

NORTHEAST BRADFORD SCHOOL BOARD MEETING

June 26, 2017

The regular meeting of the board was held in the cafeteria of the Northeast Bradford Junior-Senior High School. President Keith Bonin called the meeting to order at 7:03 p.m. President Keith Bonin announced that an executive session was held prior to tonight's regular meeting, at 6:45 p.m., to discuss personnel. In addition, Mr. Bonin announced that executive sessions were held on the following dates: May 24, June 13 and June 22.

Roll Call: Present: Keith Bonin, Joseph Mihalek III, Devin Brown, Wendy Carr, Teresa Edsell, Annette Zern and Lisa Upham

Absent: Thomas Souto and Howard Rought

Others present included: William Clark, Mary Ann Boardman and Robert Moore, Administrators. Terri Tompkins, Michelle Haight, Kathryn Holmes, Matthew Holmes, Melissa Brown, Scott Hakes, Donald Harris, Jodi Funk, Mary Harris, Twyla Wickwire, Jacqueline Brink, Kimberly Scott, Sondra Morris and Melissa Tewksberry, staff. Matthew Kennedy, Robert Watkins and Elizabeth Edsell, visitors. Nathan Brown, the Daily Review.

President, Keith Bonin thanked all in attendance for coming to tonight's meeting and read the following statement on behalf of the Northeast Bradford School Board:

A school district is dynamic, ever changing. The variables of operating a school district are complex. To provide our students a safe, healthy and enriching educational experience we must sometimes make adjustments, while also ensuring to meet all Federal, State and contractual requirements, for both instruction and employment. We have been assured by our administrators that, with these adjustments, our students will continue to receive the classes and course work required not only for graduation, but for future success in life. As these decisions will affect the status of personnel, we will not be able to elaborate.
Thank you.

Recognition of Staff

None

Visitors Comments

Mrs. Deborah Philippi asked the following:

- *Why the tenure of employees was not added as an agenda item?*

Mr. Clark announced that the tenure of employees will be on the August 14 agenda.

Presentations

Robert Watkins – Bob Watkins Driving School – Mr. Watkins asked the board to consider using his services, as an independent contractor, to provide Northeast Bradford School District students a driver's education, training and testing program. Mr. Watkins would be responsible for all equipment, transportation, insurance and all of his own expenses. The fees would be as follows:

- Six hours behind the wheel instruction and with/without end of course road test administration - \$225.00
- Driving for any tutorials/practice - \$30/hour.

The board will review Mr. Watkins' proposal and inform him when they have reached a decision.

Approval of Minutes

Motion by Brown, seconded by Edsell, to approve the minutes, as amended. All members voted in favor.

Operations Report

Expenditures /Bank Account Summary – Motion by Carr, seconded by Brown, to approve the expenditures and the bank account summary reports for the month of May. On a roll call vote, Carr abstained from expenditures only; all other members voted in favor.

Approval of Tax Rates - Motion by Brown, seconded by Zern, to approve the tax rates as presented for 2017-2018. On a roll call vote, all members voted in favor.

- Occupation 2070 mils
- Real Estate 37.053 mils
- Per Capita (Act 511) \$5.00
- Earned Income 1% (.5% to the district and .5% to municipalities)

Approval of Depositories – Motion by Upham, seconded by Edsell, to approve the depositories for 2017/2018 as presented. On a roll call vote, all members voted in favor.

- OPEB Trust
- First Citizens Community Bank
- Pennsylvania Local Government Investment Trust (PLGIT)

Homestead/Farmstead – Motion by Carr, seconded by Brown, to approve the Homestead/Farmstead Exclusion Resolution for 2017-2018. On a roll call vote, all members voted in favor.

Superintendents Report

Principals Reports

The following principal reports were reviewed by the board:

HIGH SCHOOL PRINCIPALS REPORT

TO: William Clark

FROM: Robert Moore

DATE: June 19, 2017

CURRENT ENROLLMENT	
Grade 7	61
Grade 8	65
Grade 9	71
Grade 10	68
Grade 11	71
Grade 12	77
Total	413

OVERVIEW

Baccalaureate was held on June 5. Graduation was held on June 7. Last day for students was June 7 and last day for teachers was June 9.

