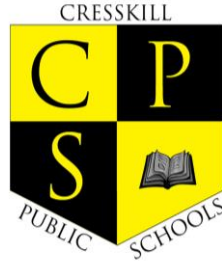


CRESSKILL BOARD OF EDUCATION



**Reorganization Meeting
January 4, 2016
BOE Conference Room, 7:30 PM**

Board of Education

Denise Villani, President
Mary Klein, Vice-President

Caryn Aronson
Sally Cummings
Michael DePalo
Stephen Moldt
John Park
Rosanne Rabinowitz
Cindy Wolfer

Michael Burke, Superintendent
Antoinette Kelly, Business Administrator/Board Secretary

CALL TO ORDER: Pledge of Allegiance

ROLL CALL

OPEN PUBLIC MEETING STATEMENT

"Notice of the Reorganization Meeting, scheduled for Monday, January 4, 2016, in the Board of Education Conference Room in the Cresskill Middle School - High School was posted at the Cresskill Public Library and at the Cresskill Borough Hall at 3pm on Wednesday, December 30, 2015, and by mail or delivery to prescribed persons in accordance with Chapter 231, Laws of 1975 and Board of Education Policy (#0162)."

REORGANIZATION MEETING

ANNUAL SCHOOL ELECTION RESULTS

RESOLVE, that the Board of Education, upon the recommendation of the Superintendent, appoint Antoinette Kelly, Board Secretary as temporary chair.

Votes tallied for three Three-year Terms:

Sally Cummings	421
Stephen Moldt	480
Rosanne Rabinowitz	425

Votes tallied for two two-year Terms:

Caryn Aronson	457
Michael DePalo**	17

**write in candidate votes

RESOLVE that the Board of Education, upon recommendation of the Superintendent, accept the Official results of the Annual School Election held November 3, 2015.

Motion by: _____ **Seconded by:** _____

ROLL CALL VOTE: AYES NAYS ABSTAINED ABSENT

• **OATH OF OFFICE FOR NEW BOARD MEMBERS**

The oath of office was administered by Antoinette Kelly, CPA, Board Secretary to Sally Cummings, Stephen Moldt, Rosanne Rabinowitz and Michael DePalo.

• **NOMINATIONS FOR THE OFFICE OF PRESIDENT**

Business Administrator-Board Secretary Antoinette Kelly shall ask for nominations for the Office of President.

Motioned by _____ and seconded by _____ to nominate _____ for the Office of President.

Other nominations. Motioned by _____ and seconded by _____ to close nominations for President.

_____ motioned that the Business Administrator/Board Secretary cast one unanimous vote for _____ as President. Seconded by _____.

ROLL CALL VOTE: AYES NAYS ABSTAINED ABSENT

• **NOMINATIONS FOR THE OFFICE OF VICE PRESIDENT**

Motioned by _____ and seconded by _____ to nominate _____ For Office of Vice President.

Other nominations. It is moved by _____ and seconded by _____ to close nominations for Vice President.

_____ motioned that the Business Administrator/Board Secretary cast one unanimous vote for _____ as Vice President. Seconded by _____.

ROLL CALL VOTE: AYES NAYS ABSTAINED ABSENT

• **NOMINATIONS FOR THE NEW JERSEY SCHOOL BOARD ASSOCIATE DELEGATE**

Motioned by _____ and seconded by _____ to nominate _____ as NJSBA Delegate.

Other nominations. It is moved by _____ and seconded by _____ to close nominations for NJSBA Delegate.

_____ motioned that the Business Administrator/Board Secretary cast one unanimous vote for _____ as NJSBA Delegate. Seconded by _____.

ROLL CALL VOTE: AYES NAYS ABSTAINED ABSENT

• **NOMINATIONS FOR THE NEW JERSEY SCHOOL BOARD ASSOCIATE ALTERNATE DELEGATE**

Motioned by _____ and seconded by _____ to nominate _____ as NJSBA Alternate Delegate.

Other nominations. It is moved by _____ and seconded by _____ to close nominations for NJSBA Alternate Delegate.

_____ motioned that the Business Administrator/Board Secretary cast one unanimous vote for _____ as NJSBA Alternate Delegate. Seconded by _____.

