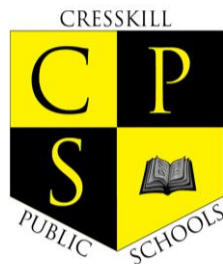


CRESSKILL BOARD OF EDUCATION



Regular Meeting, August 28, 2017

Cresskill Middle/High Media Center, 7:00 PM

CALL TO ORDER: Pledge of Allegiance

ROLL CALL

Trustee Sally Cummings
Trustee Michael DePalo
Trustee Dionna Griffin
Trustee Mary Klein
Vice President Stephen Moldt
Trustee Raffi Odabashian
Trustee John Park
Trustee Rosanne Rabinowitz
President Denise Villani

Michael Burke, Superintendent of Schools
Antoinette Kelly, Business Administrator/Board Secretary

READING OF THE OPEN PUBLIC MEETING STATEMENT:

"The New Jersey Open Public meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of the act, The Cresskill Board of Education has caused notice of this meeting taking place in the Cresskill Middle/High School Media Center be published by having date, time and place thereof posted in the Cresskill Board of Education office, sent to the Cresskill Library and Cresskill Borough Hall."

PUBLIC COMMENTS – AGENDA ITEMS ONLY:

Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

PRESENTATION: Michael Burke introduces new teaching staff, Laura Bakelaar, John Buehler, Sandra Buritica, Kelly Capp, Alina Duran, Iris Kim, Megan Lynch, Alexandra Roberts, Steven Wills

MINUTES

Motion by: _____ **Seconded by:** _____

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Minutes of:
July 20, 2017 – Special Meeting Minutes
July 31, 2017 – Regular Meeting Minutes

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings				
Trustee DePalo				
Trustee Griffin				
Trustee Klein				
Vice President Moldt				
Trustee Odabashian				
Trustee Park				
Trustee Rabinowitz				
President Villani				

A. PERSONNEL

Motion by: _____ **Seconded by:** _____

- Resolved**, that the Board of Education, upon recommendation of the Superintendent approve movement on the salary guide effective September 1, 2017 for the following teachers:

Bodine, Nicole	Special Education, CHS	MA, Step 10	\$ 75,630.00
Boyle, Leslie	Elementary, MMS	MA +30, Step 12	\$ 82,868.00
Fowley, Deborah	Elementary, EHB	MA +30, Step 18	\$ 110,680.00
Gaffney, Lindsay	Special Education, EHB	MA +30, Step 11	\$ 79,630.00
Glebocki, Jennifer	G & T, EHB/MMS	MA +30, Step 6	\$ 71,850.00
Lerner, Meaghan	Elementary, EHB	MA +30, Step 13	\$ 86,613.00
Malki, Charlene	Elementary, EHB	MA +30, Step 13	\$ 86,613.00
Mirkovic, Michael	Math/Spec. Ed., CMS/CHS	BA +30, Step 11	\$ 66,630.00
Mulkeen, Colby	LDTC, District	MA +30, Step 10	\$ 79,630.00
Rosato, Marie	Special Education, MMS	MA +60, Step 13	\$ 90,427.00
Serafin, Sheila	Elementary, MMS	MA +30, Step 16	\$ 98,406.00
Troy, Jennifer	Elementary, EHB	MA +30, Step 18	\$ 110,680.00
Zanone, Kathleen	Elementary, EHB	MA +30, Step 7	\$ 74,070.00
Zoino, Diana	World Languages, CMS/CHS	MA, Step 7	\$ 70,070.00

- Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached list of substitute teachers for the 2017-2018 school year.
- Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Jessica Fallon**, maternity leave replacement teacher for Jessica Carretta, Special Education, Merritt Memorial School, \$263 per diem, effective September 20, 2017 through March 2, 2018.
- Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept the resignation of **Denise Timmons**, Lunch Aide, Edward H. Bryan School, effective August 1, 2017.
- Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment **Regina Morrissey**, Lunch Aide, Edward H. Bryan School, 4 days/week, 1.5 hours/day, \$12.00/hour effective September 6, 2017 for the 2017-2018 school year.