ACADEMICS

Summer school will begin on June 28; letters went out to students and parents for registration these should be returned by June 23. Summer school will be completed by July 28.

Guidance is working on student schedules.

OPERATIONS

No Report

HUMAN RESOURCES

No Report

NEWS/RECOGNITION

NEB Band members performed in the Warren Center Parade on June 17. The next parade is August 5 for the Rome Parade. The Wyalusing Parade will take place on August 9. Band camp August 7-11. Ending the summer with the LeRaysville Parade on September 4.

The Lady Panthers Softball had a banner year; they won the NTL Title and District IV Title, with a loss in the quarter-finals of States. Coach Gary Hennip was awarded Coach of the Year for his team's success.

All-Region softball first team - Gabby Slater.

All-Region softball second team - Katie Boardman.

Newcomer of the Year and All-Rookie Team - Morgan Post.

All-Rookie Team - Lindsey Moore

All-Region gold glove winners - Katie Boardman and Taya Howell

All-Region baseball second team - Nate Watkins

All-Region Rookie Team - Ian Wilbur and Clayton Connor

All-Region gold glove winner - Garrett Smith

UPCOMING EVENTS

EVENT	LOCATION	DATE
<i>Rome Parade</i>	<i>Main St. Rome, PA</i>	<i>August 5 – 6 p.m.</i>
<i>Wyalusing Parade</i>	<i>Downtown Wyalusing, PA</i>	<i>August 9 – 6 p.m.</i>
<i>LeRaysville Parade</i>	<i>Main St. LeRaysville, PA</i>	<i>September 4 10 a.m.</i>

*Respectfully Submitted,
Robert Moore, High School Principal*

Approval of School Play

Mr. Moore asked the board to approve the 2017 fall play "*I Never Saw another Butterfly*" Motion by Zern, seconded by Edsell, to approve the fall play. All members voted in favor.

High School Handbook

Motion by Zern, seconded by Upham, to approve the 2017-2018 student handbook as presented. All members voted in favor.

Winter Sports Evaluations

Motion by Upham, seconded by Mihalek, to approve the evaluations as presented. Brown and Zern voted against; all other members voted in favor.

ELEMENTARY PRINCIPALS REPORT

TO: William Clark
FROM: Brian Wilcox
DATE: 6/21/17

CURRENT ENROLLMENT		
Grade	K	54
Grade	1	52
Grade	2	53
Grade	3	61
Grade	4	72
Grade	5	66
Grade	6	57
Total		415

OVERVIEW

I am happy to announce that all elementary students were promoted to the next grade level this year. The end of the year went by quick and all activities/field trips occurred without a hitch. Currently, summer work is under way as I am entering all classes and teacher information into MMS so a master schedule can be built and all class information can be found on the MMS system for the first time. We are looking forward to the extended school year starting and continue to prep for next school year. The janitorial staff is working diligently on cleaning the school and getting it spotless for the August start.

ACADEMICS

Elementary

The date of August 21 has been set for kindergarten registration. This will occur in the A.M. and those same teachers will stay for autism training in the afternoon. Currently, in the elementary school we are working on scheduling and wrapping up the 2016-2017 school year. Within the next few weeks we will be placing our orders for next school year. We recently received our shipment of materials from Wilson Reading. This includes our phonics program that will aid in the growth and development of our readers in grades K-3. Ms. Carrington has been working diligently removing old books off the shelves and taking them out of circulation. The janitorial crew has the 5 and 6 grade wing completed and are currently working on the 3 and 4 grade wing.

VLN

All computers and textbooks have been collected and sent back to the company. A survey was distributed to parents of VLN students to help us grow and make changes to this new program. I have had many phone calls recently of interested students and parents exploring the idea of using our online program. Our NEBOLA registration for the upcoming school year has been scheduled for August 14 with student orientation occurring August 22 at 6:00 P.M. in the LGI.

OPERATIONS **HUMAN RESOURCES**

Change in Position

Lori Roshak- Change of placement from elementary paraprofessional to high school paraprofessional effective the start of the 2017-2018 school year.