ROLL CALL VOTE: AYES NAYS ABSTAINED ABSENT

Motion by:

Seconded by:

1. SCHOOL BOARD MEMBER CODE OF ETHICS

RESOLVE that the Board has received and discussed, individually and as a group, the Code of Ethics for School Board Members. Each Board of Education member acknowledges receipt of the Code of Ethics for School Board members and has become familiar with the Code of Ethics. The policies and procedures regarding training of district Board of Education members have been adopted.

THEREFORE BE IT RESOLVED, that the Board, individually and as a group, reaffirm and adopt the School Board Member code of Ethics contained in Board of Education Policy 0142.

142.1 NJSBA CODE OF ETHICS

The members of the Board of Education recognize that they hold authority not as individuals but as members of the Board. In order to make a clear public statement of its philosophy of service to the pupils of the district, the Board adopts as its own the School Board Member code of Ethics promulgated by the New Jersey School Boards Association May 10, 1975 and reproduced below.

- a. I will uphold and enforce all laws, State Board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my Board action to policymaking, planning, and appraisal and I will help to frame policies and plans only after the Board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action, which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.
N.J.S.A. 18A:11-1

Motion by: _____ **Seconded by:** _____

2. BYLAWS AND POLICES

RESOLVE, that the Cresskill Board of Education, upon the recommendation of the Superintendent adopt the existing Board of Education Bylaws and Policies which are embodied in the district's Policy Manual.

3. PARLIAMENTARY PROCEDURE

RESOLVE, that the Cresskill Board of Education, upon the recommendation of the Superintendent agree to govern Board of Education meetings by Parliamentary Procedure of Robert's Rules of Order.

4. CURRICULUM

RESOLVE, that the Cresskill Board of Education, upon the recommendation of the Superintendent approve the existing written Curricula.

5. TEXT BOOKS

RESOLVE, that the Cresskill Board of Education, upon the recommendation of the Superintendent approve current text books.

6. LEGAL NEWSPAPER

RESOLVE that for the purpose of legal advertisements and meetings notices by the Cresskill Board of Education, the "official newspapers" (N.J.S.A. 18A-2(w)) shall be The Press Journal and/or The Record and/or the Suburbanite and/or The Star Ledger, all circulating in Cresskill on a weekly basis.

7. BOARD ATTORNEY

WHEREAS, the law firm of Fogarty and Hara Esq. has the expertise and experience to provide professional services to the Cresskill Board of Education;

BE IT RESOLVED that the Cresskill Board of Education appoints the law firm of Fogarty & Hara, Esq., as the Board Attorneys until the next reorganization meeting at the following hourly rates:

- i. \$175.00 Partner-January 1st, 2016 thru June 30, 2016
- ii. \$175.00 Partner-July 31st 2016 thru December 31, 2016
- iii. \$155.00 Associate-January 1st, 2016 thru June 30, 2016
- iv. \$155.00 Associate-July 1st, 2016 thru December 31, 2016

8. BOARD AUDITOR

RESOLVE, that Donna Japhet of the firm of Lerch, Vinci, and Higgins be engaged as Auditor for the period July 1, 2016 and ending June 30, 2017, at a fee of \$19,125. It is understood that the Auditor will render at least the following services, with work beyond the standard audit commitment (enumerated below) billed at the rates noted:

Attend meetings of the Board of Education, as requested.

Attend the meeting of the Board of Education at which the Annual Audit Report is publicly presented.

Perform all functions connected with the preparation of the Annual Audit Report under the rules and regulations as prescribed by the State Board of Education.

Advise the Board and Board of Education personnel generally, on the financial operations and procedures within the Cresskill Public Schools.

Other duties as enumerated in the original Request for Board Auditor Services.

