

CRESSKILL BOARD OF EDUCATION
Regular Meeting, February 24, 2020
Cresskill Middle/High School Media Center, 7:00 PM

CALL TO ORDER

The regular Meeting of the Cresskill Board of Education was held on Monday, February 24, 2020 at Cresskill Middle/High School in the Media Center. The meeting was called to order by Denise Villani at 7:00 p.m.

President Villani led those present in the Pledge of Allegiance.

ROLL CALL

PRESENT: Trustee Sally Cummings
Trustee Amy Cusick
Trustee Michael DePalo
Trustee Eugene Gorfin (arrived 7:02pm)
Trustee Dionna Griffin
Trustee Mary Klein
Vice President Stephen Moldt
Trustee Raffi Odabashian
President Denise Villani

ALSO PRESENT: Michael Burke, Superintendent of Schools
Dawn Delasandro, Business Administrator/Board Secretary

READING OF THE OPEN PUBLIC MEETING STATEMENT:

“The New Jersey Open Public meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the act, The Cresskill Board of Education has caused notice of this meeting taking place in the Cresskill Middle/High School Media Center be published by having date, time and place thereof posted in the Cresskill Board of Education office, sent to the Cresskill Library and Cresskill Borough Hall.”

Presentation: Merritt Memorial School Green Initiatives by teacher, Christine Hickey and aide, Julie Harzsynski; with Students: Addison Spelbrink & Ellie Green, Ryan Kim & Hansuh Kim, Madison & Kaylee Ulshoefer, Hannah Barrs & Parker Reicherz

The students presented to the Board and public the green initiative they are practicing at Merritt Memorial School. Their presentation focused on Compost-Trash-Wash-Recycle.

INFORMATION ITEMS

March 4, 5 & 6 - Minimum Days for Elementary Schools ONLY for Parent/Teacher Conferences

March 6 & 7 - Principal Players production of **Curtains**, CMS/CHS Auditorium, 7:30 PM

March 8 - Principal Players production of **Curtains**, CMS/CHS Auditorium, 2:00 PM

March 12 - CMS/CHS H.S.A. Speaker Series, "Share the Keys - Drivers License," CMS/CHS Cafeteria, 7:00 PM

March 13 - EHB Bulldog Night Fundraiser, Rockleigh Country Club, 6:30 PM

March 16 - CBOE Regular Meeting, CMS/CHS Media Center, 7:00 PM

March 30 - CBOE Regular Meeting, CMS/CHS Media Center, 7:00 PM

April 6 - 9 - Spring Recess, School Closed

April 10 - Good Friday, School Closed

April 13 - CBOE Regular Meeting, CMS/CHS Media Center, 7:00 PM

CONSENT AGENDA

A. Motion to Introduce Consent Agenda

On a motion by Trustee Gorfin, seconded by Trustee Cummings and carried, the Board approved the Consent Agenda.

Minutes:	1
Personnel:	1 THROUGH 7
Educational Planning:	1 THROUGH 11
Finance:	1 THROUGH 10
Policy:	

B. Discussion - any item on Consent Agenda - Board of Education Only

Trustee Cummings asked about the rowing association and cost. Mr. Burke explained it was \$190 per student, and we have 2 or 3 students interested.

Vice President Moldt asked about Personnel #7. Mr. Burke reviewed the playing experience and noted he is a former student.

Trustee Cummings asked about the ricoh copier lease. Ms. Delasandro responded that the entire remainder of the lease is being paid by Atlantic Tomorrow's Office.

Vice President Moldt asked about the Sustainable New Jersey grant application.

Mr. Burke asked to take a moment to appreciate Ms. Joanne Stein and her contribution to Cresskill School District.

President Villani thanked the Korean Parents Association and the Edward H. Bryan PTA for their generous donations.

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- C. Open floor to public comment on Consent Agenda only
Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

David Spelbrink asked if all chromebooks for grades 5-12 will be from donations. Mr. Burke replied that it will be a collaboration between the school and donations.

Mr. Spelbrink asked how frequently the chromebooks need to be refreshed. Mr. Burke responded every 3 years.

- D. Close public participation

E. ROLL CALL VOTE - CONSENT AGENDA

	ROLL CALL VOTE			
	YES	NO	ABSTAIN	ABSENT
Trustee Cummings	✓			
Trustee Cusick	✓			
Trustee DePalo	✓			
Trustee Gorfin	✓			
Trustee Griffin	✓			
Trustee Klein	✓			
Vice President Moldt	✓			
Trustee Odabashian	✓			
President Villani	✓			

BOARD PRESIDENT’S REPORT

President Villani did not have a report this evening.

