

CRESSKILL BOARD OF EDUCATION
Regular Meeting, November 25, 2019
Cresskill Middle/High School Media Center, 6:00 PM

CALL TO ORDER: Pledge of Allegiance

ROLL CALL

Trustee Sally Cummings
Trustee Amy Cusick
Trustee Michael DePalo
Trustee Eugene Gorfin
Trustee Dionna Griffin
Trustee Mary Klein
Vice President Stephen Moldt
Trustee Raffi Odabashian
President Denise Villani

Michael Burke, Superintendent of Schools
Dawn Delasandro, Business Administrator/Board Secretary

READING OF THE OPEN PUBLIC MEETING STATEMENT:

"The New Jersey Open Public meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the act, The Cresskill Board of Education has caused notice of this meeting taking place in the Cresskill Middle/High School Media Center be published by having date, time and place thereof posted in the Cresskill Board of Education office, sent to the Cresskill Library and Cresskill Borough Hall."

INFORMATION ITEMS

November 27- Minimum Day for All Schools, Thanksgiving Recess Begins
November 28 & 29 - Thanksgiving Recess, School Closed
December 4 - Parent Speaker Series, The Dangers of Teen Vaping, MMS Auditorium, 7:00 PM
December 16 - CBOE Regular Meeting, CMS/CHS Media Center, 7:00 PM
December 20 - Minimum Day for all Schools, Winter Recess begins
December 23-January 1, 2020 - Winter Recess, School Closed
January 6 - CBOE Reorganization and Regular Meeting, CMS/CHS Media Center, 7:00 PM
January 24 - CMS/CHS H.S.A. sponsored Comedy Night, The View on the Hudson, 6:30 PM

CONSENT AGENDA

A. Motion to Introduce Consent Agenda

Motion by: _____ **Seconded by:** _____

Minutes: 1
 Personnel: 1 THROUGH 11
 Educational Planning: 1 THROUGH 4
 Finance: 1 THROUGH 14

B. Discussion - any item on Consent Agenda - Board of Education Only

C. Open floor to public comment on Consent Agenda only
 Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

D. Close public participation

E. ROLL CALL VOTE - CONSENT AGENDA

ROLL CALL VOTE

| | YES | NO | ABSTAIN | ABSENT |
|----------------------|-----|----|---------|--------|
| Trustee Cummings | | | | |
| Trustee Cusick | | | | |
| Trustee DePalo | | | | |
| Trustee Gorfin | | | | |
| Trustee Griffin | | | | |
| Trustee Klein | | | | |
| Vice President Moldt | | | | |
| Trustee Odabashian | | | | |
| President Villani | | | | |

BOARD PRESIDENT'S REPORT

SUPERINTENDENT'S REPORT

PUBLIC COMMENT - ANY SUBJECT:

Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

TRUSTEE COMMENT

MOTION TO ADJOURN:

Hearing no further business, the meeting is adjourned at _____ PM on the motion of Trustee _____, seconded by Trustee _____.

CLOSED SESSION (IF NECESSARY)

The Cresskill Board of Education is adjourning to Closed Session. The session may include a discussion of negotiations, contractual matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Cresskill Board of Education is required to notify the public when the minutes of the closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.

