

## NORTHEAST BRADFORD SCHOOL DISTRICT ACTIVITY CODE OF CONDUCT

The conduct of any student representing Northeast Bradford is closely observed in many areas of life. It is important that your behavior be above reproach and reflects positively on yourself, the group or organization, and Northeast Bradford School District.

### Grooming & Dress Policy

Any member of a team, squad, or activity is expected to be well groomed according to standards set by the coach/advisor. Appearance, expression and actions always influence people's opinions of student representatives, the team and the school. Once a student volunteers to be a member of an activity, a choice to uphold certain standards set by the coaches/advisors and expected of student representatives in this community has been made.

### Training Rules & Regulations

It is a fact that use of tobacco, alcohol and drugs are injurious to the development of human growth. Students cannot compromise athletics/activities with substance abuse.

- *Use of tobacco* – research emphasizes that use of tobacco is physically harmful to young adults. The community follows the progress of young students, and any deviation from accepted training rules marks one as unwilling to “comply with school policy.” **THIS RULE MEANS NO USE OR POSSESSION OF TOBACCO IN ANY FORM INCLUDING A LIGHTED OR UNLIGHTED CIGARETTE, CIGAR, CIGARELLO, LITTLE CIGAR, PIPE, VAPORIZER, E-CIGARETTE OR OTHER SMOKING PRODUCT OR MATERIAL AND SMOKLESS TOBACCO IN ANY FORM INCLUDING CHEWING TOBACCO, SNUFF, DIP OR DISSOLVABLE TOBACCO PIECES.**
- *No alcoholic beverages* – there is no way to justify students using alcoholic beverages even though social pressure may be hard to resist. The people who would like to draw the school representative into their drinking sessions will be the first to criticize the student if s/he does not “comply with school policy.” **THIS RULE MEANS NO USE OR POSSESSION OF ALCOHOLIC BEVERAGES.**
- *Drugs* – simply stated, drug abuse is the consumption of any chemical substance or the smoking of some plant derivatives for the purpose of mood modification. The use or misuse of drugs is a social problem. Students with a strong sense of purpose have no need for mood modifiers. **THIS RULE MEANS NO USE OR POSSESSION OF CONTROLLED SUBSTANCES OR DRUG RELATED PARAPHERNALIA.**

**THE ABOVE RULES ARE IN EFFECT FROM THE FIRST PUBLIC APPEARANCE IN THE SUMMER, OR THE FIRST SCHEDULED DAY OF FALL SPORTS PRACTICE, WHICHEVER OCCURS FIRST. THE RULES WILL REMAIN IN EFFECT UNTIL THE LAST DAY OF SCHOOL, OR THE LAST PUBLIC APPEARANCE, WHICHEVER OCCURS LATER.**

### **School Attendance**

Attendance requirements as stipulated by the P.I.A.A. handbook will be applicable to all activities at Northeast Bradford.

A student shall not participate in an activity or practice on the day s/he has been absent or unexcused tardy from school without just reason and/or approval. **Tardy students must present a written excuse at the time they sign in for the tardy to be considered excused.** If a student is too ill to attend class, s/he is too ill to participate in activities. Any student suspended or assigned to time-out will not be able to participate in practice that day.

UNLESS SPECIAL DISPENSATION HAS BEEN GRANTED BY THE PRINCIPAL, A STUDENT MAY NOT BE ABSENT FROM SCHOOL FOR MORE THAN THREE (3) HOURS IN ORDER TO PARTICIPATE IN PRACTICE OR A COMPETITION ON THAT DAY. THIS RULE APPLIES TO PREARRANGED ABSENCES AS WELL. APPROVAL OF A PREARRANGED ABSENCE DOES NOT IMPLY THAT THE STUDENT HAS SPECIAL PERMISSION TO PARTICIPATE. ANY AND ALL REQUESTS TO WAIVE THE THREE-HOUR RULE MUST BE MADE DIRECTLY TO THE PRINCIPAL. THE THREE-HOUR ABSENCE MUST BE FOR AN EXCUSED REASON OR NO PARTICIPATION IS PERMISSIBLE.

ATTENDANCE IN SCHOOL THE DAY BEFORE AND AFTER AN EVENT IS EXPECTED. STUDENTS WHO ARE HABITUALLY TARDY OR ABSENT ON DAYS FOLLOWING COMPETITION WILL BE CONSIDERED FOR DISMISSAL FROM THE CLUB/ACTIVITY.

**Student representatives of Northeast Bradford are expected to work to their academic potential in all subjects. They must also display good school citizenship at all times. Disciplinary action taken by the principal/assistant principal may be supplemented by additional disciplinary action by the athletic department or activity advisor.**

### **Violations**

The importance of enforcement of all regulations should be apparent. A firm and fair policy of enforcement is necessary to prevent a travesty being made of regulations. The community, school administrators, and the advisors feel strongly that high standards of conduct and citizenship are essential in maintaining a sound program of activities. It is our intent to preserve rules that reasonably pertain to the health and safety of the individual and to the orderly conduct of activities. In order to ensure absolute uniformity, we will not give any arbitrary personal preferences. The welfare of the student is our major consideration.

