



# REGIONAL OCCUPATIONAL PROGRAM



## Student Support Services Request

To request an appointment for Student Support Services, please complete this form and submit to the ROP office via email, fax or personal delivery.

### Butte County Regional Occupational Program

2491 Carmichael Dr. Ste. 500 Chico, CA 95928

Phone: (530) 879-7462

Fax: (530) 879-7463

Email: rop@bcoe.org

Student Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Program: \_\_\_\_\_

Graduation Date: \_\_\_\_\_

Preferred Day: \_\_\_\_\_

Preferred Time: \_\_\_\_\_

For:

Resume

Cover Letter

Application

Reference Letter

Interview Preparation

Job seeking

Internet applications

### ROP Staff:

Appointment date and time: \_\_\_\_\_

Services provided: \_\_\_\_\_

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Staff Name: \_\_\_\_\_ Staff Signature: \_\_\_\_\_