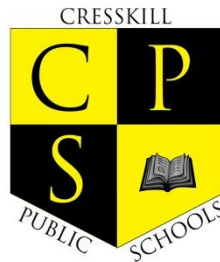


CRESSKILL BOARD OF EDUCATION



Regular Meeting, January 7, 2019 Cresskill Middle/High Media Center, 7:00 PM

The Regular Meeting of the Cresskill Board of Education was held on Monday, January 7, 2019 in the Cresskill Middle School-High School Media Center. The meeting was called to order by Denise Villani at 7:00 p.m.

CALL TO ORDER

Pledge of Allegiance

ROLL CALL

PRESENT: Trustee Sally Cummings
Trustee Eugene Gorfin
Trustee Dionna Griffin
Trustee Mary Klein
Trustee Stephen Moldt
Trustee Raffi Odabashian
Trustee John Park
Trustee Denise Villani

ABSENT: Trustee Michael DePalo

ALSO PRESENT: Michael Burke, Superintendent of Schools
Alex Kim, Business Administrator/Board Secretary

READING OF THE OPEN PUBLIC MEETING STATEMENT

"The New Jersey Open Public meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of the act, The Cresskill Board of Education has caused notice of this meeting taking place in the Cresskill Middle/High School Media Center be published by having date, time and place thereof posted in the Cresskill Board of Education office, sent to the Cresskill Library and Cresskill Borough Hall."

PRESENTATION

Bus Evacuation Drills by Michael Burke

CONSENT AGENDA

On a motion by Sally Cummings, seconded by Eugene Gorfin and carried the Board approved the Consent Agenda,

A. Motion to Introduce Consent Agenda

- Minutes: 1
- Personnel: 1 THROUGH 7
- Educational Planning: 1 THROUGH 5
- Finance: 1 THROUGH 4
- Policy: 1 THROUGH 2

B. Discussion – any item on Consent Agenda – Board of Education Only

C. Open floor to public comment on Consent Agenda only

Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

D. Close public participation

E. ROLL CALL VOTE – CONSENT AGENDA

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
Trustee Cummings	✓			
Trustee DePalo				✓
Trustee Gorfin	✓			
Trustee Griffin	✓			
Trustee Klein	✓			
Trustee Moldt	✓			
Trustee Odabashian	✓			
Trustee Park	✓			
Trustee Villani	✓			

BOARD PRESIDENT’S REPORT

Mrs. Denise Villani wished everyone a Happy New Year. She stated that we have a lot of work ahead of us.

Mrs. Denise Villani welcomed Mr. Eugene Gorfin to the Board of Education.

Mrs. Denise Villani stated that she attended training at Hasbrouck Heights and will talk about her experience at another meeting. Mrs. Denise Villani stated that there are other meetings coming up; one in Mountain Lakes and the other in Glen Rock and if anyone is interested in going please let her know,

Mrs. Denise Villani informed all in attendance the on January 21, 2019 at 4:00 p.m. the ground breaking ceremony will be held.

Mrs. Denise Villani asked for everyone to keep Glori and Sarah Lee from Norwood, who were in an auto accident last week, in your prayers.

SUPERINTENDENT'S REPORT

Mr. Michael Burke reported that kindergarten registration is around the corner and we already placed 24 children.

INFORMATION ITEMS

January 21 – Martin Luther King Day, Professional Development Day – Staff ONLY

January 24 & 25 – Kindergarten Registration for Sept. 2019, CMS/CHS Guidance Conference Room, 8:30 AM-2:30 PM

January 31 & February 1 – Inclement weather dates for Kindergarten Registration for Sept. 2019, CMS/CHS Guidance Conference Room, 8:30 AM-2:30 PM

February 18 & 19 – President's Day Recess, School Closed

February 27, 28, March 1 – Minimum Days for Elementary Schools ONLY, Parent/Teacher Conferences

PUBLIC COMMENT – ANY SUBJECT

Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

Mrs. Alba Shick – 7 Deacon Place

Mrs. Alba Shick stated that in regards to high school sports, she wanted to know how quickly they can be told when they need to report so that families can plan around that.

Mr. Michael Burke said that he thinks it is spring and it depends upon the sport but we need to wait and see.

Mrs. Shick wanted to know with Sean Conlon moving to a new position are certain programs in jeopardy.

Mr. Burke replied that they will continue..

Mrs. Gorfin – 91 Westervelt Place

Mrs. Gorfin wanted to know if the rotating schedule is off the table.

Mr. Michael Burke answered no it is still there.

Mrs. Gorfin stated that she is concerned about the high school history department.

Mr. Michael Burke stated that we do not want to make a drastic change. Right now we are facing fiscal issues with negotiations and we think we need to absorb it internally. We will have specifics later.

