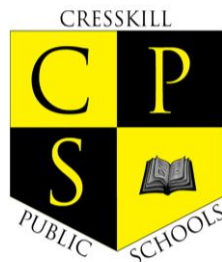


CBOE October 30, 2017 Regular Meeting
CRESSKILL BOARD OF EDUCATION



Regular Meeting, October 30, 2017
Cresskill Middle/High Media Center, 7:00 PM

CALL TO ORDER: Pledge of Allegiance

ROLL CALL

Trustee Sally Cummings
Trustee Michael DePalo
Trustee Dionna Griffin
Trustee Mary Klein
Vice President Stephen Moldt
Trustee Raffi Odabashian
Trustee John Park
Trustee Rosanne Rabinowitz
President Denise Villani

Michael Burke, Superintendent of Schools
Antoinette Kelly, Business Administrator/Board Secretary

READING OF THE OPEN PUBLIC MEETING STATEMENT:

"The New Jersey Open Public meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of the act, The Cresskill Board of Education has caused notice of this meeting taking place in the Cresskill Middle/High School Media Center be published by having date, time and place thereof posted in the Cresskill Board of Education office, sent to the Cresskill Library and Cresskill Borough Hall."

PUBLIC COMMENTS – AGENDA ITEMS ONLY:

Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

PRESENTATION: District Testing by John Massaro, Melissa Cavins, Paul Diverio, Erik Roth and Julie Keating

MINUTES

Motion by: _____ **Seconded by:** _____

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Minutes of:
September 11, 2017 – Regular Meeting Minutes
September 25, 2017 – Regular Meeting Minutes

A. PERSONNEL

Motion by: _____ **Seconded by:** _____

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, amend the release of duties for **Erika Giacari**, World Language teacher, Cresskill Middle/High School, as of October 16, 2017 and termination of compensation effective October 16, 2017.
2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, amend the date of hire of **Gina Cirillo**, World Language teacher, Cresskill Middle/High School effective October 16, 2017.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Jacquelyn Qualey**, Lunch Aide, Edward H. Bryan School, 1.5 hours/day, \$12.00/hour, effective November 1, 2017, for the 2017-2018 school year.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Filor Yesildepe**, Lunch Aide, Merritt Memorial School, 1 hour/day, \$12.00/hour, effective October 31, 2017, for the 2017-2018 school year.
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the maternity leave of **Vanessa Potenzone**, Special Education teacher, Cresskill Middle School, effective January 16, 2018 through May 22, 2018.
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the deduction in compensation for **Atalia Conroy**, Elementary teacher, Edward H. Bryan School, one (1) day, \$323.23, for November 3, 2017.
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve compensation for the following staff members for two (2) hours of Applied Behavior Analysis training on September 5, 2017.
 - **Tejal Darawoola** – \$51.24 (\$25.62/hour)
 - **Brendan Mai** - \$53.04 (\$26.52/hour)
 - **Kathleen Wilkin** - \$38.00 (\$19.00/hour)
8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve compensation to the following staff members for being instructors at Camp Invention, Summer 2017, at the following rate.
 - **Charlene Malki** - \$250
 - **Jennifer Glebocki** - \$150
 - **Kristin Ibarra** - \$150
 - **Ksenija Kassis** - \$150
 - **Amanda McCarthy** - \$150
 - **Julie Rooney** - \$150
 - **Kacey Terzini** - \$150
 - **Lori Winters** - \$150
 - **Katie Zanone** - \$150
9. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve **Janice Perfetto** as a substitute teacher for the 2017-2018 school year.

10. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve **Dakota Griffin**, student teacher from Nyack College, with Kurt Metz as cooperating teacher, Cresskill High School, during Fall 2017, for the 2017-2018 school year.

11. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve **Max Xie**, Athletic Trainer Intern from William Paterson University, with Anthony DeMarco as cooperating trainer, Cresskill High School, Fall 2017, for the 2017-2018 school year.

12. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the deduction in compensation for **Jaclyn Sicheri**, Preschool teacher, Cresskill Middle/High School, two (2) days, \$429.14 per day, for November 7 and 8, 2018.

13. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the compensation for **Sean Conlon**, additional duties as K-12 Supervisor of ELA, \$5,000, effective October 1, 2017 for the 2017-2018 school year.

14. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve compensation, as per CEA contract, in the amount of \$50 to the following teachers for attending more than one (1) Back to School Night in the 2017-2018 school year.

