

CRESSKILL BOARD OF EDUCATION
Regular Meeting, July 15, 2019
Cresskill Middle/High School Media Center

CALL TO ORDER:

The regular Meeting of the Cresskill Board of Education was held on Monday, July 15, 2019 in the Cresskill Middle School – High School Media Center. The meeting was called to order by Denise Villani at 6:30 p.m.

President Villani led those present in the Pledge of Allegiance.

ROLL CALL

PRESENT: Trustee Sally Cummings
Trustee Amy Cusick
Trustee Eugene Gorfin
Trustee Dionna Griffin (arrived 6:55pm)
Trustee Mary Klein
Vice President Stephen Moldt
Trustee Raffi Odabashian
President Denise Villani

ABSENT: Trustee Michael DePalo

ALSO PRESENT: Michael Burke, Superintendent of Schools
Dawn Delasandro, Business Administrator/Board Secretary

READING OF THE OPEN PUBLIC MEETING STATEMENT:

“The New Jersey Open Public meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of the act, The Cresskill Board of Education has caused notice of this meeting taking place in the Cresskill Middle/High School Media Center be published by having date, time and place thereof posted in the Cresskill Board of Education office, sent to the Cresskill Library and Cresskill Borough Hall.”

CLOSED SESSION

A motion to enter into Closed Session for a HIB (Harassment, Intimidation and Bullying) hearing was made by Trustee Klein, seconded by Trustee Cummings at 6:30 p.m.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings	✓			
Trustee Cusick	✓			
Trustee DePalo				✓
Trustee Gorfin	✓			
Trustee Griffin	✓			
Trustee Klein	✓			
Vice President Moldt	✓			
Trustee Odabashian	✓			
President Villani	✓			

The Cresskill Board of Education is adjourning to Closed Session for the purposes of a HIB hearing. Pursuant to the Open Public Meetings Act, the Cresskill Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.

A motion to end Closed Session and resume a Public Session was made by Vice President Moldt, seconded by Trustee Klein at 8:41 p.m., and approved by unanimous voice vote of those present.

ROLL CALL UPON RE-ENTERING PUBLIC SESSION

PRESENT: Trustee Sally Cummings
 Trustee Amy Cusick
 Trustee Eugene Gorfin
 Trustee Dionna Griffin
 Trustee Mary Klein
 Vice President Stephen Moldt
 Trustee Raffi Odabashian
 President Denise Villani

ABSENT: Trustee Michael DePalo

ALSO PRESENT: Michael Burke, Superintendent of Schools
 Dawn Delasandro, Business Administrator/Board Secretary

RESOLUTION

The following resolution was presented, motioned by Vice President Moldt, seconded by Trustee Gorfin and carried.

Resolved, that the Board of Education, affirm the Superintendent’s recommendation of the HIB (Harassment, Intimidation & Bullying) report dated 6/4/2019.

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings	✓			
Trustee Cusick	✓			
Trustee DePalo				✓
Trustee Gorfin	✓			
Trustee Griffin	✓			
Trustee Klein	✓			
Vice President Moldt	✓			
Trustee Odabashian	✓			
President Villani	✓			

INFORMATION ITEMS

- August 26** - CBOE Regular Meeting, CMS/CHS Media Center, 7:00 PM
- September 3 & 4** - Professional Development Days, Staff Only
- September 5** - First day for all students (Regular Day)
- September 5 & 6** - Minimum days for Kindergarten students **ONLY**
- September 9** - CBOE Regular Meeting, CMS/CHS Media Center, 7:00 PM

CONSENT AGENDA

A. Motion to Introduce Consent Agenda

On a motion by Trustee Klein, seconded by Trustee Griffin and carried, the Board approved the Consent Agenda, with the Policy section tabled for a future meeting.

- Personnel: 1 THROUGH 5
- Educational Planning: 1 THROUGH 22
- Finance: 1 THROUGH 12
- Policy: 1 THROUGH 1 - TABLED

B. Discussion - any item on Consent Agenda - Board of Education Only

The board had a brief discussion of items on the consent agenda.

