



# Spencer-East Brookfield Regional School District

Office of the Superintendent  
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Paul S. Haughey, Ed.D.  
Superintendent of Schools

## School Building Committee Meeting Minutes February 27, 2020

**School Building Committee Members present:** Liz York, Mary Braney, Mike Ethier, Gary Suter, Heather Messier, Jason Monette, Eric Hevy, Donnie Berthiaume, Wendy Berthiaume, and Paul Haughey

**Others present:** Steve Hemman and Jay Barry – MARS Consultants

### I. Call to Order

Meeting was called to order at 6:05 p.m.

### II. Approve Minutes

*Motion to move that the School Building Committee vote to approve the meeting minutes of January 16, 2020 was made by Mr. Monette and seconded by Mr. Berthiaume. All voting members agreed.*

### III. Approve Bills and Orders

N/A

### IV. Report from OPM

N/A

### V. Report from Architects

N/A

### VI. Old Business

Discussion on conference call with MSBA on enrollment – The MSBA agreed to 305 students for grades 9-12 and 410 students for grades 8-12. Square footage of 70,000.

Dr. Haughey stated the MSBA provided study enrollment certification letter this afternoon and recommends signing the certification and authorization.

Study Enrollment Certification number from MSBA - *Motion to move that the School Building Committee vote to certify enrollment at 305 for grades 9-12 and 410 for grades 8-12 was made by Mr. Monette and seconded by Mr. Berthiaume. All voting members agreed.*

Study Enrollment Certification - *Motion to move that the School Building Committee authorize Dr. Haughey to sign the Study Enrollment Certification was made by Ms. Berthiaume and seconded by Ms. Messier. All voting members agreed.*

Ms. Braney expressed concern with being locked into these numbers.

Mr. Barry stated if Chapter 74 programs are approved, the programs will have bearing on square footage.

Mr. Hemman stated this will wrap up Module I and the committee will proceed to Module II.

## **VII. New Business**

Discussion on Module II - Module II requires the Committee to form an Owner's Project Manager (OPM) Selection Subcommittee. Once the OPM is hired, then the architect selection follows the same process.

Senator Gobi joined the meeting at 6:28 p.m. via call in.

Formation of subcommittee for selection of OPM – Mr. Hemman suggested Ms. Farrow email the Committee to see who is interested in serving on the OPM Selection Subcommittee.

Mr. Barry stated the more information the district includes in the request for services (RFS), the better.

## **VIII. Other business to come before the Building Committee**

A reminder that the MSBA Board of Directors meeting is scheduled for April 15<sup>th</sup> at 10:00 a.m. in Boston.

## **IX. Next meeting dates**

March 26, 2020 – School Building Committee meeting and the OPM Selection Subcommittee meeting

## **X. Executive Session**

N/A

## **XI. Adjournment**

*Motion to adjourn at 6:40 p.m. was made by Mr. Monette and seconded by Mr. Berthiaume. All members agreed.*

Submitted by:

*Melissa Farrow*