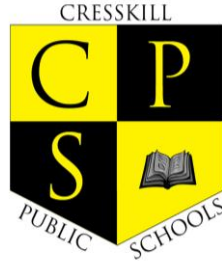


CRESSKILL BOARD OF EDUCATION



**Regular Meeting, June 27, 2016**  
Board of Education Conference Room, 7:30 PM

**Board of Education**

Denise Villani, President  
Stephen Moldt, Vice-President

Caryn Aronson  
Sally Cummings  
Michael DePalo  
Mary Klein  
John Park  
Rosanne Rabinowitz  
Cindy Wolfer

Michael Burke, Superintendent  
Antoinette Kelly, Business Administrator/Board Secretary

**CALL TO ORDER: Pledge of Allegiance**

**ROLL CALL**

**READING OF THE OPEN PUBLIC MEETING STATEMENT:**

*"The New Jersey Open Public meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of the act, The Cresskill Board of Education has caused notice of this meeting taking place in the Board of Education Conference Room be published by having date, time and place thereof posted in the Cresskill Board of Education office, sent to the Cresskill Library and Cresskill Borough Hall."*

**PUBLIC COMMENTS – AGENDA ITEMS ONLY:**

Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

**MINUTES**

- **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Minutes of:  
May 9, 2016 - Regular Meeting  
May 23, 2016 - Regular Meeting

**A. PERSONNEL**

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the change of assignment for **Patrick Kenny**, Day Custodian, to Edward H. Bryan School, effective July 1, 2016.
2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the change of assignment for **Carlos Canizales**, Day Custodian, to Cresskill Middle/High School, effective July 1, 2016.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Dennis Kinzler**, Night Custodian, Edward H. Bryan School, Step 1, \$42,355, effective July 1, 2016 for the 2016-2017 school year.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached list of **Summer Staff** for extended school year program, July 5 – August 4, 2016. (Attachment A)
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached list of **Volunteer Coaches** for the 2016-2017 school year. (Attachment B)
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the reappointment of **Non-Certificated** and **Central Office** staff for the 2016-2017 school year. (Attachment C)
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the externship of **Megan Sommer**, Psychologist, District, part-time, for the 2016-2017 school year.
8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Sean Liddy**, Head Girls' Soccer Coach, Step 3, \$6,073, for the 2016-2017 school year.
9. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve **the attached resolutions**.
10. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve salary agreement between Cresskill Board of Education and **Michael Burke**, Superintendent of Schools, pending approval of the Interim Executive Bergen County Superintendent, for the school year 2016-2017.
11. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **John Brennan**, Summer Custodian, Cresskill Middle/High School, \$10.00/hour, 8 hours/day, effective June 24, 2016 – August 19, 2016.
12. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Brendan Coffey**, Summer Custodian, Cresskill Middle/High School, \$10.00/hour, 8 hours/day, effective June 24, 2016 – August 19, 2016.
13. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the maternity leave of **Lindsay Gaffney**, Special Education teacher, Edward H. Bryan School, effective October 24, 2016 through March 3, 2017.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**B. EDUCATIONAL PLANNING**

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2015-2016 school year, approve the following service for student **#2782072955**, In-state approved private school, **Fusion**, homework café, 8 sessions, \$240, tutor and mentoring (academic), 8 sessions, \$800, tutor and mentoring (elective) 8 sessions, \$800, totaling \$1,840, effective June 20, 2016 – June 30, 2016.
2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2015-2016 school year, approve the following service for student **#6515722136**, Psychiatric service, **Esther Fridman**, \$575, on June 15, 2016.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2015-2016 school year, approve the following service for student **#5529261958**, Brendan Mai, \$150, 1:1 Aide for overnight trip on June 7, 2016.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2016-2017 school year, approve the following service for student **#9399808746**, extended year program, Camp Tikuah, \$1,900, from August 1, 2016 – August 15, 2016.
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, affirms the interventions implemented for the reported incidents for the 2015-2016 school year.
6. **Resolved, that the Board of Education approve the achievement of Superintendent's merit goals for the 2015-2016 school year as listed below.**
  - Communicate with the Cresskill Community in a more digital and efficient way, through Twitter, resulting in a least 120 tweets during the school year. Quantitative Goal, 3.33%.
  - During the 2015-2016 school year, the Superintendent will enhance the safety, security and wellness of the students by initiating a school security audit, meeting with law enforcement officials a minimum of four times to discuss audit findings and next steps, and developing and delivering a presentation with recommendations to the Board of Education. Qualitative Goal, 2.50%
  - During the 2015-2016 school year, to further increase the Home/School connection, the Superintendent will develop and disseminate a monthly newsletter (10) to the K-12 community. In addition, the District will utilize information gained from a parent survey distributed in the 2015-2016 school year to provide feedback on the one main building transition for students in the Cresskill schools (5<sup>th</sup> grade to 6<sup>th</sup> grade). Quantitative Goal, 3.33%.
  - During the 2015-2016 school year, the Superintendent will develop a new Staff Handbook, which includes general information, procedures for various District operations, schedules and an appendix of important supporting documents. Qualitative Goal, 2.5%.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**C. FINANCE**

- Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Bill List June 2016. The signing of the warrants for the June 2016 check register to be offered by Mary Klein and Cindy Wolfer. (Attachment F-1)

