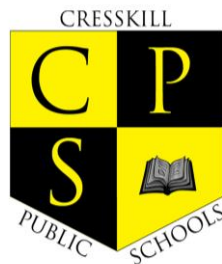


CRESSKILL BOARD OF EDUCATION



**Regular Meeting, September 28, 2015**  
Merritt Memorial School Media Center, 7:30 PM

**Board of Education**

Denise Villani, President  
Mary Klein, Vice-President

Bill Anastassatos  
Caryn Aronson  
Sally Cummings  
Stephen Moldt  
John Park  
Rosanne Rabinowitz  
Cindy Wolfer

Michael Burke, Superintendent  
Antoinette Kelly, Business Administrator/Board Secretary

**CALL TO ORDER: Pledge of Allegiance**

**ROLL CALL**

**READING OF THE OPEN PUBLIC MEETING STATEMENT:**

*"The New Jersey Open Public meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of the act, The Cresskill Board of Education has caused notice of this meeting taking place in the Merritt Memorial School Media Center be published by having date, time and place thereof posted in the Cresskill Board of Education office, sent to the Cresskill Library and Cresskill Borough Hall."*

**PUBLIC COMMENTS:**

*As a courtesy, this time is provided for public comment on agenda items only.*

**A. PERSONNEL**

1. **Resolved**, that the Board of Education approve the achievement and payment of Superintendent's Merit Goals for 2014-2015:
  - Quantitative Goal - 3.33% - \$5,244.75. Enhance our walk-through process and our electronic tools so that the data collected focuses on best practices in the areas of learning objectives, questioning skills and assessment techniques. By May 2015, 100% of instructional supervisors, principals and assistant principals will have completed at least 20 walk-throughs of teachers in their respective areas.

*CBOE, September 28, 2015 Regular Meeting*

- Qualitative Goal – 2.5% - \$3,937.50. Issue a minimum of ten press releases throughout the year celebrating student and staff achievement.
  - Quantitative Goal – 3.33% - \$5,244.75. Assess implementation effectiveness of new Gifted and Talented program for 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> grades by attaining a minimum of 60% overall affirmative rating on a participant survey at the end of the 2014-2015 school year.
  - Qualitative Goal – 2.5% - \$3,937.50. Develop a Kindergarten readiness program for the 2015-2016 school year.
2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached list of teachers to be paid for summer curriculum/instruction, as per the CEA contract, \$33.18 per hour.
  3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the adjustment in work days of **Michelle Mockler**, Out of District Special Education Aide, Northvale, NJ, to 184 days/year, annual salary of \$21,850.
  4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept the resignation of **Lina Crasci**, Lunch Aide, Merritt Memorial School, effective September 8, 2015.
  5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept the resignation of **John Darmochwal**, Head Custodian, Edward H. Bryan School, effective October 2, 2015.
  6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept the resignation of **Charles Giordano, Math teacher and Head Baseball Coach**, Cresskill Middle/High School effective September 22, 2015 with last day in district to be determined.
  7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the following substitute teachers for the 2015-2016 school year: **Jessica Awar, Mary Corso, Kayley Ebenhack and Cortney Teitell**.
  8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Sean Franco**, Head Custodian, Edward H. Bryan School, Step 3, \$49,835, effective October 5, 2015 for the 2015-2016 school year.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**B. EDUCATIONAL PLANNING**

9. **BE IT RESOLVED**, that, subject to the applicable restrictions and requirements set forth in the New Jersey travel payment guidelines as established by the Department of the Treasury, as well as those guidelines established by the Office of Management and Budget, except to the extent that said guidelines conflict with the provisions of Title 18A of the New Jersey Statutes, the Board upon the recommendation of the Superintendent, hereby approves travel related to attendance, as well as the payment and/or reimbursement for the allowable costs and expenses associated with the attendance at the conferences or workshops for the professional staff as noted, so long as said costs and/or expenses are consistent with the provisions of N.J.S.A. 18A:12-11.

**Name:** Jennifer Griffin  
**Dates:** October 2, 2015  
**Conference Location:** Gifted and Talented Learning Fair  
Mullica Hill, NJ  
**Fee:** \$90.00  
**Mileage/Meals** as per GSA guidelines

**Name:** Diana Zoino  
**Dates:** October 23, 2015  
**Conference Location:** Teaching Italian Symposium/Workshop: Meeting  
VIII Imparando Giocando  
Montclair State University, Montclair, NJ  
**Fee:** \$50.00  
**Mileage/Meals** as per GSA guidelines

**Name:** Alexis Shalhoub  
**Dates:** October 13, 2015  
**Conference Location:** NJ Science Teachers Convention  
Princeton, NJ  
**Fee:** \$175.00  
**Meals/Transportation** as per GSA guidelines

**Name:** Kevin Cardenas  
**Dates:** October 17, 2015  
**Conference Location:** NJ Technology/Engineering Educators Assoc.  
iSTEM, Coding, Robotics, Project Based Learning  
Drew University, Madison, NJ  
**Fee:** \$145.00  
**Meals/Transportation** as per GSA guidelines

