

NORTHEAST BRADFORD SCHOOL BOARD MEETING

December 4, 2017

The organizational/regular meeting of the board was held in room 87 of the Northeast Bradford Junior-Senior High School. President Keith Bonin called the meeting to order at 6:59 p.m.

Roll Call: Present: Keith Bonin, Devin Brown, Wendy Carr, Teresa Edsell, Annette Zern, Margaret Williams, Debra Hicks, and Howard Rought

Via Phone: Thomas Souto

Others present included: William Clark, Mary Ann Boardman, Robert Moore and Scott Webster, Administrators. Sharon Goble, Mary Harris, Renee Herb, Melissa Brown, Laura Osenbach, and Shannon Gorman, staff. Matthew Kennedy, Nutrition Group and Matthew Hicks, the Daily Review.

Oath of Office

Honorable Fred Wheaton, District Justice of Magisterial District 42-3-04, administered the Oath of Office to re-elected/new members: Keith Bonin, Devin Brown, Margaret Williams, and Debra Hicks.

President Bonin announced that lists of board members were placed at each member's seat.

Temporary President

President Keith Bonin opened the floor for nominations for Temporary Board President. Mr. Rought nominated Ms. Wendy Carr, seconded by Mr. Brown. Mr. Brown motioned for nominations to be closed. Mr. Rought seconded the motion. The nomination of Ms. Carr, as Temporary Board President, carried with all members voting in favor.

Election of President

Temporary Board President, Ms. Carr, opened the floor for nominations for Board President. Mr. Rought nominated Ms. Carr for Board President, seconded by Mr. Souto. Mr. Brown nominated Mr. Bonin, seconded by Mrs. Williams. Mr. Brown motioned to close the nominations. Mr. Rought seconded the motion. On a roll call vote, the nomination of Mr. Bonin as Board President carried with a vote of 6 to 3.

Election of Vice President

Temporary Board President, Ms. Carr, opened the floor for nominations for Board Vice President. Mr. Brown nominated Ms. Carr for Board Vice President, seconded by Mrs. Edsell. With no other nominations, Mr. Brown motioned to close the nomination, seconded by Bonin. Ms. Carr was elected Board Vice President by affirmation. Temporary Board President, Ms. Carr, turned the meeting over to newly re-elected Board President Keith Bonin.

Committee Appointments

President Keith Bonin announced the following committee chairs as follows. Motion by Brown, seconded by Zern, to approve the committee appointments as presented. On a roll call vote, all members voted in favor.

Financial – Hicks, Brown, Bonin
Athletics – Souto, Williams, Zern
Operations/Facilities – Brown, Bonin, Souto
Transportation – Edsell, Rought
Personnel – Carr, Hicks, Bonin
IU – Zern
NTCC – Rought
Curriculum Committee – T. Edsell/M. Williams/W. Carr

Meeting Dates

Two schedules of board meeting dates for 2018 were presented to the board for review and approval. Members were asked to choose between one (1) meeting per month versus two (2) meetings per month. On a roll call vote of five (5) to four (4), the motion was made to conduct two (2) meetings per month, which will be held on the second (2) and fourth (4) Mondays of each month. Exceptions occur in the months of May, June, July, August and November when the meeting schedule is modified.

JANUARY 8, 2018
JANUARY 22, 2018
FEBRUARY 12, 2018
FEBRUARY 26, 2018
MARCH 12, 2018
MARCH 26, 2018
APRIL 9, 2018
APRIL 23, 2018
MAY 14, 2018
MAY 21, 2018
JUNE 11, 2018
AUGUST 13, 2018
SEPTEMBER 10, 2018
SEPTEMBER 24, 2018
OCTOBER 8, 2018
OCTOBER 22, 2018
NOVEMBER 12, 2018
DECEMBER 3, 2018
(Reorganization & General Business)
DECEMBER 17, 2018

Adjournment

President Bonin asked for a motion to adjourn the reorganization meeting and call the regular meeting to order. Motion by Brown, seconded by Zern, to adjourn (7:24). All members voted in favor.

Recognition of Staff

None

Visitors Comments

None

Approval of Minutes

Motion by Brown, seconded by Carr, to approve the November 13th minutes as presented. All members voted in favor.

Financial Reports

Expenditures /Bank Account Summary – Motion by Brown, seconded by Carr, to approve the expenditures/bank account summary reports for the month of November as presented. On a roll call vote, Souto voted against; all other members voted in favor.

TCC Delegates

Motion by Carr, seconded by Brown, to approve the following individuals as TCC Delegates for the Northeast Bradford School District. On a roll call vote, all members voted in favor.

- Primary voting delegate – Mary Ann Boardman
- First alternate delegate – Kathryn Holmes
- Second alternate delegate – Michelle Haight

Superintendents Report

Principals Reports

The following principal reports were reviewed by the board:

HIGH SCHOOL PRINCIPALS REPORT

TO: William Clark
FROM: Robert Moore
DATE: 11/21/17

CURRENT ENROLLMENT		
Grade	7	59
Grade	8	62
Grade	9	55
Grade	10	67
Grade	11	69
Grade	12	75
Total		387

OVERVIEW

Thanksgiving break is upon us; the PTG prepared and delivered a variety of treats for the staff to enjoy on November 20. Also, that same morning the students from NHS treated the faculty/staff to breakfast to say thank you for all that they do throughout the year.

Winter sports have officially started practice. Teams begin regular season play November 7th.

ACADEMICS

Students in 8th, 10th and 12th grades participated in taking the PAYS Survey today.

Parent/Teacher conferences were held on November 16. There were 132 conferences in the high school.

NEWS/RECOGNITION

This year we were able to send 20 of our junior and senior high choral students to the Bradford/Sullivan County Choral Concert, this was hosted by the Wyalusing School District.

