

NORTHEAST BRADFORD SCHOOL BOARD MEETING

March 13, 2017

The regular meeting of the board was held in room 87 of the Northeast Bradford Junior-Senior High School. President Keith Bonin called the meeting to order at 7:01 p.m.

Roll Call: Present: Keith Bonin, Joseph Mihalek III, Devin Brown, Wendy Carr, Howard Rought, Annette Zern, Teresa Edsell and Lisa Upham.

Absent: Thomas Souto.

Others present included: William Clark, Mary Ann Boardman, Brian Wilcox, and Robert Moore and Donald Butler, Administrators. Sharon Goble, Donna Miller, Melissa Brown, Theresa Tompkins, Matthew Smith, Lee Anne Barrett and Twyla Wickwire, staff. Joshua Thoman, visitor. Nathan Brown, the Daily Review.

Recognition of Staff - None.

Presentations - None.

Visitor Comments - None.

Approval of Minutes

Motion by Carr, seconded by Brown, to approve the minutes of the February 13, 2017 meeting as presented. All members voted in favor.

Operations Report

Expenditures /Bank Account Summary - Motion by Mihalek, seconded by Brown, to approve the expenditures and the bank account summary reports for the month of February. On a roll call vote, Carr abstained; all other members voted in favor.

Superintendent's Report

Principals Reports

The following principal reports were reviewed by the board:

HIGH SCHOOL PRINCIPALS REPORT

TO: William Clark

FROM: Robert Moore

DATE: 3/7/17

Current Enrollment

Grade 7	58
Grade 8	65
Grade 9	69
Grade 10	68
Grade 11	72
Grade 12	76
Total	408

OVERVIEW

We are entering the final 60 days of the school year. Trips, graduation and spring sports are all moving forward. Thinking ahead to next year with scheduling of next years courses.

ACADEMICS

Elaine Nichols and I are setting up the testing groups for PSSA and Keystone Testing exams.

WIDA testing will be taking place March 13-17, 2017. Denise Cuevas and Jene` Conklin will be proctoring these exams.

OPERATIONS

None

HUMAN RESOURCES

None

NEWS/RECOGNITION

February 20-24 was National FFA Week. Due to a scheduling conflict, FFA held their agriculture assembly on March 3. They recognized the winning homeroom as Mr. Russell's, who in turn chose teachers to kiss a calf. The FFA were having donations of nonperishable food items and toiletries for the Ronald McDonald House. Congratulations to a job well done.

Boys Varsity Basketball team placed 2nd in the District playoffs losing to Mansfield, this qualified them for the State Tournament. This is the first time they have medaled in Districts and qualified for the State Tournament since 2004.

Boys Varsity is competing in the first round of the State Basketball Tournament against Mountview High School on March 11.

UPCOMING EVENTS

<i>EVENT</i>	<i>LOCATION</i>	<i>DATE</i>
Musical, "The Boyfriend"	Elementary LGI	March 9, 10, 11 and 12, 2017

Spring sports will be starting the week of March 26 weather permitting.

Respectfully Submitted,

Robert J Moore

Robert Moore, High School Principal

ELEMENTARY PRINCIPALS REPORT

*TO: William Clark
FROM: Brian Wilcox
DATE: 3/8/17*

<i>CURRENT ENROLLMENT</i>	
Grade 1	50
Grade 2	53
Grade 3	61
Grade 4	72
Grade 5	67
Grade 6	57
Total	415

OVERVIEW

We continue to investigate what reading/ELA program will benefit our students. We finished up collecting budget proposals. I will be reviewing them once observations are completed. The teachers are finalizing their field trip information and are sharing that information with me.

The 339 Advisory Council meeting will take place March 23rd. The document for the K-12 Guidance Plan should be ready for submission for approval in September.

Fifth grade invites the board members to join us for our final First Friday Read-a-Thon fund raiser on Friday, March 31 from 9-11 in the Elementary Gym. Students have gathered pledges to help raise funds for the fifth grade field trip to the Corning Museum of Glass. If any Board members are interested in going as chaperones, please let Mrs. Philippi, Ms. Fraunfelter, or Mrs. Funk know as soon as possible. The field trip is Friday, May 26th.

ACADEMICS

Elementary:

Mr. Clark and Mrs. Osenbach traveled to Southern Tioga School District to observe a possible new reading curriculum. Mr. Clark has recommended that I go observe it in the near future as well. I have had a few teachers ask if they could pilot a new math program. I think this is an excellent way to test run a new program.

VLN:

We are at our greatest enrollment yet of 15 total students. We are looking at how to improve the program for next year by stream lining a few things like attendance and excuse blanks.

OPERATIONS HUMAN RESOURCES

None

NEWS/RECOGNITION

Samantha Burnett Took first place in her grade group in the Bradford County Library annual writing competition for her story, *Memory*.

I read to Bright Beginnings Preschool for Read across America.

Our students celebrated Dr. Seuss week by dressing up for specific days. It was a fun and exciting time wondering what type of outfit might walk through the door.

Vocal Trash a music group performed for us on March 6. They were passing on the message of recycling and reusing.

UPCOMING EVENTS		
<i>EVENT</i>	<i>LOCATION</i>	<i>DATE</i>
Kindergarten Registration	Elementary School	3/29/17 and 3/30/17
Chapter 339 Advisory Council Meeting	Elementary School Library	3/23/17
Friday Read-a-Thon fundraiser	Elementary Gym	3/31/17 9-11AM

Respectfully Submitted,

Brian Wilcox, Elementary Principal

Special Education Board Report 3/7/17

Updates: Project Max is ongoing. Patten consultant and IU consultant came out to NEB on 2/24 and 3/3. These visits including administrator training as well as onsite observations and coaching. Our Special Education numbers have not changed significantly since last month. There were a couple move-ins.

