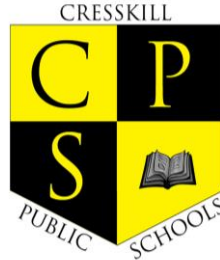


CRESSKILL BOARD OF EDUCATION



Regular Meeting, October 17, 2016
Board of Education Conference Room, 7:30 PM

Board of Education

Denise Villani, President
Stephen Moldt, Vice-President

Caryn Aronson
Sally Cummings
Michael DePalo
Mary Klein
John Park
Rosanne Rabinowitz
Cindy Wolfer

Michael Burke, Superintendent
Antoinette Kelly, Business Administrator/Board Secretary

The Regular Meeting of the Cresskill Board of Education was held on Monday, October 17, 2016 in the Board of Education Conference Room. The meeting was called to order by Denise Villani at 7:30 p.m.

CALL TO ORDER

Pledge of Allegiance

ROLL CALL

PRESENT WERE: Denise Villani, Stephen Moldt, Caryn Aronson, Sally Cummings, Mary Klein, Rosanne Rabinowitz, Cindy Wolfer, Michael DePalo, John Park

ALSO PRESENT WERE: Mr. Michael Burke, Superintendent, Mrs. Antoinette Kelly, CPA, Business Administrator/Board Secretary

READING OF THE OPEN PUBLIC MEETING STATEMENT

“The New Jersey Open Public meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of the act, The Cresskill Board of Education has caused notice of this meeting taking place in the Board of Education Conference Room be published by having date, time and place thereof posted in the Cresskill Board of Education office, sent to the Cresskill Library and Cresskill Borough Hall.”

PUBLIC COMMENTS – AGENDA ITEMS ONLY

Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

No action taken at this time.

MINUTES

Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the Minutes of:

- September 12, 2016 - Regular Meeting
- September 26, 2016 – Regular Meeting

On a motion by Rosanne Rabinowitz, seconded by Mary Klein and carried, the Board approved the Minutes.

ROLL CALL VOTE: AYES 9 NAYS 0 ABSTAINED 0 ABSENT 0

PERSONNEL

Resolved, that the Board of Education, upon recommendation of the Superintendent, approve **Amis Aguero**, substitute teacher and substitute Nurse and **Robert Charles** as a substitute teacher for the 2016-2017 school year.

On a motion by Mary Klein, seconded by Caryn Aronson and carried, the Board approved the Personnel item.

- AYES:** Denise Villani, Stephen Moldt, Caryn Aronson, Sally Cummings, Mary Klein, Rosanne Rabinowitz, Cindy Wolfer, Michael DePalo, John Park
- NAYS:** None
- ABSTAINED:** None
- ABSENT:** None

EDUCATIONAL PLANNING

1. **BE IT RESOLVED**, that, subject to the applicable restrictions and requirements set forth in the New Jersey travel payment guidelines as established by the Department of the Treasury, as well as those guidelines established by the Office of Management and Budget, except to the extent that said guidelines conflict with the provisions of Title 18A of the New Jersey Statutes, the Board upon the recommendation of the Superintendent, hereby approves travel related to attendance, as well as the payment and/or reimbursement for the allowable costs and expenses associated with the attendance at the conferences or workshops for the professional staff as noted, so long as said costs and/or expenses are consistent with the provisions of N.J.S.A. 18A:12-11.

Name:	Antoinette Kelly, Dr. Janelle Amato
Dates:	November 29, 2016
Conference Location:	Changes to Funding & Requirements: From NCLB & ESSA Bergen County Community College Paramus, NJ
Fee:	\$0
Mileage	as per GSA guidelines

2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the **Statement of Assurance (SOA)** in meeting the **NJ Quality Single Accountability Continuum (NJQSAC)** requirements for School Year 2016-2017.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the **Update to the Uniform State Memorandum of Agreement (MOA) Between Education and Law Enforcement Officials for 2016-2017**.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the **World Challenge** program for the 2016-2017 school year.

Resolved, that the Board of Education approve the Superintendent's merit goals for the 2016-2017 school year as listed below.

