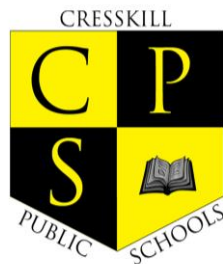


CRESSKILL BOARD OF EDUCATION



**Regular Meeting, July 31, 2017**

Cresskill Middle/High School Media Center, 7:00 PM

**CALL TO ORDER: Pledge of Allegiance**

**ROLL CALL**

Trustee Sally Cummings  
Trustee Michael DePalo  
Trustee Dionna Griffin  
Trustee Mary Klein  
Vice President Stephen Moldt  
Trustee Raffi Odabashian  
Trustee John Park  
Trustee Rosanne Rabinowitz  
President Denise Villani

Michael Burke, Superintendent of Schools  
Antoinette Kelly, Business Administrator/Board Secretary

**READING OF THE OPEN PUBLIC MEETING STATEMENT:**

*"The New Jersey Open Public meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of the act, The Cresskill Board of Education has caused notice of this meeting taking place in the Cresskill Middle/High School Media Center be published by having date, time and place thereof posted in the Cresskill Board of Education office, sent to the Cresskill Library and Cresskill Borough Hall."*

**PUBLIC COMMENTS – AGENDA ITEMS ONLY:**

Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

**A. PERSONNEL**

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, amend the maternity leave of **Jill Kurek**, K-12 Supervisor of Math & World Languages, effective July 17, 2017 through October 25, 2017.
2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the maternity leave of **Jessica Carretta**, Special Education teacher, Merritt Memorial School, effective September 25, 2017 through February 23, 2018.

3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the maternity leave of **Krystle Hedaria**, Special Education teacher, Merritt Memorial School, effective October 9, 2017 through January 29, 2018.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the maternity leave of **Christine Hickey**, Elementary Teacher, Merritt Memorial School, effective November 1, 2017 through March 16, 2018.
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Rena Tracy**, maternity leave replacement teacher for Christine Hickey, Elementary teacher, Merritt Memorial School, at a pay rate of \$263 per diem, effective October 30, 2017 through March 16, 2018.
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Marc Centrella**, maternity leave replacement teacher for Kerri Allison, science teacher, Cresskill High School, \$263 per diem, effective November 1, 2017 through March 23, 2018.
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve compensation for **John VonGlahn**, Cresskill High School, 21 hours, \$33.18/hour, Cresskill Performing Arts performances, on June 9, 10 and 11, 2017.
8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Dana Kim**, Freshman Girls' Volleyball Coach, Year 1, Step 1, \$4,164, for the 2017-2018 school year.
9. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve compensation for **Virginia Roth**, secretarial substitute, \$15.00/hour, during the months of July 2017 and August 2017.
10. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the internship of **Amy Fezza**, Counseling/Guidance student at Montclair State University, with Michael Zelizo, Cresskill High School Guidance Counselor, 20 hours/week for the 2017-2018 school year.
11. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Clinical II (student teaching) of **Christopher Heintz**, Art Education student at Montclair State University, with Jason Timochko, Cresskill Middle/High School teacher, effective October 30, 2017 through December 22, 2017.
12. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the internship of **Danielle Gold**, Counseling/Guidance student at Montclair State University with John Flaim, Cresskill High School Guidance Department, September 2017 through December 2017.
13. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached list of **Coach's Volunteer Assistants** for the 2017-2018 school year.
14. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached list of **Summer Curriculum/Professional Development Hours** for Summer 2017.

- 15. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the compensation for **Anthony DeMarco**, Athletic Trainer, Cresskill High School, \$1,585 for 2017 summer work.

**ROLL CALL VOTE**

|                      | YES | NO | ABSTAIN | ABSENT |
|----------------------|-----|----|---------|--------|
| Trustee Cummings     |     |    |         |        |
| Trustee DePalo       |     |    |         |        |
| Trustee Griffin      |     |    |         |        |
| Trustee Klein        |     |    |         |        |
| Vice President Moldt |     |    |         |        |
| Trustee Odabashian   |     |    |         |        |
| Trustee Park         |     |    |         |        |
| Trustee Rabinowitz   |     |    |         |        |
| President Villani    |     |    |         |        |

**B. EDUCATIONAL PLANNING**

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

1. **BE IT RESOLVED**, that, subject to the applicable restrictions and requirements set forth in the New Jersey travel payment guidelines as established by the Department of the Treasury, as well as those guidelines established by the Office of Management and Budget, except to the extent that said guidelines conflict with the provisions of Title 18A of the New Jersey Statutes, the Board upon the recommendation of the Superintendent, hereby approves travel related to attendance, as well as the payment and/or reimbursement for the allowable costs and expenses associated with the attendance at the conferences or workshops for the professional staff as noted, so long as said costs and/or expenses are consistent with the provisions of N.J.S.A. 18A:12-11.