Northeast Bradford hosted a transition council where outside agencies showcased what they have to offer students with disabilities after graduation. Some of the agencies included OVR (Office of Vocational Rehabilitation), Northern Tier Career Center, Lackawana and Keystone Colleges, Mental Health and Intellectual Disabilities Department from Bradford County, as well as Bradford County Action. Families and students attended this onsite event.

We are preparing for the upcoming events of Work With Me Day and Special Olympics in May. PASA testing is occurring.

Explore Program is ongoing.

Nine staff members were trained by Tracy Wright in QBS- safe restraint and de-escalation in February.

Anne Lewis is scheduled to begin evaluations of two students on March 12. This will be an ongoing basis until the evaluations are complete and reports indicate whether or not the students qualify for special education services.

Superintendents Report

Mr. Clark informed the board on the following:

SUPERINTENDENTS REPORT

WILLIAM J. CLARK

MARCH 13, 2017

- At our administrative meeting held on Wednesday, March 1, 2017, we reviewed our building needs, safety concerns and technology upgrades. In addition, we discussed our March 24, 2017 in-service, scheduling, the Pennsylvania Early Warning System implementation and our budgetary process.
- Vocal Trash presented their show at the elementary school. Vocal Trash was brought to us by the Susquehanna County Arts Consortium and supported by the Northeast Bradford Education Foundation. Thank you to both groups for this great opportunity.
- Mr. Micah Russell and students in grades 6, 7 and 8th competed in the K'NEX Stem Competition sponsored by BLaST and held at PennTech in Williamsport on Thursday, March 9, 2017. Neither team won, however they did have a great learning experience. The participants were as follows:

6th Grade

Samantha Burnett
William Cooley
Carter Brown
Destany Chilson

7th Grade

Robert Gregory

8th Grade

Austin Holmes
Michael McKean

- On Friday, March 10, 2017, the administration team met to train for the upcoming PSSA's and Keystone exams that will begin in April.
- We are beginning the process of gaining approval from HBMS [Highway Beautification Management System] in reference to our sign locations throughout the district.
- At the Superintendent K-16 meeting with Mansfield University, we discussed the possibility of having a Student Leadership Academy for students who many not have the opportunity to demonstrate and receive training about leadership skills. The program will focus on students in 9th grade who have leadership potential, with an emphasis on how they can make a difference.

William J. Clark
Acting Superintendent

Committee Reports

Facility – Mr. Brown informed the board that a facility meeting was held on Wednesday, March 8, 2017, with discussion of budget items needed and development of a facilities five (5) year plan.

Intermediate Unit Board – Ms. Carr updated the board on the following:

- New Executive Director of BLaST IU17 will be Christina Steinbacher Reed.

Northern Tier Career Center – No Report.

Financial – Mr. Bonin announced that the financial committee is and will continue to meet on a weekly basis. A presentation will be delivered at April's board meeting to discuss next year's budget.

Curriculum – High School Course Catalog presented for review.

Federal Project Programs Reports

No report.

Motion by Brown, seconded by Carr, to amend the agenda to add Mr. Casey McPherson to the resignation section of the board agenda. All members voted in favor.

Personnel Items

Resignations

Motion by Mihalek, seconded by Brown, to approve the following resignations. All members voted in favor.

- Barbara Susanj – Jr. High Volleyball Head Coach. Effective date of resignation: Conclusion of 16/17 school year.
- Casey McPherson – Part-time Lawn Maintenance. Effective date of resignation: March 13, 2017.

Volunteers – *Effective date on all volunteers listed below will be March 14, 2017.*

- Richard Herb – Elementary Field Trip Chaperone.
- Barry Brown – Softball Assistant.

Motion by Carr, seconded by Brown, to approve the volunteers as presented. All members voted in favor.

Supplemental Contracts

Motion by Edsell, seconded by Zern, to approve the supplemental contract of Joshua Thoman – Girl's Varsity Soccer Head Coach for the 17/18 school year. On a roll call vote, Rought voted against; all other members voted in favor.

Position Advertisements

Motion by Zern, seconded by Brown, to approve the advertisements for the following positions. All members voted in favor.

- Jr. High Volleyball Head Coach
- Part-time Lawn Maintenance

Policy

The following policies were presented to the board for first reading:

- 808 – Food Services
- 000 – Board Policy/Procedure/Administrative Regulations
- 001 – Name and Classification
- 002 – Authority and Powers
- 003 – Functions
- 004 – Membership
- 005 – Organization
- 006 – Meetings
- 006.1- Attendance at Meetings Via Electronic Communications
- 007 – Policy Manual Access

Mr. Bonin asked that the board wave the first reading of policy **810- Transportation** and proceed directly to second reading due to it being an administrative oversight in deletion of **Procedures for Contract Cancellation** section of the policy. Motion by Brown, seconded by Mihalek, to approve the second reading of the policy as presented. On a roll call vote, all members voted in favor.

Other

17-18 Course Catalog/Photography Class Lab Fee

Motion by Carr, seconded by Zern, to approve the 2017-2018 Course Catalog and Photography Class Lab Fee as presented. On a roll call vote, all members voted in favor.

No other business was brought before the board.

Motion by Brown, seconded by Upham, to adjourn the meeting. All members voted in favor (8:20 p.m.)

Respectfully submitted,



Mary Ann Boardman
Board Secretary