1. By June 2017, increase the amount of services offered through Region V, resulting in enhanced opportunities for students and cost savings (per unit of service) of at least 5% as compared to 2015-2016. Quantitative Goal, 3.33% - \$5,244.75.
2. With the need to constantly review and improve our curricular offerings, the administration and teaching staff will gather curricular information from comparable schools for grades three, five, seven and high school Advanced Placement classes. This information will be used to springboard self-assessment of our district's offerings and assess areas in need of improvement. By June, 2017, 100% of our staff in those designated grades and departments will have reviewed the self-assessment and provide feedback on grade-level units for the 2016-2017 school year. Quantitative Goal, 3.33% - \$5,244.75.
3. Many of our teaching staff members have started to embed Google classroom resources in their lesson plans. The Superintendent will support this initiative by becoming a level one Google certified educator by the end of the 2016-2017 school year. Qualitative Goal, 2.50% - \$3,937.50.
4. The District has received feedback about the difficulty of students and parents to navigate the class assignments and upcoming school assessments. The Superintendent and Administrative Team will review three potential learning management systems for students (LMS), and select one to be implemented in September 2017. Qualitative Goal, 2.50% - \$3,937.50.
5. By June of 2017, the Superintendent will conduct an inventory of all district assets including managed or unmanaged IP enabled devices, applications, and software. Data from the inventory will be used to develop a new asset plan that includes: a complete inventory of assets, a catalog of software licenses and warranty documentation; new policies and guidelines for all phases of asset life cycle; and, replacement and risk management strategies. Quantitative Goal, 3.3% - \$5,244.75.

On a motion by Rosanne Rabinowitz, seconded by Mary Kleinand carried, the Board approved the Educational Planning items.

AYES:	Denise Villani, Stephen Moldt, Caryn Aronson, Sally Cummings, Mary Klein, Rosanne Rabinowitz, Cindy Wolfer, Michael DePalo, John Park
NAYS:	None
ABSTAINED:	None
ABSENT:	None

FINANCE

- 1. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Bill List October 2016. The signing of the warrants for the October 2016 check register to be offered by Mary Klein and Cindy Wolfer. (Attachment F-1)

Fund 10	General Fund	\$1,372,522.85
Fund 20	Special Revenue	\$30,273.58
Fund 30	Capital Projects	\$0.00
Fund 40	Debt Service	\$0.00
Fund 60	Cafeteria Account	\$28,035.75
Total		\$1,430,732.18

- 2. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Board Secretary's Report for the month ending September 2016 and certify that no major account has been over expended in violation of NJAC 6A:23-2.11© 3k, and that, pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1 sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment F-2)
- 3. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Monthly Reconciliation Report for the month ending September 2016. (Attachment F-3)
- 4. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the budget transfers for the month of September 2016. (Attachment F-4)
- 5. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Business Administrator to pay November 2016 bills.
- 6. Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the following out-of-district placements for the 2016-2017 school year.

ID #	School Attending	Cost per Student	Total Cost
9052726103	New Milford BOE-ESY	\$ 2,600.00	\$ 2,600.00
1513262461	Northvale BOE	\$ 21,854.00	\$ 21,854.00
1051653629	NVRHS	\$ 65,000.00	\$ 65,000.00
4696047164, 2610575245, 7025589285	Barnstable Academy	\$ 44,900.00	\$134,700.00
2610575245	Barnstable Academy – Extended Day	\$ 4,047.30	\$ 4,047.30
9699852411	Bergen Center for Child Development	\$ 60,795.24	\$ 60,795.24
9052726103	Educational Partnership for Instructing Children (EPIC)	\$ 77,170.32	\$ 71,170.32
3258610630	Felician School	\$ 57,954.00	\$ 57,954.00
2091100987, 5699135973	Forum School	1 @ \$59,946.80 1 @ \$59,936.80	\$119,883.60
2782072955	Fusion Academy-ESY Program	\$ 1,500.00	\$ 1,500.00

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6774531903, 6631566130	Holmstead School	\$ 51,219.00	\$102,438.00
6547356779	Institute for Educational Achievement	\$106,724.10	\$106,724.10
1916644851	The Phoenix Center	\$ 67,520.70	\$ 67,520.70
7021651884	Benedictine School for Exceptional Children, Maryland	\$234,374.52	\$234,374.52
1706412209	Cherry Gulch, Idaho	\$ 60,000.00	\$ 60,000.00
3750958764	Smith School, NYC	\$ 56,300.00	\$ 56,300.00
7175063516	Winston Prep, NYC	\$ 29,500.00	\$ 29,500.00

7. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the following donations:

Donor	Purpose	Amount
E.H. Bryan School PTA	(20) Chromebooks (2) Chromebook Carts (20) IPAD's (20) IPAD Cases	\$14,538.72
E.H. Bryan School PTA	(1) Bottle Filling Station	\$ 1,665.00
Merritt Memorial School H.S.A.	(24) Chromebooks	\$ 6,428.50
Merritt Memorial School H.S.A.	(1) Bottle Filling Station	\$ 1,665.00
Cresskill Middle School-High School H.S.A.	(1)Bottle Filling Station	\$ 1,665.00

On a motion by Mary Klein, seconded by Rosanne Rabinowitz and carried, the Board approved the Finance items.