C. Open floor to public comment on Consent Agenda only
 Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

There was no public comment this evening.

D. Close public participation

E. ROLL CALL VOTE - CONSENT AGENDA WITH THE POLICY SECTION TABLED

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings	✓			
Trustee Cusick	✓			
Trustee DePalo				✓
Trustee Gorfin	✓			
Trustee Griffin	✓			
Trustee Klein	✓			
Vice President Moldt	✓			
Trustee Odabashian	✓			
President Villani	✓			

BOARD PRESIDENT’S REPORT

President Villani did not provide a report this evening.

SUPERINTENDENT’S REPORT

Mr. Burke commented that Option 2, where a student can replace physical education class with a study period if that student is involved in a sports program, will be in place for September. He stated we have a conference call scheduled with the attorney to discuss the roof issues related to the solar panels. He will provide an update when available.

PUBLIC COMMENT - ANY SUBJECT:

Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

There was no public comment this evening.

TRUSTEE COMMENT

There was no trustee comment this evening.

MOTION TO ADJOURN:

Hearing no further business, the meeting is adjourned at 9:27 PM on the motion of Trustee Cummings, seconded by Trustee Cusick.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings	✓			
Trustee Cusick	✓			
Trustee DePalo				✓
Trustee Gorfin	✓			
Trustee Griffin	✓			
Trustee Klein	✓			
Vice President Moldt	✓			
Trustee Odabashian	✓			
President Villani	✓			

Respectfully submitted,

Dawn Delasandro
Business Administrator/Board Secretary

CRESSKILL BOARD OF EDUCATION
CRESSKILL, NEW JERSEY

CONSENT AGENDA
REGULAR MEETING
July 15, 2019

PERSONNEL

1. Approval - Athletic and Co-curricular stipend positions for 2019-2020
2. Approval - Appointment of Kevin Quinn, Dean of Students (.6), \$10,000, CMS/CHS, 2019-2020
3. Approval - Amend and extend the maternity leave of Atalia Palummieri, elementary teacher, EHB, to January 31, 2020
4. Approval - Appointment of Linda Ryan, Confidential Secretary to the Business Administrator, \$53,000 (pro-rated), effective August 19, 2019, for the 2019-2020 school year
5. Approval - District Paraprofessional Staff salaries for 2019-2020

EDUCATIONAL PLANNING

1. Approval - Conferences/Workshops/Travel
2. Approval - Statement of Assurance submission of Professional Development Plans and Mentoring Plans for 2019-2020
3. Approval - Affirm interventions implemented for the reported incident(s) for 2018-2019
4. Approval - Psychiatric service, Dr. Nancy Tancer, 1 visit, \$650, July 15, 2019
5. Approval - Pediatric neurodevelopmental service, Dr. Holohan, 1 visit, \$650, June 11, 2019
6. Approval - Home instruction, John Orfini, 2x/wk, \$33.18/hr, May 20-June 17, 2019
7. Approval - Cory Leeds, Special Ed. Aide, 5th grade moving up ceremony, 2 hrs, \$26/hr, June 19, 2019
8. Approval - Audiological evaluation, Dr. Dipasquale, 1 visit, \$729, June 11, 2019
9. Approval - Orton Gillingham instruction, Marie Rosato, 10 45 min. sessions, \$75/session, July 1 - August 2, 2019
10. Approval - Institute for Educational Achievement, ESY program, 5 days/wk, \$16,836.60, July 1 - August 21, 2019
11. Approval - Epic School, ESY program, 5 days/wk, \$13,834.26, July 8 - August 13, 2019
12. Approval - Paradigm Therapeutic Day School, 5 days/week, \$6,840, July 8-July 31, 2019
13. Approval - Chapel Hill School Academy, 30 days, \$10,170, July 1-August 13, 2019
14. Approval - Sage Day School (Mahwah), 5 days/wk, \$3,440, June 24 - July 26, 2019
15. Approval - Fusion Academy, 4 days/wk, \$21,030, June 20-August 31, 2019
16. Approval - Home Program, Jessica Jackson, 1:1 Aide, 1x/wk, 3 hrs/day, \$30/hr, 18 hrs., July 11-August 21, 2019
17. Approval - Home Program, Esther Canela, 1:1 Aide, 3 hrs/day, \$30/hr, 38 days, June 12-July 11, 2019
18. Approval - Home Program, Esther Canela, 1:1 Aide, 3 hrs/day, \$30/hr, September 9, 2019-June 18, 2020
19. Approval - Neurological service, Dr. Santiago/Dr. Nalvin, 1 visit, \$650, August 1, 2019
20. Approval - Neurological service, Dr. Nalvin, 1 visit, \$650, August 1, 2019
21. Approval - Agreement between Cresskill Public School District and Bergen County Special Services School District - Suspension Alternative Program (SAP), for 2019-2020

