

NORTHEAST BRADFORD SCHOOL BOARD MEETING

September 11, 2017

The regular meeting of the board was held in room 87 of the Northeast Bradford Junior-Senior High School. President Keith Bonin called the meeting to order at 7:15 p.m.

President Bonin announced that an executive session was held prior to tonight's regular meeting, at 6:00 p.m., to discuss personnel.

Roll Call: Present: Keith Bonin, Joseph Mihalek III, Devin Brown, Wendy Carr, Teresa Edsell, Annette Zern, Lisa Upham, and Howard Rought

Via Phone: Thomas Souto

Others present included: William Clark, Mary Ann Boardman, Robert Moore and Scott Webster, Administrators. Sharon Goble, Renee Herb, Melissa Brown, Donald Harris, Deborah Philippi, Jessica Rose Gross, and Penny Roberts, staff. Matthew Kennedy, Katrina Doud, Ray Fleming, Amanda Miller, Susan Greene, visitors. Nathan Brown, the Daily Review.

PRESENTATIONS

Monsanto Grow Rural Education Grant

Monsanto representative, Susan Greene, presented Northeast Bradford School District with a \$10,000 Grow Rural Education Grant, which the district will use to establish an aquaponics lab. Thank you to all those involved in the nomination process for the Grow Rural Education Grant.

- Mr. Bob Brown
- Mr. Roy Hottle
- Mr. Keith Clark
- Mrs. Kathy Yoachim

Nutrition Group

Katrina Doud and Matthew Kennedy announced the following upcoming events:

- Molly the Cow will visit the Elementary School Cafeteria in October.
- Lunch for Life will be held on October 10, 11, and 12 for all first year full day students.
- Taste the Goodness and Recipe of the Month will be offered to secondary students to introduce new foods.
- Wellness Wednesday will introduce elementary students to new combinations of fruits and vegetables.
- Tasty Bites are treats that will be introduced each month to students.
- Farm to Fork locally grown produce will be offered to students starting in September.

Deborah Philippi – Alternative Seating

Mrs. Philippi discussed the alternative seating currently being used in her classroom. She provided letters and slides of her students utilizing the alternative seating throughout their school day. In addition, Mrs. Philippi thanked the Northeast Bradford Foundation for purchasing the alternative seating options.

Recognition of Staff

None

Visitors Comments

Mr. Nathan Lewis expressed his concerns regarding recent coaching issues in volleyball and asked that the vote for the position of High School Assistant Volleyball Coach not be finalized until the parents could discuss their concerns with Administration. Mr. Bonin said that they would discuss this further when the supplemental contracts portion of the agenda was reviewed.

Approval of Minutes

The minutes for the August 14, 2017 meeting were tabled, for further review, until the October 9th board meeting.

Financial Reports

Expenditures /Bank Account Summary/Budget Transfers – Motion by Mihalek, seconded by Brown, to approve the expenditures/bank account summary reports for the month of August. On a roll call vote, Souto voted against; all other members voted in favor.

Superintendents Report

Principals Reports

The following principal reports were reviewed by the board:

HIGH SCHOOL PRINCIPALS REPORT

TO: William Clark
FROM: Robert Moore
DATE: 8/30/17

CURRENT ENROLLMENT	
Grade 7	61
Grade 8	65
Grade 9	60
Grade 10	68
Grade 11	80
Grade 12	71
Total	395

OVERVIEW

The students first day of school was 8/24. Fall sports are in full swing with games starting this week. Check the school calendar for dates and times.

ACADEMICS

7th grade orientation was held on 8/22, this was attended by approximately 40 students. Teachers and upperclassmen were available for tours and to help the new students with their lockers.

Orientation for the Panther Academy was held on 8/23 in the Elementary Library.

OPERATIONS

We held a bus evacuation drill on 8/24 in the afternoon for all students. The drill went well with no incidents. On 8/28 we held a fire drill for the high school students, again there were no incidents.

NEWS/RECOGNITION

We received our plaque from the Monsanto Fund for a grant of \$10,000. This is to be displayed in the High School front lobby, and then in the AG department.

UPCOMING EVENTS

<i>EVENT</i>	<i>LOCATION</i>	<i>DATE</i>
Meet the Panther Night	High School Gym	Sept 6, 6pm
School Pictures	High School Gym	school hours
Labor Day Parade	LeRaysville/Marching Band	10:30am
Cavalcade of Bands	Athens, PA	7pm

Respectfully Submitted,

Robert J Moore

Robert Moore, High School Principal

ELEMENTARY PRINCIPALS REPORT

TO: William Clark - Update

FROM: Scott Webster

DATE: 9/6/17

CURRENT ENROLLMENT		
Grade	K	59
Grade	1	53
Grade	2	53
Grade	3	52
Grade	4	60
Grade	5	73
Grade	6	66
Total		416

OVERVIEW

The students and staff have had a great start to the school year. The bus runs in the morning and afternoon; as well as, the new starting time seem to be working well and everybody had adjusted to the change.