CRESSKILL BOARD OF EDUCATION
CRESSKILL, NEW JERSEY

CONSENT AGENDA
REGULAR MEETING
November 25, 2019

MINUTES

1. Approval - October 14, 2019 Regular Meeting
October 28, 2019 Regular Meeting and Closed Meeting

PERSONNEL

1. Approval - Estimated maternity related leave disability of Jessica Carretta, Special Ed. teacher, MMS, effective 01/13/20-06/23/20
2. Approval - Appointment of Travis Blau, JV/Varsity Assistant Basketball Coach, Year 1, Step 1, \$4,470, 2019-2020
3. Approval - Appointment of Matthew Flood, Volunteer Assistant Boys Basketball Coach, 2019-2020
4. Approval - Amend the appointment of Virginia Wengerter, to Building Lunch Aide, MMS, to 4 hours/day, at an hourly rate of \$15.61/hour (Cresskill's last salary) or \$15.83/hour (Insight's salary), effective 11/18/19, for the 2019-2020
5. Approval - Amend and extend the maternity leave of Atalia Palummieri, Elementary Teacher, EHB, through 06/23/20
6. Approval - Amend and extend the appointment of Jacqueline Clinton, Elementary maternity leave replacement teacher for Atalia Palummieri, EHB, \$264.73/day, through 06/23/20
7. Approval - Appointment of Erik Roth, Director of Curriculum, \$152,000/year, effective 07/01/20, 2020-2021 school year.
8. Approval - Appointment of Laura Germano, Volunteer Middle School Girls Basketball Coach, 2019-2020
9. Approval - Resignation of Soo Young Yoo, Lunch Aide, Edward H. Bryan School, effective 11/15/19
10. Approval - Estimated maternity related leave disability of Amanda McCarthy, Science teacher, CMS/CHS, effective 04/03/20- 05/21/20 and the unpaid leave of absence effective on or about 09/01/20 - 11/29/20
11. Approval - Appointment of Michael Jabel, Volunteer Assistant Boys Basketball Coach, 2019-2020

EDUCATIONAL PLANNING

1. Approval - Conferences/Workshops/Travel
2. Approval - Field Trips for 2019-2020
3. Approval - Cooperative Sports Program Agreement with Tenafly Public Schools (Ice Hockey)

CBOE November 25, 2019 Regular Meeting

4. Approval - 1:1 Aide for after-school program at River Dell HS, 25 hrs/, \$17.50/hr, effective 11/11/19-02/28/20

FINANCE

1. Approval - Bills for November 2019
2. Approval - Additional Bills for October 2019
3. Approval - Board Secretary's Report for October 2019
4. Approval - Monthly Reconciliation for October 2019
5. Approval - Transfer Report for October 2019
6. Approval - Payment of bills for December 2019
7. Approval - Payment Request #6 from The Bennett Company, Inc. for **\$1,124,550** for work completed to date on Project 3301-Addition/Renovation at EHB
8. Approval - Comprehensive Maintenance Plan (CMP) and form M-1
9. Approval - E-Rate Consulting, Inc. agreement for E-Rate consulting services for the funding year 2020-2021.
10. Approval - Sylvan Learning Center contract not to exceed \$13,675 funded by Title I, ESSA Federal grant
11. Approval - 2020-2021 Budget Calendar
12. Approval - Submission of the District Report of Transported Resident Students (DRTRS)
13. Approval - Update on-site Sports Physician to Dr. Jake Zarah and, in his absence, Dr. Rehan Shamim
14. Approval - Agreement with Capital One Bank for remote deposit scanner and service

MINUTES:

1. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the minutes of:
 - October 14, 2019 - Regular Meeting Minutes
 - October 28, 2019 - Regular Meeting Minutes and Closed Meeting Minutes

PERSONNEL:

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the maternity related disability paid leave of absence (FMLA) of **Jessica Carretta**, Special Education teacher, Merritt Memorial School, effective on our about January 13, 2020, through February 23, 2020 and the unpaid leave of absence (NJFLA) effective February 24, 2020 through approximately May 26, 2020 and the unpaid personal leave of absence from the time NJFLA ends through the last day of the 2019-2020 school year.
2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Travis Blau**, JV/Varsity Assistant Boys Basketball Coach, Year 1, Step 1, \$4,470, pending criminal history review and pre-employment verification clearance, for the 2019-2020 school year.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Matthew Flood**, Volunteer Assistant Boys Basketball Coach, for the 2019-2020 school year.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, amend the appointment of **Virginia Wengerter**, to Building Lunch Aide, Merritt Memorial School, with an increase from 1.5 hours/day to 4 hours/day, at an hourly rate of \$15.61/hour, effective November 18, 2019, for the 2019-2020 school year.
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, amend and extend the maternity leave of **Atalia Palummieri**, Elementary Teacher, Edward H. Bryan School, through June 23 2020, in the 2019-2020 school year.
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, amend and extend the appointment of **Jacqueline Clinton**, Elementary maternity leave replacement teacher for Atalia Palummieri, Edward H. Bryan School, \$264.73/day, through June 23, 2020.
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, amend the appointment of **Erik Roth**, Director of Curriculum, District, \$152,000/year, effective July 1, 2020 for the 2020-2021 school year.
8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Laura Germano**, Volunteer Middle School Girls Basketball Coach, for the 2019-2020 school year.
9. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the resignation of **Soo Young Yoo**, Lunch Aide, Edward H. Bryan School, effective November 18, 2019.

10. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the maternity related disability paid leave of absence (FMLA) of **Amanda McCarthy**, Science teacher, Cresskill Middle/High School, effective April 3, 2020 through May 21, 2020 and the unpaid leave of absence (NJFLA) effective on or about September 1, 2020 through November 29, 2020.
11. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Michael Jabel**, Volunteer Assistant Boys Basketball Coach, for the 2019-2020 school year.

EDUCATIONAL PLANNING:

1. **BE IT RESOLVED**, that, subject to the applicable restrictions and requirements set forth in the New Jersey travel payment guidelines as established by the Department of the Treasury, as well as those guidelines established by the Office of Management and Budget, except to the extent that said guidelines conflict with the provisions of Title 18A of the New Jersey Statutes, the Board upon the recommendation of the Superintendent, hereby approves travel related to attendance, as well as the payment and/or reimbursement for the allowable costs and expenses associated with the attendance at the conferences or workshops for the professional staff as noted, so long as said costs and/or expenses are consistent with the provisions of N.J.S.A. 18A:12-11.

Name: Janice Acosta & Laura Bakelaar
Date(s): December 6, 2019
Conference: 39th Annual Bilingual/ESL Conference
Location: William Paterson University
Wayne, NJ
Fee: \$135 each (funded by Title III)
Transportation: as per GSA guidelines (funded by Title III)

Name: Alex Roberts
Date(s): December 6, 2019
Conference: Montclair State University Counselor Workshop
Location: Montclair, NJ
Fee: \$0
Transportation: \$0

Name: Susan Farina
Date(s): December 10, 2019 (PM only)
Conference: Everyday Math Roundtable
Location: Lyncrest Elementary School
Fair Lawn, NJ
Fee: \$0
Transportation: \$0

Name: Margaret Maltby, Lori Winters & Katie Zanone
Date(s): December 10, 2019
Conference: Women and the Revolution with Mount Vernon Institute
Location: NY Historical Society, NY
Fee: \$15 each
Transportation: as per GSA guidelines

Name: Colleen Surovich
Date(s): December 10, 2019
Conference: 3:1 Related Services Model Panel Presentation and OT, PT, SLP Networking session
Location: Region V
Oradell, NJ
Fee: \$0
Transportation: \$0

Name: Megan Lynch & Amanda McCarthy
Date(s): January 14, 2020
Conference: No Place for Hate-In Service
Location: Convene
New York, NY
Fee: \$0
Transportation: as per GSA guidelines

Name: Beth Del Vecchio
Date(s): March 17-20, 2020
Conference: NJ Annual Athletic Director Conference
Location: Golden Nugget Casino & Hotel
Atlantic City, NJ
Fee: \$375
Transportation: as per GSA guidelines
Lodging: as per GSA guidelines
Meals: as per GSA guidelines

2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached list of **Field Trips** for the 2019-2020 school year.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the following **Cooperative Sports Program Agreement** with the Cresskill Board of Education for the 2019-2020 season.

COOPERATIVE SPORTS PROGRAM AGREEMENT

This Agreement is being entered into, effective December 1, 2019, by and between the Tenafly Board of Education (hereinafter "Tenafly") and the Cresskill Board of Education (hereinafter "Cresskill")

WHEREAS, the Tenafly Board of Education has an Ice Hockey program that would allow for additional student players; and

WHEREAS, the Cresskill Board of Education has too few students interested in Ice Hockey to field a full team; and

WHEREAS, the Tenafly Board of Education and the Cresskill Board of Education wish to continue a Cooperative Sports Program for Ice Hockey.

