

MEDFIELD SCHOOL COMMITTEE

High School Library

Monday, June 3, 2019

PRESENT: Anna Mae O'Shea Brooke -Chairperson
Jessica Reilly - Vice Chairperson, Legislative Liaison
Meghan Glenn - School Committee Representative
Timothy Knight - School Committee Representative
Leo Brehm - Finance Secretary
Jeffrey Marsden - Superintendent
Campbell Ayer - Student Representative

Francine Kelly - Secretary

ABSENT: All members present

Executive Session – Ms. O'Shea Brooke opened the meeting asking for a roll call to move into Executive Session to discuss strategy with respect to collective bargaining with the MTA, if an open meeting may have a detrimental effect on the bargaining position of the public body (MTA Stipends).

Ms. O'Shea Brooke opened the meeting at 7:35 pm.

Public Input - None

Approval of Minutes - None

New Business

- Recognition of Retirees - Superintendent Marsden presented retirement plaques to:
 - Suzanne Cooney - 18 years
 - Susan Tilden - 14 years
 - Trink Snyder - 17 years
 - Donna Olson - 7 years

Superintendent Marsden also recognized those not in attendance but also retiring:

- Heidi Crable - 25 years
- Beverly Gordon - 26 years
- Ann Kirby - 16 years

Each School Committee member thanked the retirees for their years of service and dedication to the students and families of Medfield.

- Proposed Policy Changes (1st reading) - Ms. Mary Bruhl, Director of Student Services, updated the School Committee on some changes to the following policies:
 - Nondiscrimination and Grievance Policy ACE
 - Nondiscrimination on the Basis of Sex Policy ACA
 - Nondiscrimination Policy AC

- Bullying and Harassment Policy JICFB
- Sexual Harassment Policy ACAB
- SEL Task Force Presentation - Co-Chairs Susan Cowell and David Worthley gave an update on the accomplishments of the SEL Task Force for the 2018-2019 school year. Dr. Worthley briefly outlined the benefits of the SEL Task Force, reviewed the areas of focus for 2018-2019 such as; school scheduling, SEL Curriculum, student wellness, and staff wellness. Ms. Cowell addressed student wellness noting some positive changes made from the homework policy revision of last year, and talked about this year's focus on best practices for appropriate use of technology including cell phone usage. Ms. Cowell briefed the School Committee on the focus of staff wellness changes that includes; reduction of emails, yoga classes, half day for Professional Development, and graduate courses being offered in the Medfield schools.
- Elementary Report Card Committee Presentation - Tabled
- Supporting Organizations Year End Report - Members of the MCPE, PTO K-8, MMA, and SEPAC spoke briefly on monies raised, donations made, and fundraisers held throughout the year. Ms. O'Shea Brooke reviewed PTO - H.S. and Theatre Society accomplishments and monies raised. All School Committee members spoke briefly thanking the supporting organizations for all they do for the Medfield Schools.
- Medfield Afterschool Program Presentation - Annette Gallagher, Assistant Executive Director, gave a quick history of the MAP program, growth of the MAP throughout the years, and outlook of current and future enrollment. Ms. Gallagher expressed her thanks and gratitude for the nice relationship that has been established between the Medfield Afterschool Program and the Medfield School Department.
- Other items since posting on May 30, 2019 - Superintendent Marsden noted the email he received Friday, May 31, 2019 after the posting of the School Committee agenda, saying the MTA Union head informed him they had approved and ratified the Teacher Assistants Unit Contract. Superintendent Marsden reviewed the negotiation process asking the School Committee to approve and sign the ratification of the MTA Teaching Assistants Unit Contract. Ms. O'Shea Brooke asked for a vote to approve; first by Mr. Brehm, second by Ms. Reilly.
The vote was unanimous to approve and accept the MTA Teaching Assistants Unit Contract.