ACADEMICS

The kindergartens through third grade students are in the middle of Dibels assessments to assess beginning of the year benchmarks for students. The third through 6th grade students will begin their benchmark assessments on Study Island in the next few days. The faculties are meeting by grade level once a week to discuss curriculum, lesson plans and common assessments as we move forward with the math and ELA curriculum. We have implemented a School Wide Positive Behavior Plan this year and are in the process of creating a Child Study Team for children who are struggling with academics and/or behavior.

OPERATIONS HUMAN RESOURCES

The pre-K program has moved their furniture in and will hopefully be meeting with families next week.

NEWS/RECOGNITION

The United Way of Bradford County held an assembly this past week and recognized the following students who placed in their poster contest. The United Way also donate \$500 to the Education Foundation. The following winners were:

Anna Eastman placed first

Lauren Lewis placed second

Lauren weaver placed fourth

Aurora Raymond placed sixth

Melanie Shumway placed seventh

Cameron Haas placed tenth

UPCOMING EVENTS

EVENT	LOCATION	DATE
<i>Student Photos</i>	<i>Elementary</i>	<i>9/20/17</i>
<i>Grandparents Breakfast</i>	<i>Elementary</i>	<i>To Be determined</i>
<i>Halloween Parade</i>	<i>Elementary</i>	<i>Friday, 10/27 P.M.</i>

Respectfully Submitted,

Scott Webster

Scott Webster, Elementary Principal

Approval of the quarterly reports for the high school and elementary schools will be reviewed and approved at the October 9th meeting.

Superintendent Updates

Mr. Clark discussed the following with the board:

Special Education Director

Mr. Clark announced Shannon Gorman, Special Education Director, has joined our team on September 11, 2017, from BLaST IU 17, and welcomed her to the district.

Pre-K Counts

Mr. Clark informed the board that the BLaST Pre-K program began today, September 11, 2017, with Amelia Sherwood as director. Student Enrollment is currently at 8, with new students still enrolling.

Committee Meeting Schedule

Mr. Clark presented the committee meeting schedule to the board and asked the board to amend the agenda to approve the schedule as presented. Motion by Brown, seconded by Carr, to approve the amendment to the agenda and approve the committee meeting schedule as presented. All members voted in favor.

Coffee with Conversation

Mr. Clark invited parents and community members to attend Coffee with Conversation with district Administration to discuss topics of interest. Conversations will begin at 7:00 p.m., and will be held in the Elementary School Library. The following dates have been scheduled:

Thursday, September 28, 2017
Thursday, November 30, 2017
Thursday, February 22, 2018
Thursday, May 24, 2018

Panther Academy

Mr. Clark announced the current enrollment numbers are as follows:

Full-time students	19
High School - 16	
Elementary - 3	
Blended	2
Class 4	1
<hr/>	
Total	22

STEP Program

Special Education is partnering with Community Options for the School to Employment Program [STEP]. This is a grant funded program by the PA Department of Labor and Industry that gives students an opportunity to gain work experience.

Fluoride Removal

Mr. Clark is asking the board to begin discussions to rescind the permit providing fluoride to the elementary schools water system. He suggested that they announce intentions to remove the fluoride, to the public through our website and One Call, with a two week comment period, before deciding on how to proceed.

Committee Reports

Facility – Devin Brown informed the board the Hunt Engineering conducted their building walk thru for the facility planning contract. They plan to have their findings to report to the district at the October board meeting.

Intermediate Unit Board – Ms. Carr discussed the following:

- Summary of Performance Satisfaction – A great response by districts, with 17 out of the 19 districts responding.
- Tom Templeton will present Board Basics in January.
- New Chairman chosen from Williamsport IU.

NTCC – Mr. Rought announced the following:

- NTCC updated security system.
- Summer Cosmetology program was a huge success.
- Enrollment at 414 for the 2017-18 school years, with 58 students from Northeast Bradford School District.
- HVAC system is up and running.
- NTCC received \$25,000 a grant from Monsanto to purchase a greenhouse that will enhance their culinary program of “Farm to Table” approach. NTCC worked with the Neville family of Warren Center to obtain the grant.
- NTCC students earned 233 PC NOW credits in 2016-17 school years, saving families \$124,888 in tuition costs.

Financial – No Report

Curriculum- No Report

Mr. Bonin asked to move into executive session with business to follow. Motion by Brown, seconded by Rought. All members voted in favor - 8:20 p.m.

