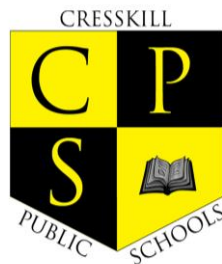


CRESSKILL BOARD OF EDUCATION



**Regular Meeting, April 24, 2017**

Board of Education Conference Room, 7:00 PM

**CALL TO ORDER: Pledge of Allegiance**

**ROLL CALL**

Trustee Sally Cummings  
Trustee Michael DePalo  
Trustee Dionna Griffin  
Trustee Mary Klein  
Vice President Stephen Moldt  
Trustee Raffi Odabashian  
Trustee John Park  
Trustee Rosanne Rabinowitz  
President Denise Villani

Michael Burke, Superintendent of Schools  
Antoinette Kelly, Business Administrator/Board Secretary

**READING OF THE OPEN PUBLIC MEETING STATEMENT:**

*"The New Jersey Open Public meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of the act, The Cresskill Board of Education has caused notice of this meeting taking place in the Board of Education Conference Room be published by having date, time and place thereof posted in the Cresskill Board of Education office, sent to the Cresskill Library and Cresskill Borough Hall."*

**PUBLIC COMMENTS – AGENDA ITEMS ONLY:**

Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

**Middle School Student Showcase; Students of the Month**

**Seojin Park – 6<sup>th</sup> grade**

**Hannah Kim – 7<sup>th</sup> grade**

**Public Hearing on the 2017-2018 School Budget**

Mr. Michael Burke, Superintendent and Ms. Antoinette Kelly, CPA, Business Administrator/Board Secretary will hold a public hearing on the 2017-2018 School Budget

**MINUTES**

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Minutes of:

March 13,, 2017 – Regular Meeting.

March 15, 2017 – Special Meeting

March 27, 2017– Regular Meeting

#### ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings				
Trustee DePalo				
Trustee Griffin				
Trustee Klein				
Vice President Moldt				
Trustee Odabashian				
Trustee Park				
Trustee Rabinowitz				
President Villani				

#### A. PERSONNEL

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept the resignation of **Kate Rovito**, Special Education teacher, Cresskill Middle School, effective July1, 2017.
2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the student teacher placement of **Catherine Cannon**, Edward H. Bryan School with Diana Drescher, for Fall 2017, September through December 2017.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the clinical practicum placement of **Megan Hartmann**, Edward H. Bryan School with Janice Acosta, from May 2017 through October 2017.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the following personnel/compensation for the elementary school play:

Name	Dates	Comp Amt. per hr.	Total Hours	Total Comp Amt.
John Von Glahn	April 1 & 2, 2017	\$33.18	13.25 hours	\$439.64
James Furrer	April 1 & 2, 2017	\$10.00	13 hours	\$130.00
Lily Kaitinick	April 2, 2017	\$10.00	7.5 hours	\$ 75.00
James McCaffrey	April 2, 2017	\$10.00	7.5 hours	\$ 75.00
Salvatore Pellicone	April 1 & 2, 2017	\$10.00	9.5 hours	\$ 95.00
Victoria Paspalas	April 2, 2017	\$10.00	7.5 hours	\$ 75.00

5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept the resignation of **Sean Liddy**, Head Girls' Soccer Coach, effective April 17, 2017.

6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve **Melanie Gartner** and **Carole Lotito** as a substitute teachers for the 2016-2017 school year.
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve compensation for **Charlene Malki** and **Kathleen Zanone**, attendance at Edward H. Bryan School Science Fair, \$50 each, on February 23, 2017, as per CEA contract.

**ROLL CALL VOTE**

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings				
Trustee DePalo				
Trustee Griffin				
Trustee Klein				
Vice President Moldt				
Trustee Odabashian				
Trustee Park				
Trustee Rabinowitz				
President Villani				

**B. EDUCATIONAL PLANNING**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

1. **BE IT RESOLVED**, that, subject to the applicable restrictions and requirements set forth in the New Jersey travel payment guidelines as established by the Department of the Treasury, as well as those guidelines established by the Office of Management and Budget, except to the extent that said guidelines conflict with the provisions of Title 18A of the New Jersey Statutes, the Board upon the recommendation of the Superintendent, hereby approves travel related to attendance, as well as the payment and/or reimbursement for the allowable costs and expenses associated with the attendance at the conferences or workshops for the professional staff as noted, so long as said costs and/or expenses are consistent with the provisions of N.J.S.A. 18A:12-11.

