

Classified Personnel Policy Committee North Little Rock School District March 7, 2023 Agenda and Minutes

Time: Place: North Little Rock High School Media Center and Zoom

Members Attendance: (X indicates a present member) Called to order at

Chair: Donald Williams williamsdo@nlrsd.org	х	General ballardj@nlrsd.org		X	Paraprofessionals cherryh@nlrsd.org		x		
Chuck Brown Transportation brownc@nlrsd.org		Dain Carver Maintenance carverd@nlrsd.org			x				
Haward Finks Administration appointed finksh@nlrsd.org		Jacob Smith Administration appointed smithja@nlrsd.org			X	Dr. Leann Stoll Administration appointed stolll@nlrsd.org			
		Guests:							
			Sonya Strickland		Mar	ry Lee Dennis			
Topic/Item: Time Topic Leader						_			
Topic/Item: Quorum Called at			allocated (minutes)		٠	Leau	er		
Item #1: Sharon Conner- Credit Recovery No prep period			Jamesetta Ballard						
Item #1 Notes: Nothing in								ctional	
classes. Mr. Smith stated that it was an issue for Ms. Conner to address with Dr. Saint-Louis.							_		
Item #2: Classified employees not able to take a lunch					Heidi Cherry				
away from their desk should be paid for time.									
Determined by Principal						4			
Item #2 Notes:									
All employees should be given the opportunity to have lunch away from their work. If they are not able to do this, they should speak with their supervisor. However, if an employee makes a conscious decision									
to stay at their work, there will be no compensation for time.									
Item #3: Classified employ						Heidi Cherry			
Associate degree should b	e all	owed to	tutor(under						
teacher guidance) and cov	er c	lasses w	hen no substitute						
	available and receive payment for services						\bot		
Item #3 Notes: Issue of ability to participate in school tutoring opportunities was not discussed.									
Classified employees are not able to cover classes and receive pay for that time outside of their ½ hour									

lunch time. Licensed personnel can do this because they are participating in an activity outside of their					
state mandated prep period. Item #4: Classified staff being made aware of their		Jacob Smith			
ability to obtain a free CDL license to cover bus driver					
needs outside of their regular contracted time period					
Item #4 Notes: Mr. Smith will bring this item up during add	nin meeting	and look into sending out a			
message to this effect from the school district.	iiii iiicciiiig	and look into sending out a			
Item #5: Provide a plexiglass/bus stop type of shelter		Heidi Cherry			
for crossing guards that cover the Main Street crosswalk		,,			
Item #5 Notes: Mr. Smith said this would be a problem due to so many other staff members that have					
duty in inclement weather. Also, there are places where the staff is not on school property when					
crossing. This would be an employee-supervisor conversat					
Item #6: Classified employees that are fluent in a		Heidi Cherry			
language other than English should be given the chance		,			
to provide translation services (if it doesn't interfere					
with their job responsibilities at that time). CPPC					
members on Stipend Committee would push for a					
stipend to cover the extra job responsibility					
Item #6 Notes: Currently, Mrs. Alvarado, the NLRHS PEP, is called to many meetings to translate for					
attendees that only speak Spanish. This is not in her job de	-	• •			
Cherry asked if positions of translator could be established	•				
employees that could serve as intermittent translators and					
Smith said that the Principal would have to agree to this ac		-			
to determine the number of positions to advertise. He also added that the District has a contract with a					
translating service that serves 75 different languages.					
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Item #9 Notes: Discussed how we would establish a Policy that would specify that Classified Personnel						
are not only allowed to hold any position with a stipend, but the CPPC will vote on the final stipend list.						
Item #10: Classified personnel at 7th street and other	Heidi Cherry					
E4 schools, Increase in qualifications/PD						
Item #10 Notes: Classified personnel will not be required to re-apply for their current jobs.						
Item #11: When are contracts coming out and asking	Jacob Smith					
Mr. Brown for raise						
Item #11 Notes: There was no information given regarding	when contracts will be sent o	ut. Mr. Smith				
stated that there was not a way to factor a raise into discussion at this point due to the District having to						
address the changes required by the LEARNS act. The status of money that was originally mentioned to						
the LPPC as possibly being available for a licensed staff raise is unknown.						
Item #12: Plan for calendar creation/modifications.	Heidi Cherry					
Review statements received during voting.						
Item #12 Notes: This is combined with Item #13.						
Item #13: Request School Business Day to review	Jacob Smith					
policies, LEARNS Act, Calendar process, etc.						
Item #13 Notes: Mr. Smith will work on setting a day that v	e can work on the calendar ar	nd other policy				
items needing to be worked on due to the new LEARNS act.						
Item #14: Discuss meeting during the day so that	Heidi Cherry/Jac	ob Smith				
committee is able to more thoroughly discuss issues						
Item #14 Notes: Every member will look at their schedules to determine days and times that would work						
for them. At the next meeting, we will set a new time to meet.						
Item #15: New Business from Committee members						
Item #15 Notes:						
Adjournment: Motion made by: Seconded by:	Meeting a	djourned at				

Next Meeting: April 11, 2023

Follow-Up Action Items	Person Responsible	Due Date