Mr. Bonin called the meeting back to order at 8:49 p.m.

Personnel

Motion by Carr, seconded by Edsell, to approve the following resignation. All members voted in favor.

- Joseph Brown – Jr. High Wrestling Coach. Effective – Immediately.

Employments

Motion by Zern, seconded by Edsell, to approve the following employments. On a roll call vote, all members voted in favor.

Support Staff Employments– The following individual was recommended:

- Alexia Kuhn – Full-time District Cafeteria Staff. Effective – September 12, 2017, with a compensation rate of \$9.62 per hr.

Professional Staff-Substitutes

- Abbie Evans – Long-term Substitute for Agriculture Science/Tech. Effective – September 12, 2017, pending all required paperwork, with a compensation rate of \$289.78 per day.
- Kreshel Hakes – Elementary Teacher Substitute. Effective September 12, 2017, with a compensation rate of \$90.00 per day.
- Scott Hakes – Teacher Substitute. Effective September 12, 2017, with a compensation rate of \$90.00 per day.

Support Staff – Substitutes

- Amanda Eastman – Elementary Paraprofessional. Effective September 12, 2017, with a compensation rate of \$9.50 per hour.
- Patrick Chapman – District Custodial Staff. Effective September 12, 2017, with a compensation rate of \$9.50 per hour.

Volunteers – Effective date on the volunteers listed below will be September 12, 2017.

- Marilyn Brainard – Kindergarten.
- Andrew Boardman – Building and Grounds.
- Teresa Heston – 5th grade.

Supplemental Contracts – The board was presented with the following list of Supplemental contracts. The following individuals will have an effective date of September 12, 2017.

- Kathryn Williams – Class of 2018 Co-Sponsor, with a compensation rate of \$801.00, to be paid at the completion of the 2017-2018 school year.
- Denise Cuevas – Newspaper Advisor, with a compensation rate of \$802.00, to be paid at the completion of the 2017-2018 school year.
- Joseph Brown – High School Assistant Wrestling Coach, with a compensation of \$326.00 per week.
- Vanessa Perez – High School Assistant Volleyball Coach, with a compensation of \$326.00 per week.
- Benjamin Beebe – Jr. High Girls Basketball Coach, with a compensation of \$1,073.00, to be paid at the conclusion of the 2017-2018 coaching season.

Motion by Carr, seconded by Brown, to approve the supplemental contracts as presented. On a roll call vote, all members voted in favor.

Position Advertisements

Motion by Carr, seconded by Brown, to approve the request for position advertisements as presented. On a roll call vote, all members voted in favor.

- Jr. High Wrestling Coach
- Part-time District Kitchen Staff

Contracts/Agreements

BLaST IU17 Lease Agreement [Pre-K] – Motion by Mihalek, seconded by Brown, to approve the 2017-2018 Pre-K Lease Agreement, as presented. On a roll call vote, all members voted in favor.

Mr. Clark Compensation Contract for 2017-2018 – Motion by Brown, seconded by Zern, to approve the compensation contract for Mr. Clark in the amount of \$107,625. The plan is effective July 1, 2017 through June 30, 2018. On a roll call vote, all members voted in favor.

Northern Tier Counseling – Motion by Brown, seconded by Upham, to approve the NTC Children/Adolescent Partial Hospitalization Program [C/APHP], for the 2017-2018 school years, as presented. On a roll call vote, all members voted in favor.

NHS Human Service SAP Agreement - Motion by Edsell, seconded by Carr, to approve the 2017-2018 NHS agreement, for mental health and drug/alcohol rehabilitation services, for the district. On a roll call vote, all members voted in favor.

Policy

The following policies were presented to the board. Motion by Zern, seconded by Brown, to approve the policies as presented. On a roll call vote, all members voted in favor.

Second Reading

- 203 – Immunizations and Communicable Diseases
- 204 - Attendance

Transportation

Motion by Carr, seconded by Brown, to approve the Compensation Chart for 2017-2018 school years. On a roll call vote, Souto voted against; all other members voted in favor.

Mary Ann Boardman is requesting approval of the per diem rates for bus contractors. Adjustments will be made when routes change or new vehicles are purchased. Bus Contractors are compensated on a capacity of 60, age of the bus, mileage, and 176 school days.