Fund 10	General Fund	\$2,453,403.89
Fund 20	Special Revenue	\$72,954.11
Fund 30	Capital Projects	\$0.00
Fund 40	Debt Service	\$0.00
Fund 60	Cafeteria Account	\$25,267.33
Total		\$2,551,625.33
Fund 10	Voided Checks	(\$9,270.04)

- Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Board Secretary's Report for the month ending May 2016 and certify that no major account has been over expended in violation of NJAC 6A:23-2.11© 3k, and that, pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1 sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment F-2)
- Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Monthly Reconciliation Report for the month ending May 2016. (Attachment F-3)
- Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the budget transfers for the month of May 2016. (Attachment F-4)
- Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Business Administrator to pay July 2016 bills.
- Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the following donations:

Donor	Purpose	Amount
Penelope Chang, D.D.S., P.C.	For band trailer	\$500.00
Cresskill Education Foundation	Various Grants	\$24,435.00

**7. APPROVE MAXIMUM DISTRICT TRAVEL EXPENDITURE**

**WHEREAS**, pursuant to N.J.S.A. 18A:11-12, in each pre-budget year, the Cresskill Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

**WHEREAS**, the Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

**WHEREAS**, the Board of Education has not elected to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount; and

**WHEREAS**, the Board has determined that the total amount of travel expenditures supported by federal funds from the 2014-2015 school year, was \$0

**WHEREAS**, the Board has determined that the total amount of travel expenditures supported by federal funds for the 2015-2016 school year was \$0; and

**WHEREAS**, the Board has determined that the total amount of travel expenditures supported by federal funds for the 2016-2017 school year, is \$0

**RESOLVED**, that the Cresskill Board of Education hereby establishes the maximum travel expenditure amount for the 2016-2017 school year as \$80,000.

8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the contract for Chapter 192-193 services to the Non-Public Schools for the 2016-2017 school year between the Cresskill Board of Education and the Bergen County Special Services School District.
9. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept the 2016-2017 grant allocation for the NCLB Grant and authorize the Business Administrator to submit the application.

DESCRIPTION	PUBLIC AMOUNT	NON-PUBLIC AMOUNT
Title I – Part A Basic	\$129,186.00	-0-
Title II – Part A	\$ 14,696.00	\$1,545.00
Title III	\$ 22,439.00	-0-
Title III – Immigrant	\$ 12,026.00	\$ 583.00

**10. 2016-2017 Anticipated Contracts to be Renewed, Awarded, or to expire during the school year – PL 2015 – Chapter 47**

Pursuant to PL 2015, Chapter 47 the Cresskill Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, and have been, in full compliance with all state and federal statutes and regulations; in particular New Jersey Title 18A:18.et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part2000. Compliance with new contracts, not listed here, will be addressed prior to Board action.

11. **WHEREAS**, in response to an advertised request for proposals for Paraprofessional Services (“Services”), the Cresskill Board of Education (“Board”) awarded and entered into a contract with Insight Workforce Solutions, LLC (“Consultant”) for the Services for the 2015-2016 school year; and  
**WHEREAS**, the request for proposals and contract state that the contract may be extended for two additional one-year periods as permitted by law; and  
**WHEREAS**, the Board desires to extend the Services for the school year; and  
**WHEREAS**, the Board has determined that Consultant has performed the Services in an effective and efficient manner; and  
**WHEREAS**, the parties have agreed that any price increase for the Services will be based upon the price of the original contract and shall not exceed the index rate for the 12 months preceding the most recent quarterly calculation available.  
**NOW, THEREFORE, BE IT RESOLVED**, that the above recitals are incorporated herein by reference; and  
**BE IT FURTHER RESOLVED**, that the Board hereby extends the contract for the Services with Consultant for one-year which shall end at the end of the 2016-2017 school year; and  
**BE IT FURTHER RESOLVED**, that the terms and conditions of the extension shall be substantially the same as in the original contract.

**12. Resolved**, that the Board of Education, upon recommendation of the Superintendent, renew the service agreement between Lightpath and the Cresskill Board of Education for private fiber network, voice services and dedicated internet services for the 2016-2017 school year in the amount of \$85,272.00.

**13. Resolved**, , that the Board of Education, upon recommendation of the Superintendent, renew the service agreement between Systems 3000 and the Cresskill Board of Education for renewal of the maintenance contract for Fund Account, Human Resources and Payroll modules the 2016-2017 school year in the amount of \$18,588.00.

**14. Resolved**, , that the Board of Education, upon recommendation of the Superintendent, renew the contract between Wilson Language Training Corporation and the Cresskill Board of Education for professional learning services and materials for the 2016-2017 school year in the amount of \$21,661.40.

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

**D. POLICY**

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

**BOARD PRESIDENT'S REPORT**

**SUPERINTENDENT'S REPORT**

**COMMITTEE/LIASON REPORTS**

- Policy
- Finance & Operations
- Negotiations

**INFORMATION ITEMS**

*July 25 – CBOE Regular Meeting, BOE Conference Room, 7:30 PM*

*August 29 – CBOE Regular Meeting, BOE Conference Room, 7:30 PM*

**PUBLIC COMMENT – ANY SUBJECT:**

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**TRUSTEE COMMENT**

**MOTION TO ADJOURN:**

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

**CLOSED SESSION (IF NECESSARY)**

The Cresskill Board of Education is adjourning to Closed Session. The session may include a discussion of negotiations, contractual matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Cresskill Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.