The Class of 2019 held a donkey basketball game on November 18th. The event was well attended and students, faculty and the community members seemed to enjoy having this return to our school.

UPCOMING EVENTS

<i>EVENT</i>	<i>LOCATION</i>	<i>DATE</i>
<i>Foundation Christmas Show</i>	<i>High School Gym</i>	<i>December 3, 2017</i>

Respectfully Submitted,

Robert J. Moore

Robert Moore, High School Principal

ELEMENTARY PRINCIPALS REPORT

TO: William J. Clark

FROM: Scott Webster

DATE: 11/21/17

<i>CURRENT ENROLLMENT</i>		
Grade	K	58
Grade	1	52
Grade	2	54
Grade	3	53
Grade	4	60
Grade	5	68
Grade	6	64
Total		409

OVERVIEW

- Parent Teacher Conferences were held on November 16th. The elementary school had a total of 226 conferences (55% attendance rate).***
- Ms. Rife has completed the career exploration with all of the grade levels and Career Cruising with our 6th grade students. Their portfolios will be posted on line and will continue to be updated as they move through the high school years.***
- The elementary is planning on re-introducing the PBIS plan when the students return from Christmas break as a reminder of our expectations.***

ACADEMICS

- *We continue to meet in our weekly Professional Learning Communities and discuss curriculum, assessments, WIN and Child Study Team.*
- *Mrs. Heath and Mrs. Funk observed teachers from another school to see how they can better support our math and ELA curriculum through science and social studies.*

OPERATIONS

None

HUMAN RESOURCES

None

NEWS/RECOGNITION

None

UPCOMING EVENTS

<i>EVENT</i>	<i>LOCATION</i>	<i>DATE</i>
<i>Christmas Concert</i>	<i>Elementary</i>	<i>December 12th 1:30 and 7:00 p.m.</i>
<i>Hands Across Northeast</i>	<i>Elementary</i>	<i>December 15th @ 2:15</i>
<i>Spirit Day</i>	<i>Elementary</i>	<i>December 15th</i>
<i>Kindergarten and 6th Grade Physicals</i>	<i>Elementary</i>	<i>December 20th</i>

*Respectfully Submitted,
Scott Webster*

Scott Webster, Elementary Principal

Superintendent Updates

Mr. Clark thanked all who helped and participated in the Northeast Bradford Education Foundation Christmas program.

Committee Reports

Personnel – No Report

IU – No Report

NTCC - Mr. Rought encouraged those available to participate in the 10th grade tours to be held on December 19, 2017.

Employments

Motion by Zern, seconded by Brown, to approve the following employments. On a roll call vote, all members voted in favor.

Professional Staff-Substitutes

- Edward Ross – District Substitute Teacher. Effective – December 5, 2017, with a compensation rate of \$90.00 per day.
- Makaylah Holbert – District Substitute Teacher for Mary Harris. Effective – December 12, 2017, with a compensation rate of \$90.00 per day.
- Janean Eastman – District Nurse Substitute. Effective – December 5, 2017, with a compensation rate of \$175.00 per day.

Volunteers – Effective date on the volunteers listed below will be December 5, 2017.

- Valerie Bolinger – Cheerleading Coach
- Elisabeth Laudermilch – Kindergarten

Create New Position/Advertisement

Motion by Zern, seconded by Edsell, to approve the creation/advertising of a full-time paraprofessional for the remainder of the 2017/2018 school years. On a roll call vote, all members voted in favor.

Contracts/Agreements

ELA Curriculum Purchase Agreement – Motion by Brown, seconded by Williams, to purchase the right to use Southern Tioga School District's K-6 ELA Curriculum in the amount of \$4,500, for a period of three (3) years, from 2017-2018 school years through June 30, 2020. On a roll call vote, Carr, Souto, and Zern voted against; all other members voted in favor.

Beaver Valley Cable – Motion by Brown, seconded by Carr, to approve Beaver Valley Cable as a backup internet connection. On a roll call vote, all members voted in favor. The cost for the backup connection will be as follows:

- A \$500.00 flat install fee
- A reduced fiber connection rate of \$51.00 a month for the connection, to be billed yearly.
- If the district must use this connection for 10 days or more, the district will be billed \$99.95 for that calendar month.

Policy

The following policies were presented to the board for second reading. Motion by Zern, seconded by Williams, to approve the policies as presented and amended. On a roll call vote, all members voted in favor.

- Policy 103 - Nondiscrimination
- Policy 121 - Field Trips
- Policy 121.1 - Overnight Trips

FMLA Leave Request

Motion by Zern, seconded by Edsell, to approve the leave request of Mary Harris. The request for leave will begin on December 12, 2017, with an expected return date of January 23, 2018. Mrs. Harris will use all available sick days and then withdraw 9.5 days from the sick leave bank, which was granted by the committee on December 1, 2017. All members voted in favor.

General Board Discussion

Transfer of Funds – Motion by Souto, Seconded by Zern, to approve the transfer of \$100,000 from the General Fund to the Capital Fund. On a roll call vote, Brown voted against; all other members voted in favor.

Visitor Comment and Question Period

Mrs. Melissa Brown raised the question if the paraprofessional position can be made part-time rather than full-time. Mr. Clark responded that it cannot due to student need.

Adjournment

Mr. Bonin requested an executive session to discuss personnel with no business to follow. Motion by Zern, seconded by Brown, to adjourn the meeting and move into executive session with no business to follow. All members voted in favor. (9:14 p.m.)

Respectfully Submitted,

A handwritten signature in black ink that reads "Mary Ann Boardman". The signature is fluid and cursive, with the first name "Mary" and last name "Boardman" clearly distinguishable.

Mary Ann Boardman
Board Secretary