AYES: Denise Villani, Stephen Moldt, Caryn Aronson, Sally Cummings, Mary Klein, Rosanne Rabinowitz, Cindy Wolfer, Michael DePalo, John Park
NAYS: None
ABSTAINED: None
ABSENT: None

POLICY

No action taken at this time.

BOARD PRESIDENT'S REPORT

No action taken at this time.

SUPERINTENDENT'S REPORT

Mr. Michael Burke thanked everyone who participated in the 5K run. Mr. Michael Burke also thanked Mr. Josh Zitomer for putting together this run.

COMMITTEE/LIASON REPORTS

- Policy – no action taken at this time.
- Finance & Operations – no action taken at this time.
- Negotiations – no action taken at this time.

INFORMATION ITEMS

October 25, 26, 27 – NJ School Boards Annual Conference

November 10 & 11 – NJEA Teachers Convention – Schools Closed

November 14 – CBOE Regular Meeting, BOE Conf. Room, 7:30 PM

November 16, 17 & 18 – Minimum Days for Elementary Schools ONLY – Parent Teacher Conferences

November 23 – Minimum Day – Thanksgiving Recess

November 24 & 25 – Thanksgiving Recess – Schools Closed

PUBLIC COMMENT – ANY SUBJECT

Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

Mr. Eugene Gorfin of 91 Westervelt Place commented on the list of out-of-district placements for the 2016-2017 school year and wanted to know if there are any other costs besides the tuition.

Mrs. Antoinette Kelly stated that in some cases if there was a dispute over the placement there may have been legal cost involved to settle the issue.

Mr. Gorfin asked if we could provide a history of tuition and the number of students.

Mrs. Antoinette Kelly replied yes we could.

Mr. Gorfin wanted to know if all teaching positions were full.

Mr. Michael Burke replied yes they are.

Mr. Gorfin wanted to know if Mr. Burke asked the mayor and council for a meeting.

Mr. Michael Burke replied yes but they don't think we need to meet right now.

Mr. Gorfin asked if the District would be interested in having holocaust survivor speak to the students and wanted to know who he would contact to set this up.

Mr. Dan Green of 40 Jefferson wanted to know the approximate cost of the roofs at E.H. Bryan and Merritt Memorial Schools.

Mr. Burke replied about 1.2 million dollars.

Mr. Green asked if we went out for proposals for the architect.

Mr. Michael Burke stated that the architect we are using is the architect of record who is appoint by the Board of Education on an annual basis.

Mr. Green wanted to know when an initial presentation would be given.

Mr. Michael Burke replied he plans to give a presentation to the community and staff in November.

Mr. Burke stated that the plans have to go to the state first for approval.

Ms. Alba Shick of 27 Churchill wanted to know when we would know the PARCC testing results.

Mr. Michael Burke state that a testing presentation will be given in November concerning the results.

Ms. Shick wanted to know if we are planning to add more filling stations in the middle school-high school.

Mr. Michael Burke replied yes.

Mr. Alba Shick wanted to know if anything about state aid has changed.

Mr. Michael Burke replied no.

TRUSTEE COMMENT

No action taken at this time.

CLOSED SESSION

A motion to enter into Closed Session to discuss personnel and the Academy program was made by Mary Klein, seconded by Stephen Moldt at 8:10 p.m.

ROLL CALL VOTE: AYES 9 NAYS 0 ABSTAINED 0 ABSENT 0

The Cresskill Board of Education is adjourning to Closed Session. The session may include a discussion of negotiations, contractual matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Cresskill Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.

A motion to end Closed Session and resume a Public Session was made by Stephen Moldt, seconded by Caryn Aronson at 9:45 p.m.

ROLL CALL VOTE: AYES 9 NAYS 0 ABSTAINED 0 ABSENT 0

MOTION TO ADJOURN

On a motion by Stephen Moldt, seconded by Caryn Aronson and carried, the Cresskill Board of Education Regular Meeting of October 17, 2016 was adjourned at 9:45 p.m.

Respectfully submitted,

Antoinette Kelly, CPA
Business Administrator/
Board Secretary