- 22. Approval - Payment of Superintendent's 2018-2019 merit goals

FINANCE

- 1. Approval - Bills for June 2019
- 2. Approval - Board Secretary's Report for June 2019
- 3. Approval - Monthly Reconciliation for June 2019
- 4. Approval - Transfer Report for June 2019
- 5. Approval - Payment of bills for August 2019
- 6. Approval - Agreement between Lightpath and Cresskill Board of Education
- 7. Approval - Appointment of Dawn Delasandro, Qualified Purchasing Agent
- 8. Approval - KCB Payroll Consulting, LLC, professional service for payroll
- 9. Approval - Revised agreement with Insight Agency for building permanent substitutes
- 10. Approval - Payment request #3 from The Bennett Company, Inc.
- 11. Approval - Payment request #5 from R.D. Architectural Products Inc.
- 12. Approval - Payment of accumulated sick leave to retiree's 403b

POLICY

- 1. Approval - Items were tabled for a future meeting.

PERSONNEL:

- 1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached list of **Athletic and Non-Athletic** stipends for the 2019-2020 school year.
- 2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Kevin Quinn**, Dean of Students (.6 position), Cresskill Middle/High School, \$10,000, for the 2019-2020 school year.
- 3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, amend and extend the maternity leave of **Atalia Palummieri**, elementary teacher, Edward H. Bryan School, through January 31, 2020.

BOE July 15, 2019 Regular Meeting Minutes

4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Linda Ryan**, Confidential Secretary to the Business Administrator, Business Office, pending criminal history review and pre-employment verification, \$53,000/year (pro-rated), effective August 19, 2019 for the 2019-2020 school year.
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the salaries for the **District Paraprofessional Staff** for the 2019-2020 school year.

EDUCATIONAL PLANNING:

1. **BE IT RESOLVED**, that, subject to the applicable restrictions and requirements set forth in the New Jersey travel payment guidelines as established by the Department of the Treasury, as well as those guidelines established by the Office of Management and Budget, except to the extent that said guidelines conflict with the provisions of Title 18A of the New Jersey Statutes, the Board upon the recommendation of the Superintendent, hereby approves travel related to attendance, as well as the payment and/or reimbursement for the allowable costs and expenses associated with the attendance at the conferences or workshops for the professional staff as noted, so long as said costs and/or expenses are consistent with the provisions of N.J.S.A. 18A:12-11.