SUPERINTENDENT’S REPORT

Mr. Burke noted the search for a new Principal at EHB continues. We are currently also interviewing for a new Director of Buildings & Grounds. He spoke about current sports events and players including the upcoming wrestling competition, Freshman track team member Danielle Till and Colleen McQuillen being the Female Athlete of the Week in The Record newspaper. He spoke about the Corona virus and

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the email sent home. The CDC is constantly changing their guidance, but any students returning from specific areas are being quarantined from schools, based on the CDC current recommendations.

PUBLIC COMMENT - ANY SUBJECT

Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

Bernard Yoo asked about the long-term planning for chromebooks and refreshing them on an ongoing basis. Sue Park asked if any students are self-quarantining in regards to the Coronavirus. She volunteered to help with it. Mr. Spelbrink asked if our wi-fi would support additional chromebooks and the status of the new elevator at EHB. He also asked about the new kindergarten schedule for next year and if the new soccer coach has met or is planning to meet with students.

TRUSTEE COMMENT

Trustee Klein asked if there is any update on the budget. Trustee Gorfin asked if we are planning anything special for Black History Month or National Women's Day.

CLOSED SESSION

On a motion by Vice President Moldt, seconded by Trustee Klein, and approved by unanimous voice vote, the meeting was adjourned to Closed Session at 7:41pm to discuss student related matters.

The Cresskill Board of Education is adjourning to Closed Session. The session may include a discussion of negotiations, contractual matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Cresskill Board of Education is required to notify the public when the minutes of the closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.

A motion to end Closed Session and resume a Public Session was made by Trustee Moldt, seconded by Trustee Klein, and approved by unanimous voice vote at 10:18 pm.

MOTION TO ADJOURN

Hearing no further business, the meeting is adjourned at 10:28pm on the motion of Trustee Moldt, seconded by Trustee Klein, and approved by unanimous voice vote.

Respectfully submitted,

Dawn Delasandro

Dawn Delasandro
Business Administrator/Board Secretary

CRESSKILL BOARD OF EDUCATION
CRESSKILL, NEW JERSEY

CONSENT AGENDA
REGULAR MEETING
February 24, 2020

MINUTES

1. Approval - January 6, 2020 Reorganization and Regular Meeting and Closed Session
January 27, 2020 Regular Meeting and Closed Session

PERSONNEL

1. Approval - Retirement of Joanne Stein-Kohler, CMS/CHS Social Studies teacher, effective June 30, 2020
2. Approval - After School ESL Supplemental Program using Title III funds, Yunah Baek, \$2,700 effective through 6/23/2020
3. Approval - Practicum hours, 1x/week, for Monica Meas, School Psychology graduate student at Montclair State University, with Cassandra Morrone, District, during Spring 2020
4. Approval - Revised maternity related disability paid leave of absence (FMLA) of Jessica Carretta, Special Education teacher, Merritt Memorial School, effective on January 13, 2020, through March 17, 2020 and the unpaid leave of absence (NJFLA) effective March 18, 2020 through June 16, 2020 and the unpaid personal leave of absence from the time NJFLA ends through the last day of the 2019-2020 school year
5. Approval - Deduction in compensation for Jude Saoud, Nurse, EHB, \$314.73, one personal day on February 14, 2020
6. Approval - Revised appointment of Elyse Kaminsky, from long term substitute teacher for Debra Warszniter, EHB, \$100/day, to maternity leave replacement teacher, \$264.73/day, effective 02/12/20 through 06/23/20
7. Approval - Appointment of East Assogna, JV Baseball Coach, pending issuance of Bergen County Substitute Certificate and pre-employment verification, Year 1, Step 1, \$4,330 for the 2019-2020 school year

EDUCATIONAL PLANNING

1. Approval - Conferences/Workshops/Travel
2. Approval - Field Trips for 2019-2020
3. Approval - Participation in Philadelphia Scholastic Rowing Association under the name of Cresskill High School, Spring 2020
4. Approval - Daily math instruction for 3 students using Educere, funded by Title III Funds
5. Approval - Sidebar agreement with CBOE and CEA
6. Approval - Psychiatric service, Dr. Esther Fridman, one visit, \$600, on 02/07/20
7. Approval - Psychiatric service, Dr. Nancy Tancer, one visit, \$650, on 02/07/20