**Name:** Alison Angrisani  
**Dates:** November 2, 2015  
**Conference Location:** TED TALKS: The Education Revolution  
New York, NY  
**Fee:** \$117.95  
**Meals/Transportation** as per GSA guidelines

**Name:** Antoinette Kelly  
**Dates:** October 23 to October 26, 2015  
**Conference Location:** ASBO International Conference  
Grapevine, TX  
**Fee:** \$695.00  
**Hotel/Transportation:** \$1,224.00  
**Meals/Transportation:** as per GSA guidelines

**Name:** Antoinette Kelly  
**Dates:** October 15<sup>th</sup>, 2015, December 8<sup>th</sup>, 2015,  
January 12<sup>th</sup>, 2016, February 11, 2016  
March 15, 2016  
**Conference Location:** NJASBO Workshops: Ethics, Board Secretary/  
Treasurer's Reports, Negotiations Trends and  
Strategies, Purchasing, Preparing for Your  
Audit

**Fee:** Rockaway, NJ  
**Transportation:** \$225.00 for all 5 workshops  
as per GSA guidelines

**Name:** Barbara Peirano  
**Dates:** October 15-16, 2015  
**Conference Location:** Autism NJ Conference  
Atlantic City, NJ

**Fee:** \$400.00  
**Meals/Transportation:** as per GSA guidelines

**Name:** Kate Rovito, John Flaim, Michael Malinowski,  
Bridget Cornwell  
**Dates:** October 9, 2015  
**Conference Location:** TMI Workshop, Close Reading of Literary and Text  
Passages  
Ramapo College, Mahwah, NJ  
**Fee:** \$0  
**Meals/Transportation:** as per GSA guidelines

10. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2015-2016 school year, approve the following service for student #'s **3289478147 and 9965144787**, extended school day, multisensory ready by Orton Gillingham Specialist, **Marie Rosato**, one (1) hour/day, 3 days/week for 30 weeks, totaling \$8,100, effective September 29, 2015.
11. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2015-2016 school year, approve the following service for student # **6547356779**, change of ABA therapist to **Alex Barbieri** (from Destiny Fabian), \$35/hour, effective September 21, 2015.
12. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached list of **Field Trips** for the 2015-2016 school year.
13. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, affirms the interventions implemented for the reported incidents for the 2015-2016 school year.
14. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the **Annual Harassment, Bullying and Intimidation Self-Assessment for 2014-2015**.
15. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the **Update to the Uniform State Memorandum of Agreement (MOA) Between Education and Law Enforcement Officials for 2015-2016**

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

#### **C. FINANCE**

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Bill List for September, 2015. The signing of the warrants for the September, 2015 check register to be offered by Sally Cummings and John Park. (Attachment F-1)

Fund 10	General Fund	\$2,191,757.55
Fund 20	Special Revenue	\$67,522.37
Fund 30	Referendum Checks	\$1,557.50
Fund 40	Debt Service	\$0.00
Fund 60	Cafeteria Account	\$26,369.91
Total		\$2,287,207.33

Fund 10                      Voided Checks                      \$1,051.97

2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Board Secretary's Report for the month ending August 2015 and certify that no major account has been over expended in violation of NJAC 6A:23-2.11© 3k, and that, pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1 sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment F-2)
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Monthly Reconciliation Report for the month ending August 2015. (Attachment F-3)
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the budget transfers for the month of August 2015. (Attachment F-4)
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Business Administrator to pay October 2015 bills.
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the change orders for the ADA Toilet Renovation project at Cresskill Middle School and Merritt Memorial School. (Attachment F-5)

Change Order Number	Location	Description	Amount
#6	Cresskill Middle School	Additional Cost to install concrete lintels over 3 doors	\$2,935.95
#7	Merritt Memorial School	Additional Cost to install new shut-off valves	\$2,013.34

7. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, accept the 2015 Bergen County Utilities Authority (BCUA) Environmental Awareness Challenge Grants in the amount of \$2,000.00. \$1,000.00 was awarded to Kerri Aris, Science Teacher at the Middle/High School and \$1,000.00 was awarded to Ms. Kislevitz on behalf of the Merritt Memorial School Earth Day Committee.
8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Non-Public Technology Agreement between the Cresskill Board of Education and the Academy of St. Therese.

#### NONPUBLIC SCHOOL TECHNOLOGY INITIATIVE AGREEMENT

This is to certify that the Guidelines for Administering the New Jersey Nonpublic School Technology Initiative have been read and further certified that the pupils who will use the technology purchased under this program qualify under the guidelines. Specifically:

