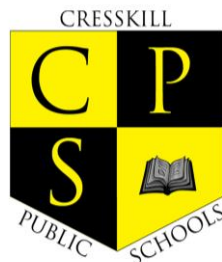


CRESSKILL BOARD OF EDUCATION



Regular Meeting, December 11, 2017
Cresskill Middle/High Media Center, 7:00 PM

CALL TO ORDER: Pledge of Allegiance

ROLL CALL

Trustee Sally Cummings
Trustee Michael DePalo
Trustee Dionna Griffin
Trustee Mary Klein
Vice President Stephen Moldt
Trustee Raffi Odabashian
Trustee John Park
Trustee Rosanne Rabinowitz
President Denise Villani

Michael Burke, Superintendent of Schools
Antoinette Kelly, Business Administrator/Board Secretary

READING OF THE OPEN PUBLIC MEETING STATEMENT:

"The New Jersey Open Public meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of the act, The Cresskill Board of Education has caused notice of this meeting taking place in the Cresskill Middle/High School Media Center be published by having date, time and place thereof posted in the Cresskill Board of Education office, sent to the Cresskill Library and Cresskill Borough Hall."

PUBLIC COMMENTS – AGENDA ITEMS ONLY:

Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

MINUTES

Motion by: _____ **Seconded by:** _____

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Minutes of:
 - November 13, 2017 – Regular Meeting Minutes
 - November 27, 2017 – Regular Meeting Minutes

A. PERSONNEL

Motion by: _____ **Seconded by:** _____

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve **Daniel Barzelatto, Guitta Ibrahim, Elizabeth O'Connor** and **Bryanna Roos** as substitute teachers for the 2017-2018 school year.
2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve **Glenn Scalia**, Volunteer Coach for Middle School Boys' Basketball for the 2017-2018 school year.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve compensation for classroom set-up for **Jaclyn Sicheri**, Preschool teacher, CMS/CHS, 3.5 hours, \$60.02/hour, totaling \$210.07 on October 16, 2017.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve compensation for classroom set-up for **Cindy Pendergraft**, Preschool Occupational therapist, CMS/CHS, 3.5 hours, \$52.89/hour, totaling \$185.12 on October 16, 2017.
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve compensation for **Michael Brennan**, Math Teacher, Cresskill Middle School, PARCC remediation teaching, September 2017 – November 2017, 19 hours, \$43.78/hour totaling \$831.82, during the 2017-2018 school year.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings				
Trustee DePalo				
Trustee Griffin				
Trustee Klein				
Vice President Moldt				
Trustee Odabashian				
Trustee Park				
Trustee Rabinowitz				
President Villani				

B. EDUCATIONAL PLANNING

Motion by: _____ **Seconded by:** _____

1. **BE IT RESOLVED**, that, subject to the applicable restrictions and requirements set forth in the New Jersey travel payment guidelines as established by the Department of the Treasury, as well as those guidelines established by the Office of Management and Budget, except to the extent that said guidelines conflict with the provisions of Title 18A of the New Jersey Statutes, the Board upon the recommendation of the Superintendent, hereby approves travel related to attendance, as well as the payment and/or reimbursement for the allowable costs and expenses associated with the attendance at the conferences or workshops for the professional staff as noted, so long as said costs and/or expenses are consistent with the provisions of N.J.S.A. 18A:12-11.

Name: Caryn Gray
Date: January 9, 2018
Conference Location: NJECC 2018 Annual Technology Conference
Montclair State University
Fee: \$125

Name: Michael Burke, Antoinette Kelly, Kevin Whitney,
John Massaro, Erik Roth and Janelle Amato
Date: January 25-26, 2018
Conference Location: Annual TECHSPO Convention
Atlantic City, NJ
Fee: \$2,550 (\$425 each)
Lodging, meals: as per GSA guidelines
Mileage: as per GSA guidelines

Name: Zhanna Buzharsky, Tracey Cabo-Freixedas, Karen
Galan, Diana Zoino
Date: February 9, 2018
Conference Location: Northeast Conference on Teaching of Foreign
Languages
New York Hilton
New York, NY
Fee: \$600 (\$150 each)
Transportation/Mileage: as per GSA guidelines

Name: Yunah Baek, Alina Duran, Elyssa Sawyer
Date: February 15, 2018
Conference Location: Google and the Student Centered Math Classroom
Bergen County ETTC, Paramus, NJ
Fee: \$555 (\$185 each)
Mileage: \$0

2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the **Update to the Uniform State Memorandum of Agreement (MOA) Between Education and Law Enforcement Officials for 2017-2018**.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the **Board and District goals for 2017-2018**.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2017-2018 school year, approve the service for student **#4634149122**, Neurological service, St. Joseph's neurodevelopmental doctor, 1 visit, \$450 on November 28, 2017.
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2017-2018 school year, approve the service for student **#2554195518**, 1:1 Aide for Holiday Concert, 3 hours, \$16.80/hour, totaling \$50.40 on December 12, 2017.
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve Home Instruction for student **#9587880659**, **John Orfini**, English, **Joanne Stein**, Social Studies and **Karen Galan**, Spanish, 2 hours each/week as per CEA contract rate of \$33.18/hour, effective December 11, 2017 and until further notice.

