



Spencer-East Brookfield Regional School District

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Paul S. Haughey, Ed.D.
Superintendent of Schools

School Building Committee Meeting Minutes October 17, 2019

School Building Committee Members present: Paul Haughey, Elizabeth York, Mary Braney, Wendy Berthiaume, Donnie Berthiaume, Mark Carpentier, David Joyce, Anne Gobi, Heather Messier, Gary Suter, Mike Ethier, Robert Parsons, Eric Hevy, and Kara Westerman

Others present: Steve Hemman and Jay Barry

I. Call to Order and Introductions

The meeting was called to order at 6:05 p.m. Introductions were made.

II. Approve Minutes

Motion to move that the School Building Committee vote to approve the meeting minutes of 9/26/19 was made by Ms. Berthiaume and seconded by Ms. Braney. All Voting Members present agreed.

III. Approve bills and orders

Nothing to approve at this time.

IV. Report from OPM

No report at this time.

V. Report from Architects

No report at this time.

VI. Old Business

- Report on School Committee meeting - Mr. Hemman reported out on the October 8, 2019 school committee meeting. E&D was certified and both towns were informed. A letter will go out to the two towns that the budget increased because of E&D.
- Deliverables – the preliminary enrollment questionnaire and baseline, the follow up questionnaire for enrollment projections, and the education profile questionnaire have been filed with the MSBA. Per Mr. Hemman, the MSBA will contact the district regarding enrollment.

Ms. Braney voiced concern that projections from Central MA indicate 400 students total at the high school by the time the building is completed. Mr. Hemman stated this is the type of information to take into discussion with the MSBA.

VII. New Business

- Approve deliverables
 - **Maintenance and Capital Planning** – the Committee reviewed the information provided by Mr. Suter and Mr. Hevy.

Capital program – *motion to move that the School Building Committee vote to recommend to the School Committee to send the stabilization fund language to both towns was made by Mr. Carpentier and seconded by Ms. Messier. All Voting Members present agreed.*

Mr. Hemman informed the Committee that enrollment and the vote authorization were the only things left to complete in Module I.

- Town Meetings schedule

Mr. Hemman and Dr. Haughey stressed the importance of both towns voting to approve the feasibility study.

Mr. Carpentier asked for the amount being asked of the towns. Mr. Hemman state it was \$400K. Mr. Suter will email out each town’s portion of the \$400K and Dr. Haughey will post on the district website.

VIII. Other Business to come before the Building Committee

N/A

IX. Next meeting date

School Building Committee - The next meeting date will be Thursday, December 19th at 6:00 p.m. in the Innovation Lab at the high school.

X. Executive Session

No executive session at this meeting.

XI. Adjourn

Motion to adjourn at 6:39 p.m. was made by Mr. Carpentier and seconded by Mr. Parsons. All Members approved.

Respectfully submitted by: Melissa Farrow