

**CRESSKILL BOARD OF EDUCATION**  
**Regular Meeting, June 10, 2019**  
Cresskill Middle/High Media Center, 7:00 PM

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**CALL TO ORDER**

The Regular Meeting of the Cresskill Board of Education was held on Monday, June 10, 2019 in the Cresskill Middle School – High School Media Center. The meeting was called to order by Denise Villani at 7:00pm.

Pledge of Allegiance

**ROLL CALL**

**PRESENT:**

- Trustee Sally Cummings
- Trustee Amy Cusick
- Trustee Michael DePalo
- Trustee Eugene Gorfin – Arrived 7:03
- Trustee Dionna Griffin – Arrived 7:08
- Trustee Mary Klein
- Vice President Stephen Moldt
- Trustee Raffi Odabashian
- President Denise Villani

**ALSO PRESENT:**

- Michael Burke, Superintendent of Schools
- Dawn Delasandro, Business Administrator/Board Secretary

**READING OF THE OPEN PUBLIC MEETING STATEMENT:**

*“The New Jersey Open Public meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of the act, The Cresskill Board of Education has caused notice of this meeting taking place in the Cresskill Middle/High School Media Center be published by having date, time and place thereof posted in the Cresskill Board of Education office, sent to the Cresskill Library and Cresskill Borough Hall.”*

**INFORMATION ITEMS**

- June 11** – Senior Scholarship Breakfast/Assembly, HS Café/Auditorium, 8:30 AM
- June 12** – CMS Awards Ceremony, CMS/CHS Auditorium, 8:45 AM
- June 12** – CSI Graduation, Cresskill Rec. Center, 11:00 AM
- June 18** – 8<sup>th</sup> Grade Moving On Ceremony, 6:00 PM
- June 19** – EHB Moving On Ceremony, 5:00 PM, CMS/CHS Auditorium
- June 19** – MMS Clap Out, 11:00 AM
- June 20** – CHS Graduation, 6:30 PM
- June 24** – CBOE Regular Meeting, CMS/CHS Media Center, 7:00 PM
- July 22** – CBOE Regular Meeting, CMS/CHS Media Center, 7:00 PM
- August 26** – CBOE Regular Meeting, CMS/CHS Media Center, 7:00 PM

**CONSENT AGENDA**

A. Motion to Introduce Consent Agenda

On a motion by Stephen Moldt, seconded by Mary Klein and carried, the Board approved the Consent Agenda.

Personnel:	1 THROUGH 11
Educational Planning:	1 THROUGH 14
Finance:	1 THROUGH 4
Policy:	N/A

B. Discussion – any item on Consent Agenda – Board of Education Only

Trustee Cummings asked if Jonathan Lee (Personnel Resolution #10) was a new position. Mr. Michael Burke replied that it is a new position due to growing business and financial literacy demands.

Trustee Cummings wanted to know what Phoenix Advisors is for (Finance resolution #4). Ms. Delasandro explained they are our continuing disclosure advisors for district issued bonds.

Trustee Gorfin asked what the tuition rate change was versus last year. Ms. Delasandro did not have the rate increases but would get back to Trustee Gorfin with the information.

Trustee Klein asked about the personnel change in physical education. Mr. Michael Burke replied that the changes were due to skills and personality match.

Trustee Klein asked why there was a charge during the summer in the Education Planning Resolutions.

Mr. Michael Burke replied that the district is responsible to continue education over the summer to accommodate a child and to retain information over the summer.

Trustee Klein asked for a review of Insight Workforce solutions.

Mr. Michael Burke replied that Insight has gotten better over time and was worth renewing. Insight has a large pool of substitutes.

C. Open floor to public comment on Consent Agenda only

Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

A resident asked about the tax levy and timing of payments.

D. Close public participation

E. ROLL CALL VOTE – CONSENT AGENDA

**ROLL CALL VOTE**

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings	✓			
Trustee Cusick	✓			
Trustee DePalo	✓			
Trustee Gorfin	✓			
Trustee Griffin	✓			
Trustee Klein	✓			
Vice President Moldt	✓			
Trustee Odabashian	✓			
President Villani	✓			

**BOARD PRESIDENT’S REPORT**

President Villani stated that the last couple of weeks have been busy with many events. She reported on the Mayor and Council meeting she attended, noting that a Tenakill resident was going to the council about student parking. The resident wants the parking to be limited to 2 hours. President Villani noted that a new lot at Memorial Field will have 40 spots for juniors in September. Cresskill students will be present at the next council meeting, running a mock session on Wednesday at 7:30pm. President Villani reviewed the upcoming graduation details. She commented on the senior scholarship ceremony scheduled for tomorrow, noting we are awarding over \$50,000 in scholarships. She praised the Negotiations Committee, thankful that negotiations have gone smoothly and are coming to terms quickly.