<i>Current Detour</i>	<i>Bus</i>	<i>Contractor</i>	<i>Loaded Miles</i>	<i>Un-loaded Miles</i>	<i>Total Miles</i>	<i>Daily Rate</i>	<i>Annual Rate</i>
x	1	Lawrence	52.60	45.00	97.60	\$296.98	\$52,269.02
x	2	Strope	58.30	17.20	75.50	\$242.88	\$42,746.65
x	3	Bowen	49.00	36.00	85.00	\$266.14	\$46,839.98
	6	Morse	65.00	19.90	84.90	\$265.89	\$46,796.89
	9	Clearwater	49.20	12.90	62.10	\$210.07	\$36,972.91
	10	Chilson	49.90	18.90	68.80	\$231.03	\$40,661.00
	11	Clearwater	22.50	8.10	30.60	\$131.50	\$23,143.87
x	15	Bowen	63.00	28.00	91.00	\$276.27	\$48,624.02
	17	Towner	68.80	11.00	79.80	\$257.96	\$45,400.64
	18	Barrett	45.00	15.00	60.00	\$204.93	\$36,068.07
	19	Chilson	32.90	25.50	58.40	\$205.57	\$36,179.89
	20	Manchester	44.40	16.10	60.50	\$192.50	\$33,879.86
	21	LaBarre	49.00	28.00	77.00	\$251.10	\$44,194.18
	22	Daum	58.00	22.00	80.00	\$258.45	\$45,486.81
x	23	Lawrence	60.60	30.10	90.70	\$280.09	\$49,295.97
Total							\$670,487.75
	8	Carrington	NTCC			\$210.19	\$37,624.00

Other

PSBA Election of Officers

On a roll call vote, the following PSBA Slate of Candidates for 2018 were selected:

Board of School Directors

NAME	President		Vice President		Treasurer	Central at Large		Western at Large	PSBA Insurance trust	
	Hutchinson	Otto	Wolfgang	Smedley	Gossert	Augustine	Hornung	O'Keefe	Faccinotto	Neel
Mr. Keith Bonin	<u>X</u>		<u>X</u>		<u>X</u>	<u>X</u>		<u>X</u>		<u>X</u>
Mr. Devin Brown	<u>X</u>			<u>X</u>	<u>X</u>		<u>X</u>	<u>X</u>	<u>X</u>	
Ms. Wendy Carr	<u>X</u>			<u>X</u>	<u>X</u>	<u>X</u>		<u>X</u>		<u>X</u>
Mrs. Teresa Edsell	<u>X</u>			<u>X</u>	<u>X</u>		<u>X</u>	<u>X</u>	<u>X</u>	
Mr. Joseph Mihalek, III			<u>X</u>		<u>X</u>		<u>X</u>	<u>X</u>	<u>X</u>	
Mr. Howard Rought	<u>X</u>			<u>X</u>	<u>X</u>	<u>X</u>		<u>X</u>		<u>X</u>
Mr. Thomas Souto	<u>X</u>			<u>X</u>	<u>X</u>		<u>X</u>	<u>X</u>		<u>X</u>
Mrs. Lisa Upham	<u>X</u>		<u>X</u>		<u>X</u>	<u>X</u>		<u>X</u>		<u>X</u>
Mrs. Annette Zern	<u>X</u>			<u>X</u>	<u>X</u>		<u>X</u>	<u>X</u>	<u>X</u>	

President Elect (one-year term)

- David Hutchinson

By a vote of: 8 to 0 with 1 abstention

Vice President (one-year term)

- Gary Smedley

By a vote of: 6 to 3

Treasurer

- Mike Gossert

By a vote of: 9 to 0

Central At Large (for remainder of term)

- Dr. Clythera Hornung

By a vote of: 5 to 4

Western At Large

- Daniel O'Keefe

By a vote of: 9 to 0

PSBA Insurance Trustee (term ends Dec. 31, 2020)

- Marianne Neel

By a vote of: 5 to 4

Pay Increase

Motion by Brown, seconded by Zern to increase the substitution pay rate as follows. On a roll call vote all members voted in favor:

- Support Staff - \$8.50/hr. to \$9.50/hr.
- Professional Staff - \$80.00/day to \$90.00/day

Visitor Comment and Question Period

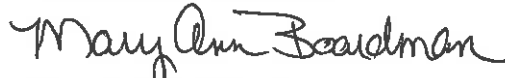
Mr. Lewis voiced his concerns regarding the position conflict with volleyball coaches. Mr. Moore discussed the timing of the resignation and the season's schedule. Mr. Moore will meet with parents to discuss their concerns.

Mr. Moore discussed that the newspaper will be put on our website and that Mrs. Cuevas will oversee the student's articles. The newspaper would be posted monthly. Mr. Souto asked if we could mail them to the public. A concern was raised about the cost of postage to do so. An option was suggested that we put them into stores in local area for public access.

Adjournment

Motion by Brown, seconded by Zern, to adjourn the meeting with no business to follow. All members voted in favor. (9:14 p.m.)

Respectfully Submitted,

A handwritten signature in cursive script that reads "Mary Ann Boardman".

Mary Ann Boardman
Board Secretary