6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached list of **Summer Curriculum/Professional Development Hours** for Summer 2017.
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the internship of **Kelly Petrie**, Social Worker Intern, Rutgers University student, with Lisa Ruane/Child Study Team, District-wide, 15 hours/week, effective September 6, 2017 through April 20, 2018.
8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **David Manaut**, Night Custodian, Edward H. Bryan School, Step 3, \$43,215 plus Night Supervisor compensation (elementary) \$492, effective September 1, 2017 for the 2017-2018 school year.
9. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept the resignation of **Erika Giacari**, World Language teacher, Cresskill Middle/High School, effective August 21, 2017, with a last date of employment being sixty (60) days from date of resignation, as per employment contract, unless otherwise approved and agreed upon.
10. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept the retirement of **Louise Witkoskie**, effective November 1, 2017.
11. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approved the reassignment and appointment of **John Flaim** to Guidance Counselor (FTE 1.0), Cresskill High School, effective September 1, 2017.
12. **Resolved**, that the Board of Education, upon recommendation of the Superintendent approve the appointment of **Kevin Quinn**, Dean of Students (.8), Cresskill Middle/High School, \$10,000 stipend, effective September 1, 2017 for the 2017-2018 school year.
13. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve a stipend for **Cathy White**, Guidance Counselor overage, \$3,600, effective September 15, 2017 through February 16, 2018.
14. **Resolved**, that the Board of Education, upon the recommendation of the superintendent, approve an overage assignment of an additional one class for **Yunah Baek**, Cresskill Middle/High School, effective September 1, 2017 through June 30, 2018. Payment for this additional assignment is in accordance with the terms and conditions of the CEA-Board of Education contract of \$10,623.
15. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Anita Lovallo**, maternity leave replacement/consultant for Lana Shtofmakher, Middle School Guidance Counselor, 3 days/week, 6 hours/day, \$425/day effective September 14, 2017 through February 16, 2018.
16. **Resolved**, that the Board of Education, upon the recommendation of the superintendent, approve an overage assignment of an additional one class for **David Fried**, Cresskill Middle/High School, effective September 1, 2017 through June 30, 2018. Payment for this additional assignment is in accordance with the terms and conditions of the CEA-Board of Education contract of \$18,373. **Funding will be provided from Title 1 funds.**

CBOE August 28, 2017 Regular Meeting

17. Resolved, that the Board of Education, upon the recommendation of the Superintendent, approve an overage assignment of an additional one class for **Jessica Otiniano**, Cresskill Middle/High School, effective September 1, 2017 through June 30, 2018. Payment for this additional assignment is in accordance with the terms and conditions of the CEA-Board of Education contract of \$10,945. **Funding will be provided from Title 1 funds.**
18. Resolved, that the Board of Education, upon the recommendation of the Superintendent, approve an overage assignment of an additional one class for **Nicole Bodine**, Cresskill Middle/High School, effective September 1, 2017 through June 30, 2018. Payment for this additional assignment is in accordance with the terms and conditions of the CEA-Board of Education contract of \$12,555. **Funding will be provided from Title 1 funds.**
19. Resolved, that the Board of Education, upon the recommendation of the Superintendent, approve an overage assignment of an additional one class for **Michael Mirkovic**, Cresskill Middle/High School, effective September 1, 2017 through June 30, 2018. Payment for this additional assignment is in accordance with the terms and conditions of the CEA-Board of Education contract of \$11,061. **Funding will be provided from Title 1 Funds.**
20. Resolved, that the Board of Education, upon the recommendation of the Superintendent, approve an overage assignment of an additional one class for **Jamie Baricevic**, Cresskill Middle/High School, effective September 1, 2017 through June 30, 2018. Payment for this additional assignment is in accordance with the terms and conditions of the CEA-Board of Education contract of \$12,555. **Funding will be provided from Title 1 Funds.**
21. Resolved, that the Board of Education, upon the recommendation of the superintendent, approve the appointment of **Gina Cirillo**, World Language teacher, Cresskill Middle/High School, BA +30, Step 13, \$72,390, start date to be determined, for the 2017-2018.
22. Resolved, that the Board of Education, upon the recommendation of the Superintendent, approve an overage assignment of an additional one class for **Louis Nemeth**, Cresskill Middle/High School, effective September 1, 2017 through January 31, 2018. Payment for this additional assignment is in accordance with the terms and conditions of the CEA-Board of Education contract of \$5,632.
23. Resolved, that the Board of Education, upon the recommendation of the Superintendent, approve an overage assignment of an additional one class for **Kristen Cebulski**, Cresskill Middle/High School, effective September 1, 2017 through June 30, 2018. Payment for this additional assignment is in accordance with the terms and conditions of the CEA-Board of Education contract of \$9,285.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings				
Trustee DePalo				
Trustee Griffin				
Trustee Klein				
Vice President Moldt				
Trustee Odabashian				
Trustee Park				
Trustee Rabinowitz				
President Villani				

