

**West Greene School District
1367 Hargus Creek Road
Waynesburg, PA 15370**

The West Greene School District Board of Education held their **regular meeting** on **Thursday, December 8, 2016**, at the West Greene Middle-Senior High School, 1352 Hargus Creek Road, Waynesburg, PA at 7:35 PM.

CALL TO ORDER

The meeting was called to order by President, Chad Scott.

ROLL CALL

Jan Berdine – P
Robert Gilbert – P
Mike Pikula – P

Butch Cassiday – P
Kelly Loughman – P
Chad Scott – P

Daniele Frye – P
Timothy Mankey – P
Lynn Wise – P

APPROVAL OF AGENDA

- **MOTION BY** Cassiday, **SECOND BY** Mankey, to approve the agenda.

VOTE: ALL AYES

MOTION CARRIED.

NOTICE OF EXECUTIVE SESSIONS

- December 8, 2016 Contract Negotiations

APPROVAL OF MINUTES

- **MOTION BY** Loughman, **SECOND BY** Cassiday, to approve the **November 17, 2016**, regular meeting minutes.

VOTE: ALL AYES

MOTION CARRIED.

REPORTS

Superintendent, Brian Jackson

Mr. Jackson has Curriculum Leaders ready for board approval. There are also five tutors that Mr. Jackson would like to have appointed at tonight's meeting. The CTC will hold their annual Christmas Buffet on December 9. EQT presented a grant to the Engineering program for BOTs IQ, and the students made an outstanding presentation.

Business Manager, Jessica Bissett

The past few weeks has involved upgrading the direct deposit system with Community Bank and processing Certificates of Deposit for better interest rates. She has been collecting the appropriate documents necessary to proceed with the selling of the modular at Springhill-Freeport Elementary and she continues to balance the bank accounts.

Don Painter, Elementary Principal – Absent. Report read by Scott Sakai

Santa's Shop and the Book Fair conclude tomorrow. He thanked all of the parent volunteers who helped with both events. Without so many volunteers it would be extremely difficult to be able to do such a large scale operation. The elementary Christmas Concert is scheduled for December 20, at 6:00 PM in the High School auditorium. This concert will feature not only the elementary chorus but the elementary band students as well. This will be the first time in many years that the elementary band has performed in the Christmas concert.

Middle-Senior High School Principal, Scott Sakai

Mr. Sakai thanked the board for their consideration to approve Curriculum leaders at tonight's meeting. He is eager to move forward with this initiative.

K-12 Assistant Principal, Jed Hamberger

Mr. Hamberger reported that the following Grants are in progress: \$3,000 Grant through the DEP for the Trout in-classroom project; \$2,000 Grant through the NEA for teacher professional development; and funding is being sought for various projects, including converting existing space to a STEAM lab and upgrading the athletic facilities. The following Grants have been received: \$500 for the Pioneer Pantry through the Community Foundation of Greene County; \$500 for Community Based Learning; \$1,000 from First Energy; \$4,500 for RENEW from the PDE; and \$10,000 from the PDE for School-Wide Positive Behavior Support.

Director of Food Service, Jim Elsenheimer

Lunch participation in the month of November reached 70 percent. Breakfast participation continues to be very strong at 45 percent. Mr. Elsenheimer thanked the grant writing team for the grant received from the Community Foundation of Greene in the amount of \$500. Another \$250 was received from the Pittsburgh Regional Food Service Director. A focus has also been placed on public relations, and getting articles on the website and newspapers as frequently as possible.

Athletic Director, Bill Simms

Four boys were named to the Tri-County South All-Conference Football Team and honored with a plaque at Hugo's Restaurant. They were Cole Hamilton, Craig Weaver, Zack Pettit and Ben Jackson. Varsity winter sports season opens December 9. Tri-fold winter sports schedules have been printed and distributed. The first annual Rogersville Christmas Parade will be held on December 10, and the varsity girls' softball team was asked to be the Grand Marshals. Mr. Simms complemented the 7 & 8 grade boys' basketball team and Coach Al Vallano for their respectful conduct.

WGEA Representative, Melissa Ullom

The National Honor Society recently conducted a raffle to offset the cost of the reception that followed this year's National Honor Society induction. Over \$1,000 was raised. Keystone testing retakes started November 6. FFA's Rodney Parson was selected as the Western Regional Star in Agriculture production. He will compete at the state contest in January. Eight members will receive their Keystone Degrees during the January Farm Show. The Sixth Grade students will be completing their annual quart jar cookie project. Fourth Grade students completed an art residency program in Mrs. Day's room with Miss Lindsay Huff from the Pittsburgh Center for the Arts. The final collaborative art piece was installed in the Elementary entrance. Mr. Schrock and Mr. Jones took 27 students to WVU in November. The students learned library research techniques from a university research librarian.