Old Business

- Dale Street Project - Superintendent Marsden reviewed the MSBA meeting that was held in Boston earlier noting the OPM presentation to the MSBA, the timelines going forward for the Dale Street School project, and reviewed the feasibility study timeline saying that once underway it should take about 18 months to complete.
- Future Elementary Enrollments - Nothing new at this time. There was a brief discussion on the central registration process for enrollment over the summer months.
- Bus Fees - Ongoing Discussion - Nothing new at this time
- FY 20 Budget Update - Superintendent Marsden noted the memo in the School Committee packet which is a breakdown of prepayment of tuition to private schools. Superintendent Marsden asked for a vote to approve \$87,358.24 from the FY19 operating budget to prepay FY 20 Out of District

private school tuition. Ms. O'Shea Brooke asked for a motion to approve; first by Mr. Brehm, second by Ms. Reilly. **The vote was unanimous.**

- Donations - Superintendent Marsden asked for a vote to approve the following donations:
 - Wheelock School - \$ 292.87 donation from A+ School Rewards Stop and Shop Program deposited into the Wheelock School Gift account.
 - Dale Street School - \$1,000.00 donation from Mr. Raymond Scharlacken to Dale Street School Library in memory of his late wife Darla Scharlacken (a former Dale Street School employee)
 - Blake Middle School -
 - \$ 165.95 from the A+ School Rewards Stop and Shop Program
 - \$ 875.00 from Blake PTO for Creature Feature transportation
 - \$ 894.80 from Blake PTO for Year End Luncheon
 - \$ 2,498.00 from Blake PTO for 2 iMac Retinas
 - \$ 50.00 from Wells Fargo Matching Gifts
 - \$ 50.00 from Wells Fargo Community Support Campaign
 - \$ 8,247.00 from Medfield Youth Basketball for replacement of blinds in the Gym.

Ms. O'Shea Brooke asked for a motion to approve all of the donations; first by Ms. Reilly, second by Ms. Glenn. **The vote was unanimous.**

- June School Committee Workshop Planning - Superintendent Marsden and the School Committee reviewed what would be captured and possibly discussed at the School Committee Workshop planned for June 20th from 2pm to 5pm (location TBD). There was a brief discussion on strategies and formalizing discussions between School Committee members on topics distributed by Ms. O'Shea Brooke.

Superintendent's Report to the Committee

- Informational Items - Superintendent Marsden reviewed the NEASC report in which they voted to award Medfield High School continued accreditation in the New England Association of Schools and Colleges. Superintendent Marsden talked briefly of the improvements and changes in the process of the NEASC accreditation suggesting that Mr. Parga, Principal of Medfield High School will be in attendance in the fall to review the full NEASC report with the School Committee.
- Future Agenda Items Ms. O'Shea Brooke read the Future Agenda Items opening up the meeting for School Committee comments. Campbell Ayers reviewed end of the year fundraisers and Student Government elections. Each School Committee member expressed their appreciation, thoughts, and comments on all the wonderful speeches given the day of the Medfield High School Graduation. Ms. O'Shea Brooke read a letter thanking the All Night Graduation Committee. Superintendent Marsden congratulated the 2019 graduates, commented on the success of not only the day of Graduation but the full and busy week leading up to the 2019 graduation ceremony, thanking all the folks who volunteer their time putting together all the great events that run all week long for our graduating seniors.

Adjournment

Ms. O'Shea Brooks asked for a motion to adjourn; first by Ms. Reilly, second by Mr. Knight.
The vote was unanimous.

Meeting adjourned at 9:15 p.m.

Minutes Approved by School Committee: September 19, 2019

Next Meeting: June 20, 2019 (School Committee Workshop)

Respectfully Submitted
Francine Kelly, Secretary

EXHIBITS AND DOCUMENTS:

- Agenda and Narrative for Monday, June 3 , 2019
- Proposed Policy Change Documents
 - ACE
 - ACA
 - AC
 - JICFB
 - ACAB
- SEL Task Force Powerpoint Presentation
- Prepayment of Tuitions memo
- Donations (9)
- NEASC letter
- School Committee Workshop topics and documents

<https://www.youtube.com/user/MedfieldTV1/videos>