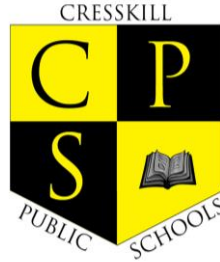


CRESSKILL BOARD OF EDUCATION



Regular Meeting, September 26, 2016
Board of Education Conference Room, 7:30 PM

Board of Education

Denise Villani, President
Stephen Moldt, Vice-President

Caryn Aronson
Sally Cummings
Michael DePalo
Mary Klein
John Park
Rosanne Rabinowitz
Cindy Wolfer

Michael Burke, Superintendent
Antoinette Kelly, Business Administrator/Board Secretary

CALL TO ORDER: Pledge of Allegiance

ROLL CALL

READING OF THE OPEN PUBLIC MEETING STATEMENT:

"The New Jersey Open Public meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of the act, The Cresskill Board of Education has caused notice of this meeting taking place in the Board of Education Conference Room be published by having date, time and place thereof posted in the Cresskill Board of Education office, sent to the Cresskill Library and Cresskill Borough Hall."

PUBLIC COMMENTS – AGENDA ITEMS ONLY:

Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

MINUTES

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Minutes of:
August 22, 2016 - Regular Meeting

Presentation: World Challenge by Roseann Cavallo, K-12 ELA Supervisor, Sean Conlon, K-12 Social Studies Supervisor

A. PERSONNEL

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the amended date of resignation of **Lindsay Sullivan**, District Social Worker, to October 6, 2016.
2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve **Matthew Cohen, Kenia Liz Galow, Saelina Kim, Lindsey Leahy, Regina Morrissey** and **Jeffrey Silva** as a substitute teachers for the 2016-2017 school year.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the maternity leave of **Kristyn Verderese**, Special Education teacher, Edward H. Bryan School, effective January 23, 2017 through June 7, 2017.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve **Tatiana Verda**, School Nursing and Health Education Graduate Program student observer with Maria Santoro, Cresskill Middle/High School, for five (5) full days in Fall, in the 2016-2017 school year.
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve **Lauren Orta**, student observer with Diana Drescher, Edward H. Bryan School, for five (5) half days in Fall, in the 2016-2017 school year.
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the resignation of **Kristyn Verderese**, Middle School Girls Basketball Coach, effective September 19, 2016.
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Kristen Sellix**, District Social Worker/CST, MA, Step 1, \$62,775 (pro-rated \$53,358.75), effective October 17, 2016 for the 2016-2017 school year.

Motion by: _____ Seconded by: _____

B. EDUCATIONAL PLANNING

1. **BE IT RESOLVED**, that, subject to the applicable restrictions and requirements set forth in the New Jersey travel payment guidelines as established by the Department of the Treasury, as well as those guidelines established by the Office of Management and Budget, except to the extent that said guidelines conflict with the provisions of Title 18A of the New Jersey Statutes, the Board upon the recommendation of the Superintendent, hereby approves travel related to attendance, as well as the payment and/or reimbursement for the allowable costs and expenses associated with the attendance at the conferences or workshops for the professional staff as noted, so long as said costs and/or expenses are consistent with the provisions of N.J.S.A. 18A:12-11.

Name:	Ken Levine
Date:	September 28, 2016
Conference Location:	Let's Move Active Schools (LMAS) Comprehensive School Physical Activity Programs (CSPAP) Eisenhower Middle School Wyckoff, NJ
Fee:	\$0

Name: Marie Rosato
Date: October 14, 2016
Conference Location: Identifying Struggling Readers & Providing Research Based Interventions Across all Settings
Hilton Somerset Double Tree Hotel
Somerset, NJ
Fee: \$290 registration
Meals/Transportation: as per GSA guidelines

Name: Maria Santoro
Date: October 18, 2016
Conference Location: NJAAP School health Conference
The Palace at Somerset Park
Somerset, NJ
Fee: \$195 registration
Meals/Transportation: as per GSA guidelines