Name: Kathleen Occhino
Date(s): August 14, 2019
Conference: NJDOE Regional Training Sessions for District Certification Staff
Location: Passaic County Public Safety Academy
Wayne, NJ
Fee: \$0

Name: Beth Del Vecchio
Date(s): August 20, 2019
Conference: Overview of Discrimination Law and the Role of Affirmative Action Officer
Location: NJPSA/FEA
Monroe, NJ
Fee: \$150
Mileage/tolls: as per GSA guidelines

2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Statement of Assurance submission of the **Professional Development Plans** and **Mentoring Plans** for the 2019-2020 school year.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, affirms the interventions implemented for the reported incident(s) for the 2018-2019 school year.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2018-2019 school year, approve the following service for **student #6375321805**, Psychiatric service, Dr. Nancy Tancer, 1 visit, \$650, on July 15, 2019.
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2018-2019 school year approve the following service

BOE July 15, 2019 Regular Meeting Minutes

for **student #6699235168**, Pediatric neuro developmental service, Dr. Holohan, 1 visit, \$650, on June 11, 2019.

6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2018-2019 school year approve the following service for **student #4498410791**, Home Instruction with **John Orfini**, English, 2x/week, \$33.18/hour, effective May 20, 2019 through June 17, 2019.
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2018-2019 school year approve the following service for various special education students, **Cory Leeds**, Special Education Aide, to assist in 5th grade moving up ceremony, 2 hours, \$26.00/hour, totaling \$52.00, on June 19, 2019.
8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2018-2019 school year approve the following service for **student #8651155221**, Audiological evaluation, Hackensack University Medical Center, Dr. Dipasquale, 1 visit, \$729, on June 11, 2019.
9. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2018-2019 school year approve the following service for **student #3289478147**, Orton Gillingham instruction, **Marie Rosato**, 10 45 minute sessions, \$75/session, totaling \$750, for July 1, 2019 through August 2, 2019.
10. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2018-2019 school year approve the following service for **student #6547356779**, extended school year program, Institute for Educational Achievement, 5 hours, 45 minutes/day, 5 days/week, \$16,836.60, from July 1, 2019 - August 21, 2019.
11. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2018-2019 school year approve the following service for **student #9052726103**, extended school year program, Epic School, 5 hours/day, 5 days/week, \$13,834.26, from July 8, 2019 through August 13, 2019.
12. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2018-2019 school year approve the following service for **student #5529261958**, in-state approved private school, Paradigm Therapeutic Day School, 5 days/week, 8:30 a.m. - 1:45 p.m., \$380/day, totaling, \$6,840, from July 8, 2019 through July 31, 2019.
13. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2018-2019 school year approve the following service for **student #4308293714**, in-state approved private school, Chapel Hill Academy, Monday-Friday, 30 day's total, 9:00 a.m. - 2:00 p.m., \$10,170, from July 1, 2019 through August 13, 2019 (closed July 4 & 5).
14. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2018-2019 school year approve the following service for **student #3289478147**, in-state approved private school, Sage Day (Mahwah), 5 days/week, Monday-Friday, 23 days in total, \$3,440, from June 24, 2019 through July 26, 2019 (closed July 4 & 5).
15. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2018-2019 school year approve the following service

BOE July 15, 2019 Regular Meeting Minutes

for **student #1103438562**, in-state approved private school, Fusion Academy, Algebra II, Biology, World History, English 10, Study Skills and Music, 4 days/week, \$21,030, from June 20, 2019 through August 31, 2019.

16. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2018-2019 school year approve the following service for **student #6547356779**, Home Program, **Jessica Jackson**, 1:1 Aide, 1x/week for 3 hours, \$30/hour, 18 hours, totaling \$540, from July 11, 2019 through August 21, 2019.
17. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2018-2019 school year approve the following service for **student #6547356779**, Home Program, **Esther Canela**, 1:1 Aide, 3 hours/day, \$30/hour, 38 days in total, from June 3, 2019 through June 12, 2019 and July 11, 2019 through August 21, 2019.
18. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2019-2020 school year approve the following service for **student #6547336779**, Home Program, **Esther Canela**, 1:1 Aide, 3 hours/day, \$30/hour, effective September 9, 2019 through June 18, 2020.
19. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2018-2019 school year approve the following service for **student #5679513232**, Neurological service, Dr. Santiago/Dr. Nalvin, 1 visit, \$650, on August 1, 2019.
20. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2018-2019 school year approve the following service for **student #0201**, Neurological service, Dr. Nalvin, 1 visit, \$650, on August 1, 2019.
21. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the agreement between **Cresskill Public School District and Bergen County Special Services School District/Suspension Alternative Program (SAP)** for the 2019-2020 school year.
22. **Resolved**, that the Board of Education approve the payment of the Superintendent's merit goals for the 2018-2019 school year as listed below.
 - **Communication:** The Superintendent will increase communication with the parents and community through the development of a more current, functional Superintendent's Section of the District's website. (3.33%, \$5,817.00)
 - **Buildings & Grounds:** To better plan for the future and provide the Board of Education with an outline of priorities, the Superintendent will create a long term district Facilities & Grounds Strategic Plan Document. (3.33%, \$5,817.00)
 - **Collaborative Leadership:** Our community approved a \$12.5 million referendum in September of 2017. At this year's New Jersey School Boards Association Conference in Atlantic City, the Superintendent will present and summarize our district's process from start to finish including: identifying a need, discussing options, and presenting to the community. (2.5%, \$4,368.00)

FINANCE:

1. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the additional Bill List June 2019. (Attachment F-1)

BOE July 15, 2019 Regular Meeting Minutes

2019/2020 school year in an amount of \$1,500 per payroll plus additional time as needed, not to exceed \$41,000/year.

9. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the revised **Insight Agency** contract for 2019-2020 to include a pay rate and bill rate for building permanent substitutes.
10. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent and district architect, DiCara Rubino, approve Payment Request #3 from **The Bennett Company, Inc.** in the amount of \$911,400 for work completed to date on Project 3301-Addition and Building Renovation at Edward H. Bryan School.
11. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent and district architect, DiCara Rubino, approve Payment Request #5 (Final) from **R.D. Architectural Products, Inc.** in the amount of \$64,450.00 for work completed on Project 3300-Window Replacement at Edward H. Bryan and Merritt Memorial Schools.
12. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the following resolution:
WHEREAS, the Cresskill Board of Education (the "Board") intends to make non-elective employer contributions on behalf of certain classes of employees who terminate employment, WHEREAS, the Board will not permit any individual employee to have an option of, receiving the equivalent amounts as compensation,

WHEREAS, the Economic Growth and Tax Relief Reconciliation Act of 2001 ("EGTRRA") amended Section 403(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code") to permit employers to make contributions to 403(b) programs for employees who have terminated employment with the District, and

WHEREAS, the District wishes to make such contributions as permitted under Sections 403(b)(3) and Section 415(c)(1) of the Code for certain terminated employees,

NOW THEREFORE IT IS RESOLVED that the Board hereby authorizes and directs that the District shall make post-termination contributions into the existing 403b Plan Account in place on the date of retirement for the following individuals, provided that such contributions shall not exceed the limits of Section 415(c)(1) of the Code and shall not continue beyond the five (5) year period authorized under Section 403(b)(3) of the Code.

FURTHER RESOLVED that the proper employees of the Board be and they are hereby authorized and directed to take any and all actions necessary or desirable to implement the resolutions as set forth herein.

Paul Diverio	\$7,500	July, 2019
Paul Diverio	\$7,500	July, 2020
Karen Hackbarth	\$15,000	July, 2019

POLICY:

BOE July 15, 2019 Regular Meeting Minutes

First Reading:

2415.20 - No Child Left Behind Complaints, Policy and Regulation

2145.30 - Title I - Educational Stability for Children in Foster Care, Policy

2418 - Section 504 of the Rehabilitation Act of 1973-Students, Policy and Regulation

2431.8 - Varsity Letters for Interscholastic Extracurricular Activities, Policy

5330.04 - Administering an Opioid Antidote, Policy and Regulation

5756 - Transgender Students, Policy

8561 - Procurement Procedures for School Nutrition Programs, Policy