In the event a student representative fails to comply with these necessary standards, it will be interpreted as an indication that the student does not have sufficient desire to participate in that particular program. Therefore, the student will be denied the privilege of participating until such time as s/he can prove this desire. ***Any student who is ineligible to compete or represent our school district may not travel with the group or represent our district in any manner. This includes acting in the capacity of a manager.***

## **DRUGS, TOBACCO, ALCOHOL, OR THEFT**

### **Drug & Alcohol (Controlled Substance)**

Possession or use, on or off school grounds during a calendar year, will result in the following punitive measures:

*First offense* - assignment to rehabilitation substance abuse counseling\* provider for a period of forty-five (45) calendar days. During this time period of forty-five (45) calendar days after referral to the appropriate counseling, the student is suspended from all public participation. A return to the activity after the forty-five (45) calendar day period will be dependent upon the decision of the coach/advisor, substance abuse counselor, and principal. Students will continue to participate in practice during the suspension.

*Second offense* - suspension from all activities for one (1) calendar year and reassignment to rehabilitation counseling.

### **Tobacco (Use of Tobacco Products)**

*First offense* - Referred to the SAPS team and follow through with any recommended services. Students will continue to participate in practice during the suspension, but are prohibited from public participation for the period of fifteen (15) calendar days.

*Second offense* - suspension from all activities competition for a period of one (1) calendar year and reassignment to rehabilitation counseling. Students will continue to participate in practice during the suspension.

*Third offense* - suspension from all activities for one (1) calendar year and reassignment rehabilitation counseling.

### **Theft**

*First offense* - suspension from all public appearances for a period of forty-five (45) calendar days. Students will continue to participate in practice during the suspension.

*Second offense* - suspension from all activities for one (1) calendar year and reassignment to rehabilitation counseling.

### **Profanity & Inappropriate Conduct**

At no time will profanity or inappropriate conduct be permitted by student representatives of this school district. Students involved in activities will be subject to the same consequences as regular students regarding this undesirable behavior.

**ONCE A STUDENT COMPLETES A CALENDAR YEAR SUSPENSION, ANY SUBSEQUENT OFFENSE WILL RESULT IN A TWO-CALENDAR YEAR SUSPENSION BEING IMPOSED.**

## **Activity Department Policies**

### 1. Dropping, joining or transferring activities:

**Joining activity** - Student must be eligible for at least seventy-five percent (75%) of the games, including all required days of practice. Student must have been selected by the same process as the other participants. Where the failure to meet the seventy-five percent (75%) requirement results from illness, injury, or a student's failure to meet another P.I.A.A. eligibility rule, the principal may waive the requirement.

**Dropping activity** - On occasion a participant may find it necessary to drop an activity for a good reason. In this case, the following procedure must be followed:

- a. Student conference with advisor/coach.
- b. All equipment issued to student properly returned.

If a student wishes to change activities during a season, he/she must receive approval of both advisors concerned and the Athletic Director (for sports). Failure to follow this procedure in dropping a sport/activity can result in loss of all activity privileges.

### **Equipment**

School equipment checked out by the student is his/her responsibility. S/He is expected to keep it clean and in good condition. Loss or abuse of any equipment is the student's financial obligation.

### **Missing Practice**

A student should always consult his/her coach/advisor before missing practice. Missing practice or a public appearance without good reason will be dealt with severely. Sudden illness or some other emergency would be a good reason for missing a practice or public appearance. If a practice is missed it will count as an unexcused absence from practice.

### **Travel**

Travel to practices occurring off school property must be approved by administration and proper driver registration/passenger notes must be on file. All students must travel to the events on school transportation in order to be eligible to compete unless the principal grants special permission in advance. Parents/Guardians may request permission for athletes to travel back from away events by other than school transportation, but final approval is left to the discretion of the coach. Permission, when granted, is for the student's parent/guardian, grandparent(s), or the parent/guardian of another participant when informed in writing from the parent/guardian. Any parental request for transportation provided by a responsible adult (eighteen (18) years of age or older and may not be a high school student) other than those listed previously, must be arranged personally by the parent/guardian in advance with the coach/advisor in both verbal and written form. Students may be dropped off in the district on the way home at points other than the school with written permission from the parent/guardian.

**Appeal Process**

In the event a parent/guardian or student wishes to appeal an activity code decision the activity council consisting of the administration, Athletic Director, and a committee of five (5) advisors/coaches will render a decision regarding the appeal.

**College Recruitment Policy**

In the event that a student is contacted personally by a college recruiter, s/he has an obligation to work through his/her coach/advisor and the activity department. Inform your advisor of such a contact as soon as possible.

**Conflicts in Extra-Curricular Activities**

A student may have to decide on his/her priorities to avoid a conflict in extracurricular activities.

**Scheduled Class**

A suspension of activity privilege that is required in a regularly scheduled class, may not result in failure of that class when the student has demonstrated a satisfactory performance in that class.

