

# Field Trip Meals Form

Directions: List all students attending the field trip or submit a roster with the list of students attending the field trip. Federal regulations require that all meals be counted “at the point of service”. Therefore, teachers will be required to take a copy of this form with them on the field trip. As each child receives his/her meal, check the appropriate space indicating that they received a meal. If using a printed roster, please place a check by each students’ name as he/she receives his/her meal. Submit the completed and signed form to the lunchroom manager upon returning to the school. We appreciate your cooperation in helping us meet these federal regulations.

Grade \_\_\_\_\_ Date \_\_\_\_\_ Teacher’s Signature \_\_\_\_\_

	Name of Student	Received
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____
16.	_____	_____
17.	_____	_____
18.	_____	_____
19.	_____	_____
20.	_____	_____
21.	_____	_____
22.	_____	_____
23.	_____	_____
24.	_____	_____
25.	_____	_____
26.	_____	_____
27.	_____	_____
28.	_____	_____
29.	_____	_____
30.	_____	_____
31.	_____	_____
32.	_____	_____