B. EDUCATIONAL PLANNING

Motion by: _____ **Seconded by:** _____

1. **BE IT RESOLVED**, that, subject to the applicable restrictions and requirements set forth in the New Jersey travel payment guidelines as established by the Department of the Treasury, as well as those guidelines established by the Office of Management and Budget, except to the extent that said guidelines conflict with the provisions of Title 18A of the New Jersey Statutes, the Board upon the recommendation of the Superintendent, hereby approves travel related to attendance, as well as the payment and/or reimbursement for the allowable costs and expenses associated with the attendance at the conferences or workshops for the professional staff as noted, so long as said costs and/or expenses are consistent with the provisions of N.J.S.A. 18A:12-11.

Name: Shari Krapels
Dates: November 16, 17 & 18, 2017
Conference/Location: NCTE National Council of Teachers of English
Conference on English Leadership Convention
Urbana, IL
Registration Fee: \$440

2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached list of **Field Trips** for 2017-2018.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the **Comprehensive Equity Plan Annual Statement of Assurance** for school year 2017-2018.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the renewal of the Dual Use Application for Edward H. Bryan Elementary School, for the 2017-2018 school year. The district is requesting dual use for Basic Skills and Resource Room in the Media Center.
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the renewal of the Dual Use Application for Merritt Memorial Elementary School, for the 2017-2018 school year. The district is requesting dual use for Basic Skills and Resource Room in the common area in the Kindergarten wing.
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Change of Use Application for the Cresskill Middle/High School, for the 2017-2018 school year. The district is requesting Change of Use from the Board of Education offices to a pre-school disabled class and a pre-school integrated class.
7. **Resolved**, that Board of Education upon recommendation of the Superintendent, approve the updates and addendum to the curriculum to align with the current state content standards for English Language Arts, Mathematics, and Science, Grades K-5, for the 2017-2018 school year.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings				
Trustee DePalo				
Trustee Griffin				

Trustee Klein				
Vice President Moldt				
Trustee Odabashian				
Trustee Park				
Trustee Rabinowitz				
President Villani				

C. FINANCE

Motion by: _____ **Seconded by:** _____

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Bill List for August 2017. The signing of the warrants for August 2017 check register to be offered by Stephen Moldt and Michael DePalo. (Attachment F-1)

Fund 10	General Fund	\$2,034,861.88
Fund 20	Special Revenue	\$54,995.53
Fund 30	Capital Projects	\$1,609.23
Fund 40	Debt Service	\$497,033.75
Fund 60	Cafeteria Account	\$3,777.48
Total		\$2,592,277.87

Void Checks Fund 10 (\$624,538.00)

2. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the *Revised* Board Secretary's Report for the month ending June 2017 and certify that no major account has been over expended in violation of NJAC 6A:23-2.11© 3k, and that, pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1 sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment F-2)
3. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the *Revised* Monthly Reconciliation Report for the month ending June 2017. (Attachment F-3)
4. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the *Revised* budget transfers for the month of June 2017. (Attachment F-4)
5. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the Board Secretary's Report for the month ending July 2017 and certify that no major account has been over expended in violation of NJAC 6A:23-2.11© 3k, and that, pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1 sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment F-5)
6. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the Monthly Reconciliation Report for the month ending July 2017. (Attachment F-6)
7. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the budget transfers for the month of July 2017. (Attachment F-7)
8. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the Business Administrator to pay September 2017 bills

- 9. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the following donations:

Donor	Purpose	Amount
CMS H.S.A.	Robotics Club	\$ 1,000.00
CMS H.S.A.	6 TH Grade Advisory Program	\$2,000.00
CMS H.S.A.	Indoor/Outdoor Recess Time Supplies	\$ 1,500.00
CHS H.S.A.	United Nations Art Exhibit – Buses and Recognition Reception	\$ 1,000.00
CMS/CHS H.S.A	Assemblies – Dr. Michael Fowlin (Mykee) presentation celebrating differences	\$1,500.00
CMS/CHS H.S.A.	Special Ed – 8 standing desks	\$ 707.00
CMS/CHS H.S.A.	Presentation Screens – for art/civic shows and other presentations	\$1,000.00
CMS/CHS H.S.A.	LED Cyclorama Lighting for Auditorium	\$3,400.00
CMS/CHS H.S.A.	First Student Bus – buses for 2017 senior group trip to Rebeka Vereia foundation Safe Driving Symposium (CMS/CHS Student Activity Fund)	\$ 250.00
CMS/CHS H.S.A.	CHS's Class of 2017- sponsorship of the Senior Class Breakfast (CMS/CHS Student Activity Fund)	\$1,000.00

- 10. Resolved**, that the Board of Education, upon the recommendation of the Superintendent approve the following employees' salary to be charged to the following 2017-2018 Federal grants:

Grant	Employee Name	Salary	Amount Charged To Grant
ESSA-Title I	Jamie Baricevic	\$88,185.00	\$12,555.00
ESSA-Title I	Nicole Bodine	\$88,185.00	\$12,555.00
ESSA-Title I	David Fried	\$129,053.00	\$18,373.00
ESSA-Title I	Michael Mirkovic	\$77,691.00	\$11,061.00
ESSA-Title I	Jessica Otiniano	\$76,880.00	\$10,945.00
ESSA-Title III	Dawn Egan Wysocki	\$105,624.00	\$15,000.00

- 11. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, authorize the Business Administrator to transfer \$383,000 from the Capital Reserve Fund to the Capital Projects Fund for the balance of the costs for the Cresskill Middle School/High School interior renovation project (New Pre-School Classrooms).

- 12. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, authorize the Business Administrator to transfer \$60,000 from the Capital Reserve Fund to the Capital Projects Fund for the cost of the Cresskill Middle School/High School HVAC Project.

- 13. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the contract with In Line Air Conditioning Co, Inc. for the Cresskill Middle School/High School HVAC Project in the amount of \$45,881.77.

- 14. Resolved**, that the Board of Education, upon recommendation of the Superintendent, that the

Cresskill Board of Education (Joiner District) does hereby approve the joint transportation agreement with the Dumont Board of Education (Host District) for the purposes of transporting students in accordance with Chapter 53, P.L. 1997 for the time period of the 2017-2018 school year. The services to be provided include, but are not limited to, special education and vocational and technical programs.