Student Senate Representative, Brody Berdine

The Student Government had students complete a survey for the things they would like to see changed and what they would like to remain the same. The results of the survey were presented to the board.

HEARING OF CITIZENS

Desiree Tedrow, Marching Band Representative – She discussed the importance and educational value of the Band's spring trip; how it benefits students by giving them a learning opportunity outside of the school setting; and how the music programs offered through the West Greene School District have enhanced her life.

Lena Hughes, Band Booster President – She discussed the possibility of the Board allowing some of the monies budgeted under the Band's transportation account to be put toward the cost for transportation to Nashville, TN. Mr. Jackson would like to meet with the Band Boosters and Band Director to see if the Board could work with what monies are left in the transportation budget.

PERSONNEL

1. **MOTION BY** Loughman, **SECOND BY** Gilbert, to approve Andrea Fedak as the Ski Club Sponsor for the 2016-2017 school year, as per the professional contract.

VOTE: ALL AYES

MOTION CARRIED.

2. **MOTION BY** Loughman, **SECOND BY** Frye, to approve the following individual as a substitute support worker, in the respective area, for the 2016-2017 school year. All appropriate paperwork is on file:

- Christy Cumberledge, 1251 Hargus Creek Road, Waynesburg, PA 15370 (Secretary/Clerical Aide)

VOTE: ALL AYES

MOTION CARRIED.

3. **MOTION BY** Scott, **SECOND BY** Pikula, to accept the resignation of Lorri Campbell-Cook as the Drama Sponsor effective immediately.

VOTE: ALL AYES

MOTION CARRIED.

4. **MOTION BY** Scott, **SECOND BY** Cassiday, to post and advertise, if necessary for a Drama Sponsor for the 2016-2017 school year, as per the professional contract.

VOTE: ALL AYES

MOTION CARRIED.

5. **MOTION BY** Scott, **SECOND BY** Cassiday, to approve the following individual as a substitute School Nurse for the 2016-2017 school year, pending physical examination, clearances, receipt of the Act 168 Release form and satisfactory results from a pre-employment drug test:

- Tracy Cole, 1475 Oak Forest Road, Waynesburg, PA 15370

VOTE: ALL AYES

MOTION CARRIED.

EDUCATIONAL PLANNING

1. **MOTION BY** Loughman, **SECOND BY** Cassiday, to approve the following field trip request:

Melissa Ullom	1-07-17	Broadway Production	\$ 0.00}	Students or
		<i>The Curious Incident of the</i>		Target Field
		<i>Dog in the Night-Time</i>		Grant
		Heinz Hall		
		Pittsburgh, PA		

VOTE: ALL AYES

MOTION CARRIED.

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2. **MOTION BY** Loughman, **SECOND BY** Pikula, to approve the following field trip request:
 Katie Stewart 2-22-17 Spanish Immersion Day \$ 0.00} Spanish Club
 Carnegie Science Center
 Pittsburgh, PA
VOTE: ALL AYES **MOTION CARRIED.**
3. **MOTION BY** Loughman, **SECOND BY** Mankey, to approve the following field trip request:
 Scott McCullough 3-22-17 to Spring Trip \$520.00} Budgeted
 (Marching Band) 3-25-17 Nashville, TN
VOTE: ALL AYES **MOTION CARRIED.**
4. **MOTION BY** Loughman, **SECOND BY** Cassidy, to ratify the approval of posting for tutors in each of the four core subject areas for the 2016-2017 school year, one hour in the evening after school as follows:
 • Math
 • English
 • Social Studies
 • Science
VOTE: ALL AYES **MOTION CARRIED.**
5. **MOTION BY** Loughman, **SECOND BY** Mankey, to approve the following individuals as Curriculum Leaders in the subject area indicated for the 2016-2017 school year:
 • Middle School English – Joyce Conklin
 • High School English – Melissa Ullom
 • Middle School Math – Shelly Richardson
 • High School Math – Jennifer Gilbert
 • High School Science – Kurt Jones
 • Applied Academics (5-12) – Tim Barnes
 • Elementary – Tiffany Hart
 • Elementary Reading – Lorri Campbell-Cook
 • On Hands Software Lead – Katie Stewart
 • High School Social Studies – Frank Hunter
Discussion: Tim Mankey would like the filling of the positions to reflect seniority.
VOTE: ALL AYES **MOTION CARRIED.**
6. **MOTION BY** Loughman, **SECOND BY** Pikula, to award a West Greene High School Diploma to a specific individual who successfully passed the GED in accordance with Policy No. 217. The diploma will designate that it is awarded as a result of successfully completing the GED test.
VOTE: ALL AYES **MOTION CARRIED.**
7. **MOTION BY** Loughman, **SECOND BY** Pikula, to authorize the Superintendent to fill the tutor positions in the four core subject areas for the remainder of the 2016-2017 school term, following the end of the posting period based on the employee's relative education levels and certifications. Stipend payable shall be \$40 per hour.
VOTE: 8 YEA; 1 NAY (Mankey); 0 ABSTAIN; 0 ABSENT **MOTION CARRIED.**