**SUPERINTENDENT’S REPORT**

Mr. Burke commented on the Valedictorian breakfast he attended. He spoke about Chikaya and how what he’s done as a player on our tennis team may never be replicated. Chikaya will be playing at Penn State next year. He spoke about the prom which was last Thursday. He discussed our ongoing construction and that it is moving quickly. We are picking our furniture for the new classrooms.

**PUBLIC COMMENT – ANY SUBJECT:**

Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

Steve Macolvey thanked board for its service. He advocated for Safe Routes to School which is being adopted in many towns and explained its many benefits. Michael Burke is championing the program but stakeholders are needed. Safe Routes receives grants from NJDOT and other state agencies. There is a January 31 deadline to obtain “Gold status” and receive money.

Bernard Yu on behalf of the Merritt HSA asked about technology policies and plans. Mr. Burke responded.

Bernard Yu asked if any surplus money is going into technology.

Mr. Burke replied that most money is going to facility upgrades (such as the track and tennis courts).

Trustee Gorfin added that the Board has a goal to review technology.

Hackensack Meridian Health surprised Ms. Michele Blanco (High School Guidance Counselor) with an award for her work on in creating the student internship. Three participating students gave a short speech of what they did in the program and how it affected them. Mr. Burke stated that the program was beyond expectations and thanked Ms. Blanco for all her hard to open doors for students interested in the medical services field.

**TRUSTEE COMMENT**

Trustee Gorfin asked about Option 2.

Mr. Burke replied that it's a great opportunity for students to opt out of physical education courses when they are participating in a sports program. We are pushing it for Grades 9-12.

The board discussed further possibilities with the program and registration for Option 2.

**CLOSED SESSION**

A motion to enter into Closed Session to discuss litigation and personnel was made by Vice President Moldt, seconded by Trustee Cummings at 8:03PM

**ROLL CALL VOTE**

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings	✓			
Trustee Cusick	✓			
Trustee DePalo	✓			
Trustee Gorfin	✓			
Trustee Griffin	✓			
Trustee Klein	✓			
Vice President Moldt	✓			
Trustee Odabashian	✓			
President Villani	✓			

The Cresskill Board of Education is adjourning to Closed Session. The session may include a discussion of negotiations, contractual matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Cresskill Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.

A motion to end Closed Session and resume Public Session was made by Trustee Klein, seconded by Vice President Moldt at 8:55 p.m.

**MOTION TO ADJOURN:**

Hearing no further business, the meeting is adjourned at 8:55 p.m. on motion of Vice President Stephen Moldt, seconded by Trustee Cummings.

**ROLL CALL VOTE**

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings	✓			
Trustee Cusick	✓			
Trustee DePalo	✓			
Trustee Gorfin	✓			
Trustee Griffin	✓			
Trustee Klein	✓			
Vice President Moldt	✓			
Trustee Odabashian	✓			
President Villani	✓			

Respectfully submitted,

Dawn Delasandro  
Business Administrator/Board Secretary

**CRESSKILL BOARD OF EDUCATION**  
CRESSKILL, NEW JERSEY

**CONSENT AGENDA**  
REGULAR MEETING

June 10, 2019

**PERSONNEL**

1. Approval - Appointment of John Brennan, Summer Custodian, CMS/CHS, \$11.50/hr, effective June 12, 2019
2. Approval - Resignation of Nicole Franchi, Step by Step Aide, EHB, effective June 12, 2019
3. Approval – Retirement of Norma Shalhoub, 1:1 Special Education Aide, CMS/CHS, effective June 30, 2019
4. Approval - Deduction in compensation for Andrew Hartmann, maternity leave replacement teacher, EHB, 1.5 days, \$394.50
5. Approval - Deduction in compensation for Catherine Durakis, Health/Physical Education teacher, CMS/CHS, 1 day, \$394.62
6. Approval - Compensation for Jeffrey Sylva, AP Exam proctor, CHS, 21 exams, \$85/exam, totaling \$1,785
7. Approval - Appointment of J. Paige Lippe, Behaviorist (.6 FTE position), District, MA, Step 3, \$38,499, effective September 1, 2019, for the 2019-2020 school year
8. Approval - Reassignment of Adam Preciado, Health/Physical Education teacher to EHB, effective September 1, 2019 for the 2019-2020 school year
9. Approval - Reassignment of Nicholas Calandrino, Health/Physical Education teacher to CMS/CHS, effective September 1, 2019 for the 2019-2020 school year
10. Approval - Appointment of Jonathan Lee, Mathematics teacher, CMS/CHS, MA, Step 5, \$66,105, effective September 1, 2019 for the 2019-2020 school year
- 11 Approval- Appointment of Jason Carini as .6 Business Teacher for 2019/2020 school year

