

Ridge Road Elementary School

Parent and Family Engagement Plan



2022 - 2023

1: Jointly Developed Expectations and Objectives

Describe how the School works with parents and families to develop and review relevant plans, policies, and strategies related to engagement.

Parents will be invited to be on the Parent Engagement Committee to help plan and develop improvement throughout the school year. During these meetings, we will discuss ways to get parents involved and engaged in their children's education.

During the parent engagement meetings, parents will be given the opportunity to provide feedback on fun, interactive, and educational events.

The school will communicate with the members of the committee through email, unless parents decide on an easier and faster way. This committee will be a voice to all parents.

Parents from the committee will help inform other parents about their rights and create special events for Title I meetings.

2: Communication

Describe how the School will communicate with and distribute information to parents and families.

All teachers will send information through each child's folder and/or digitally every day in regards to behavior, homework, school work, and events.

Teachers are in contact with parents throughout the year via notes, phone calls, and conferences. The school will use the Dojo app that sends messages to the whole class in regards to school information or to messages to parents. It also keeps the parent informed about their child's behavior that day.

Ridge Road has a Facebook page that regularly announces information about events, testing, school rules, and unexpected events that might alter the regular school day.

Report cards go home every nine weeks with interim reporting every four to six weeks.

A STEAM night, Art Night, and cultural celebration nights, will be scheduled once a year to increase parental involvement in supporting classroom instruction.

3: Building Staff Capacity

Describe activities that will be used with School staff to build their capacity to work with parents as equal partners.

Teachers have been trained in trauma-informed care and PBIS

Throughout the school year, teachers will receive educational videos, information, and opportunities to attend training in regards to helping to build their capacity to work with parents as equal partners.

During certain staff meetings (based on parent engagement committee needs), we will discuss and educate our staff on the importance of parent relationships.

4: Building Parent Capacity

Describe how the School provides opportunities to build parents' capacity to play a role in their children's academic success. This may include conducting workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings or providing equipment or other materials.

Ridge Road has a designated Parent Computer in the library, which is open during normal school hours of 7:50am-2:35pm. This allows parents to access eSchool for the student's progress. Parents are also allowed to use the computer for personal use.

A Parent Center is located in the library and office. The library houses educational resources for the parents to check out regarding student needs. Funds are provided each year to maintain this center.

Parents will be informed of this parent center through the teachers, apps, and through word of mouth.

A Ridge Road Website includes general information regarding school activities, helpful sites, and other meaningful information www.nlrdsd.org

The Student Handbook explaining the process of resolving parental concerns.

The Principal, Matthew How, ensures that the beginning of the year packets are sent home with each student and/or posted virtually. This packet includes information about our school, the teaching staff, the student handbook, and other general information to get the year off to a successful start.

Educational classes throughout the year for parents and teachers to sign up will be provided throughout the year. Some of the educational classes will be CPR, First Aid, Medicare/Medicaid, etc.

5: Coordination

Describe how the School will coordinate with other organizations, businesses, and community partners, including alumni, to provide additional supports, services, and resources to families.

The Parent Engagement Professional will reach out to the community, organizations, and businesses to invite them to be part of our Parent Engagement Committee. With this plan, as we discuss events and we need resources, our local businesses, organizations, and community can be informed and provide us with help as needed.

The Parent Engagement Professional will send out a calendar of events and information to the local business, organization, and community, who are involved in the school to be reminded of upcoming events.

The main objective of this is to create an environment of unity, and resources within the school, community, and parents.

6: Annual Title I Meeting *(Title I schools)*

Describe the details regarding the Annual Title I meeting used to inform parents of the requirements of Title I, the School's participation, and the parents' rights to be involved.

On September 6th, 2022 we will hold our first parent engagement committee meeting with parents. During this meeting, we will provide an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.

Once parents and other members of the parent engagement committee view all the information, our next steps will be based on the question: How can we distribute this information to other parents in a way that keeps parents engaged and informed?

After creating a plan on how to distribute the information to all parents in an effective way, we will start implementing our plan.

7: School-Parent Compact *(Title I schools)*

Describe the process School will follow to jointly develop with parents a School-Parent Compact as required under Title I, Part A.

During our parent engagement committee meetings, we will develop a school-parent compact that will cover expectations, regulations, and policies that need to be in place in order for the school year to be successful.

During this school-parent compact meeting, all members of the committee will be asked to attend so all voices can be heard. If any concerns or questions arise when creating this compact, the appropriate people can answer the questions or concerns in an educational and informative way.

8: Reservation of Funds *(Title I schools)*

Describe how the School uses Title I, Part A funds set-aside for parent and family engagement programs and activities.

Members of the parent- engagement committee will have a meeting specifically addressing our school funds. During this meeting, we will prioritize important things that might need to use some of the funds. We will also talk about reaching out to the community in regards to donations to help our projects in case there is not enough funds.

Parents and staff will have an opportunity to discuss and create a financial plan for the school year based on our funds provided to the parent- engagement committee.

In case of not having enough funds during the meeting we will discuss several options such as donations, partnerships, and grants to help with our events.

School Name:		Ridge Road Elementary School
School Engagement Facilitator Name:		Emeri Peoples
Plan Revision/Submission Date:		June 6, 2022
District Level Reviewer Name, Title:		
District Level Approval Date:		
<u>Committee Members, Role</u> First Name	Last Name	Role <i>(Teacher, Staff, Parent, Student, or Community Member)</i>
Matthew	How	Principal
Emeri	Peoples	Parent Facilitator
Tania	Arredondo	Parent Engagement Professional
Amanda	Person	Parent
Melanie	Ledford	Teacher
Alexis	Thomas	Teacher