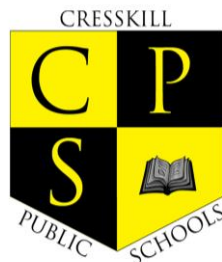


CRESSKILL BOARD OF EDUCATION



Regular Meeting, September 25, 2017
Cresskill Middle/High Media Center, 7:00 PM

CALL TO ORDER: Pledge of Allegiance

ROLL CALL

Trustee Sally Cummings
Trustee Michael DePalo
Trustee Dionna Griffin
Trustee Mary Klein
Vice President Stephen Moldt
Trustee Raffi Odabashian
Trustee John Park
Trustee Rosanne Rabinowitz
President Denise Villani

Michael Burke, Superintendent of Schools
Antoinette Kelly, Business Administrator/Board Secretary

READING OF THE OPEN PUBLIC MEETING STATEMENT:

"The New Jersey Open Public meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of the act, The Cresskill Board of Education has caused notice of this meeting taking place in the Cresskill Middle/High School Media Center be published by having date, time and place thereof posted in the Cresskill Board of Education office, sent to the Cresskill Library and Cresskill Borough Hall."

PUBLIC COMMENTS – AGENDA ITEMS ONLY:

Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

A. PERSONNEL

Motion by: _____ **Seconded by:** _____

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve resignation of **Adam Preciado**, Middle School Boys Basketball Coach, effective September 11, 2017.
2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve resignation of **Deanna Breheney**, 1:1 Special Education Aide, Edward H. Bryan School, effective September 1, 2017.

3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached list of **Summer Curriculum/Professional Development Hours** for Summer 2017.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve staff members as **Weight Room Moderators** for the 2017-2018 school year.
 - **Ashley Angeli**, Fall, 36.50 hours, \$28.14/hour
 - **Nicholas Chabuel**, 54 hours, \$28.14/hour
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve **John Buehler**, Middle School Boys Basketball coach, year 1, step 1, \$2,283, for the 2017-2018 school year.
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve field experience hours for **Stacey Choe**, Nyack College student, 12.5 observation hours in elementary science, Fall 2017 at Merritt Memorial School.
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the following substitute teachers for the 2017-2018 school year: **Jessica Fallon, Caridad Koch, Dror Nawrocki** and **Nicholas Zaccario**.
8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve compensation for **Brendan Mai**, \$50, Handle with Care training on 09/05/17.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings				
Trustee DePalo				
Trustee Griffin				
Trustee Klein				
Vice President Moldt				
Trustee Odabashian				
Trustee Park				
Trustee Rabinowitz				
President Villani				

B. EDUCATIONAL PLANNING

Motion by: _____ **Seconded by:** _____

1. **BE IT RESOLVED**, that, subject to the applicable restrictions and requirements set forth in the New Jersey travel payment guidelines as established by the Department of the Treasury, as well as those guidelines established by the Office of Management and Budget, except to the extent that said guidelines conflict with the provisions of Title 18A of the New Jersey Statutes, the Board upon the recommendation of the Superintendent, hereby approves travel related to attendance, as well as the payment and/or reimbursement for the allowable costs and expenses associated with the attendance at the conferences or workshops for the professional staff as noted, so long as said costs and/or expenses are consistent with the provisions of N.J.S.A. 18A:12-11.

Name: **Alexandra Roberts**
Date: September 29, 2017

CBOE September 25, 2017 Regular Meeting

Conference Location: NJSCA Annual Conference
Pine Manor
Edison, NJ
Fee: \$99
Mileage: as per GSA guidelines

Name: **Sean Conlon, Manny Morelli and Megan Lynch**
Date: October 3, 2017
Conference Location: Debating Past & Present at the Tenement Museum
New York, NY
Fee: \$0

Name: **Danielle Reiffe**
Date: October 18, 2017
Conference Location: Guidance Counselor Expo
Westchester College
White Plains, NY
Fee: \$0
Mileage: as per GSA guidelines

Name: **Diana Zoino**
Date: October 20, 2017
Conference Location: Montclair State Annual Conference
Montclair, NJ
Fee: \$50