Mr. Spellbrink – 126 South Street

Mr. Spellbrink wanted to know if we still looking at 2020 for the construction to be completed.

Mr. Michael Burke stated that we are on target for 2020.

Mr. Spellbrink stated he will have a 5th grader and a kindergarten student in 2020 and wants to know if we are going to consider the best drop off schedule.

Mr. Michael Burke stated we will observe traffic patterns and coordinate the best schedule.

Mr. Spellbrink wanted to know how we will staff the teachers.

Mr. Michael Burke replied that we will do so with our eye on the budget. We need to be financial prudent.

TRUSTEE COMMENT

Mrs. Dee Griffin wanted to know when the band travels are there student's on the second bus. She also asked in case of an emergency can the students exit the rear door of the bus.

Mr. Michael Burke replied yes they can access it.

Mr. Stephen Moldt on Consent Agenda, Item #1; he wanted to request more information.

Mr. Michael Burke replied that Mr. Sean Conlon will be the new principal at Merritt Memorial School.

Mr. Sean Conlon than got up, thanked everyone and stated that he feels very fortunate for being given this opportunity.

Mrs. Mary Klein commented on student smoking and she commented that the language is unclear and wanted to know why we need to investigate the situation further if a student is caught smoking.

Mr. Michael Burke replied that it is important to trust and verify with teachers to make sure.

Mrs. Mary Klein also wanted to know the status of Fund 30 Referendum status.

Mr. Michael Burke replied that we are preparing the cost update at this time.

Mr. Eugene Gorfin commented regarding the students health record policy and asked will the numbers be corrected.

Mr. Michael Burke replied yes.

Mrs. Mary Klein asked if we could talk about the PARCC exam. Mrs. Klein commented that she has a 9th grader and the child's class was told that they don't need to worry about it or take it seriously.

Mr. Michael Burke said that he still thinks there is value with PARCC but it is still in flux.

MOTION TO ADJOURN

Hearing no further business, the meeting is adjourned at 8:07 p.m. on motion of Trustee Sally Cummings, seconded by Trustee Dionna Griffin.

**CRESSKILL BOARD OF EDUCATION
CRESSKILL, NEW JERSEY**

CONSENT AGENDA

REGULAR MEETING

January 7, 2019

MINUTES

1. Approval - November 26, 2018 and December 10, 2018 Minutes

PERSONNEL

1. Approval - Appointment – Sean Conlon, Principal, Merritt Memorial School
2. Approval - Resignation – Pamela Grant, Special Education Aide, EHB
3. Approval - Compensation for practice ACT proctors, CHS
4. Approval - Appointment – Andrew Hartmann, long-term substitute teacher, EHB
5. Approval - Resignation – Filor Yesidelpa, Lunch Aide, MMS

CBOE January 7, 2019 Regular Meeting

- 6. Approval - Appointment – Jeffrey Domville, Spring Weight room stipend position, CHS
- 7. Approval - Appointment – John Birnie, Law Enforcement Liaison, District

EDUCATIONAL PLANNING

- 1. Approval - Conferences/Workshop/Travel
- 2. Approval - Field Trips for 2018-2019
- 3. Approval - Psychiatric Service – Dr. Nancy Tancer
- 4. Approval - Speech & Language service – Speech & Hearing Associates
- 5. Approval - 1:1 Aide for holiday band concert, Maureen Werner, CHS

FINANCE

- 1. Approval - Bills List December 2018
- 2. Approval - Board Secretary's Report November 2018
- 3. Approval - Monthly Reconciliation November 2018
- 4. Approval - Transfer Report November 2018

POLICY

- 1. Approval - Board of Education approval of suspending the rules of Bylaw 0131
- 2. Approval - Board of Education approval of Policies and Regulations

MINUTES:

- 1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Minutes of:

November 6, 2018 – Regular Meeting Minutes

December 10, 2018 – Regular Meeting Minutes and Closed Session Minutes

PERSONNEL:

- 1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Sean Conlon**, Principal, Merritt Memorial School, annual salary of \$117,187.50 (pro-rated) effective February 1, 2019 for the 2018-2019 school year.
- 2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the resignation of **Pamela Grant**, Special Education Aide, Edward H. Bryan School, effective December 21, 2018.
- 3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve compensation for practice ACT proctors on December 8, 2018.
 - Michelle Blanco** - \$250
 - Zhanna Buzharsky** - \$150
 - Kurt Metz** - \$150
 - Joanne Stein** - \$150
- 4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Andrew Hartmann**, long-term substitute teacher for Atalia Palmieri, Elementary teacher, Edward H. Bryan School, pending certification issuance, criminal history clearance and pre-employment verification, \$100/per diem, effective February 8, 2019 through March 11, 2019 (20 days) for the 2018-2019 school year.