**Name:** Patricia Dobish and Christina Russo  
**Dates:** May 23, 2017  
**Conference/Location:** How Should I Teach Reading Next Year?  
Ramapo College, Mahwah, NJ  
**Registration Fee:** \$199 each  
**Transportation/mileage:** as per GSA guidelines

2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2016-2017 school year, approve the following service for student **#71024204**, Speech/Language Bilingual service, Helen Fuchs, 1 visit, \$475, date to be determined. (NEW)
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2016-2017 school year, approve the following service for student **#8072567026**, Neurological service, Dr. Nalrin/Dr. Satiago, 1 visit, \$675, on March 1, 2017. (NEW)
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2016-2017 school year, approve the following

service for student **#9524298395**, Neurological service, St. Joseph's, 1 visit, \$450, on March 21, 2017. (ADDIT'L)

5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2016-2017 school year, approve the following service for student **#9962958681**, Neurological service, St. Joseph's, 1 visit, \$450, on April 6, 2017. (ADDIT'L)
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2016-2017 school year, approve the following service for student **#4200477056**, Psychiatric service, Dr. Nancy Tancer, 1 visit, \$650, on March 13, 2017. (ADDIT'L)
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2016-2017 school year, approve the following service for student **#9772663984**, 1:1 Aide for Middle School Field Trip, **Kathleen Wilkin**, 6 hours, \$16.32/hour, totaling \$97.92, on April 28, 2017. (ADDIT'L)
8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2016-2017 school year, approve the following service for student **#9440489980**, Home Instruction, **Karen Galan**, 1 hour, \$33.18, on April 4, 2017. ( ADDIT'L)
9. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, affirms the interventions implemented for the reported incidents for the 2016-2017 school year.
10. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached Field Trips for the 2016-2017 school year.
11. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the co-op agreement with Tenaflly for the sport of **Ice Hockey** for the 2017-2018 and 2018-2019 season.
12. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Addendum to Settlement Agreement between the Cresskill Board of Education and A.A. and O.G. o/b/o M.A.

**ROLL CALL VOTE**

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings				
Trustee DePalo				
Trustee Griffin				
Trustee Klein				
Vice President Moldt				
Trustee Odabashian				
Trustee Park				
Trustee Rabinowitz				
President Villani				

**C. FINANCE**

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Bill List for the balance of April 2017. The signing of the warrants for the balance of April 2017 check register to be offered by Stephen Moldt and Michael DePalo. (Attachment F-1)

Fund 10	General Fund	\$1,649,369.52
Fund 20	Special Revenue	\$77,756.73
Fund 30	Capital Projects	\$0.00
Fund 40	Debt Service	\$0.00
Fund 60	Cafeteria Account	\$28,567.05
Total		\$1,755,693.30

Voided Check                      Fund 10                      (\$261,563.38)

2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Board Secretary's Report for the month ending March 2017 and certify that no major account has been over expended in violation of NJAC 6A:23-2.11© 3k, and that, pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1 sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment F-2)
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Monthly Reconciliation Report for the month ending March 2017. (Attachment F-3)
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the budget transfers for the month of March 2017. (Attachment F-4)
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Business Administrator to pay May 2017 bills.
6. **Whereas**, The Board of Education of Cresskill in the County of Bergen, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

**INTERIOR RENOVATIONS AT CRESSKILL HIGH  
SCHOOL**

**Whereas**, the Board now seeks to take the initial steps in order to proceed with the Project:

**NOW, THEREFORE, BE IT RESOLVED** BY THE BOARD OF EDUCATION OF CRESSKILL IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 4. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution, including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 5. This resolution shall take effect immediately.

7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept the proposal for professional services for Change-In-Use of Existing Administrative Space for Pre-School classrooms at Cresskill High School from DiCara Rubino Architects in the amount of \$32,000. The scope of services includes the following:

• Design Development & State Submission	\$ 9,500.00
• Construction Documents	\$15,000.00
• Bidding	\$ 1,500.00
• Contract Administration	\$ 6,000.00

8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the 2017-2018 school budget for final submission to the Executive Interim County Superintendent of Schools.