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8. Approval - Home Instruction with the following teachers, effective 02/10/20 through 03/27/20, Michelle Taliento - 2.5 hours/week, \$33.84/hour (English), Yunah Baek - 2.5 hours/week, \$33.84/hour (Math), Sarah French - 2.5 hours/week, \$33.84/hour (Science), Anthony Giannantonio - 2.5 hours/week, \$33.84 (History)
9. Approval - In-State Approved Private School, Forum School ESY, 21 days, \$405.99/day, effective 07/01/20-07/30/20
10. Approval - Authorizing the Sustainable Jersey for Schools Grant Application for MMS
11. Approval - Board of Education affirms the Superintendent's recommendation of the HIB (Harassment, Intimidation & Bullying) report dated 11/11/2019

FINANCE

1. Approval - Bills for February 2020
2. Approval - Additional Bills for January 2020
3. Approval - Board Secretary's Report for January 2020
4. Approval - Monthly Reconciliation for January 2020
5. Approval - Transfer Report for January 2020
6. Approval - Payment of bills for March 2020
7. Approval - 2019-2020 ESEA Grant Application to include carry over from the 2018-2019 school year
8. Approval - Donation of \$3,000 from the Korean Parents Association to EHB School to purchase a sensory path and hallway signs
9. Approval - Donation of \$13,654.98 from the Bryan School PTA to purchase 54 Chrome books
10. Approval - Early termination of the existing lease with Ricoh USA, Inc. for a copy machine

MINUTES:

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the minutes of:

January 6, 2020 - Reorganization and Regular Meeting Minutes
and Closed Session Minutes

January 27, 2020 - Regular Meeting Minutes and Closed Session
Minutes

PERSONNEL:

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept and approve the retirement of **Joanne Stein-Kohler**, Cresskill Middle/High School Social Studies teacher, effective June 30, 2020.
2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve **Yunah Baek** for After School ESL Supplemental Math Program, funded by **Title III** funds, 2 hours/week, \$75/hour, effective February 25, 2020 through the end of the school year.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the practicum hours (one day/week) of **Monica Meas**, School Psychology graduate student at Montclair State University, with Cassandra Morrone, District, during Spring 2020.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the revised maternity related disability paid leave of absence (FMLA) of **Jessica Carretta**, Special Education teacher, Merritt Memorial School, effective on January 13, 2020, through March 17, 2020 and the unpaid leave of absence (NJFLA) effective March 18, 2020 through June 16, 2020 and the unpaid personal leave of absence from the time NJFLA ends through the last day of the 2019-2020 school year.
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept and approve the deduction in compensation for **Jude Saoud**, Nurse, Edward H. Bryan School, one personal day, \$314.73, on February 14, 2020.
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the revised appointment of **Elyse Kaminsky**, from long term substitute teacher for Debra Warszniter, Edward H. Bryan School, \$100/day, to maternity leave replacement teacher, \$264.73/day, effective February 12, 2020 through June 23, 2020.
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **East Assogna, JV Baseball Coach**, pending issuance of Bergen County Substitute Certificate and pre-employment verification, Year 1, Step 1, \$4,330 for the 2019-2020 school year.

EDUCATIONAL PLANNING:

1. **BE IT RESOLVED**, that, subject to the applicable restrictions and requirements set forth in the New Jersey travel payment guidelines as established by the Department of the Treasury, as well

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as those guidelines established by the Office of Management and Budget, except to the extent that said guidelines conflict with the provisions of Title 18A of the New Jersey Statutes, the Board upon the recommendation of the Superintendent, hereby approves travel related to attendance, as well as the payment and/or reimbursement for the allowable costs and expenses associated with the attendance at the conferences or workshops for the professional staff as noted, so long as said costs and/or expenses are consistent with the provisions of N.J.S.A. 18A:12-11.

Name:	Dawn Delasandro
Date(s):	March 19, 2020
Conference:	Purchasing Update & Best Practices, NJ Start Contract Purchasing
Location:	Hilton Garden Rockaway, NJ
Registration Fee:	\$100
Mileage:	\$0

- 2. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached list of **Field Trips** for the 2019-2020 school year.
- 3. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve participation in the **Philadelphia Scholastic Rowing Association** under the name of **Cresskill High School**, Spring 2020.
- 4. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the following service for **students #20287, #22285 and #22286**, daily math instruction through **Educere**, effective February 25, 2020 through June 23, 2020, funded by **Title III Funds** at a cost of \$399 per student.
- 5. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Sidebar Agreement between Cresskill Board of Education and Cresskill Education Association for the period of July 1, 2019 through June 30, 2022. (Attachment EP-1)
- 6. Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2019-2020 school year approve the following service for **student #12741589**, Psychiatric service, **Dr. Esther Fridman**, one visit, \$600, on February 7, 2020.
- 7. Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2019-2020 school year approve the following service for **student #6234031875**, Psychiatric service, **Dr. Nancy Tancer**, one visit, \$650, on February 7, 2020.
- 8. Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2019-2020 school year approve the following service for **student #6234031875**, **Home Instruction** with the following teachers, effective February 10, 2020 through March 27, 2020.