NEWS/RECOGNITION

Congratulations to Anna Eastman as her artwork will be on the cover of the 2018 United Way brochure. In all 5 out of the top 10 pictures selected came from Northeast Bradford School District.

The gifted class, under the direction of Mr. Pilvelis, recently was recognized in the newspaper for their wonderful mural that promotes literacy. The mural literally walks you through some of your favorite childhood books. Please stop in to view this masterpiece.

Thank you to Mr. Andy Boardman and his help for hanging the mural and nailing the lattice around the back of the building.

<u>UPCOMING EVENTS</u>		
<u>EVENT</u>	<u>LOCATION</u>	<u>DATE</u>
Extended School Year	Elementary School	July
Kindergarten Orientation/Autism Training	Elementary School/LGI	August 21
VLN/NEBOLA Orientation	LGI	August 22

Respectfully Submitted,

Brian Wilcox, Elementary Principal

SPECIAL EDUCATION REPORT
TRACY WRIGHT
JUNE 26, 2017

Updates

Project Max team presented to Elementary all staff on the last day of school (in-service). Scaling up for Project Max will include several new grade levels. Our current team will mentor new team members. Those team members are teachers who will be responsible for instruction of some of our students with significant needs. The IU and Pattan will continue to support our team.

ESY will begin on Monday, July 3. Two teachers and two aides will provide summer instruction to students with this indentified as part of their IEP's. ESY will end on Thursday, July 27.

Anne Lewis continues to provide, per diem, school psychologist services on some weekends, to help us get some students evaluated before the start of the 2017-2018 school year. Tracy Wright also comes in to assist as needed.

Special Education is preparing for the August in-service. We are also preparing for our incoming kindergarten students with exceptional needs.

Respectfully submitted,

Tracy Wright
Special Education Director

Superintendent Updates

Mr. Clark announced that the tree removal from the school district property owned on Gorham Road is moving along nicely now that the weather is cooperating.

Committee Reports

Facility – Mrs. Boardman informed the board that the water project is almost complete.

Intermediate Unit Board – Ms. Carr updated the board on the following:

- The new I.U.17 Executive Director, Christina Steinbach-Reed, will start on October 1, 2017.
- BLAST IU 17 and Templeton Advantage have developed a professional series for superintendents and school directors for the purpose of Governance and Leadership beginning in September.

NTCC – No Report
Financial – No Report
Curriculum – No Report

Federal Project Programs Reports

None

Amendments to Agenda

President Bonin announced the following amendments to the agenda:

12. Section C – *Elimination of Positions #6*

- Change High School Art Teacher to Consumer Science

Section D – *Remove Create New Position*

- K-12 Art Teacher

Motion by Carr, seconded by Zern, to approve the amendments to the agenda as presented. All members voted in favor.

Personnel Items

Motion by Carr, seconded by Brown, to approve the following personnel items. On a roll call vote, all members voted in favor.

Retirements

- Belinda Williams – High School Art Teacher. Effective date of retirement: July 28, 2017.

Resignations

- Sarah Wilbur – Elementary Principal Secretary. Effective date of resignation: June 30, 2017.
- Andrew Boardman – Wrestling Assistant Coach. Effective date of resignation: May 1, 2017.
- Robert Schultz – Jr. High Girls Basketball Coach. Effective date of resignation: May 8, 2017.

Elimination of Positions

- Scott Hakes – Secondary Math. Effective date of furlough: June 26, 2017.
- Kimberly Scott – Secondary ELA. Effective date of furlough: June 26, 2017.
- Kaitlyn Fraunfelter – Elementary. Effective date of furlough: June 26, 2017.
- Melissa Finch – Elementary Paraprofessional. Effective date of furlough: June 9, 2017.
- Kimberly Wilks – Elementary Paraprofessional. Effective date of furlough: June 9, 2017.
- Marilyn Brainard – Elementary Paraprofessional. Effective date of retirement: June 30, 2017.
- Teresa Heston – Elementary Paraprofessional. Effective date of retirement: June 9, 2017.
- Nancy Smith – Elementary Paraprofessional. Effective date of retirement: June 9, 2017.
- Belinda Williams – High School Art Teacher. Effective date of retirement: July 28, 2017.
- High School Consumer Science position. Effective date: Immediate.