**Be It Further Resolved**, that the 2017-2018 school year budget includes an automatic adjustment for enrollment in the amount of \$264,014 (\$258,837 pre-budget year adjustment increased by 2%) in accordance with N.J.S.A. 18A:7-F39 (e).

**Be It Further Resolved**, that the 2017-2018 school year budget includes an adjustment for Health Care Costs in the amount of \$169,777 in accordance with N.J.S.A. 18A:7-F39 (e).

**Be it Further Resolved**, that the 2017-2018 school year budget includes a \$415,000 withdrawal from capital reserve to fund the interior renovation project for the pre-school classrooms in the middle/high school.

FUND	BUDGET	LOCAL TAX LEVY
Total General Fund	\$29,268,572	\$26,280,248
Total Special Revenue Fund	\$728,313	\$0
Total Debt Service Fund	\$1,603,868	\$1,570,291
TOTAL	\$31,600,753	\$27,850,539

**ROLL CALL VOTE**

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings				
Trustee DePalo				
Trustee Griffin				

Trustee Klein				
Vice President Moldt				
Trustee Odabashian				
Trustee Park				
Trustee Rabinowitz				
President Villani				

**D. POLICY**

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

First Reading:

- 0000.01 - Introduction (ByLaw, Revised)
- 0000.02 - Introduction (ByLaw, Revised)
- 2320 – Independent Study Programs (Policy – Abolished)
- 2460 – Special Education (Policy, Revised)
- 2460 – Special Education (Regulation, Revised)
- 2460.1 – Special Education-Location, Identification, and Referral (Regulation, Revised)
- 2460.8 – Special Education – Free and Appropriate Public Education (Regulation, Revised)
- 2460.9 – Special Education-Transition from Early Intervention Programs to Preschool Programs (Regulation, Revised)
- 2460.15 – Special Education-In-Service Training Needs for Professional and Paraprofessional Staff (Regulation, New)
- 2460.16 – Special Education-Instructional Material to Blind or Print-Disabled Students (Regulation, Revised)
- 2467 – Surrogate Parents and Foster Parents (Policy, Revised)
- 2622 – Student Assessment (Policy, Revised)

**ROLL CALL VOTE**

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings				
Trustee DePalo				
Trustee Griffin				
Trustee Klein				
Vice President Moldt				
Trustee Odabashian				
Trustee Park				
Trustee Rabinowitz				
President Villani				

**BOARD PRESIDENT'S REPORT**

**SUPERINTENDENT'S REPORT**

**INFORMATION ITEMS**

- April 26** – World Language National Honor Society Induction Ceremony, CMS/CHS Auditorium, 7:00 PM
- April 27** – MMS H.S.A. Gala, Rockleigh Country Club, 6:30 PM
- May 8** – CBOE Regular Meeting, BOE Conference Room, 7:00 PM
- May 11** – CHS Art Show, MS/HS Cafeteria, 7:00 PM

CBOE April 24, 2017 Regular Meeting

**May 12** – CHS Spring Concert, MS/HS Auditorium, 7:30 PM

**May 16** – Family STEM Night, MS/HS Cafeteria, 7:00 PM

**May 19** – CMS Spring Concert, MS/HS Auditorium, 7:30 PM

**May 20** – CEF Bark for Education, MS/HS fields, 12:00 PM-4:00 PM

**May 22** – CBOE Regular Meeting, BOE Conference Room, 7:00 PM

**May 23** – Elementary Spring Concert, EHB & MMS, MS/HS Auditorium, 6:00 PM

**May 24** – NHS/Senior Scholastic Awards Banquet, Clinton Inn, 7:00 PM

**May 29** – Memorial Day – Schools Closed

**PUBLIC COMMENT – ANY SUBJECT:**

Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

**TRUSTEE COMMENT**

**MOTION TO ADJOURN:**

Hearing no further business, the meeting is adjourned at \_\_\_\_\_ PM on motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_.

**CLOSED SESSION (IF NECESSARY)**

The Cresskill Board of Education is adjourning to Closed Session. The session may include a discussion of negotiations, contractual matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Cresskill Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.