Name: **Michael Burke, Antoinette Kelly, Kevin Whitney, Thomas Steward, Denise Villani, Mary Klein, John Park, Dionna Griffin**
Date: October 24 - 26, 2017
Conference Location: NJSBA 2017 Annual Conference
Atlantic City, NJ
Fee: \$1,400 Registration for the group
Lodging: \$99 per person per night
Meal/Transportation: as per GSA guidelines

Name: **Sean Conlon**
Date: November 16-17, 2017
Conference Location: 2017 National Council of Social Studies Annual Conference
San Francisco, CA
Fee: \$0

Name: **Alina Duran**
Date: October 18, 2017
Conference Location: North NJ AP Computer Science Consortium
Parsippany Hills High School
Morris Plains, NJ
Fee: \$0
Mileage: as per GSA guidelines

Name: Marie Rosato
Date: October 13, 2017
Conference Location: Everyone Has a Right to Read. It Begins with You.
NJ International Dyslexia Association
Hilton Somerset Double Tree Hotel
Somerset, NJ
Fee: \$190
Mileage: as per GSA guidelines

Name: Antoinette Kelly
Date: October 5th, November 16th, December 7th, Jan. 23rd
Feb, 13th, March 20th, April 12th
Conference Location: NJ ASBO 2017-2018 Workshops-Requirements Under
ESSA, School Law Update, Payroll Fundamentals,
Legal Issues that Impact the Business Office,
Transportation and Food Service Contracts,
Purchasing, Audit Review
Rockaway, NJ
Fee: \$700 (\$100 per session)
Transportation: As per GSA Guidelines

2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the **Annual Harassment, Bullying and Intimidation Self-Assessment for 2016-2017**.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached list of **Field Trips** for 2017-2018.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2017-2018 school year, approve the following service for student **#2554195518**, 1:1 Aide, Ashley Angeli, afterschool extracurricular activities, as needed, up to 12.50 hours, \$19.00/hour (through Insight), effective 09/06/17 through 11/30/17.
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2017-2018 school year, approve the following service for student **#1679457891**, Recreation Therapy (Sensory), Sensory Taekwondo, 3x/week, \$50/session, totaling \$6,000, effective 09/18/17 through 06/30/18.
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached second addendum to the Settlement Agreement and Release. (EP-1)
7. **Resolved**, that the Board of Education approve the Superintendent's merit goal for the 2017-2018 school year as listed below.
 1. **RECRUITMENT**: Combining the collective search and recruitment efforts of districts from around the County provides our District, and others, with access to hundreds of viable candidates for open positions, paraprofessionals, and substitutes. Therefore, by June 2018, the Superintendent will join with other school district's to plan the second annual Bergen County job fair. Evidence of completion: Job fair marketing materials including announcements and participant analytics. Qualitative Goal, 2.50% - \$4,368.00

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings				
Trustee DePalo				
Trustee Griffin				
Trustee Klein				
Vice President Moldt				
Trustee Odabashian				
Trustee Park				
Trustee Rabinowitz				
President Villani				

C. FINANCE

Motion by: _____ **Seconded by:** _____

- Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Bill List for September 2017. The signing of the warrants for September 2017 check register to be offered by . (Attachment F-1)

Fund 10	General Fund	\$1,711,009.71
Fund 20	Special Revenue	\$43,109.67
Fund 30	Capital Projects	\$1,825.00
Fund 40	Debt Service	\$0.00
Fund 60	Cafeteria Account	\$15,072.60
Total		\$1,771,016.98

Void Checks Fund 10 \$418.00

- Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the Board Secretary's Report for the month ending August 2017 and certify that no major account has been over expended in violation of NJAC 6A:23-2.11© 3k, and that, pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1 sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment F-2)
- Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the Monthly Reconciliation Report for the month ending August 2017. (Attachment F-3)
- Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the budget transfers for the month of August 2017. (Attachment F-4)
- Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the Business Administrator to pay October 2017 bills
- Resolved**, that the Board of Education, upon the recommendation of the Superintendent award to **First Student** the 2017-2018 Student Transportation Contract Renewal –School Related Activities Contract SRA-2 at a rate increase of .30 % with an estimated total contract cost of \$73,000.00 :

