



Geneva Joint 4 School District  
Board of Education Meeting Minutes  
N2575 Snake Rd, Lake Geneva, WI, 53147  
October 19, 2022  
Multi-purpose Room  
5:00 PM

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public hearing. There may be a time for public comment during the meeting as indicated in the agenda.

1. **Call to Order**
  - a. **Roll Call**
  - b. **Adoption of Agenda**
2. **Pledge of Allegiance**

**At 5:01 p.m., Mr. Chapman called the meeting to order noting that all Board Members of the Board of Education were present along with staff members, Davies, Frederick, Smiley, Rowehl, Halverson, Schroeder, Kase, Darbro, and Trybula. Parents present were Ziervogel, and Kidwell. Guest speaker Todd from Baird was also present.**

3. **Approval of Minutes**

**Mrs. Wolski made a motion to approve the September 20th, 2022 Board minutes. Mr. Broz seconded and the motion carried on a 3-0 voice vote.**

4. **Public Comments from Citizens:**

The Geneva Jt. 4 – Woods Elementary School Board of Education has provided an opportunity to members of the public to comment on **agenda items**.

The Board of Education is unable to comment on agenda items raised by the public in order to remain in compliance with the State of Wisconsin Open Meetings Law.

The Board of Education reserves the right to limit the length of a comment by an individual to 3-5 minutes (depending on the number signed up). The total time of the comment period will be no longer than 15 minutes

**No public comment.**

6. **Staff Reports**
  - a. **District Administrator**
    - i. **No comment at this time.**

**b. Director of Financial Services**

**i. Line of Credit update**

**Mrs. Frederick stated she did not feel the District will need additional funds, however because part time staff are not able to check funds daily, the timing of receiving grant reimbursements, and the fact that she has not experienced a “normal” food service year, she and Mrs. Davies agreed it would be best to have the Line of Credit in place as an insurance policy.**

**ii. The Referendum Listening Session is scheduled for this evening at 6:00pm in the Multipurpose Room.**

**Mrs. Frederick shared that the Referendum Listening Session will take place at 6:00 this evening.**

**7. Approval of Vouchers and Treasurer’s Report - September**

**Mr. Broz made a motion to approve the vouchers and treasurer’s report. Mrs. Wolski seconded and the motion carried on a 3-0 voice vote.**

**8. Discussion and Action Items**

**a. Seclusion and Restraint Report**

**Mrs. Davies shared there were zero incidents that needed to be reported by the end of December for the Seclusion and Restraint report.**

**b. Approval of NEOLA 31.1 and 31.2 Updates**

**Mr. Broz made a motion to approve the Neola policies 31.1, and 31.2. Mrs. Wolski seconded and the motion carried on a 3-0 voice vote.**

**c. School Safety Drill Report**

**Mrs. Davies shared that the School Safety Drill went smoothly.**

**d. Proposed changes to Middle School Music Program**

**Mr. Schroeder wants to offer a General Music class for students that do not take band/choir. Board had several questions and wants to revisit after Christmas break.**

**e. Revised Teacher Contract**

**Mrs. Davies shared with the Board that they are revising Mrs. Lauzon contract to add 2 more hours to her day as Mrs. Lauzon has found a need for other children**

**that need the extra help.**

- f. Approval of the final FY 2022-2023 Budget as amended

**Mr. Broz made a motion to approve the 2022-2023 Budget as amended.  
Mrs. Wolski seconded and the motion carried on a 3-0 voice vote.**

- g. Approval of the final 2023 Tax Levy

**Mr. Chapman made a motion to approve the final Tax Levy for 2023.  
Mr. Broz seconded and the motion carried on a 3-0 voice vote.**

## **9. Adjournment**

**At 5:28 p.m., made a motion to adjourn the meeting. Mr. Broz  
seconded and the motion carried on a 3-0 voice vote.**