7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached list of **Field Trips** for 2017-2018.
8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, affirms the interventions implemented for the reported incidents for the 2017-2018 school year.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings				
Trustee DePalo				
Trustee Griffin				
Trustee Klein				
Vice President Moldt				
Trustee Odabashian				
Trustee Park				
Trustee Rabinowitz				
President Villani				

B. FINANCE

1. AUDIT RECOMMENDATIONS/APPROVAL OF 2016-2017 AUDIT

Resolved, that the Board accept the 2016-2017 Audit and the following 2016-2017 Audit Recommendations, submitted by the firm of Lerch, Vinci and Higgins, School Auditor:

- I. Administrative Practices and Procedures
There are none.
- II. Financial Planning, Accounting and Reporting
There are none.
- III. School Purchasing Program
There are none.
- IV. Food Service Fund
There are none.
- V. Student Body Activities
There are none.
- VI. Application for State School Aid(A.S.S.A.)
There are none.
- VII. Pupil Transportation
There are none.
- VIII. Facilities and Capital Assets
There are none.
- IX. Miscellaneous
There are none.

X. Status of Prior Years' Audit Findings/Recommendations

A review was performed on all prior years' recommendations and corrective action was taken on all.

2. AUDIT CORRECTIVE ACTION PLAN

Resolved, that the Board of Education, upon the recommendation of the Superintendent, authorize the School Business Administrator/Board Secretary, to take the following actions to implement the recommendations submitted in the 2016-2017 audit report:

Recommendation #	Corrective action plan approved by BOE	Method of Implementation	Person Responsible for implementation	Completion date
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NO CORRECTIVE ACTION NEEDS TO BE TAKEN AS THERE WERE NO AUDIT RECOMMENDATIONS.

3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Bill List for December 2017. The signing of the warrants for December 2017 check register to be offered by Stephen Moldt and Michael DePalo. (Attachment F-1)

Fund 10	General Fund	\$707,974.40
Fund 20	Special Revenue	\$27,860.93
Fund 30	Capital Projects	\$4,015.00
Fund 40	Debt Service	\$0.00
Fund 60	Cafeteria Account	\$21,686.50
Total		\$761,536.83

Void Checks Fund 10 (\$0.00)

4. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the Board Secretary's Report for the month ending November 2017 and certify that no major account has been over expended in violation of NJAC 6A:23-2.11© 3k, and that, pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1 sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment F-2)
5. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the Monthly Reconciliation Report for the month ending November 2017. (Attachment F-3)
6. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the budget transfers for the month of November 2017. (Attachment F-4)
7. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the Business Administrator to pay January 2018 bills.
8. **RESOLUTION OF THE BOARD OF EDUCATION OF THE BOROUGH OF CRESSKILL, IN THE COUNTY OF BERGEN AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$1,500,000 TEMPORARY NOTES**

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF CRESSKILL, IN THE COUNTY OF BERGEN AS FOLLOWS:

Section 1. Pursuant to N.J.S.A. 18A:24-3 and a proposal adopted by The Board of Education of the Borough of Cresskill, in the County of Bergen (the "School District") on July 24, 2017 and approved by the affirmative vote of a majority of the legal voters present and voting at the school district election held on September 26, 2017, there are hereby authorized to be issued in anticipation of the issuance of school bonds, temporary notes of the School District in a total principal amount not exceeding \$1,500,000.

Section 2. The following matters in connection with the notes are hereby determined:

- (a) All notes issued hereunder, including any renewals thereof, shall mature at such times as may be determined by the Business Administrator / Board Secretary, provided that no note shall mature later than one year from its date, in accordance with the provisions of N.J.S.A. 18A:24-3;
- (b) All notes issued hereunder shall bear interest at such rate or rates as may be determined by the Business Administrator / Board Secretary;
- (c) All notes shall be in the form determined by the Business Administrator / Board Secretary and such officer's signature upon the notes shall be conclusive as to such determination; and
- (d) All notes shall be executed in the School District's name by the Board President, and the School District's official seal shall be affixed thereon and attested to by the Board Secretary.

Section 3. The Business Administrator / Board Secretary shall determine all matters in connection with the notes issued pursuant to this resolution, the Business Administrator / Board Secretary's signature upon the notes shall be conclusive as to all such determinations.

Section 4. The Business Administrator / Board Secretary is hereby authorized to sell a part, or all, of the notes from time to time at public or private sale, and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest, if any, from their dates to the dates of delivery thereof.

