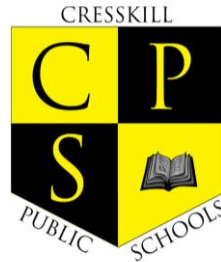


CRESSKILL BOARD OF EDUCATION



Regular Meeting, November 14, 2016
Board of Education Conference Room, 7:30 PM

Board of Education

Denise Villani, President
Stephen Moldt, Vice-President

Caryn Aronson
Sally Cummings
Michael DePalo
Mary Klein
John Park
Rosanne Rabinowitz
Cindy Wolfer

Michael Burke, Superintendent
Antoinette Kelly, Business Administrator/Board Secretary

The Regular Meeting of the Cresskill Board of Education was held on Monday, November 14, 2016 in the Board of Education Conference Room. The meeting was called to order by Denise Villani at 7:30 p.m.

CALL TO ORDER

Pledge of Allegiance

ROLL CALL

PRESENT: President Denise Villani
Trustee Sally Cummings
Trustee Michael DePalo
Trustee Mary Klein
Trustee John Park
Trustee Rosanne Rabinowitz
Trustee Cindy Wolfer

ABSENT: Vice President Stephen Moldt
Trustee Caryn Aronson

ALSO PRESENT: Mr. Michael Burke, Superintendent
Mrs. Antoinette Kelly, CPA, Business Administrator/Board Secretary

READING OF THE OPEN PUBLIC MEETING STATEMENT

“The New Jersey Open Public meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with provisions of the act, The Cresskill Board of Education has caused notice of this meeting taking place in the Board of Education Conference Room be published by having date, time and place thereof posted in the Cresskill Board of Education office, sent to the Cresskill Library and Cresskill Borough Hall.”

PUBLIC COMMENTS – AGENDA ITEMS ONLY

Citizens may address the Board of Education on any item listed on the agenda. Citizens will give their name and address when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

No action taken at this time.

PRESENTATION

A presentation was given by Michael Burke, Superintendent and John Massaro, Principal, Middle/High School on the District Testing.

PERSONNEL

1. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve Richard Delehanty, volunteer driver for CHS Marching Band trailer, for the 2016-2017 school year.
2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Jessica Fallon**, maternity leave replacement teacher for Kristyn Verderese, Special Education, Edward H. Bryan School, \$263 per diem, effective January 19, 2017 through June 6, 2017.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the appointment of **Jasleen Sawhney**, maternity leave replacement teacher for Lindsay Gaffney, Special Education, Edward H. Bryan School, \$263 per diem, effective October 26, 2016 through March 3, 2017.
4. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve an overage assignment of an additional one class at Edward H. Bryan School for **Tracey Cabo**, effective October 17, 2016 through June 30, 2017. Payment for this additional assignment is in accordance with the terms and conditions of the CEA-Board of Education contract of \$12,622.50.
5. **Resolved**, that the Board of Education, upon the recommendation of the Superintendent, approve the additional time per day for **Michelle Mockler**, Out of District 1:1 Aide, to 7 hours/day, effective September 14, 2016, for the 2016-2017 school year.

6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve **Jessica Fallon** and **Kathleen Wilkin**, substitute teachers for the 2016-2017 school year.
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve **Briana Gomez**, student teacher placement, Edward H. Bryan School with Diana Drescher, effective January 17, 2017 through May 5, 2017.
8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve **Melissa Cavins**, Assistant Principal, Cresskill Middle/High School, \$110,000 (pro-rated \$55,000) effective January 2, 2017, for the 2016-2017 school year.
9. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve **Jillian Pianghi**, teacher education program observation hours, Merritt Memorial School, Fall of 2016-2017 school year.