Baek, Yunah	Estevez, Linda	Milewska, Anna	Sellix, Kristen
Berlamino, Megan	Fried, David	Morelli, Manny	Steccato, Nicole
Brennan, Michael	Galan, Karen	Nemeth, Louis	Timochko, Jason
Buritica, Sandra	Giacari, Erika	Ofini, John	Valencia, Elena
Buzharsky, Zhanna	Giannantonio, Anthony	Ofshinsky, Stephanie	Verdere, Joseph
Cardenas, Kevin	Goeller, Thomas	Opfinger, Suzanne	Von Glahn, John
Cebulski, Kristen	Gray, Caryn	Otiniano, Jessica	Wysocki, Dawn
Comperatore, Cassandra	Grossman, Amy	Potenzzone, Vanessa	Zoino, Diana
Dauble, Leigh-Ann	Luberger, Christy	Reiffe, Danielle	
Duran, Alina	Mello, Nathan	Rivera, Norah	

15. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Kate Rovito**, English teacher, Cresskill Middle School, MA, Step 5, \$65,935 (pro-rated), effective November 13, 2017, for the 2017-2018 school year.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings				
Trustee DePalo				
Trustee Griffin				
Trustee Klein				
Vice President Moldt				
Trustee Odabashian				
Trustee Park				
Trustee Rabinowitz				
President Villani				

B. EDUCATIONAL PLANNING

Motion by: _____ Seconded by: _____

1. **BE IT RESOLVED**, that, subject to the applicable restrictions and requirements set forth in the New Jersey travel payment guidelines as established by the Department of the Treasury, as well as those guidelines established by the Office of Management and Budget, except to the extent that said guidelines conflict with the provisions of Title 18A of the New Jersey Statutes, the Board upon the recommendation of the Superintendent, hereby approves travel related to attendance, as well as the payment and/or reimbursement for the allowable costs and expenses associated with the attendance at the conferences or workshops for the professional staff as noted, so long as said costs and/or expenses are consistent with the provisions of N.J.S.A. 18A:12-11.

Name: Danielle Reiffe
Date: October 25, 2017
Conference Location: NJFEA Building
Monroe Township, NJ
Fee: \$0
Mileage: as per GSA guidelines

Name: Alexandra Roberts
Date: October 26, 2017
Conference Location: Rider University Counselor Workshop
Lawrenceville, NJ
Fee: \$0
Mileage: as per GSA guidelines

Name: Daniel Egorow
Date: November 7, 2017
Conference Location: Where History, Memory and Myth Intersect
9/11 Memorial & Museum
New York, NY
Fee: \$0
Mileage: \$0

Name: Kristyn Verderese
Date: November 15, 2017
Conference Location: Brave Talking: Helping the Selectively Mute Student in
and Out of the Classroom
NYU Child Study Center
Hackensack, NJ
Fee: \$0
Mileage: as per GSA guidelines

Name: Yunah Baek
Date: November 16, 2017
Conference Location: AP Statistics Round Table
Pascack Hills High Schools
Montvale, NJ
Fee: \$0
Mileage: \$0

Name: Maria Santoro
Date: November 29, 2017
Conference Location: 2017 Trauma Symposium
Hackensack University Medical Center

Fee:	Hackensack, NJ \$0
Mileage:	\$0
Name:	Jennifer Glebocki
Date:	December 8-9, 2017
Conference Location:	Leadershift 2017 Ramapo College Mahwah, NJ
Fee:	\$0
Mileage:	\$as per GSA guidelines
Name:	Beth Del Vecchio
Date:	March 12 - 15, 2018
Conference Location:	Annual State Athletic Director Convention Golden Nugget Hotel Atlantic City, NJ
Fee:	\$375
Mileage, meals, lodging:	as per GSA guidelines
Name:	Jennifer Glebocki
Date:	March 23, 2018
Conference Location:	Building Connections: Creativity and collaboration in Gifted Education Mercer County Community College West Windsor, NJ
Fee:	\$159
Mileage:	\$as per GSA guidelines

2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2017-2018 school year, approve the service for student **#9772663984, Ashley Angeli**, 1:1 Aide on Field Trip, 7 hours at \$17.50/hour, totaling \$122.50 on October 20, 2017. (ADDIT'L)
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2017-2018 school year, approve the service for student **#1219109234, Insight Aide**, 1:1 Aide for school function, 2 hours at \$17.50/hour, totaling \$35.00 on October 27, 2017. (ADDIT'L)
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2017-2018 school year, approve the service for student **#3971135007**, Home Instruction, 10 hours/week, \$33.18/hour, effective November 6, 2017 through November 30, 2017 with the following staff/program:
John Orfini – English
Katie Gerber – Science
Diana Zoino – Italian
History/Social Studies – Region V
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached list of **Field Trips** for 2017-2018.