**EDUCATIONAL PLANNING**

1. Approval - Workshop/Conferences/Travel
2. Approval - Home instruction and tutors, Antony Giannantonio, Amanda McCarthy and Mike Zelizo, 2 hours/week, \$33.18/hour
3. Approval - Korean translator, Mr. Channam Park, \$35
4. Approval - 2:1 Aides, Kathleen Wilkin and James Serafin, 4 hours each on June 13, 2019
5. Approval – Dr. Nancy Tancer, 1 visit, \$650, on May 20, 2019
6. Approval - 1:1 Aide, Esther Canella, 5 days, 3 hours/day and James Serafin, 3 days, 3 hours/day, effective May XX, 2019 – May 31, 2019
7. Approval – Dr. Nancy Tancer, 1 visit, \$650, on May 22, 2019
8. Approval - Home instruction and tutors, Kerri Allison, John Orfni, John Flaim, \$33.18/hour, 2.5 hours/week and Region V, 2.5 hours/week
9. Approval - Afterschool home program, 1:1 Aide, Esther Canella, 3 hours/day, 8 days, effective June 3, 2019 – June 12, 2019
10. Approval - Afterschool home program, 1:1 Aide, Esther Canella 3 hours/day, 30 days, effective July 11, 2019 – August 21, 2019
11. Approval - 1:1 Aide, Maureen Werner, 1 hour, on May 29, 2019
12. Approval - 1:1 Aide, Kathleen Wilkin, 3 hours, on June 18, 2019

- 13. Approval - Field Trips for 2018-2019
- 14. Approval - Affirm the interventions implemented for the reported incidents for 2018-2019

**FINANCE**

- 1. Approval - Tuition rates and related services rates for 2019-2020
- 2. Approval - Tax revenue payment schedule for 2019-2020
- 3. Approval - Renewal of contract with Insight Workforce Solutions LLC for 2019-2020
- 4. Approval - Renewal of contract with Phoenix Advisors, LLC for 2019-2020

**PERSONNEL:**

1. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the appointment of **John Brennan**, Summer Custodian, Cresskill Middle/High School, 8 hours/day, \$11.50/hour, effective June 11, 2019 through August 30, 2019.
2. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, accept the resignation of **Nicole Franchi**, Step by Step Aide, Edward H. Bryan School, effective June 12, 2019.
3. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the retirement of **Norma Shalhoub**, 1:1 Special Education Aide, Cresskill Middle/High School, effective June 30, 2019.
4. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the deduction in compensation for **Andrew Hartmann**, maternity leave replacement teacher, Edward H. Bryan School, \$394.50, 1.5 days at \$263/day, for May 31, 2019 and June 5, 2019 (.5/day).
5. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the deduction in compensation for **Catherine Durakis**, Health/Physical Education teacher, Cresskill Middle/High School, \$394.62, 1 day on June 3, 2019.
6. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve compensation for **Jeffrey Sylva**, proctor for AP Exams, 21 exams, \$85/exam, totaling \$1,785, for exams administered on May 6,8,9,10, 13, 14, 15, 16, 17, 24, 2019.
7. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the appointment of **J. Paige Lippe**, Behaviorist (.6 FTE), District, MA, Step 3, \$38,499, pending criminal history review and pre-employment verification, effective September 1, 2019 for the 2019-2020 school year.
8. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the reassignment of **Adam Preciado**, Health/Physical Education teacher to Edward H. Bryan School, effective September 1, 2019 for the 2019-2020 school year.
9. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the reassignment of **Nicholas Calandrino**, Health/Physical Education teacher to Cresskill Middle/High School, effective September 1, 2019 for the 2019-2020 school year.
10. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the appointment of **Jonathan Lee**, Mathematics teacher, Cresskill Middle/High School, MA, Step 5, \$66,105, pending criminal history clearance and pre-employment verification, effective September 1, 2019 for the 2019-2020 school year.
11. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Jason Carini**, Business teacher (.6 FTE), Cresskill Middle/High School, BA, Step 9, \$40,080, pending criminal history review and pre-employment verification, effective September 1, 2019 for the 2019-2020 school year.