**Name:** Kathleen Occhino  
**Dates:** July 20, 2017  
**Conference/Location:** NJDOE Regional Training for Certification and Professional Development  
Morris County Public Safety Training Academy  
Morris Plains, NJ  
**Registration Fee:** \$0  
**Transportation/mileage:** as per GSA guidelines

2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2017-2018 school year, approve the following service for student **#4576416852**, compensation for **Brendan Mai**, 1:1 aide, band summer sectional, band camp, band rehearsal, home/away games and band festival, \$24.00/hour, for approximately 151 hours, with the possibility of an additional 12 hours if team in playoffs, \$24.00/hour, effective June 28, 2017 through December 31, 2017.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2017-2018 school year, approve the following service for student **#1513262446**, other public school, Riverdell Middle School, 5 days/week, \$21,748, effective September 1, 2017 through June 30, 2018.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2017-2018 school year, approve the following

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service for student **#4793581259**, In-state Private School, Benway, \$70,184.96, effective September 1, 2017 through June 30, 2018.

5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2017-2018 school year, approve the following service for student **#5800768647**, neurological service, St. Joseph's, 1 visit, \$450 on July 20, 2017. (ADDIT'L)
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2017-2018 school year, approve the following service for student **#170207**, neurological service, St. Joseph's, 1 visit, \$450 on July 20, 2017. (NEW)
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2017-2018 school year, approve the following service for student **#3576161982**, Home Instruction with **Patricia Alfieri**, writing, 4 hours, \$33.18/hour, totaling \$132.72, effective July 3, 2017 through August 3, 2017.
8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached list of Field Trips for the 2017-2018 school year.
9. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, affirms the interventions implemented for the reported incidents for the 2016-2017 school year.
10. **Resolved**, that the Board of Education approve the payment of the Superintendent's merit goals for the 2016-2017 school year as listed below.
  - By June 2017, increase the amount of services offered through Region V, resulting in enhanced opportunities for students and cost savings (per unit of service) of at least 5% as compared to 2015-2016. Quantitative Goal, 3.33% - \$5,244.75.
  - Many of our teaching staff members have started to embed Google classroom resources in their lesson plans. The Superintendent will support this initiative by becoming a level one Google certified educator by the end of the 2016-2017 school year. Qualitative Goal, 2.50% - \$3,937.50.
  - The District has received feedback about the difficulty of students and parents to navigate the class assignments and upcoming school assessments. The Superintendent and Administrative Team will review three potential learning management systems for students (LMS), and select one to be implemented in September 2017. Qualitative Goal, 2.50% - \$3,937.50.
  - By June of 2017, the Superintendent will conduct an inventory of all district assets including managed or unmanaged IP enabled devices, applications, and software. Data from the inventory will be used to develop a new asset plan that includes: a complete inventory of assets, a catalog of software licenses and warranty documentation; new policies and guidelines for all phases of asset life cycle; and, replacement and risk management strategies. Quantitative Goal, 3.3% - \$5,244.75.

**ROLL CALL VOTE**

|                      | YES | NO | ABSTAIN | ABSENT |
|----------------------|-----|----|---------|--------|
| Trustee Cummings     |     |    |         |        |
| Trustee DePalo       |     |    |         |        |
| Trustee Griffin      |     |    |         |        |
| Trustee Klein        |     |    |         |        |
| Vice President Moldt |     |    |         |        |

|                    |  |  |  |  |
|--------------------|--|--|--|--|
| Trustee Odabashian |  |  |  |  |
| Trustee Park       |  |  |  |  |
| Trustee Rabinowitz |  |  |  |  |
| President Villani  |  |  |  |  |

**C. FINANCE**

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Bill List for the balance of June 2017. The signing of the warrants for the balance of June 2017 check register to be offered by Sally Cummings and John Park. (Attachment F-1)

|         |                   |              |
|---------|-------------------|--------------|
| Fund 10 | General Fund      | \$371,689.77 |
| Fund 20 | Special Revenue   | \$18,623.61  |
| Fund 30 | Capital Projects  | 0.00         |
| Fund 40 | Debt Service      | \$0.00       |
| Fund 60 | Cafeteria Account | \$12,251.29  |
| Total   |                   | \$402,564.67 |

2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Bill List for July 2017. The signing of the warrants for July 2017 check register to be offered by Sally Cummings and John Park. (Attachment F-1)

|         |                   |                |
|---------|-------------------|----------------|
| Fund 10 | General Fund      | \$1,005,109.46 |
| Fund 20 | Special Revenue   | \$61,235.76    |
| Fund 30 | Capital Projects  | \$0.00         |
| Fund 40 | Debt Service      | \$0.00         |
| Fund 60 | Cafeteria Account | \$0.00         |
| Total   |                   | \$1,066,345.22 |