6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, affirms the interventions implemented for the reported incidents for the 2017-2018 school year.
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Request to Eliminate a Special Education Program at Edward H. Bryan School, Preschool/Elementary Resource Program: Pull/out, replacement and Elementary Special Class Program: Preschool Disabilities, effective September 1, 2017.
8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Request to Establish a Special Education Program at Cresskill Middle/High School, Preschool/Elementary Resource Program: Pull/out, replacement and Elementary Special Class Program: Preschool Disabilities, effective September 1, 2017.
9. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Request to Eliminate a Special Education Program at Merritt Memorial School, Preschool/Elementary Resource Program: In-class support and Elementary Special Class Program: Other program/service: Integrated Preschool Program, effective September 1, 2017.
10. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Request to Establish a Special Education Program at Cresskill Middle/High School, Preschool/Elementary Resource Program: In-class support and Elementary Special Class Program: Other program/service: Integrated Preschool Program, effective September 1, 2017.
11. **Resolved**, that the Board of Education approve the Superintendent's merit goals for the 2017-2018 school year as listed below.
 - With the need to constantly review and improve our curricular offerings, the administration and teaching staff will gather curricular information from comparable schools for grades three, five, seven and high school Advanced Placement classes. This information will be used to springboard a self-assessment of our district's offerings and assess areas in need of improvement. By June, 2018, 100% of our staff in those designated grades and departments will have reviewed the self-assessment and provide feedback on grade-level units for the 2017-2018 school year. **Quantitative Goal:** 3.33% - \$5,817.14
 - As our teaching staff continues to embed google classroom resources into their lesson plans, the Superintendent will support this initiative by becoming a level two google certified educator by the end of the 2017-2018 school year. **Qualitative Goal:** 2.5% - \$4,368.00

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings				
Trustee DePalo				
Trustee Griffin				
Trustee Klein				
Vice President Moldt				
Trustee Odabashian				
Trustee Park				
Trustee Rabinowitz				
President Villani				

C. FINANCE

Motion by: _____ **Seconded by:** _____

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Bill List for October 2017. The signing of the warrants for October 2017 check register to be offered by Mary Klein and Raffi Odabashian. (Attachment F-1)

Fund 10	General Fund	\$2,684,690.64
Fund 20	Special Revenue	\$76,607.51
Fund 30	Capital Projects	\$221,065.08
Fund 40	Debt Service	\$0.00
Fund 60	Cafeteria Account	\$25,642.23
Total		\$3,008,005.46

Void Checks Fund 10 (\$22,256.48)

2. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the Board Secretary's Report for the month ending September 2017 and certify that no major account has been over expended in violation of NJAC 6A:23-2.11© 3k, and that, pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1 sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment F-2)
3. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the Monthly Reconciliation Report for the month ending September 2017. (Attachment F-3)
4. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the budget transfers for the month of September 2017. (Attachment F-4)
5. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the Business Administrator to pay November 2017 bills
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the following out-of-district placements for the 2017-2018 school year.

ID #	School Attending	Cost per Student	Total Cost
1051653629	NVRHS-Valley Program	\$75,000.00	\$75,000.00
2610575245, 7025589285	Barnstable Academy	\$46,000.00	\$92,000.00
2610575245	Barnstable Academy – Extended Day	\$4,600.00	\$4,600.00
4793581259	Benway School	\$70,814.96	\$70,814.96
9699852411	Bergen Center for Child Development	\$57,475.80	\$57,475.80
9699852411	Bergen Center for Child Development – Extended Day	\$10,217.92	\$10,217.92
9440489980	BOCES Tech School, NY	\$11,968.32	\$11,968.32
9052726103	Educational Partnership for Instructing Children (EPIC)	\$88,144.20	\$88,144.20

CBOE October 30, 2017 Regular Meeting

9052726103	Educational Partnership for Instructing Children (EPIC) – Extended Day	\$14,690.70	\$14,690.70
3258610630	Felician School	\$51,625.80	\$ 6,309.82
2091100987, 5699135973	Forum School	\$59,799.60	\$119,599.20
2091100987 5699135973	Forum School - Extended Day	\$5,979.96	\$11,959.92
2782072955	Fusion Academy-ESY Program		
1312714642	Holmstead School	\$53,303.40	\$53,303.40
6547356779	Institute for Educational Achievement	\$98,458.20	\$98,458.20
6547356779	Institute for Educational Achievement - Extended Day	\$16,409.70	\$16,409.70
1916644851	The Phoenix Center	\$64,166.40	\$64,166.40
1916644851	The Phoenix Center – Extended Day	\$7,129.60	\$7,129.60
27825072955	Evergreen Academy	\$65,000.00	\$65,000.00
27825072955	Evergreen Academy – Extended Day	\$5,000.00	\$5,000.00
3750958764	Smith School, NYC	\$58,600.00	\$58,600.00
3289478147 5529261958	Sage Day	\$43,540.00	\$87,080.00
7175063516	Winston Prep, NYC	\$29,500.00	\$29,500.00
1513262446	River Dell Regional HS District	\$21,748.00	\$21,748.00

- 7. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the three year Comprehensive Maintenance Plan (CMP)

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Cresskill Board of Education are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be it Resolved, that the Cresskill Board of Education hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Cresskill Board of Education in compliance with Department of Education requirements. (Attachment F-5).