Conversion of Financial Statements to GASB 34 & prepare MD&A)	\$5,000
Partners	\$140-\$170 per hour

Managers	\$100-\$125 per hour
Senior Accountants/Supervisors	\$80-\$100 per hour
Staff Accountants	\$70-\$80 per hour
Other Personnel	\$45 per hour

9. SPECIAL COUNCIL

WHEREAS, the law firm of Schwartz Simon Edelstein & Celso, LLP. has the expertise and experience to provide professional services to the Cresskill Board of Education;

BE IT RESOLVED, that the Cresskill Board of Education appoints the law firm of Schwartz Simon Edelstein & Celso, LLP, as the Board Special Council until the next reorganization meeting at the following hourly rates:

- \$189.00 Partners/Attorneys
- \$100.00 Paralegals/Law Clerks

10. ARCHITECT

WHEREAS, the architectural firm of DiCara/Rubino has the expertise and experience to provide professional services to the Cresskill Board of Education;

BE IT RESOLVED that the Cresskill Board of Education appoints the architectural firm of DiCara /Rubino as the Board architectural firm at the following hourly rates:

- \$175.00 Principal
- \$165.00 Sr. Architect
- \$150.00 Manager
- \$140.00 Architect
- \$140.00 Engineer

11. IDE CONSULTING FIRM

WHEREAS, the firm of IDE Consulting has the expertise and experience to provide professional staff development services to the teaching staff of the Cresskill Board of Education;

BE IT RESOLVED, that the Cresskill Board of Education approve the professional services contract with IDE Consulting for an amount not to exceed \$40,000. The services provided by IDE Consulting will be training for teachers and administrators for instructional practices.

12. SCHOOL PHYSICIAN

RESOLVE, that the Board of Education approve continued employment of the following physicians and medical inspectors for the Cresskill Public Schools at the total annual fee of \$7,000; and \$200 per home football game for a total of 6 games; and that the School Business Administrator/Board Secretary and Board President be hereby authorized to sign the necessary agreement for such services:

\$7,000	Dr. Walter Klein, MD	Designated Chief School Physician
\$1,200 (\$200 per football game)	Dr. Owens, MD	Designated Team Physician

13. BOARD SECRETARY

RESOLVE, that Antoinette Kelly, CPA be appointed Secretary of the Cresskill Board of Education.

14. BOARD SECRETARY PRO TEM

RESOLVE, that the Board of Education, appoint the Superintendent, to act as Board Secretary Pro Tem in the absence of the Board Secretary.

15. AFFIRMATIVE ACTION OFFICER/504 COORDINATOR

RESOLVE, that the Board of Education appoint Beth Del Vecchio as Affirmative Action Officer, the principals of Edward H. Bryan and Merritt Memorial as the 504 officers and Cathy White as the 504 officer at the CMS/CHS.

16. APPOINT QUALIFIED PURCHASING AGENT

RESOLVE, that the Board of Education, appoint Antoinette Kelly Qualified Purchasing Agent of the Cresskill Board of Education in accordance with N.J.S.A.:18a:18a-2(b), as revised and duly assigned the authority, responsibility and accountability for the purchasing of the Board, and having the power to prepare advertisements, advertise for and receive bids, and to award contracts pursuant to N.J.S.A.:18a-18a-3A (Bid Threshold \$40,000), 18A:18A-37a+c (quotations \$6,000), and 18A:18A-7 (Emergency Purchases), and shall prepare and issue all purchase orders in accordance with N.J.S.A.:18A:18A-2(v).

17. APPOINT CUSTODIAN OF RECORDS

RESOLVE, that the Board of Education appoint, Antoinette Kelly, Board Secretary/School Business Administrator as the Custodian of Government Records, (other than student and personnel), as per the New Jersey Open Public Records Act, N.J.S.A. 47A:1A-1.

18. APPROVE VARIOUS MANDATED POSITIONS

RESOLVE, that the Board of Education appoint the following employees to the following mandated positions:

POSITION	EMPLOYEE
Substance Awareness Coordinator	Catherine White
Homeless Liaison	Catherine White
DYFS Liaison	Catherine White
Anti-bullying Coordinator	Catherine White
Indoor Air Quality Designee	Tom Steward
Integrated Pest Management Coordinator	Tom Steward
Right To Know Officer	Tom Steward
Chemical Hygiene Officer	John Massaro
AHERA Coordinator	Tom Steward
Asbestos Manager & PEOSA Officer	Tom Steward
Safety & Heath Designee	Tom Steward
ADA Officer	Tom Steward
Purchasing Agent Compliance Officer for Affirmative Action	Antoinette Kelly
Title IX Coordinator	Beth DelVecchio
Issuing Officer for Working Papers	Debra Brody

19. CHEMICAL HYGIENE PLAN

RESOLVE, that the Board of Education, upon the recommendation of the Superintendent, approve the Chemical Hygiene Plan.