**Requirements for Participation**

REMEMBER that as a student representative you are not eligible to participate in any activity until the following items have been completed:

1. Parent/Guardian permission form signed by parent/guardian is on file.
2. All eligibility requirements as stipulated by the P.I.A.A. handbook for attendance, grades, and behavior have been satisfied.
3. Academic standards for all activities are consistent with those set forth by P.I.A.A. and listed below:
  - a. In order to be eligible for interscholastic athletics, a pupil must have passed at least four (4) full-credit subjects, or the equivalent, during the previous grading period, except as provided in Section 5 of the P.I.A.A. handbook. Back work may be made up, providing it is in accordance with the regular rules of the school.
  - b. In cases where a student's work in any preceding grading period does not meet the provided for in Section 2 of the P.I.A.A. handbook, said student shall be ineligible to participate in interscholastic athletics for at least fifteen (15) calendar days of the next grading period where the school has four (4) grading periods per school year, or for at least ten (10) calendar days of the next grading period where the school has six (6) grading periods per school year, beginning on the first day report cards are issued, except as provided in Section 5 of the P.I.A.A. handbook.
  - c. Pupils who are enrolled for the first time must comply with the requirements of the curriculum rules. The standing required for the preceding week, the preceding grading period or the preceding year shall be obtained from the records of the last school which the pupil has attended.
  - d. At the end of the school year, the student's final credits in his/her subjects rather than

his/her credits for the last grading period shall be used to determine his/her eligibility for the next grading period.

P.I.A.A. RULES ARE AVAILABLE FROM THE ATHLETIC DIRECTOR OR PRINCIPAL.

- e. Physician's certificate and parent recertification form completed and on file in the Athletic Director's office (for sports only).

### **BASIC REQUIREMENTS FOR ACTIVITY AWARDS**

The following requirements are in addition to the stated minimum required (see below) for earning a varsity letter in each activity. The letter winner must:

1. Pass at least four (4) full-credit subjects for the entire school year. Academic standards shall be the same for all students.
2. Attend all meetings/practices, report on time, and leave only when excused. If circumstances arise whereby a student cannot be present for practice, s/he must personally notify the coach/advisor before the practice session.
3. Be present at all scheduled contests unless otherwise excused by the coach/advisor.
4. Represent Northeast Bradford with high standards of conduct at all times.
5. Observe all training rules outlined by the coach/advisor.
6. Strive for excellence; but win or lose, display good citizenship.
7. Take pride in the care of all items of uniform, supplies and equipment.
8. Conform to all state and local eligibility requirements.
9. Complete the entire activity season unless an injury or illness prevents it.

All students are expected to participate in all competitions, however, the minimum requirements for earning a letter in each activity follows:

Band - Students must participate in a NEB high school music ensemble (marching band, band front, concert band and/or choir) for at least one (1) year. Students must be present at all scheduled performances unless otherwise excused by the director. Students must do at least six (6) hours of musical performance outside of NEB High School throughout their years of participation in a music ensemble. *(These may include community, nursing or retirement facility performances, or other musical service approved by the music department.)*

Cross Country (Varsity) - Students must finish in the top seven of the Northeast runners in fifty percent (50%) of the meets.

Cheering - Students must be participants in ninety percent (90%) of the games or matches.

Wrestling (Varsity) – Students must be participants in fifty percent (50%) of the varsity matches.

Basketball (Varsity) – Students must be participants in fifty percent (50%) of the quarters.

Softball (Varsity) – Students must be participants in forty percent (40%) of the innings.

Baseball (Varsity) – Students must be participants in forty percent (40%) of the innings.

Track & Field – Earn the equivalent of one (1) team point per scheduled meet.

Volleyball (Varsity) – Students must participate in fifty percent (50%) of the varsity matches.

Soccer (Varsity) – Students must participate in fifty percent (50%) of the varsity halves.

Managers may qualify for a varsity letter after successful completion of the second season and at one-year intervals thereafter. Any team member may receive a varsity letter after three (3) years of competition in that specific sport upon the recommendation of the respective coaches and Athletic Director or principal.

Should special circumstances justify such action, a varsity letter may be awarded to a student upon the recommendation of the respective coaches and Athletic Director providing the athlete meets item #1 of the Basic Requirements for Letter Awards.

Any student who earns a varsity letter is eligible to purchase a “Varsity N” jacket.

**STUDENTS WILL PAY A FEE OF \$50 PER ACTIVITY PER YEAR TO PARTICIPATE IN EXTRACURRICULAR ACTIVITIES. THIS FEE WILL BE LIMITED TO A MAXIMUM OF \$100 EACH SCHOOL YEAR REGARDLESS OF THE NUMBER OF ACTIVITIES IN WHICH THE STUDENT PARTICIPATES.**

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**PLEASE RETURN THIS PAPER TO THE FRONT OFFICE:**

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

I HAVE READ THE ATTACHED CODE OF CONDUCT PERTAINING TO NORTHEAST BRADFORD SCHOOL DISTRICT AND UNDERSTAND ITS CONTENTS.

Student's Signature: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_