5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the resignation of **Filor Yesidelpo**, Lunch Aide, Merritt Memorial School, effective December 20, 2018.
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Jeffrey Domville**, Spring Weight Room monitor, 54 hours, \$28.14/hour, for the 2018-2019 school year.
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of Detective **John Birnie**, Law Enforcement liaison, Cresskill School District, for the 2018-2019 school year.

EDUCATIONAL PLANNING

1. **BE IT RESOLVED**, that, subject to the applicable restrictions and requirements set forth in the New Jersey travel payment guidelines as established by the Department of the Treasury, as well as those guidelines established by the Office of Management and Budget, except to the extent that said guidelines conflict with the provisions of Title 18A of the New Jersey Statutes, the Board upon the recommendation of the Superintendent, hereby approves travel related to attendance, as well as the payment and/or reimbursement for the allowable costs and expenses associated with the attendance at the conferences or workshops for the professional staff as noted, so long as said costs and/or expenses are consistent with the provisions of N.J.S.A. 18A:12-11.

Name: Krystle Hedaria
Dates: January 8, 2019
Conference/Location: NJECC Annual Technology Conference
Montclair State University
Montclair, NJ
Registration Fee: \$125

Name: Janelle Amato, Michelle Blanco, Erik Roth
Dates: January 31, 2019 – February 1, 2019
Conference/Location: TECHSPO
Harrah's Resort
Atlantic City, NJ
Registration Fee: \$1,350 (\$450 each)
Mileage: as per GSA guidelines
Lodging/Meals: as per GSA guidelines

Name: Sebastian Loh
Dates: January 31, 2019
Conference/Location: Vibrations and Waves Workshop
Rutgers University
New Brunswick, NJ
Registration Fee: \$80
Mileage: as per GSA guidelines

Name: Melissa Cavins
Dates: February 1, 13 & 26, 2019
Conference/Location: Code of Conduct Certificate Program
NJPSA
Monroe Township, NJ
Registration Fee: \$405
Mileage: as per GSA guidelines

Name: Ashley Flagg
Dates: February 8, 2019
Conference/Location: Northeast Conference on the Teaching of Foreign Languages
 NY Hilton Midtown
 NYC, NY
Registration Fee: \$170

Name: Catherine Cannon, Kathleen Gerber, Larell Kusmierz and Barbara Peirano
Dates: April 26, 2019
Conference/Location: Directions for Behavioral Research on Severe Behavior Disorders
 Caldwell University
 Caldwell, NJ
Registration Fee: \$400 (\$100 each)
Mileage: as per GSA guidelines

2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the attached list of **Field Trips** for the 2018-2019 school year.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2018-2019 school year, approve the following service for student **#1103438562**, Psychiatric service, Dr. Nancy Tancer, 1 evaluation, \$650 on December 17, 2018.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2018-2019 school year, approve the following service for student **#3127597273**, Speech & Hearing Assoc., auditory processing evaluation, \$575, on December 18, 2018.
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2018-2019 school year, approve the following service for student **#4576416852**, 1:1 Aide, **Maureen Werner**, for holiday band concert, 3 hours, \$28.82/hour, totaling \$86.46 on December 20, 2018.

FINANCE:

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Bill List for December 2018. The signing of the warrants for the December 2018 check register to be offered by Stephen Moldt and Michael DePalo. (Attachment F-1)

Fund 10	General Fund	\$3,242,288.70
Fund 20	Special Revenue	\$37,480.35
Fund 30	Capital Projects	\$1,543,726.90
Fund 40	Debt Service	\$0.00
Fund 60	Cafeteria Account	\$40,460.22
Total		\$4,863,956.17

Voided Checks Fund 10 (\$193,445.89)

2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Board Secretary's Report for the month ending November 30, 2018 and certify that no major account has been over expended in violation of NJAC 6A:23-2.11© 3k, and that, pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1 sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment F-2)
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Monthly Reconciliation Report for the month ending November 2018. (Attachment F-3)
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the budget transfers for the month of November 2018. (Attachment F-4)

POLICY:

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent approve to move the Board of Education suspend the rules of Bylaw 0131 requiring two Board readings to adopt a Policy/Regulation and adopt Policy 2428.1 – Standards-Based Instructional Priorities, Regulation 5200 – Attendance, Policy 5305 – Health Services Personnel, 5307 – Nursing Services Plan, Policy & Regulation 5308 – Student Health Records, and Regulation 5533 – Student Smoking with one reading to have these Policies and Regulations effective for January 7, 2019.
2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent approve the following Policies and Regulations:

2428.1 – Standards-Based Instructional Priorities (Policy)
5200 – Attendance (Regulation)
5305 – Health Services Personnel – (Policy)
5307 – Nursing Services Plan – (Policy)
5308 – Student Health Services – (Policy and Regulation)
5533 – Student Smoking – (Regulation)