20. SAFETY, SECURITY AND EMERGENCY MANAGEMENT PLAN

RESOLVE, that the Board of Education, upon the recommendation of the Superintendent, approve the Safety, Security and Emergency Management Plan.

21. ANNUAL SCHEDULE OF PUBLIC MEETINGS

RESOLVE, that the Board of Education approve the Annual Schedule of Public Meetings and that the Board Secretary post the following notice as required in Chapter 231, Laws of 1975, and make copies available to all interested persons.

SCHEDULE OF REGULAR PUBLIC MEETING DATES
CRESSKILL BOARD OF EDUCATION
2016

The Board meets **at least twice a month**. Meetings are open to the public. Your Board encourages your attendance and participation in all meetings. Please feel free to express your comments, questions and concerns. During all board meetings, opportunities are provided for public comment.

Regular Bi-Monthly Meetings of the Board of Education shall in general be held the second and fourth Monday of each month unless otherwise noted. They shall be held in the Board of Education Conference Room of the Cresskill Middle/High School at **7:30 p.m.**

Regular Bi-Monthly Meetings are not held on holidays or when school is closed as per school calendar. Change of the date of a Regular Meeting will be announced and posted in advance.

REGULAR BI-MONTHLY MEETINGS
BOE Conference Room, 7:30 p.m.
January 4, 2016** Reorganization and Regular Meeting
January 25, 2016
February 8, 2016
February 22, 2016
March 15, 2016**
March 28, 2016
April 4, 2016
April 25, 2016
May 9, 2016
May 23, 2016
June 13, 2016
June 27, 2016
July 25, 2016
August 29, 2016**
September 12, 2016

September 26, 2016
October 10, 2016
October 17, 2016**
November 14, 2016
November 28, 2016
December 12, 2016
December 19, 2016**
January 2, 2017**
Reorganization and Regular Meeting

(** Indicates exception to the second or fourth Monday meeting date practice)

22. APPOINT RISK MANAGEMENT CONSULTANT

WHEREAS, the Board joined NESBIG effective July 1, 2006; and
WHEREAS, the bylaws of the NESBIG require that each Board appoint a Risk Management Consultant to perform various professional services pursuant to agreement attached hereto; and
WHEREAS, the bylaws for NESBIG indicate a minimum fee equal to 6% of the Board's assessment which expenditures represent reasonable compensation for the services required and is included in the Board's assessment; and
WHEREAS, the Board authorizes NESBIG to pay this amount directly to the Risk Management Consultant; and
WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical.
NOW THEREFORE BE IT RESOLVED by the Cresskill Board of Education that David J. Vozza Agency, Inc., is hereby appointed Risk Management Consultant in accordance with the Fund's bylaws.
BE IT FURTHER RESOLVED that the Board Secretary and Business Administrator are hereby authorized and directed to execute the Consultant's agreement annexed hereto.

23. APPROVE INSURANCE BROKER OF RECORD

RESOLVE, that the Board of Education approve G.R. Murray as the medical and dental insurance brokers for the Cresskill Board of Education.

24. APPROVE TAX SHELTER COMPANIES AND BROKERS

RESOLVE, that the Cresskill Board of Education approve the following tax shelter companies and brokers.

- ASpire Financial Services/MG Trust Company
- AXA Equitable
- Clark Dodge & Co., Inc./Security Benefit
- Duncan Financial/Mass Mutual
- Legend Group
- Lincoln Investment, LLC

25. APPROVAL OF PARTICIPATION IN REGION V

RESOLVE, that the Board of Education, continue as a full member for services provided by the Bergen County Region V Council for Special Education; does hereby accept, adopt and agree to comply with the Region V Bylaws; designates Michael Burke, Superintendent, as its representative to Region V; and empowers her to cast all votes and take all other actions necessary to represent its interests in Region V. The Board further approves the joint transportation agreements

CBOE, January 4, 2016 Reorganization Meeting

for all Cresskill students who are transported through Region V and approves Shared Services including but not limited to evaluations, therapies, non-public school services and other services as requested to be provided by Region V consultants on as needed basis.