On a motion by Sally Cummings, seconded by Rosanne Rabinowitz and carried, the Board approved the Personnel items.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
President Villani	√			
Vice President Moldt				√
Trustee Aronson				√
Trustee Cummings	√			
Trustee DePalo	√			
Trustee Klein	√			
Trustee Park	√			
Trustee Rabinowitz	√			
Trustee Wolfer	√			

EDUCATIONAL PLANNING

1. **BE IT RESOLVED**, that, subject to the applicable restrictions and requirements set forth in the New Jersey travel payment guidelines as established by the Department of the Treasury, as well as those guidelines established by the Office of Management and Budget, except to the extent that said guidelines conflict with the provisions of Title 18A of the New Jersey Statutes, the Board upon the recommendation of the Superintendent, hereby approves travel related to attendance, as well as the payment and/or reimbursement for the allowable costs and expenses associated with the attendance at the conferences or workshops for the professional staff as noted, so long as said costs and/or expenses are consistent with the provisions of N.J.S.A. 18A:12-11.

Name:	Paul Diverio, Danielle Reiffe, Lauren Luciani
Dates:	November 15, 2016
Conference/Location:	Bereavement Center of Westchester Hastings on the Hudson, NY
Fee:	One day workshop \$270 (\$90 each)
Mileage	as per GSA guidelines

Name:	Beth Del Vecchio and Kathleen Occhino
Dates:	December 19, 2016
Conference/Location:	Affirmative Action Updates and new Legal Rulings Location TBD
Fee:	\$0
Mileage	as per GSA guidelines

2. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, , in accordance with the student's IEP for the 2016-2017 school year, approve the following service for student **#2782072955**, Bergen County Special Services, Evergreen Program at Leonia High School, \$51,834, effective October 7, 2016 through June 20, 2017.
3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2016-2017 school year, approve the following service for student **#2554195518**, **Kathleen Wilkin**, shadow on field trip, 7 hours at \$16.32/hour, totaling \$114.24, on October 7, 2016.
4. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2016-2017 school year, approve the following service for student **#2554195518**, **Kathleen Wilkin**, shadow at Halloween party, 2 hours at \$16.32/hour, totaling \$32.64, on October 28, 2016.
5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2016-2017 school year, approve the following service for student **#1513262446**, stand-up desk, \$275.
6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2016-2017 school year, approve the following service for student **#1513262446**, **Alex Barbieri**, shadow at Valley Program Dance, 3 hours, \$25/hour, totaling \$75.00 on November 4, 2016.
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2016-2017 school year, approve the following service for student **#7882252039**, Shayla Felder (Insight Aide) shadow at Bricks for Kids, 8 1 hour sessions at \$25/hour, totaling \$200. (ADDIT'L)
8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2016-2017 school year, approve the following service for student **#9772663984**, **Brendan Mai**, shadow at Halloween party, 2 hours at \$25.00/hour, totaling \$50.00, on October 28, 2016.
9. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2016-2017 school year, approve the following service for student **#4793581259**, In-State Approved Private Schools, Sage Day Middle School, \$43,540, effective November 7, 2016 through June 30, 2017.
10. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, in accordance with the student's IEP for the 2016-2017 school year, approve the following service for student **#6437616014**, Neurological service, St. Joseph's, 1x, \$450, effective November 3, 2016. (NEW)
11. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the following service for student **#4799136607**, Home Instruction, \$33.18/hour, effective October

CBOE November 14, 2016 Regular Meeting

18, 2016 for approximately 3-4 months for the following teachers:

- Pasqua Chiaviello, 1 hour/week
- Kate Rovito, 2 hours/week
- Mike Paladino, 1 hour/week
- Chris Woodford, 2 hours/week
- Luisa Villamil, 2 hours/week
- Yunah Baek, 2 hours/week

12. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the following service for student **#1178531530**, Home Instruction, \$33.18/hour, effective October 11, 2016 for approximately 2 weeks for the following teachers:

- Sebastian Loh, 2 hours/week
- Kurt Metz, 2 hours/week
- Mark Boita, 2 hours/week
- Yunah Baek, 2 hours/week
- Meaghan Cardenas, 2 hours/week

13. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the attached list of **Field Trips** for 2016-2017.

14. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the attached settlement agreement and release. (Attachment EP-1)

15. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the attached settlement agreement and release. (Attachment EP-2)

On a motion by Mary Klein, seconded by Rosanne Rabinowitz and carried, the Board approved the Educational Planning items.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
President Villani	√			
Vice President Moldt				√
Trustee Aronson				√
Trustee Cummings	√			
Trustee DePalo	√			
Trustee Klein	√			
Trustee Park	√			
Trustee Rabinowitz	√			
Trustee Wolfer	√			

FINANCE

1. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the termination of professional services contract with Schwartz, Simon, Eldestein and Celso for special counsel for the Cresskill Board of Education effective immediately.