Section 5. Any instrument issued pursuant to this resolution shall be a general obligation of the School District, and the full faith and credit of the School District are hereby pledged to the punctual payment of the principal of and the interest on the obligations. Unless other provision for payment is made, an amount sufficient for such payment shall be inserted in the budget and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 6. The Business Administrator / Board Secretary is directed to report in writing to the governing body of the School District at the meeting next succeeding the date when any sale of notes issued pursuant to this resolution is made. Such report shall include the amount, the description, the interest rate and the maturity of the notes sold, the price obtained and the name of the purchaser.

Section 7. The Business Administrator / Board Secretary and all other professionals of the School District acting under the direction of the Business Administrator / Board Secretary are hereby authorized to prepare and update, from time to time as necessary, a financial disclosure document to be distributed in connection with the sale of obligations of the School District. The Business Administrator / Board Secretary is hereby authorized to execute such disclosure document on behalf of the School District.

Section 8. This resolution shall take effect immediately.

9. LAND ACQUISITION

Whereas, The Board of Education of Cresskill in the County of Bergen, New Jersey (the “Board”), desires to proceed with a school facilities project consisting generally of:

LAND ACQUISITION OF BLOCK 15, LOT 7 & LOT 7.01 ON BROOKSIDE AVENUE, CRESSKILL, NEW JERSEY

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF CRESSKILL IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval. The Board further authorizes the submission of the Schematic Plans to the Municipal planning board for its review. This project is designated “Debt Service Aid” and will be seeking state funding.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 4. This resolution shall take effect immediately.

10. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the following donations:

Donor	Purpose	Amount
Edward H. Bryan School PTA	Climbing Wall to be installed in the gym	\$11,513.00

11. Resolved, that the Board of Education, upon recommendation of the Superintendent approve the amendment to the 2017-2018 IDEA Grant Application to include carry over from the 2016-2017 school year.

IDEA GRANT	PURPOSE	AMOUNT
IDEA Basic	Additional instructional materials for non-public students	\$212.00
IDEA Basic	Additional Direct Services Provided by Region V	\$987.00

- 12. Resolved,** that the Board of Education, upon recommendation of the Superintendent approve the amendment to the 2017-2018 NCLB Grant Application to include carry over from the 2016-2017 school year.

D.

NCLB TITLE	PURPOSE	AMOUNT
Title IA	Additional teacher salaries for afterschool programs for the Title I students	\$19,377.00
Title IIA	Additional professional development workshops and workshop materials for public and non-public students	\$1,724.00
Title III	Additional instructional materials for Public and non-public students. Additional Professional Services for Public	\$4,912..00
Title III Immigrant	Additional professional development and instructional materials for public and non-public students	\$7,710.00

- 13. Resolved,** that the Board of Education, upon recommendation of the Superintendent approve the Budget Preparation Calendar for the budget year 2018-2019. (Attachment F-5).

- 14. Resolved,** that the Board of Education, upon recommendation of the Superintendent, to submit the Title I Part A Performance Report for the 2016-2017 grant period.

- 15. Resolved,** that the Board of Education, upon recommendation of the Superintendent, approve the following funds transfer:
Whereas, the Cresskill Board of Education wishes to withdraw \$100,000 from The Maintenance Reserve Account and such funds shall be transferred to the General Fund; and,
Now Therefore Be It Resolved by the Cresskill Board of Education that it hereby authorizes the district's School Business Administrator/ Board Secretary to make this transfer consistent with all applicable laws and regulations.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings				
Trustee DePalo				
Trustee Griffin				
Trustee Klein				
Vice President Moldt				
Trustee Odabashian				
Trustee Park				
Trustee Rabinowitz				
President Villani				

POLICY

First Reading
 2431 – Athletic Competition (Policy – Revised)

Motion by: _____ **Seconded by:** _____

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings				
Trustee DePalo				
Trustee Griffin				
Trustee Klein				
Vice President Moldt				
Trustee Odabashian				
Trustee Park				
Trustee Rabinowitz				
President Villani				

BOARD PRESIDENT'S REPORT

SUPERINTENDENT'S REPORT

INFORMATION ITEMS

December 22 – Minimum Day for all Schools – Winter Recess

December 25 – January 1, 2018 – Winter Recess

January 4, 2018 – Reorganization and CBOE Regular Meeting, CMS/CHS Media Center, 7:00 PM

January 15 – Martin Luther King Day – Professional Development Day for Staff Only

PUBLIC COMMENT – ANY SUBJECT:

Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

TRUSTEE COMMENT

MOTION TO ADJOURN:

Hearing no further business, the meeting is adjourned at _____ PM on motion of Trustee _____, seconded by Trustee _____.

CLOSED SESSION (IF NECESSARY)

The Cresskill Board of Education is adjourning to Closed Session. The session may include a discussion of negotiations, contractual matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Cresskill Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.