- 15. Resolved**, that the Board of Education, upon recommendation of the Superintendent, that the Cresskill Board of Education (Joiner District) does hereby approve the joint transportation agreement with the Bergenfield Board of Education (Host District) for the purposes of transporting students in accordance with Chapter 53, P.L. 1997 for the time period of the 2017-2018 school year. The services to be provided include, but are not limited to, out of district special education and vocational and technical programs.
- 16. Resolved**, that the Board of Education, upon recommendation of the Superintendent, that the Cresskill Board of Education (Joiner District) does hereby approve the joint transportation agreement with the New Milford Board of Education (Host District) for the purposes of transporting students in accordance with Chapter 53, P.L. 1997 for the time period of the 2017-2018 school year. The services to be provided include, but are not limited to, out of district special education and vocational and technical programs.
- 17. Resolved**, that the Board of Education, upon recommendation of the Superintendent, that the Cresskill Board of Education (Joiner District) does hereby approve the joint transportation agreement with the Englewood Board of Education (Host District) for the purposes of transporting students in accordance with Chapter 53, P.L. 1997 for the time period of the 2017-2018 school year. The services to be provided include, but are not limited to, Choice School , vocational and technical programs.
- 18. Resolved**, that the Board of Education, upon the recommendation of the Superintendent, accepting the IACE grant for the 2017-2018 school year in the amount of \$4,228.75 of which \$3,000 will go toward teacher's salary and \$1,228.75 will go towards instructional supplies.

**19. CONTRACT FOR NURSING SERVICES FOR ST. THERESE—BERGEN COUNTY
DEPARTMENT OF HEALTH SERVICES**

Resolved, that the Board of Education, upon the recommendation of the Superintendent, approve an agreement with the County of Bergen, Department of Health Services, for that entity to provide nursing services for the Non-public school, St. Therese School in Cresskill.

The amount will not exceed the \$14,647.00 of state aid allocated to St Therese.

- 20. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the follow:

Section 1. The Board of Education hereby accepts the recommendation of the Superintendent of Schools to accept the Final Eligible Costs of State Projects related to Technology and Security Upgrades at Cresskill High School (No. 0990-040-17-2000); Technology and Security Upgrades at Cresskill Middle School (No. 0990-045-17-1000) and Facility Upgrades at Merritt Memorial School (No. 0990-060-17-1000); approved by the State Department of Education Office of Facilities as per Attachment F-8.

Section 2. The Superintendent to Schools and Board Secretary are hereby authorized to take all actions deemed necessary, desirable or convenient by Bond Counsel to the Board of Education with respect to the Final Eligible Costs and the related projects.

Section 3. This resolution shall take effect immediately.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings				
Trustee DePalo				
Trustee Griffin				
Trustee Klein				
Vice President Moldt				
Trustee Odabashian				
Trustee Park				
Trustee Rabinowitz				
President Villani				

D. POLICY

Motion by: _____ Seconded by: _____

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings				
Trustee DePalo				
Trustee Griffin				
Trustee Klein				
Vice President Moldt				
Trustee Odabashian				
Trustee Park				
Trustee Rabinowitz				
President Villani				

BOARD PRESIDENT'S REPORT

SUPERINTENDENT'S REPORT

INFORMATION ITEMS

September 1 – Professional Development Day – Staff members only
September 4 – Labor Day, Schools Closed
September 5 – Professional Development Day – Staff members only
September 6 – All students report to school
September 6, 7 & 8 – Minimum Days for Kindergarten students ONLY
September 7 – MMS Back to School Night, 7:00 PM
September 11 – CBOE Regular Meeting, CMS/CHS Media Center, 7:00 PM
September 12 – CMS Back to School Night, 7:00 PM
September 14 – EHB Back to School Night, 6:45 PM
September 18 – Referendum Fair, CMS/CHS Cafeteria, 7:00 PM
September 19 – CHS Back to School Night, 7:00 PM
September 21 & 22 – Rosh Hashanah, Schools Closed
September 25 – CBOE Regular Meeting, CMS/CHS Media Center, 7:00 PM

PUBLIC COMMENT – ANY SUBJECT:

Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30

minutes for all communications are allowed. Large groups are urged to select someone to represent them.

TRUSTEE COMMENT

MOTION TO ADJOURN:

Hearing no further business, the meeting is adjourned at _____ PM on motion of Trustee _____, seconded by Trustee _____.

CLOSED SESSION (IF NECESSARY)

The Cresskill Board of Education is adjourning to Closed Session. The session may include a discussion of negotiations, contractual matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Cresskill Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.