26. APPROVAL OF PARTICIPATION IN COOPERATIVE PRICING SYSTEMS

RESOLVE, that the Board of Education approve the district's continued participation in the Educational Data Cooperative Pricing System, Bergen County Cooperative Pricing System, Hunterdon County Educational Services Commission Cooperative Pricing System, Keystone Purchasing Network Program and the Middlesex Regional Educational Services Commission Cooperative Pricing System. This is a zero cost (to the school district) authorization that permits access to various purchasing networks.

27. APPROVE DEPOSITORIES

RESOLVE, that Capital One Bank, TD Bank, Wachovia Bank, Hudson City Savings Bank, NVE Bank, Visions Federal Credit Union, and New Jersey Cash Management Fund be designated as depositories of the Board of Education and that funds of this Board and/or individual Cresskill Township Public Schools, deposited in said banks, be subject to withdrawal upon checks, notes, drafts, bills of exchange, acceptances, undertakings or other orders for the payment of monies may be permitted by law, and when signed on behalf of this Board of Education by the following persons who are, or hereafter may be elected, appointed or employed by action of this Board. Withdrawals shall include authorization for the School Business Administrator/Board Secretary to wire transfer Board funds between the depositories designated herein only, and those transfers shall be confirmed in writing.

Capital One Bank is hereby authorized to pay any such orders and also to receive the same for credit of or in payment from the payee or any other holder without inquiry as to the circumstances of issue or disposition of the proceeds.

The foregoing powers and authority will continue until written notice of revocation has been delivered to Capital One Bank.

The signature of the Superintendent, Business Administrator/Board Secretary and the President of the Board of Education shall be facsimile signatures affixed directly on withdrawal instrument; they shall jointly or individually be authorized to sign as hereinafter indicated for the General Account, Payroll Account and Food Service Account. Persons authorized to sign checks are listed below as per each specific bank account.

The accounts authorized in each of the designated depositories appear below. Accounts may be opened or closed as approved by the Board of Education and upon written notification to the depository of the Board's action.

28. DEPOSITORIES

Account Name	Account #	Financial Institution	Required Signatures on each Account for Withdrawals
General Account	7047885307	Capital One Bank	Superintendent and Board Secretary and Board President
Capital Reserve	7047887547	Capital One Bank	Superintendent and Board Secretary and Board President

CBOE, January 4, 2016 Reorganization Meeting

Capital Project Fund	7047896023	Capital One Bank	Superintendent and Board Secretary and Board President
Payroll Account	7047885374	Capital One Bank	Superintendent
Payroll Deduction	7047885315	Capital One Bank	Superintendent and Board Secretary and Board President
Merritt Memorial Student Activity Fund	7047885382	Capital One Bank	Superintendent and Board President and Principal of MMS
Bryan Student Activity Fund	7047885390	Capital One Bank	Superintendent and Board President and Principal of EHB
Unemployment Compensation	7047885323	Capital One Bank	Superintendent and Board Secretary and Board President
Scholarship Fund	7047885331	Capital One Bank	Superintendent and Board Secretary and Board President
Section 125 Account	7047885358	Capital One Bank	Superintendent and Board Secretary and Board President
Food Service Account	7047885366	Capital One Bank	Superintendent and Board Secretary and Board President
Cresskill Middle School - High School Student Activity Fund	7047885404	Capital One Bank	Superintendent and Board President, and/or CMS-CHS Asst. Principal and/or CMS-CHS Principal
6 Month CD Elizabeth Gallivan Rosa Scholarship	00000409026916	TD Bank	Superintendent and Board Secretary and Board President
12 Month CD Class of 1965	00000409054140	TD Bank	Superintendent and Board Secretary and Board President

29. BERGEN COUNTY BANKING CONSORTIUM

BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, authorize the Business Administrator to invest school district funds within statutory limitations.

BE IT FURTHER RESOLVED that the Board of Education approve the district's participation in the Bergen County Banking Consortium (BCBANC) and authorize the School Business Administrator to serve as a trustee.

BE IT FURTHER RESOLVED, that the Board of Education designate Capital One Bank as the bank for deposits and withdrawals for the accounts listed above and approve the use of a safe deposit box at Capital One Bank.