2. Resolved, that the Board of Education, upon recommendation of the Superintendent, approve the professional services contract with Scarinci Hollenbeck from Lyndhurst, New Jersey as special counsel for the Cresskill Board of Education for remainder of the 2016-2017 school year at the following rates of \$190.00/hour for partner and \$175.00/hour for associates.

3. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, accept the **Revised** Non-Public Aid Entitlement as follows:

Entitlement	Amount
Non-Public Technology	\$ 4,420.00
Non-Public Nursing	\$15,390.00

4. **REVISED CONTRACT FOR NURSING SERVICES FOR ST. THERESE—BERGEN COUNTY DEPARTMENT OF HEALTH SERVICES**

Resolved, that the Board of Education, upon the recommendation of the Superintendent, approve the revised agreement with the County of Bergen, Department of Health Services, for that entity to provide nursing services for the Non-public school, St. Teresa School in Cresskill. The amount will not to exceed the \$15,390.00 of state aid allocated to St Therese.

5. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the following donations:

Donor	Purpose	Amount
Bryan School PTA	Classroom Rugs	\$3,400.00
Merritt Memorial School H S A	Classroom Books	\$ 160.51

6. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the updated Cresskill School District Food Service Biosecurity Management Plan. (Attachment F-1)
7. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve amending the 403(b) and the 457b plan documents as of November 1, 2016 to allow transfers between Board approved 457b and 403(b) plans as permitted under IRS guidelines.
8. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the three year Comprehensive Maintenance Plan (CMP)

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Cresskill Board of Education are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be it Resolved, that the Cresskill Board of Education hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for the Cresskill Board of Education in compliance with Department of Education requirements. (Attachment F-2)

9. **Resolved**, that the Board of Education, upon recommendation of the Superintendent, approve the Agreement for Professional Services for Boundary & Topographic Survey at the Edward H. Bryan School by Neglia Engineering Associates at a cost not to exceed \$16,070.00.

On a motion by Rosanne Rabinowitz, seconded by Sally Cummings and carried the Board approved the Finance items.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
President Villani	√			
Vice President Moldt				√
Trustee Aronson				√
Trustee Cummings	√			
Trustee DePalo	√			
Trustee Klein	√			
Trustee Park	√			
Trustee Rabinowitz	√			
Trustee Wolfer	√			

POLICY

First Reading

1550 – Affirmative Action Program for Employment and Contract Practices (Policy, Revised)

2200 – Curriculum Content (Policy, Revised)

2260 – Affirmative Action program for School and Classroom Practices (Policy, Revised)

On a motion by Sally Cummings, seconded by Rosanne Rabinowitz and carried, the Board approved the Policy items.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
President Villani	√			
Vice President Moldt				√
Trustee Aronson				√
Trustee Cummings	√			
Trustee DePalo	√			
Trustee Klein	√			
Trustee Park	√			
Trustee Rabinowitz	√			
Trustee Wolfer	√			

BOARD PRESIDENT’S REPORT

Mrs. Denise Villani congratulated Michael DePalo and Cindy Wolfer on their re-election to the Board. Mrs. Denise Villani thanked Mrs. Caryn Aronson for her service. Mrs. Villani congratulated Mrs. Dee Griffin on her election to the Board. Mrs. Villani thanked Mr. Odabashian for running in the election.

Mrs. Denise Villani attended this afternoon’s faculty meeting concerning the presentation of the referendum to the staff. Mrs. Villani stated that Mr. Burke did a good job.

SUPERINTENDENT’S REPORT

Mr. Michael Burke stated that he had a meeting with the staff after school this afternoon concerning the Bond Referendum. He wanted to meet with the staff before the community. Mr. Burke stated that he will be presenting to the community in December.

Mr. Burke stated that the Marching Band Festival this past weekend held at Montclair University was excellent.

COMMITTEE/LIASON REPORTS

- Policy – no action taken at this time.
- Finance & Operations – no action taken at this time.
- Negotiations – no action taken at this time.