Tenafly and Cresskill agree to the following:

1. Tenafly and Cresskill (hereinafter collectively referred to as "parties") shall submit a Program

Application for Cooperative Sports to the New Jersey State Interscholastic Athletic Association (hereinafter "NJSIAA") for the 2019-20 winter Ice Hockey programs with Tenafly designated as the Lead Education Agency. This application has been submitted to cover a minimum of a

2-year period inclusive of the 2019-20 & 2020-21 seasons

2. The agreement has been accepted by the Cooperative Sports Program (hereinafter "Program") by the NJSIAA, the Big North Conference and the New Jersey Interscholastic Hockey League and has been accepted by the aforementioned parties for a 2-year period inclusive of the 2019-20 & 2020-21 seasons

3. This agreement shall be in effect for the 2019-20 Ice Hockey season

4. Cresskill Public Schools agree to reimburse on a per student proportional basis for the total expenditures associated with the Ice Hockey program; specifically Ice Rental, Coaches Stipends, Transportation, Tournament Fees and Officials for varsity contests. For the purpose of the 2019-20 school year, Cresskill's fiscal responsibility for their one (1) participant would be 1/29 (3.5%) of the aforementioned associated program based costs. Upon conclusion of the Ice Hockey Season, Cresskill Public Schools will remit reimbursement to the Tenafly Public Schools for costs assumed throughout the season.

5. The Head Ice Hockey coach and the Assistant Coach will be employees of the Tenafly Public School and subject to their evaluative procedures.

6. Transportation between Tenafly and program practices and games shall be provided by Tenafly. Cresskill shall provide transportation to and from Tenafly.

7. All program players agree to comply with all Tenafly policies and rules as well as any and all applicable NJSIAA rules and regulations governing competitive sports at the High School Level.

Void Checks Fund 10 \$0.00

3. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Board Secretary's Report for the month ending October 31, 2019 and certify that no major account has been over expended in violation of NJAC 6A:23-2.11(c) 3K, and that, pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1 sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment F-2)
4. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Monthly Reconciliation Report for the month ending October 2019. (Attachment F-3)
5. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the budget transfers for the month of October 2019. (Attachment F-4)
6. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Business Administrator to pay December 2019 bills.
7. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent and district architect, DiCara Rubino Architects, approve **Payment of Request #6** from **The Bennett Company, Inc.** in the amount of **\$1,124,550** for work completed to date on Project 3301-Addition and Building Renovation at Edward H. Bryan School.
8. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the three year Comprehensive Maintenance Plan (CMP) and form M-1.

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Cresskill Board of Education are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now, Therefore, Be it Resolved, that the Cresskill Board of Education hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Cresskill Board of Education in compliance with Department of Education requirements.

9. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Agreement with E-Rate Consulting, Inc. for E-Rate consulting services in the amount of \$1,500 for Category I and 3% of Category II funding commitments with a minimum fee of \$1,750 for the funding year 2020-2021 as per the NJSBA TEC Program cooperative pricing system procurement number E8801-ACES-CPS.

- 10. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve contract with Sylvan Learning Center for assistance with college entrance exams at a rate of \$58 per hour, not to exceed \$13,675, for the period November 2019 through June 2020. Contract will be funded by Title I of the Every Student Succeeds Act (ESSA) federal grant award.
- 11. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the 2020-2021 Budget Calendar.
- 12. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the submission of the District Report of Transported Resident Students (DRTRS).
- 13. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, update the Designated Team Physician for the Cresskill Public Schools in 2019 to be Dr. Jake Zarah, and, in his absence, Dr. Rehan Shamim, at \$200 per home football game for a maximum total of \$1,200.
- 14. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the agreement with Capital One Bank for the remote scanner device and service.