**EDUCATIONAL PLANNING**

1. **BE IT RESOLVED**, that, subject to the applicable restrictions and requirements set forth in the New Jersey travel payment guidelines as established by the Department of the Treasury, as well as those guidelines established by the Office of Management and Budget, except to the extent that said guidelines conflict with the provisions of Title 18A of the New Jersey Statutes, the Board upon the recommendation of the Superintendent, hereby approves travel related to attendance, as well as the payment and/or reimbursement for the allowable costs and expenses associated with the attendance at the conferences or workshops for the professional staff as noted, so long as said costs and/or expenses are consistent with the provisions of N.J.S.A. 18A:12-11.

**Name:** Dawn Delasandro  
**Dates:** June 5-7, 2019  
**Conference/Location** NJASBO Annual Convention  
Borgata Convention Center  
Atlantic City, NJ  
**Registration Fee:** \$275  
**Transportation:** as per GSA guidelines  
**Lodging and meals:** as per GSA guidelines

**Name:** John VonGlahn  
**Dates:** June 23-28, 2019  
**Conference/Location** Camp A Capella  
Wright State University  
Dayton, OH  
**Registration Fee:** \$795

**Name:** Sandra Riley  
**Dates:** September 19, 2019  
**Conference/Location** 2019 IV Therapy Course  
New Bridge Medical Center  
Paramus, NJ  
**Registration Fee:** \$25

2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2018-2019 school year, approve Home Instruction for student **#4498410791**, \$33.18/hour, effective May 20, 2019 through June 17, 2019, with the following teachers:
  - **Anthony Giannantonio, World History, 2 hours/week**
  - **Amanda McCarthy, Biology, 2 hours/week**
  - **Mike Zelizo, Algebra, 2 hours/week**
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2018-2019 school year, approve for student **#9699852411**, Korean translator, **Mr. Channam Park** for annual/exit meeting at Bergen Center for child Development, 1 hour, \$35/hour, on May 14, 2019.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2018-2019 school year, approve for student **#2746303657**, 2:1 Aides, **Kathleen Wilkin**, 4 hours, \$19.38/hour, totaling \$77.52 and **James Serafin**, 4 hours, \$19.20/hour, totaling \$76.80, for June 13, 2019.

5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2018-2019 school year, approve for student **#8672393299**, Psychiatric service, **Dr. Nancy Tancer**, 1 visit, \$650, on May 20, 2019.
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2018-2019 school year, approve for student **#6547356779**, 1:1 Aide (in home), **Esther Canella**, 5 days, 3 hours/day, \$30/hour, totaling \$450 and **James Serafin**, 3 days, 3 hours/day, \$30/hour, totaling \$270 effective May 21, 2019 – May 31, 2019.
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2018-2019 school year, approve for student **#6714092822**, Psychiatric service, **Dr. Nancy Tancer**, 1 visit, \$650, on May 22, 2019.
8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2018-2019 school year, approve Home Instruction for student **#67140928221**, \$33.18/hour, 3 weeks, effective June 3, 2019 through June 20, 2019, with the following teachers:
  - **Kerri Allison, Science, 2.5 hours/week**
  - **John Orfini, 2.5 hours/week**
  - **John Flaim, History, 2.5 hours/week**
  - **Region V – Geometry, 2.5 hours/week**
9. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2018-2019 school year, approve for student **#6547356779**, afterschool home program, **Esther Canella**, 3 hours/day, \$30/hour, 8 days, totaling \$720, effective June 3, 2019 through June 12, 2019.
10. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2019-2020 school year, approve for student **#6547356779**, afterschool home program, **Esther Canella**, 3 hours/day, \$30/hour, 30 days, totaling \$2,700, effective July 11, 2019 through August 21, 2019.
11. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2018-2019 school year, approve for student **#4578416852**, 1:1 Aide, **Maureen Werner**, Band practice, 1 hour, \$28.82/hour, on May 29, 2019.
12. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2018-2019 school year, approve for student **#9772663984**, 1:1 Aide, **Kathleen Wilkin**, Moving On Ceremony/Party, 3 hours, \$19.38/hour, totaling \$58.14, on June 18, 2019.
13. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached list of **Field Trips** for the 2018-2019 school year.
14. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, affirms the interventions implemented for the reported incident(s) for the 2018-2019 school year.