ATHLETICS

1. **MOTION BY** Wise, **SECOND BY** Gilbert, to accept the resignation of Matthew Johnson as the Assistant Varsity Wrestling Coach, effective immediately.
VOTE: ALL AYES **MOTION CARRIED.**
2. **MOTION BY** Wise, **SECOND BY** Mankey, to approve Matthew Johnson as an unpaid volunteer Assistant Varsity Wrestling Coach for the 2016-2017 sports season.
VOTE: ALL AYES **MOTION CARRIED.**
3. **MOTION BY** Wise, **SECOND BY** Gilbert, to post and advertise, if necessary, for an Assistant Varsity Wrestling Coach, as per the professional contract.
VOTE: ALL AYES **MOTION CARRIED.**
4. **MOTION BY** Wise, **SECOND BY** Frye, to approve payment to the Greene County Athletic Directors Association in the amount of \$1,000.
VOTE: 5 YEA; 4 NAY (Loughman, Mankey, Pikula, Scott); 0 ABSTAIN; 0 ABSENT **MOTION CARRIED.**

5. **MOTION BY** Wise, **SECOND BY** Pikula, to approve Beau Jackson as an unpaid volunteer Assistant Varsity Boys' Basketball Coach for the 2016-2017 sports season, all appropriate paperwork is on file.

VOTE: ALL AYES

MOTION CARRIED.

POLICY

1. **MOTION BY** Berdine, **SECOND BY** Loughman, to direct the Superintendent and Solicitor to prepare a petition to be submitted to the Greene County Court of Common Pleas, seeking approval of a revised plan for the election of school directors in the West Greene School District. The revised plan shall retain the current 3 election districts, but provide that two school directors shall continue to be elected from each district, and the remaining three directors shall be elected at large.

VOTE: 5 YEA; 4 NAY (Berdine, Frye, Gilbert, Wise); **0 ABSTAIN; 0 ABSENT**

MOTION CARRIED.

BUDGET

1. **MOTION BY** Cassiday, **SECOND BY** Scott, that the General Fund paid list in the amount of \$22,170.13 be approved as submitted.

VOTE: ALL AYES

MOTION CARRIED.

2. **MOTION BY** Cassiday, **SECOND BY** Scott, that the General Fund unpaid list in the amount of \$66,373.05 be approved as submitted.

VOTE: ALL AYES

MOTION CARRIED.

3. **MOTION BY** Cassiday, **SECOND BY** Pikula, that the Cafeteria Fund unpaid list in the amount of \$12,000.85 be approved as submitted.

VOTE: ALL AYES

MOTION CARRIED.

4. **MOTION BY** Cassiday, **SECOND BY** Scott, that the Capital Projects unpaid list in the amount of \$10,824.30 be approved as submitted.

VOTE: ALL AYES

MOTION CARRIED.

5. **MOTION BY** Cassiday, **SECOND BY** Scott, that the November 25, 2016 payroll in the amount of \$249,619.29 be approved as submitted.

VOTE: ALL AYES

MOTION CARRIED.

6. **MOTION BY** Cassiday, **SECOND BY** Pikula, to approve The Rhodes Group invoice no. PEK001-16.00-0002926 for consulting services rendered from September 1, 2016 through October 31, 2016 related to the West Greene Elementary School, in the amount of \$6,488.75.

Discussion: Barb Graham will speak to Doug Nolin with regard to sending Mr. Jackson a more comprehensive, appropriate and accurate statement.

VOTE: 7 YEA; 3 NAY (Loughman, Mankey, Pikula); **0 ABSENT; 0 ABSTAIN**

MOTION CARRIED.

