



Spencer-East Brookfield Regional School District

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Paul S. Haughey, Ed.D.
Superintendent of Schools

School Building Committee Meeting Minutes September 26, 2019

School Building Committee Members present: Paul Haughey, Elizabeth York, Mary Braney, Wendy Berthiaume, Donnie Berthiaume, Mark Carpentier, David Joyce, Matt Bolduc, Anne Gobi, Jason Monette, Heather Messier, Gary Suter, Mike Ethier, and Kara Westerman

Others present: Steve Hemman and Jay Barry

I. Call to Order and Introductions

The meeting was called to order at 6:00 p.m. Introductions were made.

II. Approve Minutes

Motion to move that the School Building Committee vote to approve the meeting minutes of 8/22/19 was made by Dr. Haughey and seconded by Senator Gobi. All Voting Members present agreed.

III. Approve bills and orders

Nothing to approve at this time.

IV. Report from OPM

No report at this time.

V. Report from Architects

No report at this time.

VI. Old Business

Mr. Hemman reviewed summarized the School Committee's actions from its meeting on September 10, 2019. The School Committee voted to appropriate \$850,000 for the feasibility

study of the David Prouty High School; \$400,000 from E&D and \$450,000 from borrowing. The member towns were notified. Once E&D is certified, notice will be sent to member towns that the District will increase its budget by \$400,000 from E&D to be used specifically for the DPHS feasibility study.

VII. New Business

- Approve deliverables
 - ***Preliminary Enrollment Questionnaire*** – *motion to move that the School Building Committee authorize Superintendent Haughey to sign off and submit the Preliminary Enrollment Questionnaire was made by Mr. Carpentier and seconded by Representative Berthiaume. All Voting Members present agreed.*

Mr. Hemman stated that this questionnaire can be amended if housing numbers increase. Representative Berthiaume will provide information on new housing numbers.

- ***Follow up Questionnaire for Enrollment Projections*** – *motion to move that the School Building Committee approve the Follow up Questionnaire for Enrollment Projections was made by Ms. Berthiaume and seconded by Mr. Monette. All Voting Members present agreed.*

Once enrollment numbers are set; they are set throughout the project. Traditionally MSBA projections will be lower.

- ***Education Profile Questionnaire*** - Mr. Barry reviewed the Education Profile Questionnaire with members. He noted there were two sections – where the District is, and where the District is going. Mr. Barry noted a few things that stood out: technology/electrical, science labs, and the media center. He indicated that there will be attachments to this questionnaire (NEASC report, coordinated program reviews, etc.)

Mr. Ethier stated he would like to see a control room in the auditorium for the local cable company. Mr. Barry stated this could be addressed in the amendment.

Dr. Haughey spoke about planning for ELL, related service providers, STEAM, Student Services. Mr. Barry stated there are some wonderful spaces/template already designed that should be reviewed. He stated there was an MSBA Special Education Committee to review the spaces for special education.

Mr. Monette asked about gym and locker room space. Mr. Barry stated that discussion would come later in planning.

- *Maintenance and Capital Planning* – Mr. Hemman informed the Committee that this was still being worked on and will be completed before December due date.

VIII. Other Business to come before the Building Committee

N/A

IX. Next meeting date

School Building Committee - The next meeting date will be Thursday, October 16th at 6:00 p.m. in the Innovation Lab at the high school.

X. Executive Session

No executive session at this meeting.

XI. Adjourn

Motion to adjourn at 7:02 p.m. was made by Mr. Monette and seconded by Ms. Messier. All Members approved.

Respectfully submitted by: Melissa Farrow