30. AUTHORIZE INVESTMENTS

CBOE, January 4, 2016 Reorganization Meeting

RESOLVE, that, when cash flow permits, the School Business Administrator/Board Secretary be authorized to invest Board funds in United States Government Bills, and other such investments as may be permitted by law, and that the following Agreements with Board depositories be approved.

Verbal arrangements for investments of Board funds may be made by the School Business Administrator/Board Secretary. All such arrangements shall be confirmed in writing to the designated depository, over the manual signature of the School Business Administrator/Board Secretary.

“Investment of idle funds in individual schools, department or activity accounts may be made by persons designated to sign for withdrawals from the accounts, provided these persons receive prior approval from the School Business Administrator/Board Secretary and aid investments are legally authorized for investment of Board funds, and that the School Business Administrator/Board Secretary be hereby authorized to execute this Agreement on behalf of the Board.

FURTHERMORE, BE IT RESOLVED, that the Business Administrator be and hereby is authorized to invest available funds of the Cresskill School District in securities of the United States Government and its agencies, bank certificates of deposit or a regular savings account at the highest interest rates available for the period not to exceed ninety days without the prior express authorization of this Board, provided however, that said Business Administrator shall, prior to making any such investment, secure informal proposal from at least three banks or trust companies having their places of business in the State and organized under the laws of the United States or of this State and for State of New Jersey Cash Management Fund, and provided further, that the said Business Administrator shall forthwith report the investment of said funds to the Board for its ratification at its next succeeding regular meeting.

31. ESTABLISH PETTY CASH ACCOUNTS

Establish Petty Cash Accounts as follows:

LOCATION	AMOUNT	PER INCIDENT AMOUNT
Business Office	\$100.00	\$75.00
Superintendent's Office	\$100.00	\$75.00
Child Study Team	\$100.00	\$75.00
Merritt Memorial School	\$100.00	\$75.00
Edward H. Bryan School	\$100.00	\$75.00
Cresskill High School	\$100.00	\$75.00
Cresskill Middle School	\$100.00	\$75.00
Community Steps To Independence Program	\$1,100.00	\$300.00

32. APPROVE THE PURCHASING OF SUPPLIES, EQUIPMENT AND SERVICES UNDER STATE CONTRACT

WHEREAS Title 18A.18A-10 provides that “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS the Cresskill Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

CBOE, January 4, 2016 Reorganization Meeting

WHEREAS the Cresskill Board of Education desires to authorize its purchasing agent to make any and all purchases necessary to meet the needs of the school district throughout the school year;

NOW, THEREFORE, BE IT RESOLVED, that the Cresskill Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchases and Property utilizing various vendors and any other approved state contract vendor.

BE IT FURTHER RESOLVED that the Cresskill Board of Education agrees to lease/purchase Xerox reprographic equipment utilizing the General Service Administration's Federal Supply Schedule in accordance with the required NJSA 18A:18A-10b.

33. APPROVAL OF CHART OF ACCOUNTS

RESOLVE, that the Board of Education, upon the recommendation of the Superintendent approve the Uniform Minimum Chart of Accounts in accordance with the N.J.A.C. 6A:23-2.1.

34. APPROVE MAXIMUM DISTRICT TRAVEL EXPENDITURE

WHEREAS, pursuant to N.J.S.A. 18A:11-12, in each pre-budget year, the Cresskill Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, the Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

WHEREAS, the Board of Education has not elected to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount; and

WHEREAS, the Board has determined that the total amount of travel expenditures supported by federal funds from the 2013-2014 school year, was \$0

WHEREAS, the Board has determined that the total amount of travel expenditures supported by federal funds for the 2014-2015 school year was \$0; and

WHEREAS, the Board has determined that the total amount of travel expenditures supported by federal funds for the 2015-2016 school year, is \$0

RESOLVED, that the Cresskill Board of Education hereby establishes the maximum travel expenditure amount as \$80,000

35. APPROVE THE STANDARD OPERATING PROCEDURES MANUAL

RESOLVED, that the Cresskill Board of Education, upon the recommendation of the Superintendent approve the Standard Operating Procedure Manual.

Motion by: _____ Seconded by: _____

MOTION TO ADJOURN:

Motion by: _____ Seconded by: _____