims

P. Authorization to Commence or Settle Small Claims

Q. Authorization to Apply for Grants in Aid

R. Authorization to Approve Use of Facilities Request

## **9. BONDING OF PERSONNEL**

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A. Personnel Bonding

## **10. OTHER ITEMS**

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A. Mileage Reimbursement Rate

B. Re-adoption of All Existing Policies for 2020-2021

C. Substitute Teacher Pay Rates for 2020-2021

D. Non-Instructional Substitute Pay Rates

E. Non-Resident Tuition Rates for 2020-2021

F. Adoption of Check Charge

G. Non-Discrimination Statement

H. Authorization to Participate in Cooperative Bidding (see attachment)

I. Authorization for Real Property Tax Refunds/Corrections