7. **MOTION BY** Cassiday, **SECOND BY** Mankey, to transfer \$50,000 from the General Fund to the Lunch Fund.

VOTE: ALL AYES

MOTION CARRIED.

8. **MOTION BY** Cassiday, **SECOND BY** Mankey, to transfer \$110,000 (budgeted) from the General Fund to Capital Projects.

VOTE: ALL AYES

MOTION CARRIED.

9. **MOTION BY** Cassiday, **SECOND BY** Mankey, to transfer \$5,000,000 from the General Fund TMMA to a General Fund Certificate of Deposit.

VOTE: ALL AYES

MOTION CARRIED.

10. **MOTION BY** Cassiday, **SECOND BY** Mankey, to transfer \$52,804.08 (PlanCon) from the General Fund TMMA to Capital Projects.

VOTE: ALL AYES

MOTION CARRIED.

11. **MOTION BY** Cassiday, **SECOND BY** Loughman, to approve the Resolution for the 2017-2018 fiscal year certifying that the School District will not increase any tax at a rate that exceeds the index (2.5%) as calculated by the Department of Education under the provisions of the Taxpayer Relief Act, Act 1 of 2006 (the current millage rate is 19.96).

VOTE: ALL AYES

MOTION CARRIED.

12. **MOTION BY** Cassiday, **SECOND BY** Mankey, to approve The Rhodes Group invoice no. PEK001-16.00-0002868 for consulting services rendered from August 1, 2016 through August 31, 2016 related to the Elementary School, in the amount of \$2,705.00. **NO ACTION TAKEN.**

13. **MOTION BY** Mankey, **SECOND BY** Pikula, **TO TABLE THE MOTION** to approve The Rhodes Group invoice no. PEK001-16.00-0002868 for consulting services rendered from August 1, 2016 through August 31, 2016 related to the Elementary School, in the amount of \$2,705.00.
VOTE: ALL AYES **MOTION CARRIED.**
14. **MOTION BY** Cassiday, **SECOND BY** Mankey, to approve Andrews & Price, LLC invoice no. 75876 in the amount of \$1,008.00 for professional services related to Hayes Design Group and ACA litigation.
VOTE: 8 YEA; 1 NAY (Loughman); 0 ABSTAIN; 0 ABSENT **MOTION CARRIED.**
15. **MOTION BY** Cassiday, **SECOND BY** Mankey, to approve Peacock-Keller & Ecker invoice no. 80287 in the amount of \$3,823.40 for general professional services.
VOTE: ALL AYES **MOTION CARRIED.**
16. **MOTION BY** Cassiday, **SECOND BY** Mankey, to approve Peacock-Keller & Ecker invoice no. 80288 in the amount of \$2,689.50 for litigation services related to Liokareas Construction Company.
VOTE: ALL AYES **MOTION CARRIED.**
17. **MOTION BY** Cassiday, **SECOND BY** Mankey, to approve Durham School Services Invoice No. 91389919 for services rendered from November 1, 2016 through November 30, 2016 in the amount of \$110,867.07.
VOTE: ALL AYES **MOTION CARRIED.**
18. **MOTION BY** Cassiday, **SECOND BY** Mankey, to approve the General Fund paid list of invoices received between December 1, and December 7, 2016 in the amount of \$57,450.31.
VOTE: ALL AYES **MOTION CARRIED.**
19. **MOTION BY** Cassiday, **SECOND BY** Mankey, to approve transferring \$1,500,000.00 from the Capital Project TMMA to a Capital Project Certificate of Deposit.
VOTE: ALL AYES **MOTION CARRIED.**

HEARING OF CITIZENS

Dave Brendel, Center Township – Mr. Brendel questioned the services The Rhodes Group was providing for the district. Barb Graham responded that it related to the construction litigation in terms of reviewing documents. The public can be made aware of the kind consulting services but not the actual work, as they are a consultant retained for litigation. Mr. Brendel's concern is that the district did not get all of the services that they were supposed to through the construction project contracts.

Brian Jackson, Superintendent – Vantage Energy was bought out by Rice Energy and they are currently building a pad on the McNeely and Watson properties. West Greene can only lease 74 of the 115 acres. Once West Greene starts to receive monies from royalties, the board will have to discuss the purpose for those monies. It has been determined that some Capital Project items have been under budgeted.

ADJOURNMENT

- **MOTION BY** Cassiday, **SECOND BY** Scott, at 8:15 PM to adjourn the regular meeting.
VOTE: ALL AYES **MOTION CARRIED.**

Board President, Mike Pikula

Board Secretary, Butch Cassiday