Name: Steve Kline, Manny Morelli and Kate Rovito
Dates: November 2, 2016
Conference Location: The Choices Program: The Middle East in Transition
Leonia High School, Leonia, NJ
Fee: \$145 Registration per person
Meals/Transportation: as per GSA guidelines

Name: Diana Zoino
Date: November 4, 2016
Conference Location: EduMusica: Songs & Music in the Italian Curriculum
Montclair State University, Montclair, NJ
Fee: \$50 registration
Meals/Transportation: as per GSA guidelines

Name: Michael Burke, Antoinette Kelly
Date: September 28, 2016
Conference Location: Lead Sampling Training
Mt. Olive High School, 18 Corey Road,
Flanders, NJ 07836
Fee: \$0 registration
Meals/Transportation: as per GSA guidelines

2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached list of **Field Trips** for the 2016-2017 school year.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve bedside/supplemental instruction for student **#8810864009**, effective September 6, 2016 to approximately November 30, 2016, with the following teachers providing home instruction: **Michelle Blanco, Amanda Fulmer, Shari Krapels, Kurt Metz and Mike Zelizo**.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2016-2017 school year, approve the following service for student **#3289478147**, Orton Gillingham Reading Instruction, Marie Rosato, 1.5 hours/week, \$90/hour, 30 weeks, totaling \$4,050, effective September 12, 2016 through June 20, 2017. (ADDIT'L)

5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2016-2017 school year, approve the following service for student **#99651447877**, Orton Gillingham Reading Instruction, Marie Rosato, 1.5 hours/week, \$90/hour, 30 weeks, totaling \$4,050, effective September 12, 2016 through June 20, 2017. (ADDIT'L)
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2016-2017 school year, approve the following service for student **#2610575245**, Bengal Den Program (afterschool) at Barnstable Academy, 2 times/week, \$1,499/trimester, totaling \$4,497 effective September 15, 2016 through June 15, 2017. (ADDIT'L)
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2016-2017 school year, approve the following service for student **#9052726103**, In-state Approved Private School, Epic School, 162 days at per diem rate of \$476.36, totaling \$77,170.32, effective October 5, 2016.
8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2016-2017 school year, approve the following service for student **#9399808746**, Assistive Tech & Augmentative communication, \$155/hour when used. (ADDIT'L)
9. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2016-2017 school year, approve the following service for student **#9772663984, Brendan Mai**, shadow at Rec Night, \$25/hour, 2.5 hours, on September 30, 2016.
10. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2016-2017 school year, approve the following service for student **#2554195518, Kathleen Wilkin**, 1:1 Aide, Fall soccer season, practices and home games, \$16.32/hour, effective September 19, 2016 through the end of October 2016.
11. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, affirms the interventions implemented for the reported incidents for the 2016-2017 school year.
12. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Dual Use Application for Edward H. Bryan Elementary School, for the 2016-2017 school year. The district is requesting dual use for Basic Skills and Resource Room in the Media Center.
13. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Dual Use Application for Merritt Memorial Elementary School, for the 2016-2017 school year. The district is requesting dual use for Basic Skills and Resource Room in the common area in the Kindergarten wing.
14. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the **Annual Harassment, Bullying and Intimidation Self-Assessment for 2015-2016**.

Motion by: _____ Seconded by: _____

C. FINANCE

- Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Bill List August 2016. The signing of the warrants for the September 2016 check register to be offered by Stephen Moldt and Michael DePalo. (Attachment F-1)

Fund 10	General Fund	\$1,446,384.02
Fund 20	Special Revenue	\$69,782.43
Fund 30	Capital Projects	\$0.00
Fund 40	Debt Service	\$0.00
Fund 60	Cafeteria Account	\$3,353.13
Total		\$1,519,519.58
Fund 10	Voided Checks	(\$1,247.00)

- Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Board Secretary's Report for the month ending August 2016 and certify that no major account has been over expended in violation of NJAC 6A:23-2.11© 3k, and that, pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1 sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment F-2)
- Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Monthly Reconciliation Report for the month ending August 2016. (Attachment F-3)
- Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the budget transfers for the month of August 2016. (Attachment F-4)
- Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Business Administrator to pay October 2016 bills.
- Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the following donations:

Donor	Purpose	Amount
Music Boosters	Music Trailer	\$2,000.00
Penelope Chang & Sonny Kui	Music Trailer	\$ 500.00
Mr. & Mrs. John Scofield	Music Trailer	\$ 350.00
Mr. Bleckman	Dry Cleaning of the band uniforms	\$ 440.00
FusFoo Media LLC	HS Digital Network pilot program	\$2,000.00
E.H.B. PTA	Mainstage curtain and valance and window shades	\$7,426.00

- Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept the Non-Public Aid Entitlement as follows:

Entitlement	Amount
Non-Public Technology	\$ 3,536.00
Non-Public Nursing	\$14,826.00
Non-Public Textbooks	\$ 9,799.00

8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Non-Public Technology Agreement between the Cresskill Board of Education and the Academy of St. Therese.

NONPUBLIC SCHOOL TECHNOLOGY INITIATIVE AGREEMENT

This is to certify that the Guidelines for Administering the New Jersey Nonpublic School Technology Initiative have been read and further certified that the pupils who will use the technology purchased under this program qualify under the guidelines. Specifically:

- a) It is understood that the equipment, supplies and materials purchased with the state aid funds are to be used solely for the purpose of enhancing the instructional process for nonpublic school students. The use of equipment, supplies, and materials purchased with state aid funds for religious purposes; the administration of the nonpublic school or other purposes contrary to law is strictly prohibited. State aid funds must be used to meet the specific technology needs of students and teaching staff members. State aid funds cannot be used to supplant benefits normally provided by the nonpublic school. All technology provided under this program to nonpublic school pupils must be used for secular, neutral, non-religious and non-ideological purposes.
- b) It is understood that the equipment purchased with the state aid is the property of the Cresskill school district. Equipment will be purchased by the Cresskill school district and delivered to the nonpublic school. The receiving copy of the purchase order will then be returned to the Cresskill school district for payment. Upon receipt, equipment will be labeled by the Cresskill school district with the labels provided by the Cresskill school district. It is agreed that the nonpublic school will store the equipment at the end of the school year at no cost to the Cresskill school district. Further, it is understood that only the Cresskill school district may dispose of equipment purchased for this program. Equipment may only be disposed of in accordance with the provisions of the "Public School Contracts Law".
- c) Any piece of equipment purchased with the state aid funds will have a maintenance agreement or the nonpublic will be responsible for repairs. State aid funds may be used to purchase such agreement through the selected vendor. Implementation of maintenance agreements and warranties is the responsibility of the nonpublic school.

It is agreed that funds must be committed before January 1, 2017 in order to ensure processing before the end of the fiscal year.

9. CONTRACT FOR NURSING SERVICES FOR ST. THERESE—BERGEN COUNTY DEPARTMENT OF HEALTH SERVICES

Resolved, that the Board of Education, upon the recommendation of the Superintendent, approve an agreement with the County of Bergen, Department of Health Services, for that entity to provide nursing services for the Non-public school, St. Teresa School in Cresskill.

The amount will not exceed the \$14,826.00 of state aid allocated to St Therese.

10. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent award to **First Student** the 2016-2017 Student Transportation Contract Renewal –School Related Activities Contract SRA-2 at a rate increase of .57 % with an estimated total contract cost of \$70,000.00 :

Destination	Per Hour Cost	Increase/Decrease Adjustment Cost	Per Aide Cost If applicable
Various Athletic Trips	\$54.31	\$68.57 per quarter hour	\$52.66 per trip

Co-Curricular Trips	\$54.31	\$68.57 per quarter hour	\$52.66 per trip
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11. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent award to **Valley Transportation** 2016-2017 Student Transportation Contract Renewal –School Related Activities Contract SRA-1 at a rate increase of .57% with an estimated total contract of \$40,000:

Destination	Per Hour Cost	Increase/Decrease Adjustment Cost	Per Aide Cost If applicable
Various Athletic Trips	\$60.99	\$22.90 per quarter hour	\$38.39 per two hours
Co-Curricular Trips	\$60.99	\$22.90 per quarter hour	\$38.39 per two hours

12. **Resolved**, that the Board of Education, upon recommendation of the Superintendent approve the following agreement between the Cresskill Board of Education and Workforce Solutions LLC.

Whereas, in response to an advertised request for proposals for a Paraprofessional Services (“Services”), the Cresskill Board of Education (“Board”) awarded and entered into a contract with Insight Workforce Solutions, LLC (“Consultant”) for the Services for the 2015-2016 school year; and

Whereas, the request for proposals and contract state that the contract may be extended for two additional on-year periods as permitted by law; and

Whereas, the Board desires to extend the Services for the school year; and

Whereas, the Board has determined that Consultant has performed the Services in an effective and efficient manner; and

Whereas, the parties have agreed that any price increase for the Services will be based upon the price of the original contract and shall not exceed the index rate for the 12 months preceding the most recent quarterly calculation available, which is .5%;

Now, Therefore, Be it Resolved, that the above recitals are incorporated herein by reference; and

Be It Further Resolved, that the Board hereby extends the contract for the Services with Insight Workforce Solutions LLC (“Consultant”) for one-year which shall end at the end of the 2016-2017 school year; and

Be I Further Resolved, that the terms and conditions of the extension shall be substantially the same as in the original contract.

Detailed Per Diem Pricing Plan

Job Description	Bill Rate
Step-by-Step Aide	\$162.81/day
One-to-One Aide (IEP or 504)	\$142.46/day
Classroom Aide (Job Coach, Spec Ed, Pre-K, 504)	\$128.89/day
Non-Instructional Aide (i.e. Media Center Aide)	\$108.54/day

13. **Resolved**, that the Board of Education, upon recommendation of the Superintendent accept the proposal from DiCara/Rubino Architects for Referendum services as per the attached proposal. (Attachment F-5)

14. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached settlement agreement and release. (Attachment F-6)

Motion by: _____ **Seconded by:** _____

D. POLICY

First Reading

- 1140 – Affirmative Action Program (Policy, Revised)
- 1523 – Comprehensive Equity Plan (Policy, Revised)
- 1530 – Equal Employment Opportunities (Policy, Revised)

BOARD PRESIDENT’S REPORT

SUPERINTENDENT’S REPORT

COMMITTEE/LIASON REPORTS

- 2. Policy
- 3. Finance & Operations
- 4. Negotiations

INFORMATION ITEMS

- September 27** – Middle School Back to School Night, 7:00 PM
- October 3 & 4** – Rosh Hashanah, Schools Closed
- October 5** – Cresskill HS Guidance Dept.-College Financial Aid Night, CMS/CHS Auditorium, 7:00 PM
- October 6** – High School Back to School Night, 7:00 PM
- October 10** – Columbus Day, Professional Development Day, Teachers/Staff only
- October 10** – CBOE Regular Meeting, BOE Conf. Room, 7:30 PM
- October 12** – Yom Kippur, Schools Closed
- October 17** – CEF Concert for the Arts, CMS/CHS Auditorium, 7:00 PM
- October 17** – CBOE Regular Meeting, BOE Conf. Room, 7:30 PM

PUBLIC COMMENT – ANY SUBJECT:

Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

TRUSTEE COMMENT

MOTION TO ADJOURN:

Motion by: _____ **Seconded by:** _____

CLOSED SESSION (IF NECESSARY)

The Cresskill Board of Education is adjourning to Closed Session. The session may include a discussion of negotiations, contractual matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Cresskill Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.