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Michelle Taliento - 2.5 hours/week, \$33.84/hour (English)

Yunah Baek - 2.5 hours/week, \$33.84/hour (Math)

Sarah French - 2.5 hours/week, \$33.84/hour (Science)

Anthony Giannantonio - 2.5 hours/week, \$33.84 (History)

- 9. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student’s IEP for the 2019-2020 school year approve the following service for **student #2091100987**, In-State Approved Private School, **Forum School ESY**, 21 days, \$405.99/day, effective July 1, 2020 through July 30, 2020.

- 10. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve **Authorizing the Sustainable Jersey for Schools Grant Application.**

WHEREAS, Sustainability means using resources wisely, saving money and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children; and

WHEREAS, The Cresskill Board of Education seeks to support and work with school staff and administrators, students and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly and cost-effective solutions;

WHEREAS, The Cresskill Public School District is participating in the Sustainable Jersey for Schools Program; and

WHEREAS, one of the purposes of the Sustainable Jersey for Schools Program is to provide resources to school districts to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey for Schools Grants Program;

THEREFORE, the Cresskill Board of Education has determined that Merritt Memorial School should apply for the aforementioned grant program. The Grant will support “Nature’s Classroom”, a garden and outdoor learning lab at Merritt Memorial School;

THEREFORE, BE IT RESOLVED, that the Cresskill Board of Education, State of New Jersey, authorize the submission of the aforementioned Sustainable Jersey for Schools Grant.

- 11. **Resolved**, that the Board of Education, affirm the Superintendent’s recommendation of the HIB (Harassment, Intimidation & Bullying) report dated 11/11/2019.

FINANCE:

- 1. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Bill List February 2020. (Attachment F-1A)

Fund 10	General Fund	\$ 564,924.97
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Fund 20	Special Revenue	\$ 54,122.45
Fund 30	Capital Projects	\$ 193,547.93
Fund 40	Debt Service	\$ 0
Fund 60	Cafeteria Account	\$ 34,034.70
Total		\$ 846,630.05

Void Checks Fund 10 \$

2. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the additional Bill List January 2020. (Attachment F-1B)

Fund 10	General Fund	\$ 426,307.49
Fund 20	Special Revenue	\$ 0
Fund 30	Capital Projects	\$ 0
Fund 40	Debt Service	\$1,776,557.75
Fund 60	Cafeteria Account	\$ 0
Total		\$ 2,202,865.24

Void Checks Fund 10 \$

3. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Board Secretary's Report for the month ending January 31, 2020 and certify that no major account has been over expended in violation of NJAC 6A:23-2.11(c) 3K, and that, pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1 sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment F-2)
4. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Monthly Reconciliation Report for the month ending January 2020. (Attachment F-3)
5. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the budget transfers for the month of January 2020. (Attachment F-4)
6. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the Business Administrator to pay March 2020 bills.

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7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent approve the 2019-2020 Amended ESEA Grant Application to include carry over from the 2018-2019 school year:

	Public		
Title	Original	Carry Over	Revised
I A	\$122,605.00	\$33,330.00	\$155,935.00
II A	22,454.00	2,692.00	25,146.00
III	28,428.00	15,157.00	43,585.00
III Immig	14,859.00	14,657.00	29,516.00
IV A	9,384.00	9,384.00	18,768.00

	Non-Public		
Title	Original	Carry Over	Revised
II A	\$1,474.00	\$177.00	\$1,651.00
III Immig	323.00	319.00	642.00
IV A	616.00	616.00	1,232.00

8. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve and accept the donation of \$3,000 from the Korean Parents Association to Edward H. Bryan School for the purpose of purchasing a sensory path and hallway signs.
9. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve and accept the donation of \$13,654.98 from the Bryan School PTA for the purpose of purchasing 54 Chrome books.
10. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the early termination of the existing lease with Ricoh USA, Inc. for copy machine model PRO8220S in the amount of \$44,110.25 reimbursed by Atlantic Tomorrows Office.