3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Board Secretary's Report for the month ending May 2017 and certify that no major account has been over expended in violation of NJAC 6A:23-2.11© 3k, and that, pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1 sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment F-2)
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Monthly Reconciliation Report for the month ending May 2017. (Attachment F-3)
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the budget transfers for the month of May 2017. (Attachment F-4)
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Business Administrator to pay July 2017 bills.
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the change orders for the Interior Renovations at Cresskill Middle School – High School. (Attachment F-5)

| Change Order Number | Location                              | Description  | Amount     |
|---------------------|---------------------------------------|--|------------|
| #1                  | Cresskill Middle School – High School | Removal of Asbestos floor tile and mastic 1,480 square feet under carpet via non friable | \$9,705.00 |
| #2                  | Cresskill Middle School – High School | Remove all asbestos pipe wrap found at the storage room walls                            | \$2,133.00 |

8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept the 2017-2018 grant allocation for the ESEA Grant and authorize the Business Administrator to submit the application.

| DESCRIPTION            | PUBLIC AMOUNT | NON-PUBLIC AMOUNT |
|------------------------|---------------|-------------------|
| Title I – Part A Basic | \$129,628.00  | -0-               |
| Title II – Part A      | \$ 25,599.59  | \$2,338.41        |
| Title III              | \$ 23,630.00  | -0-               |
| Title III – Immigrant  | \$ 12,229.95  | \$ 416.05         |
| Title IV               | \$ 9,163.00   | \$ 837.00         |

9. **Whereas**, on Tuesday, July 4, 2017 Governor Christi signed the 2017-2018 state budget which includes revised state aid for school districts,  
**And Whereas**, the Cresskill Board of Education received an additional increase in state aid in the amount of \$64,319,  
**Now Therefore Be It Resolved**, that the Cresskill Board of Education upon the recommendation of the Superintendent accept the additional state aid of \$64,319 and increase the appropriations for the 2017-2018 school year as follows:

| REVENUE   | AMOUNT    | APPROPRIATIONS        | AMOUNT    |
|---|-----------|-----------------------|-----------|
| Special Education<br>Categorical Aid<br>Acct. # | \$ 64,319 | Salaries Kindergarten | \$ 64,319 |

10. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept the Non-Public Aid Entitlement as follows:

| Entitlement           | Amount       |
|-----------------------|--------------|
| Non-Public Security   | \$ 11,325.00 |
| Non-Public Technology | \$ 5,587.00  |
| Non-Public Textbooks  | \$ 8,272.00  |
| Non-Public Nursing    | \$ 14,647.00 |

#### ROLL CALL VOTE

|                      | YES | NO | ABSTAIN | ABSENT |
|----------------------|-----|----|---------|--------|
| Trustee Cummings     |     |    |         |        |
| Trustee DePalo       |     |    |         |        |
| Trustee Griffin      |     |    |         |        |
| Trustee Klein        |     |    |         |        |
| Vice President Moldt |     |    |         |        |

*CBOE July 31, 2017 Regular Meeting*

|                    |  |  |  |  |
|--------------------|--|--|--|--|
| Trustee Odabashian |  |  |  |  |
| Trustee Park       |  |  |  |  |
| Trustee Rabinowitz |  |  |  |  |
| President Villani  |  |  |  |  |

**D. POLICY**

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

**First Reading:**

5111 – Eligibility of Resident/Nonresident Pupils (Policy, revised)

**ROLL CALL VOTE**

|                      | YES | NO | ABSTAIN | ABSENT |
|----------------------|-----|----|---------|--------|
| Trustee Cummings     |     |    |         |        |
| Trustee DePalo       |     |    |         |        |
| Trustee Griffin      |     |    |         |        |
| Trustee Klein        |     |    |         |        |
| Vice President Moldt |     |    |         |        |
| Trustee Odabashian   |     |    |         |        |
| Trustee Park         |     |    |         |        |
| Trustee Rabinowitz   |     |    |         |        |
| President Villani    |     |    |         |        |

**BOARD PRESIDENT'S REPORT**

**SUPERINTENDENT'S REPORT**

**INFORMATION ITEMS**

***August 21*** – CBOE Regular Meeting, CMS/CHS Media Center, 7:00 PM

***September 1 & 5*** – Professional Development Days – Staff Only

***September 4*** – Labor Day, Schools Closed

***September 6*** – First day for all students

***September 21 & 22*** – Rosh Hashanah, Schools Closed

**PUBLIC COMMENT – ANY SUBJECT:**

Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

**TRUSTEE COMMENT**

**MOTION TO ADJOURN:**

**Hearing no further business, the meeting is adjourned at \_\_\_\_\_ PM on motion of Trustee \_\_\_\_\_, seconded by Trustee \_\_\_\_\_.**

**CLOSED SESSION (IF NECESSARY)**

The Cresskill Board of Education is adjourning to Closed Session. The session may include a discussion of negotiations, contractual matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Cresskill Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.