Employments

Motion by Upham, seconded by Brown, to approve the following employments. On a roll call vote, all members voted in favor.

Substitutes-Professional Staff - The following individuals were recommended:

- Amy Hunter – Substitute Teacher. Effective – 2017/2018 school year, with a compensation rate of \$80.00/day.
- Kassandra Rae – Substitute Teacher. Effective – 2017/2018 school year, with a compensation rate of \$80.00/day.

Volunteers – Effective date on the volunteer listed below will be June 27, 2017.

- Robert Schultz – Girls Varsity/J.V. Basketball Program – 2017/2018 season.

Supplemental Contracts:

- James Davis – Girls Varsity Basketball Coach. Effective for the 2017/2018 season, with a compensation rate of \$407.00/week.
- Michele Cowles – Girls Assistant Soccer Coach. Effective for the 2017/2018 season, with a compensation rate of \$326.00/week.

Position Advertisements

Motion by Carr, seconded by Brown, to approve the advertisement of the following positions. On a roll call vote, all members voted in favor.

- District School Nurse
- Elementary Principal Secretary
- High School Cafeteria Manager
- Wrestling Assistant Coach
- Jr. High Girls Basketball Coach

Contracts/Agreements

- Lackawanna College Dual Enrollment Agreement – Motion by Brown, seconded by Carr, to approve the renewal of the Lackawanna College Dual Enrollment Agreement for the 2017-2018 school year as presented. On a roll call vote, all members voted in favor.
- BLaST Special Education Contract Renewal – Motion by Carr, seconded by Brown, to approve and renew the 2017/2018 special education contract with BLaST IU17. On a roll call vote, all members voted in favor.
- BLaST IDEA – Motion by Carr, seconded by Brown, to approve the BLaST IDEA 2017/2018 contract renewal. On a roll call vote, all members voted in favor.
- EDU Healthcare – Motion by Zern, seconded by Edsell, to approve EDU Healthcare, to potentially use as Recruiting Specialists, in an attempt to fill the School Psychologist position currently available. EDU Healthcare will only be used when all other options have been unsuccessful. On a roll call vote, Carr voted against; all other members voted in favor.

Policy

The following policies were presented to the board.

First Reading

- 005 – Organization- first reading

Second Reading

- 808 - Food Services – Motion by Mihalek, seconded by Brown, to approve the policy as presented. All members voted in favor.
- 246 – Wellness – Motion by Brown, seconded by Zern, to approve the policy as presented. All members voted in favor.

- 810 – Transportation – Motion by Edsell, seconded by Brown, to approve the policy as presented. All members voted in favor.
- 810.2 – Audio/Video and Radio on Buses – Motion by Carr, seconded by Edsell, to approve the policy as presented. All members voted in favor.

Other

- District Calendar Revision – Motion by Carr, seconded by Zern, to approve the revised district calendar for 2017/2018 school year as presented. All members voted in favor.
- 2017/2018 District Budget – Motion by Brown, seconded by Carr, to approve the 2017/2018 budget as presented by Mrs. Mary Ann Boardman. On a roll call vote, all members voted in favor.

General Board Discussion

Mr. Bonin thanked all staff, administration and community for their input into the district's current employment changes.

Visitor Comment and Question Period

Deborah Philippi asked the following question:

- *What is the current enrollment numbers for the district to support the furloughing of staff?*

Ms. Carr told Mrs. Philippi that the current enrollment for the high school is 413 and the elementary enrollment is currently at 415.

Eric Reeves made the following statement.

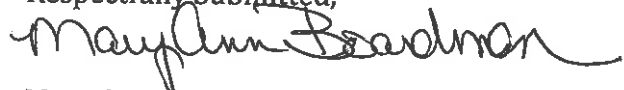
- *I have enjoyed my time at Northeast Bradford School District and thank everyone for their dedication of service.*

Mr. Clark thanked the board and staff for their professionalism in dealing with the recent personnel changes.

Adjournment

Motion by Brown, seconded by Carr, to move into Executive Session with no business to follow. All members voted in favor. (8:35 p.m.)

Respectfully Submitted,



Mary Ann Boardman
Board Secretary