**FINANCE:**

- 1. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the tuition rates and related services rates for the school year 2019-2020.

<b>GRADE/CATEGORY</b>	<b>AMOUNT</b>
Pre-School Regular/Integrated	\$ 3,950
Kindergarten	\$12,186
Grades 1 – 5	\$13,433
Grades 6 – 8	\$13,140
Grades 9 – 12	\$14,438
Cog-Mild (CSI Program)	\$45,554
Pre-School Disabled (part-time)	\$32,760
Autistic Program	\$60,298
LLD (Learning and/or Language Disabilities)	\$32,560
Multiple Disabilities	\$43,994

The monthly tuition rate is one tenth of the full tuition

<b>RELATED SERVICES</b>	<b>AMOUNT</b>
Resource Room	\$2,400.00 for each replacement
OT/PT Services	\$60.00 per 30 minute session
Speech Services	\$50.00 per 30 minute session
Behaviorist, Counseling, Social Skills, Other	\$30.00 per 30 minute session

- 2. Resolved**, that the Board of Education, upon the recommendation of the Superintendent approve the tax revenue payment schedule for the 2019-2020 school year below:

<b>DATE</b>	<b>TOTAL</b>	<b>CURRENT</b>	<b>DEBT SERVICE</b>
July 15, 2019	\$2,929,130.45	\$2,517,572.70	\$411,557.75
August 14, 2019	\$1,258,786.37	\$1,258,786.37	
August 28, 2019	\$1,258,786.36	\$1,258,786.36	
September 16, 2019	\$2,517,572.73	\$2,517,572.73	
October 15, 2019	\$2,517,572.73	\$2,517,572.73	
November 15, 2019	\$2,517,572.73	\$2,517,572.73	
December 16, 2019	\$4,066,033.98	\$2,517,572.73	\$1,548,461.25
January 15, 2020	\$2,517,572.73	\$2,517,572.73	
February 14, 2020	\$2,517,572.73	\$2,517,572.73	
March 16, 2020	\$2,517,572.73	\$2,517,572.73	
April 15, 2020	\$2,517,572.73	\$2,517,572.73	
May 15, 2020	\$2,517,572.73	\$2,517,572.73	
Total	\$29,653,319.00	\$27,693,300.00	\$1,960,019.00

- 3. Resolved**, that the Board of Education, upon the recommendation of the Superintendent approve the renewal of the contract with **Insight Workforce Solutions LLC**, for permanent Paraprofessional and Substitute placement as follows:

**Whereas**, the District and the Company entered into an Agreement on 7/01/2015 (“Prior

Agreement”), whereby Company is to provide permanent paraprofessional and substitute staffing to fill positions at the request of the District; and

**Whereas**, District and Company are desirous of entering into an Agreement for the 2019-2020 school year under substantially the same terms; amending the Agreement with the provisions set forth below;

Now, therefore, be it agreed between the parties, as follows:

1. All terms and conditions of the Prior Agreement are incorporated herein with the following modifications:
  - a) Section 7 is modified to reflect that the term of this Agreement shall be July 1, 2019, through June 30, 2020.
  - b) The Detailed Per Diem Pricing Plan, attached as Addendum B to the Prior Agreement, shall be replaced with the Pricing Plan attached hereto as Exhibit C.
2. Except as specifically and explicitly set forth herein, all other terms of the Agreement shall remain in full force and effect.

**ADDENDUM C TO AGREEMENT**  
**Detailed Per Diem Pricing Plan**

<b>Position</b>	<b>Pay Rate</b>	<b>Bill Rate</b>
Step-by-Step Aide	\$120.00	\$165.04
One-to-One Aide (IEP or 504)	\$105.00	\$144.41
Classroom Aide (Job Coach, Spec Ed, Pre-K, 504)	\$95.00	\$130.66
Non-Instructional Aide (i.e. Media Center Aide)	\$80.00	\$110.03
Daily Substitute Teacher	\$100.00	\$137.53
Substitute Classroom Aide	\$95.00	\$130.65
Long-Term Substitute Teacher	\$150.00	\$206.30

4. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the contract with **Phoenix Advisors** for Continuing Disclosure Agreements at a cost of \$1,000 for the 2019/2020 school year.