INFORMATION ITEMS

November 16 – CMS/CHS H.S.A. Parent Education Speaker Series, “Talking with Teens”
CMS/CHS Media Center, 7:00 PM

November 16, 17 & 18 – Minimum Days for Elementary Schools ONLY – Parent Teacher Conferences

November 23 – Minimum Day – Thanksgiving Recess

November 24 & 25 – Thanksgiving Recess – Schools Closed

November 28 – CBOE Regular Meeting, BOE Conference Room, 7:30 PM

December 2 & 3 – CHS Fall Drama, Shakespeare’s Twelfth Night, CMS/CHS Auditorium, 7:30 PM

December 6 – Fall Underclassmen Athletic Awards, CMS/CHS Auditorium, 7:00 PM

December 7 – CMS/CHS H.S.A. Parent Education Speaker Series, “Parent/Children and Alcohol”
CMS/CHS Media Center, 7:00 PM

December 12 – CBOE Regular Meeting, BOE Conference Room, 7:30 PM

PUBLIC COMMENT – ANY SUBJECT

Citizens may address the Board of Education on any item not listed on the agenda. Citizens will give their names and addresses when recognized to speak. A time limit of three minutes per person and a total of 30 minutes for all communications are allowed. Large groups are urged to select someone to represent them.

Mr. Eugene Gorfin of 91 Westervelt Place asked what Mr. Burke’s expectation is of the tenure of the assistant principal of the middle school-high school.

Mr. Michael Burke stated that he is very excited about the new assistant principal in this position and he would expect this person to stay at least five (5) years if not more.

Mr. Gorfin asked what is our enrollment at this time.

Mr. Burke stated that it is 1,823.

Mr. Gorfin asked if the topographic survey would be charged to the budget.

Mr. Burke replied that it would.

Mr. Gorfin asked if we were considering changing the schedule to a rotating schedule.

Mr. Burke replied that he would like to do that but he is trying to limit constraints between rooms shared between the middle school and high school.

Mr. Gorfin asked where we were with setting up the Holocaust program.

Mr. Burke stated that Mr. Massaro is working on it.

TRUSTEE COMMENT

Mrs. Mary Klein stated that she wants to share the program materials that she brought home from the School Boards Conference that was held in Atlantic City. Mrs. Klein said she would e-mail it to everyone.

CLOSED SESSION

A motion to enter into Closed Session to discuss legal issues was made by Mary Klein, seconded by Rosanne Rabinowitz at 8:45 p.m.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
President Villani	√			
Vice President Moldt				√
Trustee Aronson				√
Trustee Cummings	√			
Trustee DePalo	√			
Trustee Klein	√			
Trustee Park	√			
Trustee Rabinowitz	√			
Trustee Wolfer	√			

The Cresskill Board of Education is adjourning to Closed Session. The session may include a discussion of negotiations, contractual matters, litigation and personnel. Pursuant to the Open Public Meetings Act, the Cresskill Board of Education is required to notify the public when the minutes of this closed session will be available. When the need for confidentiality no longer exists, the minutes will be available to the public.

A motion to end the Closed Session and resume a Public Session was made by John Park, seconded by Mary Klein at 9:10 p.m.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
President Villani	√			
Vice President Moldt				√
Trustee Aronson				√
Trustee Cummings	√			
Trustee DePalo	√			
Trustee Klein	√			
Trustee Park	√			
Trustee Rabinowitz	√			
Trustee Wolfer	√			

MOTION TO ADJOURN

On a motion by John Park, seconded by Mary Klein and carried, the Cresskill Board of Education Regular Meeting of November 14, 2016 was adjourned at 9:10 p.m.

ROLL CALL VOTE

	YES	NO	ABSTAIN	ABSENT
President Villani	√			
Vice President Moldt				√
Trustee Aronson				√
Trustee Cummings	√			
Trustee DePalo	√			
Trustee Klein	√			
Trustee Park	√			
Trustee Rabinowitz	√			
Trustee Wolfer	√			

Respectfully submitted,

Antoinette Kelly, CPA
Business Administrator/
Board Secretary