- a) It is understood that the equipment, supplies and materials purchased with the state aid funds are to be used solely for the purpose of enhancing the instructional process for nonpublic school students. The use of equipment, supplies, and materials purchased with state aid funds for religious purposes; the administration of the nonpublic school or other purposes contrary to law is strictly prohibited. State aid funds must be used to meet the specific technology needs of students and teaching staff members. State aid funds cannot be used to supplant benefits normally provided by the nonpublic school. All technology provided under this program to nonpublic school pupils must be used for secular, neutral, non-religious and non-ideological purposes.
- b) It is understood that the equipment purchased with the state aid is the property of the Cresskill school district. Equipment will be purchased by the Cresskill school district and delivered to the nonpublic school. The receiving copy of the purchase order will then be returned to the Cresskill school district for payment. Upon receipt, equipment will be labeled by the Cresskill school district with the labels provided by the Cresskill school district. It is agreed that the nonpublic school will store the equipment at the end of the school year at no cost to the Cresskill school district. Further, it is understood that only the Cresskill school district may dispose of equipment purchased for this program. Equipment may only be disposed of in accordance with the provisions of the "Public School Contracts Law".
- c) Any piece of equipment purchased with the state aid funds will have a maintenance agreement or the nonpublic will be responsible for repairs. State aid funds may be used to purchase such agreement through the selected vendor. Implementation of maintenance agreements and warranties is the responsibility of the nonpublic school.

It is agreed that funds must be committed before January 1, 2015 in order to ensure processing before the end of the fiscal year.

#### 9. **CONTRACT FOR NURSING SERVICES FOR ST. THERESE—BERGEN COUNTY DEPARTMENT OF HEALTH SERVICES**

**Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve an agreement with the County of Bergen, Department of Health Services, for that entity to provide nursing services for the Non-public school, St. Teresa School in Cresskill.

The amount will not exceed the \$16,470.00 of state aid allocated to St Therese.

10. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent award to **First Student** the 2015-2016 Student Transportation Contract Renewal –School Related Activities Contract SRA-2 at a rate increase of 1.34 % with an estimated total contract cost of \$70,000.00 :

Destination	Per Hour Cost	Increase/Decrease Adjustment Cost	Per Aide Cost If applicable
Various Athletic Trips	\$54.00	\$68.18 per quarter hour	\$52.36 per trip
Co-Curricular Trips	\$54.00	\$68.18 per quarter hour	\$52.36 per trip

11. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent award to **Valley Transportation** 2015-2016 Student Transportation Contract Renewal – School Related Activities Contract SRA-1 at a rate increase of 1.34% with an estimated total contract of \$ :

Destination	Per Hour Cost	Increase/Decrease Adjustment Cost	Per Aide Cost If applicable
Various Athletic Trips	\$60.64	\$22.77 per quarter hour	\$38.17 per two hours
Co-Curricular Trips	\$60.64	\$22.77 per quarter hour	\$38.17 per two hours

12. **WHEREAS**, The Forum School is a non-profit approved private school for students with disabilities; and  
**WHEREAS**, the Board of Education of the School District of Cresskill (the "District") has contracted to send to The Forum School certain students with disabilities who reside in the District; and  
**WHEREAS**, The Forum School does not charge any of its students for meals;  
**NOW THEREFORE**, it is hereby RESOLVED, that the Board of Education of the District does not require The Forum School to charge students for reduced and/or paid meals in accordance with the income eligibility criteria established by the Child Nutrition Program as administered by the New Jersey Department of Agriculture; and it is  
**FURTHER RESOLVED**, that the Board of Education of the District understands and acknowledges that the foregoing actions do not increase the contracted tuition rate for students with disabilities sent by the District to The Forum School.
13. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the submission of the 2014-2015 IDEA Final Report.
14. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the submission of the 2014-2015 NCLB Final Report.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

#### **D. POLICY**

##### **First Reading**

**2468** - Independent Educational Evaluations (Policy and Regulation) – New

**2469** - Special Education Evaluations (Policy and Regulation) – New

#### **BOARD PRESIDENT'S REPORT**

#### **SUPERINTENDENT'S REPORT**

#### **COMMITTEE/LIASON REPORTS**

- Policy
- Finance & Operations
- Negotiations

#### **INFORMATION ITEMS**

**September 29** – CMS Back to School Night, 6:50 PM

**October 7** – CHS Back to School Night, 6:50 PM

**October 12** – Columbus Day, Professional Development Day – Teachers/Staff Only

**October 13** – CBOE Regular Meeting, Merritt Memorial School, Media Center, 7:30 PM

**October 26** – CBOE Regular Meeting, Edward H. Bryan School, MPR, 7:30 PM

**November 5 & 6** – NJEA Convention, Schools Closed

CBOE, September 28, 2015 Regular Meeting

**November 9** – CBOE Regular Meeting, BOE Conference Room, 7:30 PM

**November 11, 12 & 13** – Elementary Schools Only – Parent/Teacher Conferences,  
Minimum Days

**November 25** – Thanksgiving Recess – Minimum Day

**November 26 & 27** – Thanksgiving Recess – Schools Closed

### **PUBLIC COMMENTS**

Community members may address the Board of Education on any item. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate. Each statement made by a participant shall be limited at the discretion of the Board President. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard. All statements shall be directed to the presiding officer, no participant may address or question Board members individually.

### **NEW BUSINESS**

### **MOTION TO ADJOURN:**

**Motion by:** \_\_\_\_\_ **Seconded by:** \_\_\_\_\_

### **CLOSED SESSION (IF NECESSARY)**

The Cresskill Board of Education is adjourning to Closed Session. The session may include a discussion of negotiations, contractual matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Cresskill Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.