Destination	Per Hour Cost	Increase/Decrease Adjustment Cost	Per Aide Cost If applicable
Various Athletic Trips	\$54.47	\$68.78 per quarter hour	\$52.82 per trip
Co-Curricular Trips	\$54.47	\$68.78 per quarter hour	\$52.82 per trip

7. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent award to **Valley Transportation** 2017-2018 Student Transportation Contract Renewal –School Related Activities Contract SRA-1 at a rate increase of .30% with an estimated total contract of \$40,000:

Destination	Per Hour Cost	Increase/Decrease Adjustment Cost	Per Aide Cost If applicable
Various Athletic Trips	\$61.17	\$22.97 per quarter hour	\$38.51 per two hours
Co-Curricular Trips	\$61.17	\$22.97 per quarter hour	\$38.51 per two hours

8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent approve the following agreement between the Cresskill Board of Education and Workforce Solutions LLC.

Whereas, in response to an advertised request for proposals for a Paraprofessional Services (“Services”), the Cresskill Board of Education (“Board”) awarded and entered into a contract with Insight Workforce Solutions, LLC (“Consultant”) for the Services for the 2015-2016 school year; and

Whereas, the request for proposals and contract state that the contract may be extended for two additional on-year periods as permitted by law; and

Whereas, the Board desires to extend the Services for the school year; and

Whereas, the Board has determined that Consultant has performed the Services in an effective and efficient manner; and

Whereas, the parties have agreed that any price increase for the Services will be based upon the price of the original contract and shall not exceed the index rate for the 12 months preceding the most recent quarterly calculation available, which is 1.0%;

Now, Therefore, Be it Resolved, that the above recitals are incorporated herein by reference; and

Be It Further Resolved, that the Board hereby extends the contract for the Services with Insight Workforce Solutions LLC (“Consultant”) for one-year which shall end at the end of the 2017-2018 school year; and

Be I Further Resolved, that the terms and conditions of the extension shall be substantially the same as in the original contract.

Detailed Per Diem Pricing Plan

Job Description	Bill Rate
Step-by-Step Aide	\$164.44/day
One-to-One Aide (IEP or 504)	\$143.88/day
Classroom Aide (Job Coach, Spec Ed, Pre-K, 504)	\$130.18/day
Non-Instructional Aide (i.e. Media Center Aide)	\$109.63/day

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings				
Trustee DePalo				
Trustee Griffin				
Trustee Klein				
Vice President Moldt				
Trustee Odabashian				
Trustee Park				
Trustee Rabinowitz				
President Villani				

D. POLICY

Motion by: _____ **Seconded by:** _____

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings				
Trustee DePalo				
Trustee Griffin				
Trustee Klein				
Vice President Moldt				
Trustee Odabashian				
Trustee Park				
Trustee Rabinowitz				
President Villani				

BOARD PRESIDENT'S REPORT

SUPERINTENDENT'S REPORT

INFORMATION ITEMS

September 26 – Referendum Vote

October 9 – Columbus Day, Professional Development Day for Staff Only

October 23 – CBOE Regular Meeting, CMS/CHS Media Center, 7:00 PM

November 9 & 10 – NJEA Convention – School Closed

November 13 – CBOE Regular Meeting, CMS/CHS Media Center, 7:00 PM

November 15, 16, & 17 – Elementary Schools Only – Minimum Days for Parent/Teacher Conferences

November 22 – Thanksgiving Recess – Minimum Day

November 23-24 – Thanksgiving Recess – School Closed

November 27 – CBOE Regular Meeting, CMS/CHS Media Center, 7:00 PM

PUBLIC COMMENT – ANY SUBJECT:

Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

TRUSTEE COMMENT

MOTION TO ADJOURN:

Hearing no further business, the meeting is adjourned at _____PM on motion of Trustee _____, seconded by Trustee_____.

CLOSED SESSION (IF NECESSARY)

The Cresskill Board of Education is adjourning to Closed Session. The session may include a discussion of negotiations, contractual matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Cresskill Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.