

**Milan Elementary
Team Meeting Record Sheet**



Group Members Present:

Norms:

Date:

Grade Level Content:

Topic:

Discussion Points

Decisions

Check the Corollary Questions that were discussed during the meeting:

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What do we expect students to learn?

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How will we know when students have learned?

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How will we respond when students experience difficulty learning?

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How will we respond when students already know the key concepts, skills and content?

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Based on collaborative analysis of the results of our efforts, what can we do to improve student learning?