- 8. Cost Reimbursement for Food Service Management Services works best for
The Cresskill Public School District**

Whereas, the Department of Agriculture sent a notice on June 14, 2017 to New Jersey school districts participating in the National School Lunch program announcing a significant change in the procurement protocol for the contracting of food service management companies that operate breakfast and lunch programs for New Jersey public schools, and

Whereas, this new procurement protocol would change the fundamental basis for awarding food service management contracts from a “Cost Reimbursement Basis” to a “Fixed Price Basis” for contract awards, and

Whereas, the Cresskill Board of Education has engaged staff and the community year after year to provide a local food service program that addresses and meets the needs of our children, and

Whereas, the Cresskill Board of Education credits the current “Cost Reimbursement” procurement method as the reason why the local school district can design a food service program that has the flexibility of meeting the needs of its children, and

Whereas, the Cresskill Board of Education declares that the “Fixed Price” procurement system would dramatically reduce the school district’s ability to change or alter its food service operations without the need to rebid for food service management services, and

Whereas, the Cresskill Board of Education further declares that the “Fixed Price” procurement method would impact the quality of the meals served to its children and therefore impact the participation of children in our breakfast and lunch program, and

Whereas, the Cresskill Board of Education further declares that the “Fixed Price” procurement method may limit the number of competitive proposals received by boards of education, and

Whereas, the Cresskill Board of Education rejects the Department of Agriculture’s underlying reasons for making this change without giving NJ School Districts the opportunity to address their concerns in an attempt to keep this procurement method in place, and

Whereas, the Cresskill Board of Education prefers an optional procurement system for securing Food Service Management Companies whereby the district could choose either Cost Reimbursement” or “Fixed Price” as the basis for contract awards.

Now Therefore be it Resolved, that the Cresskill Board of Education upon the recommendation of the Superintendent, hereby requests the Department of Agriculture to reconsider its plans to move the basis of awarding Food Service Management contracts to a “Fixed Price” basis and allow the option of continuing to use a “Cost Reimbursement procurement model; or in the alternative , a “Fixed Price” procurement method, and

Be It Further Resolved, that copies of this resolution shall be forward to:

New Jersey Association of School Business Officials

New Jersey Secretary of Agriculture (369 S Warren St, Trenton, NJ 08608)

Local Legislators

NJ School Boards, NJ School Superintendents, NJ Principals and Supervisors, NJ PTA.

9. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the contract between the Cresskill Board of Education and Government Capital Management L.L.C. for Municipal Advisory Services for the issuance of the Cresskill Public School Bonds. The fee for these services is \$8,500.00 plus reimbursable expenses.
10. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the contract between the Cresskill Board of Education and Waters, McPherson, McNeill for Bond Counsel Services for the issuance of the Cresskill Public School Bonds. The fee for these services is \$30,000.00 plus reimbursable expenses.
11. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the contract between the Cresskill Board of Education and Lerch, Vinci and Higgins for financial services for the issuance of the Cresskill Public School Bonds. The fee for these services is \$16,000 plus reimbursable expenses.
12. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the contract between the Cresskill Board of Education and DiCara/Rubino Architects for Pre and Post Referendum services for the expansion to Edward H. Bryan School and Other Capital Improvement Projects. The fees for their services will be as follows:

Pre-Referendum Services	\$ 30,000.00
Land Acquisition application and related services	\$ 41,000.00
Post Referendum Services	Lump sum-fixed fee of 9% of the total construction costs

D. POLICY

Motion by: _____ **Seconded by:** _____

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings				
Trustee DePalo				
Trustee Griffin				
Trustee Klein				
Vice President Moldt				
Trustee Odabashian				
Trustee Park				
Trustee Rabinowitz				
President Villani				

BOARD PRESIDENT'S REPORT

SUPERINTENDENT'S REPORT

INFORMATION ITEMS

November 9 & 10 – NJEA Convention – School Closed

November 13 – CBOE Regular Meeting, CMS/CHS Media Center, 7:00 PM

November 15, 16, & 17 – Elementary Schools Only – Minimum Days for Parent/Teacher Conferences

November 22 – Thanksgiving Recess – Minimum Day

November 23-24 – Thanksgiving Recess – School Closed

November 27 – CBOE Regular Meeting, CMS/CHS Media Center, 7:00 PM

PUBLIC COMMENT – ANY SUBJECT:

Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

TRUSTEE COMMENT

MOTION TO ADJOURN:

Hearing no further business, the meeting is adjourned at _____ PM on motion of Trustee _____, seconded by Trustee _____.

CLOSED SESSION (IF NECESSARY)

The Cresskill Board of Education is adjourning to Closed Session. The session may include a discussion of negotiations, contractual matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Cresskill Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.